



19 13th Avenue North  
Waite Park, MN 56387

City Council Agenda  
Monday, May 3, 2021  
6:30 P.M.

## 1. CALL TO ORDER

### A. Council Meeting Attendance Guidelines

The City Council meeting on VIA Video Conferencing using Zoom Optional for Elected Officials

The Chief Administrative Officer and the Chief Legal Counsel for the City of Waite Park have deemed an ongoing health pandemic and peacetime emergency by the office of the Governor of Minnesota, that warrants allowing members to choose to attend the meeting by electronic means as a precaution to ensure the health and safety of the other regular attendees of City Council meetings as well as members of the public who might choose to attend the meeting. Members can choose to join the meeting via a Zoom conference or in person. The City Council will adhere to the processes required under State Law:

1. We will ensure that all members of the meeting body, wherever their physical location, can hear one another and can hear all discussion;

2. We will ensure that all members of the public present at the regular meeting location of the body can hear all discussion of the members of the body; and

3. At least one member of the body, chief legal counsel, or chief administrative officer or designee will be physically present at the meeting location.

## JOIN ZOOM MEETING

One tap mobile: US: +19292056099,,84069439936#,,,,\*705425# or  
+13017158592,,84069439936#,,,,\*705425#  
Meeting URL: HTTPS://US02WEB.ZOOM.US/J/84069439936?  
PWD=UGPRCZHHQMRWRZFSB2XGNMFTWE5WUT09&FROM=ADDON  
Meeting ID: 840 6943 9936  
Passcode: 705425

## Join by Telephone

For higher quality, dial a number based on your current location.

Dial:

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669  
900 6833 or +1 253 215 8782 or +1 346 248 7799

Meeting

840 6943 9936

ID:

Passcode:

705425

INTERNATIONAL NUMBERS

## Skype for Business (Lync)

<HTTPS://US02WEB.ZOOM.US/SKYPE/84069439936>

### 2. PLEDGE OF ALLEGIANCE

### 3. PUBLIC INPUT

The City Council allows for public input. Citizens are given up to two minutes to provide the Council with their thoughts or concerns regarding any issue they believe is relevant to the City of Waite Park. The City Council will provide any direction needed on issues presented. Depending on the issue raised, City Council may choose to discuss this at a future work session, future City Council Meeting, require staff to follow up, or chose to do nothing at all.

### 4. REVIEW AND APPROVE COUNCIL AGENDA

Councilmember \_\_\_\_\_ moved to approve the Council Agenda as presented or with the following additions:

Councilmember \_\_\_\_\_ seconded the motion.

Documents:

[CITY COUNCIL AGENDA.PDF](#)

### 5. CONSENT AGENDA ITEMS

Recommended Action: approval of the consent agenda items as presented.

Councilmember \_\_\_\_\_ moved to approve the consent agenda items as presented.

Councilmember \_\_\_\_\_ seconded the motion.

#### A. Approve 3-15-20 City Council Meeting Minutes

Documents:

[3-15-21 COUNCIL MEETING MINUTES - DRAFT.DOCX](#)

#### B. Approve 4-5-21 City Council Meeting Minutes

Documents:

[4-5-21 COUNCIL MEETING MINUTES - DRAFT.DOCX](#)

**C. Approve Appointing Recommendations For Hire**

Documents:

[5-1-2021 RECOMMEND TO HIRE.PDF](#)

**D. Approve New Massage Enterprise - Gladys C Lester CMT LLC**

Documents:

[STAFF REPORT - NEW MASSAGE ENTERPRISE - GLADYS C LESTER CMT LLC.PDF](#)

**E. Approve Temporary Gambling Permit For Apollo Diamond Club**

Documents:

[STAFF REPORT - TEMP GAMBLING APOLLO DIAMOND CLUB.PDF](#)

**F. Approve Waite Park Babe Ruth Agreement**

Documents:

[CONSENT AGENDA STAFF REPORT WAITE PARK BABE RUTH AGREEMENT 5-3-21.DOCX](#)  
[BABE RUTH AGREEMENT 2021-2023 - DRAFT.DOCX](#)

**G. Approve Sewer Pool Capacity Agreement**

Documents:

[CONSENT AGENDA STAFF REPORT ST CLOUD SEWER POOL CAPACITY AGREEMENT 5-3-21.DOCX](#)  
[POOL CAPACITY AGREEMENT 210219 W. REDLINES.PDF](#)

**H. Approve County Road Resistivity Testing**

Documents:

[050321 CONSENT AGENDA - CR 137 RESISTIVITY TESTING.PDF](#)  
[COUNTY ROAD 137 BEDROCK IMAGING PROPOSAL.PDF](#)

**I. Approve 2nd Street North Change Order #2**

Documents:

[050321 CONSENT CO2 2ND STREET N.PDF](#)  
[CO 2.PDF](#)

**J. Approve Water Comp Planning**

Documents:

**6. REGULAR AGENDA ITEMS**

**A. Amendments To Ordinance 20 & Job Description Revisions**

Documents:

STAFF REPORT FOR ORDINANCE AMENDMENT 20 AND JOB  
DESCRIPTION REVIEW.PDF  
FINANCE DIRECTOR-EXISTING JOB DESCRIPTION.PDF  
FINANCE DIRECTOR DRAFT.PDF  
DEPUTY CLERK-TREASURER JOB DESCRIPTION.PDF  
CITY CLERK ACCOUNTANT PROPOSED JOB DESCRIPTION.PDF  
ORDINANCE 20 CITY COUNCIL AND ADMINISTRATION - AMENDED 5-  
3-21.DOC  
ORDINANCE 20 AMENDMENT.PDF  
ORDINANCE 20 SUMMARY PUBLICATION.PDF

**B. Consider Finance Director Search Firm Proposals**

Documents:

STAFF REPORT REVIEW OF CONSULTANT TO ASSIST WITH  
FINANCE DIRECTOR HIRING PROCESS.PDF  
0421P\_RECRUITING SERVICES\_CITY OF WAITE PARK.PDF  
CITY OF WAITE PARK, MINNESOTA - FINANCE DIRECTOR  
GOVHRUSA PROPOSAL 2021.PDF  
M AND A OVERVIEW.PDF  
M AND A PROPOSAL.PDF

**C. Opportunity For Donation - Non-Profit Organizations - Unpacking Chairs**

Documents:

REGULAR AGENDA STAFF REPORT NON PROFIT DONATAION FOR  
THE LEDGE CHAIRS UNPACKING 4-26-21.DOCX  
CHAIR UNPACKING OPPORTUNITY FOR NON-PROFIT 4-22-21.DOCX

**7. COUNCIL/MAYOR**

**A. Approve Bills; Other Business**

Documents:

5-3-21 APPROVE BILLS AND OTHER BUSINESS AGENDA ITEM.DOCX  
5-3-21 ACCOUNTS PAYABLE.PDF

**8. ADMINISTRATOR UPDATE**

**Adjourn**