

CITY OF WAITE PARK, MINNESOTA
APPLICATION FOR RIGHT-OF-WAY PERMIT

Permit # _____

Excavation Permit

Obstruction Permit **Attach Plan**

PURPOSE OF EXCAVATION/OBSTRUCTION	
<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Repair <input type="checkbox"/> Other: _____	
<input type="checkbox"/> Water <input type="checkbox"/> Sanitary Sewer <input type="checkbox"/> Storm Sewer * See special provisions below <input type="checkbox"/> Gas Line or service	<input type="checkbox"/> Electric Line or service <input type="checkbox"/> Telephone Line or service <input type="checkbox"/> CATV Line or service <input type="checkbox"/> Other _____
Size, Type of Pipe, Conduit or Cable _____	
Location of Excavation or Obstruction: _____	
<input type="checkbox"/> Plans are attached	

TYPE OF CONSTRUCTION	
<input type="checkbox"/> Trench	<input type="checkbox"/> Plow (Specify) _____
<input type="checkbox"/> Hole	<input type="checkbox"/> Bore (Specify) _____

APPLICANT'S INFORMATION		
Applicant Name:	24 Hour Phone:	
Company Name:	Fax #:	
Address:		
City:	State:	Zip Code:
Contact Person:	Work Phone:	24 Hour #:
Cell Phone:	Pager #:	
General Contractor:	Work Phone:	24 Hour #:
Contact Person:	Work Phone:	Pager/Cell Phone:
Sub Contractor 1:	Work Phone:	Pager/Cell Phone:
Sub Contractor 2:	Work Phone:	Pager/Cell Phone:

CONSTRUCTION DETAILS					
Excavation Size:	Length:	Width:	Depth:	Total Linear Footage Being Installed:	Number Of Holes
ROW being used:	Driving Lane	Parking Lane	Sidewalk	Blvd.	
Type of Material:	Concrete	Bituminous	Gravel	Sod Trees Shrubs	
Structures:	Curb & Gutter	Sidewalk	Signals	Other: _____	
Will detouring of traffic will be required? <input type="checkbox"/> Yes <input type="checkbox"/> No				Estimated Cost of Restoration: \$ _____	
Estimated Starting Date _____			Estimated Completion Date _____		

PERMIT FEES	
Total Linear Footage being Trenched, Plowed, or Bored _____	x \$ 0.40 = _____
Total Numbers of Holes _____	x \$ 70.00 = _____
Obstruction Permit Fee _____	x \$ 70.00 = _____
Total cost of Permit = _____	

- The Contractor hereby states the he/she is familiar with Appendix B of the Minnesota Manual on Uniform Traffic Control Devices and that he/she will comply with its requirements. The Contractor shall erect signs for any detours necessary after receiving approval from the City of Waite Park.
- It is also agreed the applicant will restore all other improvements to a condition equal to or better than that which existed prior to the making of the excavation. All restoration will be done by the applicants/contractors forces and will have to meet the requirements of the Public Works Director and City Ordinances.
- **NOTICE:** Failure of the Contractor to properly and completely repair disturbed property within 48 hours of completion of permitted work, may result in enforcement by the City of Waite Park of its Ordinances.
- If approved, the Contractor shall carry and display this permit during his/her excavation work and present it immediately upon demand by any City of Waite Park employee.

The applicant, in carrying on any and all work accomplished under the permit requested herein, agrees to conform strictly to the provisions of City Code Ordinance 33, together with such general and special provisions required by the Supt. of Public Works in the permit issued.

*****Along with conforming to all requirements set forward by MN State Statues and rules of the MN Office of Pipeline Safety relating to under ground construction, marking of excavations, and potholing when over existing facilities.*****

Dated _____, 20____

Dated: _____, 20____

Signature of Applicant

Signature of Public Works Department

Storm Sewer Special Provisions

If applicant is installing a stormceptor the property owner will be required to clean the Stormceptor on an annual basis, and supply the City of Waite Park with the documentation of (who, when and quantity of material removed from the Stormceptor along with location of where the debris was deposited). If for any reason the property owner fails to clean and or report the cleaning, the City will clean the system and charge the property owner for the work and assess appropriate fines.

Dated _____, 20____

Signature of Property Owner