

1. CALL TO ORDER

A meeting of the Waite Park City Council was held on Tuesday, January 21, 2025, beginning at 6:30 PM.

MEMBERS PRESENT

Members present were Mayor Schmitt, Members Blackburn, Schulz, Starling and Theisen

MEMBERS ABSENT**CITY REPRESENTATIVES PRESENT**

City Representatives present or on the call were Administrator Johnson, Public Works Director Schluenz, Planning and Community Development Director Noerenberg, City Clerk Brenny, Finance Director Virnig, Police Chief Reznicek, and City Engineer Blommel.

OTHERS PRESENT

Mike Linquist

2. PLEDGE OF ALLEGIANCE**3. PUBLIC INPUT**

Mike Linquist thanked Council for the tribute that was put together for him, for his years on City Council.

4. COUNCIL AGENDA

Member Theisen moved to approve the agenda as presented, seconded by Member Schulz. Motion carried unanimously.

5. CONSENT AGENDA

- 5.A. Approve Pay Equity Report
- 5.B. Approve Building Permit Software

Member Theisen moved to approve the consent agenda as presented, seconded by Member Schulz. Motion carried unanimously.

6. REGULAR AGENDA**6.A. REPEAL ORDINANCE 71 – CANNABINOID PRODUCTS**

As discussed at the January 6th Council work session, staff is proposing repealing ordinance 71 – Cannabinoid Products. With the adoption of Ordinance 72 – Cannabis & Hemp Retail Businesses & Temporary Cannabis Events at the December 16, 2024, meeting, staff feels this is the best route for businesses to follow the new ordinance while waiting for the Office of Cannabis Management to be in operation.

Member Theisen moved to approve repealing Ordinance 71 – Cannabinoid Products, seconded by Member Starling. Motion carried unanimously.

6.B. AMEND ORDINANCE 72 – CANNABIS & HEMP RETAIL BUSINESSES & TEMPORARY CANNABIS EVENTS

Staff is proposing amending Ordinance 72 – Cannabis & Hemp Retail Businesses & Temporary Cannabis Events. This ordinance was originally adopted by Council on December 16, 2024. The proposed amendment would allow the City to successfully repeal Ordinance 71 – Cannabinoid Products while still requiring businesses to follow Minn. Stat. § 151.72. The idea is once The Office of Cannabis Management is operational, then that section being inserted in Ordinance 72, becomes obsolete and the Minn. Stat. Ch. 342 is what will be followed. The proposed amendment to Ordinance 72 allows for the City to do that.

6.B. AMEND ORDINANCE 72 – CANNABIS & HEMP RETAIL BUSINESSES & TEMPORARY CANNABIS EVENTS (Cont.)

Member Theisen moved to approve amending Ordinance 72 - Cannabis & Hemp Retail Businesses & Temporary Cannabis Events, seconded by Member Blackburn. Motion carried unanimously.

6.C. AMMEND APPENDIX B – FEE SCHEDULE

During the yearly update of Appendix B – Fee Schedule, it was missed to update the 3-unit rental fee to follow the 1-2 unit rental fees that were updated.

Member Schulz moved to approve updating Appendix B – Fee Schedule to increase the 3 or More Rental Units from \$100, to \$200, seconded by Member Theisen. Motion carried unanimously.

6.D. CONSIDER BOARD APPOINTMENTS AND ACTING MAYOR

The city has openings on the park board, planning commission, and civil service board. We have received applications for both the planning commission and the civil service board. The city council will hold interviews with the members of the public interested in these positions at the work session on the 21st. The city council will have the option to make appointments at the meeting or can choose to wait.

The city council also appoints annually someone on the city council to serve as the acting mayor. The acting mayor's role is to serve in the capacity of mayor in the absence of the mayor. Frank Theisen served as Acting Mayor in 2024 and can continue in this role if he is willing and the council desires to keep in this position.

Member Blackburn moved to approve the following Planning Commission appointment to Bob Kjer with an expiration of 12/31/25, seconded by Member Theisen.

Ayes: Mayor Schmitt, Members Blackburn, Starling and Theisen

Nays: Member Schulz

Abstain: None

Absent: None

Motion carried 4-1.

Member Starling moved to approve the following Civil Service Board appointment to Jamie Opper with an expiration of 12/31/25, seconded by Member Blackburn.

Ayes: Mayor Schmitt, Members Blackburn, Starling and Theisen

Nays: Member Schulz

Abstain: None

Absent: None

Motion carried 4-1.

Member Starling moved to appoint Member Theisen as Acting Mayor, seconded by Member Blackburn. Motion carried unanimously.

7. COUNCIL/MAYOR

7.A. APPROVE BILLS; OTHER BUSINESS

Member Theisen moved to approve the bills as presented, seconded by Starling. Motion carried unanimously.

8. ADMINISTRATOR UPDATE

Administrator Johnson said that the City is moving forward with a monthly electronic newsletter that citizens can subscribe to, which will include a video and written articles.

BODY CAM AUDIT PRESENTATION

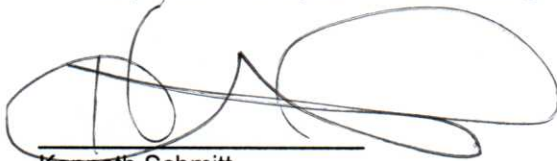
Chief Reznicek said that there are Body Cam policies that require the Chief to share the biannual Body Cam Audit report with Council and a list of other agencies. There was one discrepancy noted in the audit, section body cam worn policy. In August 2024 the legislature changed part of the policy but did not notify agencies, so every agency audited this year, likely had a discrepancy shown.

Member Theisen asked how much the audit costs. Chief Reznicek said \$1,000.

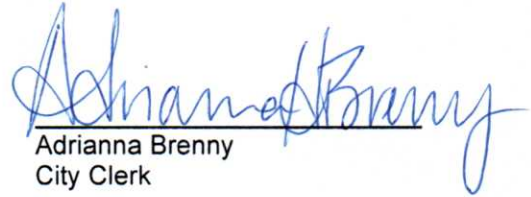
ADJOURNMENT

Member Schulz moved to adjourn, seconded by Member Starling. Motion carried unanimously.

Mayor Schmitt adjourned the meeting.



Kenneth Schmitt
Mayor



Adrianna Brenny
City Clerk