



**WORK SESSION**

**3:00 PM Upper Level Conference Room**

**\*Work Session will continue after Council meeting if necessary**

**SPECIAL WAITE PARK CITY COUNCIL AGENDA (AMENDED)**

**WEDNESDAY, SEPTEMBER 6, 2017**

**4:00 PM**

4:00 P.M. Pledge of Allegiance  
Open Forum – two minute limit

Review and approve, September 6, 2017 Council Agenda

1. Consent Agenda:

Recommended action: approval of following items

- A. Approve Resolution for Off-Site Gambling Permit for St. Joseph's Church
- B. Approve Change Order #4 for 17<sup>th</sup> Avenue
- C. Approve Police Officer Hiring**
- D. Approve Grant Application for Central MN Sex Trafficking Task Force**

2. Plans and Specifications for Graniteview Road and Authorize for Bids

3. Administrator

- A. Updates

**ADJOURN**

**CITY OF WAITE PARK  
CALL TO ORDER –**

**PLEDGE OF ALLEGIANCE  
OPEN FORUM**

**Review and Approve September 6, 2017 City Council Agenda**

Councilmember \_\_\_\_\_ moved that the Council Agenda for September 6, 2017 be approved as presented.

Councilmember \_\_\_\_\_ seconded the motion.  
Motion (Approved) (Denied)

**Agenda Item No. 1-Consent Agenda**

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1. Consent Agenda:

Recommended action: approval of following items

A. Approve Resolution for Off-Site Gambling Permit for St. Joseph Church

B. Approve Change Order for 17<sup>th</sup> Avenue Improvements

Councilmember \_\_\_\_\_ moved that the Consent Agenda, as presented, be approved.

Councilmember \_\_\_\_\_ seconded the motion.

**ROLL CALL**

Councilmember Michael Linquist \_\_\_\_\_

Councilmember Charles Schneider \_\_\_\_\_

Councilmember Vic Schulz \_\_\_\_\_

Councilmember Frank Theisen \_\_\_\_\_

Mayor Richard Miller \_\_\_\_\_

Motion (Approved) (Denied)

**Consent Agenda Item B:** Approve Resolution for Off-Site Gambling Permit for St. Joseph Church

Attached for Council approval is a temporary Minnesota Lawful Gambling Off-Site Gambling Permit for the Church of St. Joseph. The Church of St. Joseph will be holding a Raffle, Pull-tabs, Bingo and a paddlewheel at the Church of St Joseph, 106 7<sup>th</sup> Ave N, Waite Park, MN. This event is scheduled to take place on September 30<sup>th</sup>, 2017. See Resolution.

**RESOLUTION NO. 090617-  
CITY OF WAITE PARK**

**RESOLUTION APPROVING OFF-SITE GAMBLING LICENSE FOR THE  
CHURCH OF ST JOSEPH**

**WHEREAS**, Church of St Joseph has applied for a Off-site Gambling License for September 30<sup>th</sup>, 2017; and

**WHEREAS**, the Gambling Premise will be located at the Church of St Joseph, 106 7th Avenue North, Waite Park, MN 56387

**THEREFORE, BE IT RESOLVED** that the City of Waite Park, Stearns County, Minnesota does hereby approve a Off-site Gambling License for the Church of St Joseph, 106 7<sup>th</sup> Avenue North, Waite Park, MN 56387.

Adopted by the Council this 6<sup>th</sup> day of September, 2017.

\_\_\_\_\_  
Shaunna Johnson  
City Administrator-Clerk-Treasurer

\_\_\_\_\_  
Richard E. Miller  
Mayor

**ACTION ON THIS RESOLUTION:**

Motion for adoption:  
Seconded by:  
Voted in favor of:  
Voted against:  
Abstained:  
Absent:  
Resolution

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Waite Park City Council at a duly authorized meeting held on 09/06/17.

\_\_\_\_\_  
Shaunna Johnson  
City Administrator-Clerk-Treasurer

**Consent Agenda Item F:** Approve Change Order #4 for 17<sup>th</sup> Avenue Improvements

This is a Final Compensating Change Order to adjust the contract quantities to the as-constructed quantities. This Change Order is relatively large compared to most compensating change orders. Often times, these types of change orders are a reduction in the contract price. This project is unique in that the design and bidding of this project was done before the design of the Public Works Facility (PWF) was completed. As a result, a number of changes and additions were made to the project. For instance, the two large concrete driveway aprons installed for the PWF resulted in an increase of approximately \$10,000. Similarly, an additional fiber optic conduit was installed to service the PWF at a cost of approximately \$9000. Other utility and drainage changes were also made to serve the PWF.

## CHANGE ORDER NO. 4

OWNER City of Waite Park, MN DATE August 26, 2017  
 CONTRACTOR Larson Excavating Contractors, Inc.  
 ENGINEER SEH  
 Contract N/A OWNER's No. WAITE 132054  
 Project 2016 17<sup>th</sup> Avenue Improvements, Waite Park, MN

You are directed to make the following changes in the Contract Documents:

Description: Compensating change order.

Attachments: Exhibit A TOTAL ADD \$68,379.39

Reason for Change Order: Adjust bidding quantity to as-built quantity.

ITEM	CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES	
		Substantial Completion	Ready for Final Payment
Original Contract Price:	\$1,019,982.40	09/30/16	06/30/17
Net increase ( <del>decrease</del> ) from previous Change Order No. 1 to 3:	\$132,255.17	No Change	No Change
Contract price prior to the Change Order:	\$1,152,237.57	No Change	No Change
Net increase ( <del>decrease</del> ) of this Change Order:	\$68,379.39	11/19/16	No Change
Contract price with all approved Change Orders:	\$1,220,616.96	11/19/16	06/30/17

In accordance with the Minnesota Uniform Transaction Act, an electronic signature on this document is binding and afforded the same effect as if the document was signed by hand.

**RECOMMENDED:**

SEH  
 PO Box 1717  
 St. Cloud, MN 56302-1717

By: 

Title: Project Engineer

Date: 08/26/17

**APPROVED:**

City of Waite Park  
 PO Box 339  
 Waite Park, MN 56387-0339

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**ACCEPTED:**

Larson Excavating Contractors, Inc.  
 41354 County Road 9  
 Holdingford, MN 56340

By: 

Title: \_\_\_\_\_

Date: 8/31/2017

OWNER  
CONTRACTOR  
SEH

APPLICATION FOR PAYMENT NO. 9

CONTRACTOR FOR:

2016 17TH AVENUE IMPROVEMENTS

PROJECT NO. WAITE 132054  
OWNER CITY OF WAITE PARK, MN  
CONTRACTOR LARSON EXCAVATING CONTRACTORS, INC.

AGREEMENT DATE: 03/07/16

FOR WORK ACCOMPLISHED THROUGH: 08/26/17

ITEM	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
<b>STREET</b>									
1	MOBILIZATION	LUMP SUM	\$55,050.00	1.00	\$55,050.00	0.05	\$2,752.50	1.00	\$55,050.00
2	TRAFFIC CONTROL	LUMP SUM	\$2,040.00	1.00	\$2,040.00	0.10	\$204.00	1.00	\$2,040.00
3	REMOVE SEPTIC	LUMP SUM	\$500.00	1.00	\$500.00		\$0.00	1.00	\$500.00
4	SAWCUT BITUMINOUS PAVEMENT	LIN FT	\$2.04	717.00	\$1,462.68		\$0.00	701.00	\$1,430.04
5	MILL BITUMINOUS PAVEMENT	SQ YD	\$10.20	67.00	\$683.40		\$0.00	67.00	\$683.40
6	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$2.04	503.00	\$1,026.12		\$0.00	504.00	\$1,028.16
7	REMOVE RAILROAD TRACK	LIN FT	\$1.00	317.00	\$317.00		\$0.00	320.00	\$320.00
8	SALVAGE SIGN	EACH	\$25.50	4.00	\$102.00	3.00	\$76.50	4.00	\$102.00
9	INSTALL SIGN	EACH	\$102.00	1.00	\$102.00	3.00	\$306.00	3.00	\$306.00
10	RELOCATE MAILBOX	EACH	\$150.00	5.00	\$750.00		\$0.00	3.00	\$450.00
11	STRIPING REMOVAL	LIN FT	\$1.77	600.00	\$1,062.00		\$0.00	0.00	\$0.00
12	REMOVE PAVEMENT MESSAGE	EACH	\$76.50	3.00	\$229.50		\$0.00	0.00	\$0.00
13	CLEAR & GRUB	ACRE	\$2,000.00	1.52	\$3,040.00		\$0.00	1.52	\$3,040.00
14	CLEAR & GRUB	TREE	\$100.00	73.00	\$7,300.00		\$0.00	99.00	\$9,900.00
15	COMMON EXCAVATION (PQ)	CU YD	\$7.00	6,606.00	\$46,242.00		\$0.00	6,606.00	\$46,242.00
16	SUBGRADE EXCAVATION	CU YD	\$0.10	1,060.00	\$106.00		\$0.00	0.00	\$0.00
17	AGGREGATE BASE CL 5 (CV) (PQ)	CU YD	\$20.40	2,168.00	\$44,227.20		\$0.00	2,168.00	\$44,227.20
18	AGGREGATE SHOULDERING CL 5 (CV) (PQ)	CU YD	\$20.40	10.00	\$204.00		\$0.00	10.00	\$204.00
19	SELECT GRANULAR BORROW (LV)	CU YD	\$0.10	1,431.00	\$143.10		\$0.00	0.00	\$0.00
20	TYPE SP9.5 WEARING COURSE MIXTURE (SPWEA340C)	TON	\$55.08	1,310.00	\$72,154.80	1,125.42	\$61,988.13	1,225.42	\$67,496.13
21	TYPE SP12.5 NON WEARING COURSE MIXTURE (SPNWB340C)	TON	\$55.08	1,642.00	\$90,441.36		\$0.00	1,582.29	\$87,152.53
22	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	\$2.55	186.00	\$474.30	200.00	\$510.00	200.00	\$510.00
23	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$2.55	548.00	\$1,397.40	800.00	\$2,040.00	800.00	\$2,040.00
24	B618 CONCRETE CURB & GUTTER	LIN FT	\$11.22	4,846.00	\$54,372.12	176.00	\$1,974.72	4,997.00	\$56,066.34
25	4" CONCRETE SIDEWALK W/ 4" SELECT GRANULAR BEDDING	SQ FT	\$4.33	2,440.00	\$10,565.20		\$0.00	3,393.00	\$14,691.69
26	6" CONCRETE SIDEWALK W/ 4" SELECT GRANULAR BEDDING	SQ FT	\$6.37	911.00	\$5,803.07	508.00	\$3,235.96	945.00	\$6,019.65
27	TRUNCATED DOMES	SQ FT	\$35.70	102.00	\$3,641.40	64.00	\$2,284.80	144.00	\$5,140.80
28	6" CONCRETE DRIVEWAY	SQ YD	\$45.90	33.00	\$1,514.70	167.00	\$7,665.30	244.00	\$11,199.60
29	BITUMINOUS DRIVEWAY RESTORATION	SQ YD	\$20.40	13.00	\$265.20		\$0.00	0.00	\$0.00
30	TYPE SP9.5 WEARING COURSE MIXTURE (SPWEA340C) (TRAIL)	TON	\$61.74	400.00	\$24,696.00		\$0.00	410.92	\$25,370.20
31	AGGREGATE BASE CL 5 (CV) (PQ) (TRAIL)	CU YD	\$21.66	349.00	\$7,559.34		\$0.00	349.00	\$7,559.34

OWNER  
CONTRACTOR  
SEH

APPLICATION FOR PAYMENT NO. 9

CONTRACTOR FOR:

2016 17TH AVENUE IMPROVEMENTS

PROJECT NO. WAITE 132054  
OWNER CITY OF WAITE PARK, MN  
CONTRACTOR LARSON EXCAVATING CONTRACTORS, INC.

AGREEMENT DATE: 03/07/16

FOR WORK ACCOMPLISHED THROUGH: 08/26/17

ITEM	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
32	TRAFFIC BARRIER DESIGN B8338	LIN FT	\$20.40	153.00	\$3,121.20		\$0.00	153.00	\$3,121.20
33	END TREATMENT-TANGENT TERMINAL	EACH	\$2,733.60	2.00	\$5,467.20		\$0.00	2.00	\$5,467.20
34	PRIVATE UTILITY TRENCHING	LIN FT	\$1.00	200.00	\$200.00		\$0.00	100.00	\$100.00
35	SIGN PANELS TYPE C	SQ FT	\$31.11	304.50	\$9,473.00		\$0.00	312.50	\$9,721.88
36	SIGN PANELS TYPE SPECIAL	SQ FT	\$45.90	6.00	\$275.40		\$0.00	0.00	\$0.00
37	PAVT MSSG (LT ARROW) EPOXY	EACH	\$96.90	19.00	\$1,841.10	11.00	\$1,065.90	11.00	\$1,065.90
38	PAVT MSSG (THRU ARROW) EPOXY	EACH	\$96.90	1.00	\$96.90	1.00	\$96.90	1.00	\$96.90
39	PAVT MSSG (LT-THRU ARROW) EPOXY	EACH	\$122.40	3.00	\$367.20	3.00	\$367.20	3.00	\$367.20
40	PAVT MSSG (RT-THRU ARROW) EPOXY	EACH	\$122.40	3.00	\$367.20	4.00	\$489.60	4.00	\$489.60
41	4" SOLID LINE WHITE-PAINT	LIN FT	\$0.24	1,609.00	\$386.16		\$0.00	1,233.00	\$295.92
42	4" SOLID LINE YELLOW-PAINT	LIN FT	\$0.24	2,829.00	\$678.96		\$0.00	4,867.00	\$1,168.08
43	4" DOUBLE SOLID LINE YELLOW-PAINT	LIN FT	\$0.49	1,428.00	\$699.72		\$0.00	0.00	\$0.00
44	12" SOLID LINE YELLOW - PAINT	LIN FT	\$3.30	174.00	\$574.20		\$0.00	0.00	\$0.00
45	24" SOLID LINE WHITE - PAINT	LIN FT	\$6.73	27.00	\$181.71		\$0.00	28.00	\$188.44
46	4" SOLID LINE WHITE-EPOXY	LIN FT	\$0.29	1,609.00	\$466.61	1,000.00	\$290.00	1,000.00	\$290.00
47	4" SOLID LINE YELLOW-EPOXY	LIN FT	\$0.29	2,829.00	\$820.41	3,318.00	\$962.22	3,318.00	\$962.22
48	4" DOUBLE SOLID LINE YELLOW-EPOXY	LIN FT	\$0.57	1,428.00	\$813.96	1,507.00	\$858.99	1,507.00	\$858.99
49	12" SOLID LINE YELLOW - EPOXY	LIN FT	\$5.10	174.00	\$887.40	189.00	\$963.90	189.00	\$963.90
50	24" SOLID LINE WHITE - EPOXY	LIN FT	\$7.16	27.00	\$193.32	28.00	\$200.48	28.00	\$200.48
51	CROSSWALK MARKING-PAINT	SQ FT	\$3.30	390.00	\$1,287.00		\$0.00	420.00	\$1,386.00
52	CROSSWALK MARKING-EPOXY	SQ FT	\$5.10	390.00	\$1,989.00	684.00	\$3,488.40	684.00	\$3,488.40
53	SILT FENCE	LIN FT	\$1.50	904.00	\$1,356.00		\$0.00	600.00	\$900.00
54	INLET PROTECTION	EACH	\$25.00	29.00	\$725.00		\$0.00	29.00	\$725.00
55	CULVERT PROTECTION	EACH	\$25.00	2.00	\$50.00		\$0.00	0.00	\$0.00
56	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	\$1.00	500.00	\$500.00		\$0.00	0.00	\$0.00
57	ROCK CONSTRUCTION ENTRANCE	EACH	\$300.00	2.00	\$600.00		\$0.00	2.00	\$600.00
58	SEEDING (INCLUDES SEED MIX 25-131, FERTILIZER, AND FLEXTERRA HP FGM)	ACRE	\$4,590.00	3.50	\$16,065.00		\$0.00	3.50	\$16,065.00
59	SEEDING (INCLUDES SEED MIX 25-151, FERTILIZER, AND FLEXTERRA HP FGM)	ACRE	\$4,590.00	0.60	\$2,754.00		\$0.00	0.60	\$2,754.00
60	SEEDING (INCLUDES SEED MIX 35-541, FERTILIZER, AND FLEXTERRA HP FGM)	ACRE	\$4,590.00	0.20	\$918.00		\$0.00	0.20	\$918.00
61	TEMPORARY SEEDING	ACRE	\$153.00	4.30	\$657.90		\$0.00	0.00	\$0.00
62	DECIDUOUS TREE (2.5-INCH B&B)	EACH	\$408.00	34.00	\$13,872.00		\$0.00	30.00	\$12,240.00
63	TOPSOIL BORROW (LV)	CU YD	\$5.00	988.00	\$4,940.00		\$0.00	0.00	\$0.00

APPLICATION FOR PAYMENT NO. 9

CONTRACTOR FOR:

2016 17TH AVENUE IMPROVEMENTS

PROJECT NO. WAITE 132054  
OWNER CITY OF WAITE PARK, MN  
CONTRACTOR LARSON EXCAVATING CONTRACTORS, INC.

AGREEMENT DATE: 03/07/16

FOR WORK ACCOMPLISHED THROUGH: 08/26/17

ITEM	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
64	PICK-UP STREET SWEEPER	HR	\$50.00	10.00	\$500.00		\$0.00	14.00	\$700.00
<b>STORM SEWER</b>									
65	CONNECT TO EXISTING STORM SEWER	EACH	\$500.00	1.00	\$500.00		\$0.00	1.00	\$500.00
66	12" RCP, CL V 3006	LIN FT	\$21.89	363.00	\$7,946.07		\$0.00	543.00	\$11,886.27
67	15" RCP, CL V 3006	LIN FT	\$23.35	38.00	\$887.30		\$0.00	38.00	\$887.30
68	18" RCP, CL III 3006	LIN FT	\$28.41	510.00	\$14,489.10		\$0.00	604.00	\$17,159.64
69	21" RCP, CL III 3006	LIN FT	\$31.10	206.00	\$6,406.60		\$0.00	205.00	\$6,375.50
70	24" RCP, CL III 3006	LIN FT	\$32.83	627.00	\$20,584.41		\$0.00	650.00	\$21,339.50
71	24" RCP, CL IV 3006	LIN FT	\$35.73	502.00	\$17,936.46		\$0.00	696.00	\$24,868.08
72	27" RCP, CL III 3006	LIN FT	\$49.71	65.00	\$3,231.15		\$0.00	0.00	\$0.00
73	JET CLEAN STORM SEWER	LIN FT	\$1.77	2,323.00	\$4,111.71		\$0.00	2,443.00	\$4,324.11
74	12" RC APRON (SEE CO#1)	EACH	\$384.87	1.00	\$384.87		\$0.00	0.00	\$0.00
75	27" RC APRON (SEE CO#1)	EACH	\$528.46	1.00	\$528.46		\$0.00	0.00	\$0.00
76	DRAINAGE STRUCTURE, DESIGN H	EACH	\$1,163.33	10.00	\$11,633.30		\$0.00	10.00	\$11,633.30
77	DRAINAGE STRUCTURE 4020 (48")	EACH	\$2,197.94	13.00	\$28,573.22		\$0.00	16.00	\$35,167.04
78	DRAINAGE STRUCTURE 4020 (60")	EACH	\$3,974.52	3.00	\$11,923.56		\$0.00	4.00	\$15,898.08
79	60" POND SKIMMER STRUCTURE (SEE CO#1)	EACH	\$4,791.50	1.00	\$4,791.50		\$0.00	0.00	\$0.00
80	BENTONITE ANTI-SEEP COLLAR (SEE CO#1)	EACH	\$100.00	2.00	\$200.00		\$0.00	0.00	\$0.00
81	INFILTRATION BASIN EXCAVATION (SEE CO#1)	CU YD	\$7.00	4,730.00	\$33,110.00		\$0.00	0.00	\$0.00
82	RANDOM RIPRAP CL-III W/ GEOTEXTILE FABRIC (SEE CO#1)	CU YD	\$50.00	20.00	\$1,000.00		\$0.00	0.00	\$0.00
83	ROCK WEEPER (SEE CO#1)	EACH	\$1,000.00	1.00	\$1,000.00		\$0.00	0.00	\$0.00
84	STORM SEWER ROCK EXCAVATION	CU YD	\$25.00	240.00	\$6,000.00		\$0.00	281.00	\$7,025.00
<b>WATER MAIN</b>									
85	CONNECT TO EXISTING WATER MAIN	EACH	\$966.64	1.00	\$966.64		\$0.00	2.00	\$1,933.28
86	HYDRANT	EACH	\$3,728.80	2.00	\$7,457.60		\$0.00	3.00	\$11,186.40
87	HYDRANT EXTENSION	LIN FT	\$876.09	1.00	\$876.09		\$0.00	0.00	\$0.00
88	8" WATER MAIN - DUCTILE IRON CL 52	LIN FT	\$34.94	1,245.00	\$43,500.30		\$0.00	1,381.00	\$48,252.14
89	6" WATER MAIN - DUCTILE IRON CL 52	LIN FT	\$28.23	49.00	\$1,383.27		\$0.00	132.00	\$3,726.36
90	FITTINGS	POUND	\$6.93	734.00	\$5,086.62		\$0.00	706.00	\$4,892.58
91	8" GATE VALVE AND BOX	EACH	\$1,745.90	4.00	\$6,983.60		\$0.00	3.00	\$5,237.70
92	6" GATE VALVE AND BOX	EACH	\$1,195.29	2.00	\$2,390.58		\$0.00	4.00	\$4,781.16
93	1" CORPORATION	EACH	\$108.74	1.00	\$108.74		\$0.00	0.00	\$0.00
94	1" CURB STOP AND BOX	EACH	\$198.43	1.00	\$198.43		\$0.00	0.00	\$0.00

APPLICATION FOR PAYMENT NO. 9

CONTRACTOR FOR:

2016 17TH AVENUE IMPROVEMENTS

PROJECT NO. WAITE 132054  
OWNER CITY OF WAITE PARK, MN  
CONTRACTOR LARSON EXCAVATING CONTRACTORS, INC.

AGREEMENT DATE: 03/07/16

FOR WORK ACCOMPLISHED THROUGH: 08/26/17

ITEM	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
95	1" COPPER WATER SERVICE	LIN FT	\$23.02	43.00	\$989.86		\$0.00	0.00	\$0.00
96	3" INSULATION	SQ YD	\$34.91	22.00	\$768.02		\$0.00	42.00	\$1,466.22
97	WATER MAIN ROCK EXCAVATION	CU YD	\$25.00	80.00	\$2,000.00	80.00	\$2,000.00	126.00	\$3,150.00
<b>SANITARY SEWER</b>									
98	CONNECT TO EXISTING SANITARY SEWER	EACH	\$1,108.32	2.00	\$2,216.64		\$0.00	2.00	\$2,216.64
99	8" PVC SANITARY SEWER (SDR 35)	LIN FT	\$18.62	1,189.00	\$22,139.18		\$0.00	1,708.00	\$31,802.96
100	SANITARY SEWER MANHOLE (0 - 8 FT)	EACH	\$2,174.14	7.00	\$15,218.98		\$0.00	8.00	\$17,393.12
101	EXCESS MANHOLE DEPTH	LIN FT	\$94.48	26.38	\$2,492.38		\$0.00	28.06	\$2,651.11
102	COARSE FILTER AGGREGATE (CV)	CU YD	\$0.10	200.00	\$20.00		\$0.00	0.00	\$0.00
103	CONSTRUCT 8" OUTSIDE DROP	LIN FT	\$872.71	3.00	\$2,618.13		\$0.00	3.00	\$2,618.13
104	8" X 4" PVC SERVICE WYE (SDR 26)	EACH	\$401.13	1.00	\$401.13		\$0.00	1.00	\$401.13
105	4" PVC SERVICE PIPE (SDR 26)	LIN FT	\$16.52	55.00	\$908.60		\$0.00	52.00	\$859.04
106	CLEAN AND TELEWISE SANITARY SEWER	LIN FT	\$2.84	1,189.00	\$3,376.76		\$0.00	1,794.00	\$5,094.96
107	SANITARY SEWER ROCK EXCAVATION	CU YD	\$25.00	110.00	\$2,750.00	80.00	\$2,000.00	136.00	\$3,400.00
<b>LIGHTING</b>									
108	LIGHTING UNIT TYPE SPECIAL 1	EACH	\$8,329.32	17.00	\$141,598.44		\$0.00	17.00	\$141,598.44
109	LIGHT FOUNDATION DESIGN E MODIFIED	EACH	\$938.40	17.00	\$15,952.80		\$0.00	17.00	\$15,952.80
110	2" NON-METALLIC CONDUIT	LIN FT	\$3.06	2,725.00	\$8,338.50		\$0.00	2,725.00	\$8,338.50
111	UNDERGROUND WIRE 1 COND NO 4	LIN FT	\$1.02	7,950.00	\$8,109.00		\$0.00	7,950.00	\$8,109.00
112	UNDERGROUND WIRE 1 COND NO 6	LIN FT	\$0.87	7,950.00	\$6,916.50		\$0.00	7,950.00	\$6,916.50
113	UNDERGROUND WIRE 1 COND NO 12	LIN FT	\$0.41	8,150.00	\$3,341.50		\$0.00	8,150.00	\$3,341.50
114	SERVICE CABINET	EACH	\$6,120.00	1.00	\$6,120.00		\$0.00	1.00	\$6,120.00
115	SERVICE EQUIPMENT	EACH	\$1,938.00	1.00	\$1,938.00		\$0.00	1.00	\$1,938.00
116	EQUIPMENT PAD	EACH	\$1,020.00	1.00	\$1,020.00		\$0.00	1.00	\$1,020.00
117	HANDHOLE (FIBER VAULT)	EACH	\$2,056.32	3.00	\$6,168.96		\$0.00	4.00	\$8,225.28
118	2" NON-METALLIC CONDUIT (HDPE)	EACH	\$4.08	2,400.00	\$9,792.00		\$0.00	4,660.00	\$19,012.80
<b>TOTAL ITEMS BID</b>					<b>\$1,019,982.40</b>		<b>\$95,821.50</b>		<b>\$1,042,602.96</b>
<b>CHANGE ORDER NO. 1</b>									
74A	12" RC APRON	EACH	\$384.87	(1.00)	(\$384.87)		\$0.00	0.00	\$0.00
75A	27" RC APRON	EACH	\$528.46	(1.00)	(\$528.46)		\$0.00	0.00	\$0.00
79A	60" POND SKIMMER STRUCTURE	EACH	\$4,791.50	(1.00)	(\$4,791.50)		\$0.00	0.00	\$0.00
80A	BENTONITE ANTI-SEEP COLLAR	EACH	\$100.00	(2.00)	(\$200.00)		\$0.00	0.00	\$0.00
81A	INFILTRATION BASIN EXCAVATION	CU YD	\$7.00	(4,739.00)	(\$33,110.00)		\$0.00	0.00	\$0.00

OWNER  
CONTRACTOR  
SEH

APPLICATION FOR PAYMENT NO. 9

CONTRACTOR FOR: 2016 17TH AVENUE IMPROVEMENTS

PROJECT NO. WAITE 132054  
OWNER CITY OF WAITE PARK, MN  
CONTRACTOR LARSON EXCAVATING CONTRACTORS, INC.

AGREEMENT DATE: 03/07/16

FOR WORK ACCOMPLISHED THROUGH: 08/26/17

ITEM	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
82A	RANDOM RIPRAP CL-III W/ GEOTEXTILE FABRIC	CU YD	\$50.00	(20.00)	(\$1,000.00)		\$0.00	0.00	\$0.00
83A	ROCK WEEPER	EACH	\$1,000.00	(1.00)	(\$1,000.00)		\$0.00	0.00	\$0.00
119	REMOVE BURIED (HIDDEN) RAILROAD TIES	LF	\$3.00	1,800.00	\$5,400.00		\$0.00	1,800.00	\$5,400.00
120	INFILTRATION SYSTEM INCLUDING STRUCTURES 143 AND 144. DOES NOT	LS	\$157,670.00	1.00	\$157,670.00		\$0.00	1.00	\$157,670.00
<b>TOTAL CHANGE ORDER NO. 1</b>					<b>\$122,055.17</b>		<b>\$0.00</b>		<b>\$163,070.00</b>
<b>CHANGE ORDER NO. 2</b>									
121	SEWER AND WATER SERVICE TO GILITZER HOUSE	LS	\$4,200.00	1.00	\$4,200.00		\$0.00	1.00	\$4,200.00
122	COMMON BORROW	CU YD	\$4.00	1,500.00	\$6,000.00		\$0.00	2,686.00	\$10,744.00
<b>TOTAL CHANGE ORDER NO. 2</b>					<b>\$10,200.00</b>		<b>\$0.00</b>		<b>\$14,944.00</b>
<b>CHANGE ORDER NO. 3 - EXTEND COMPLETION DATE</b>									
<b>CHANGE ORDER NO. 4</b>									
	COMPENSATING CHANGE ORDER	LUMP SUM	\$68,379.39	1.00	\$68,379.39		\$0.00	0.00	\$0.00
<b>SUMMARY</b>									
TOTAL ITEMS BID					\$1,019,982.40	\$95,821.50	\$1,042,602.96		
CHANGE ORDER NO. 1					\$122,055.17	\$0.00	\$163,070.00		
CHANGE ORDER NO. 2					\$10,200.00	\$0.00	\$14,944.00		
CHANGE ORDER NO. 3					\$0.00	\$0.00	\$0.00		
CHANGE ORDER NO. 4					\$68,379.39				
<b>TOTAL</b>					<b>\$1,220,616.96</b>	<b>\$95,821.50</b>	<b>\$1,220,616.96</b>		

The undersigned Contractor certifies that all previous payments received from the Owner for work done under this contract have been applied to discharge in full all obligations the Contractor incurred in connection with the work covered by said progress payments. The undersigned Contractor agrees to pay all subcontractors within 10 days of receipt of payment from the municipality for undisputed services provided by the subcontractor.

The Contractor agrees to pay interest as described under Minnesota state statute.

In accordance with Minnesota Uniform Transaction Act, an electronic signature on this document is binding and afforded the same effect as if the document was signed by hand.

Gross Amount Due \$1,220,616.96  
Less Retainage (5%) \$61,030.85

Amount Eligible to Date \$1,159,586.11  
Less Previous Payments ~~\$1,068,555.69~~

**Amount Due This Application \$91,030.42**

SUBMITTED LARSON EXCAVATING CONTRACTORS  
41354 CR 9  
HOLDIGNFORD, MN 56340

BY: 

DATE: 8/31/2017

RECOMMENDED SEH  
PO BOX 1717  
ST. CLOUD, MN 56302-1717

BY: 

DATE: 08/31/17

APPROVED CITY OF WAITE PARK  
PO BOX 339  
WAITE PARK, MN 56387-0339

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

**Agenda Item No. 2**

**Issue:** Plans and Specifications for Graniteview Road and Authorize for Bids

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**BACKGROUND:**

Bids were opened on Thursday August 31. A tabulation of bids is attached. The low bid was submitted by Omann Contracting Companies, Inc. in the amount of \$149,175.99. Also attached is a letter of recommendation.

**REQUIRED ACTION:**

Approve OR Deny the award the 2017 Graniteview Road Improvement project to Omann Contracting Companies, Inc. in the amount of \$149,175.99

**RECOMMENDED ACTION:**

If the Council desires to move forward with this project, the funds would come out of reserves.

**SUGGESTED MOTION:**

Council member \_\_\_\_\_ moved to approve OR deny the award the 2017 Graniteview Road Improvement project to Omann Contracting Companies, Inc in the amount of \$149,175.99 as presented OR with the following revisions/corrections/additions:

Council member \_\_\_\_\_ seconded the motion.

**ROLL CALL**

Councilmember Charles Schneider \_\_\_\_\_  
Councilmember Vic Schulz \_\_\_\_\_  
Councilmember Mike Linquist \_\_\_\_\_  
Councilmember Frank Theisen \_\_\_\_\_  
Mayor Richard E. Miller \_\_\_\_\_

Motion (Approved) (Denied)



Building a Better World  
for All of Us®

August 31, 2017

RE: Waite Park, Minnesota  
2017 Graniteview Road Improvements  
SEH No. WAITE 142954 14.00

Honorable Mayor and City Council  
c/o Shaunna Johnson, City Administrator  
City of Waite Park  
19 13th Avenue North  
PO Box 339  
Waite Park, MN 56387-0339

Dear Mayor and Members of the City Council:

Bids were opened in the City Hall at 10:00 a.m. on Thursday, August 31, 2017, for the above-referenced improvement. The low bid was submitted by Omann Contracting Companies, Inc. of Albertville, Minnesota in the amount of \$149,175.99. A complete tabulation of bids is enclosed.

At the recommendation of City Staff, we recommend award to Omann Contracting Companies, Inc. in the amount of \$149,175.99, to be funded by the General Fund Reserve.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Terry Wotzka", with a date "2017" written at the end.

Terry Wotzka, PE  
City Engineer

mrB

Enclosure

c: Bill Schluenz, City of Waite Park (w/enclosure)

p:\uz\w\waite\142954\1-gen\14-corr\ owner recommendation - 083117.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1200 25th Avenue South, P.O. Box 1717, St. Cloud, MN 56302-1717  
SEH is 100% employee-owned | [sehinc.com](http://sehinc.com) | 320.229.4300 | 800.572.0617 | 888.908.8166 fax



## TABULATION OF BIDS

PROJECT NO.: WAITE 142954  
 NAME: 2017 GRANITEVIEW ROAD IMPROVEMENTS  
 OWNER: CITY OF WAITE PARK, MN  
 BID DATE: THURSDAY, AUGUST 31, 2017 @ 10:00 A.M.

ITEM	QUANTITY	UNIT	DESCRIPTION	ENGINEER'S ESTIMATE		<sup>1</sup> OMANN BROTHERS		<sup>2</sup> HARDRIVES, INC.		<sup>3</sup> KNIFE RIVER	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
1	1.00	LUMP SUM	MOBILIZATION	\$7,000.00	\$7,000.00	\$2,500.00	\$2,500.00	\$3,810.25	\$3,810.25	\$12,500.00	\$12,500.00
2	1.00	LUMP SUM	TRAFFIC CONTROL	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$1,286.15	\$1,286.15	\$5,000.00	\$5,000.00
3	1.00	EACH	INLET PROTECTION	\$200.00	\$200.00	\$100.00	\$100.00	\$144.30	\$144.30	\$200.00	\$200.00
4	76.00	LIN FT	SAWING BITUMINOUS PAVEMENT	\$3.00	\$228.00	\$2.80	\$212.80	\$3.20	\$243.20	\$6.00	\$456.00
5	36.00	SQ YD	REMOVE BITUMINOUS PAVEMENT	\$3.00	\$108.00	\$10.00	\$360.00	\$13.72	\$493.92	\$15.00	\$540.00
6	2.00	EACH	ADJUST VALVE BOX	\$200.00	\$400.00	\$90.00	\$180.00	\$417.60	\$835.20	\$600.00	\$1,200.00
7	8,882.00	LIN FT	AGGREGATE SHOULDERING	\$1.00	\$8,882.00	\$0.88	\$7,816.16	\$0.60	\$5,329.20	\$1.30	\$11,546.60
8	421.00	SQ YD	MILLED TRANSITION (EACH END)	\$3.00	\$1,263.00	\$7.12	\$2,997.52	\$6.05	\$2,547.05	\$7.50	\$3,157.50
9	1,540.00	TON	BITUMINOUS WEARING COURSE (SPWEA340C)	\$65.00	\$100,100.00	\$68.88	\$106,075.20	\$71.20	\$109,648.00	\$69.50	\$107,030.00
10	645.00	GAL	BITUMINOUS MATERIAL FOR TACK COAT	\$2.00	\$1,290.00	\$3.00	\$1,935.00	\$1.88	\$1,212.60	\$0.01	\$6.45
11	385.00	SQ YD	FULL DEPTH STREET RESTORATION	\$25.00	\$9,625.00	\$42.50	\$16,362.50	\$40.71	\$15,673.35	\$25.00	\$9,625.00
12	36.00	SQ YD	BITUMINOUS DRIVEWAY RESTORATION	\$20.00	\$720.00	\$81.00	\$2,916.00	\$84.88	\$3,055.68	\$40.00	\$1,440.00
13	2.00	HOUR	STREET SWEEPING TYPE WET PICKUP	\$115.00	\$230.00	\$140.00	\$280.00	\$161.97	\$323.94	\$200.00	\$400.00
14	8,890.00	LIN FT	4" SOLID LINE WHITE - EPOXY	\$0.40	\$3,556.00	\$0.40	\$3,556.00	\$0.42	\$3,733.80	\$0.39	\$3,467.10
15	810.00	LIN FT	4" BREAK LINE YELLOW - EPOXY	\$0.50	\$405.00	\$0.45	\$364.50	\$0.47	\$380.70	\$0.44	\$356.40
16	961.00	LIN FT	4" SOLID LINE YELLOW - EPOXY	\$0.40	\$384.40	\$0.45	\$432.45	\$0.47	\$451.67	\$0.44	\$422.84
17	646.00	LIN FT	4" DOUBLE SOLID LINE YELLOW - EPOXY	\$0.60	\$387.60	\$0.91	\$587.86	\$0.94	\$607.24	\$0.88	\$568.48
<b>GRAND TOTAL BID</b>					<u>\$139,779.00</u>		<u>\$149,175.99</u>		<u>\$149,776.25</u>		<u>\$157,916.37</u>

P:\UZZ\WAITE\142954\6-bid-const\Bidding\Bid Tabulation.xlsx\BIDTAB

**Agenda Item No. 3**

Issue: Administrator Update

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Updates will be presented at the time of the meeting.

ADJOURNMENT

Respectfully submitted,

Shaunna Johnson, Administrator