



WORK SESSION
4:00 PM
Upper Level Conference Room

WAITE PARK CITY COUNCIL AGENDA
MONDAY, DECEMBER 4, 2017
6:30 P.M.

6:30 P.M. Pledge of Allegiance
Open Forum – two minute limit

Review and approve, December 4, 2016 Council Agenda

1. Consent Agenda:

Recommended action: approval of following items

- A. Approve Council Minutes of October 16, 2017
 - B. Approve Closed Council Meeting Minutes of November 9, 2017
 - C. Approve New Off-Sale Liquor License for Northern Tier Retail dba Super America located at 1431 Division Street.
 - D. Approve New On-Sale Intoxicating Liquor/Sunday/ 2 AM/ Off-Sale and Tobacco License for Peace Rock LLC dba H.R. Pesty's located at 258 4th Avenue North
 - E. Approve New On-Sale Strong Beer/Sunday License for TRM3 Inc. dba Sammy's Pizza located at 58 Division Street
 - F. Approve New Massage Enterprise License for Oriental Massage located at 125 Waite Ave North
 - G. Approve Resolution Designating Polling Places for the 2018 State Primary and State General Election
 - H. Approve 2018 Electrical Inspection Services Agreement for Darrel Nemeth
 - I. Approve Change Order #1 for 2017 Graniteview Road Improvements
 - J. Approve SEH 2018 Rates
 - K. Approve Hiring of Police Officer and Eligibility List for Police Officer
 - L. Approve 2018 Liquor, Massage and Tobacco License Renewals
 - M. Approve Resolution Promoting the Use of Intrastate Mutual Aid
 - N. Approve Computer Software & Services Contract with Civic Systems
2. Public Hearing – Unbank Currency Exchange
3. Variance to Height of Elevated Sign- Discovery School and Quarryview Early Childhood Center located at 700 and 800 7th Street South
4. Public Hearing – 2018 Budget and Levy
5. NEW: Hotel Ordinance #105

6. National Fitness Court Application

7. Council/Mayor
A. Review and Approve Bills

8. Administrator
A. Update

ADJOURN

**CITY OF WAITE PARK
CALL TO ORDER –**

**PLEDGE OF ALLEGIANCE
OPEN FORUM**

Review and Approve December 4, 2017 City Council Agenda

Councilmember _____ moved that the Council Agenda for December 4, 2017 be approved as presented.

Councilmember _____ seconded the motion.
Motion (Approved) (Denied)

Agenda Item No. 1-Consent Agenda

1. Consent Agenda:

Recommended action: approval of following items

- A. Approve Council Minutes of October 16, 2017
- B. Approve Closed Council Meeting Minutes of November 9, 2017
- C. Approve New Off-Sale Liquor License for Northern Tier Retail dba Super America located at 1431 Division Street
- D. Approve New On-Sale Intoxicating Liquor/Sunday/ 2 AM/Off-Sale and Tobacco License for Peace Rock LLC dba H.R. Pesty's located at 258 4th Avenue North
- E. Approve New On-Sale Strong Beer/Sunday License for TRM3 Inc. dba Sammy's located at 58 Division Street
- F. Approve New Massage Enterprise License for Oriental Massage located at 125 Waite Avenue North
- G. Approve Resolution Designating Polling Places for the 2018 State Primary and State General Election
- H. Approve Electrical Inspector Contract
- I. Approve Change Order #1 for 2017 Graniteview Road Improvements
- J. Approve SEH 2018 Rates
- K. Approve Hiring of Police Officer and Eligibility List for Police Officer
- L. Approve 2018 Liquor, Massage and Tobacco License Renewals
- M. Approve Resolution Promoting the Use of Intrastate Mutual Aid
- N. Approve Computer Software & Services Contract with Civic Systems

Councilmember _____ moved that the Consent Agenda, as presented, be approved.

Councilmember _____ seconded the motion.

ROLL CALL

- Councilmember Michael Linquist _____
- Councilmember Charles Schneider _____
- Councilmember Vic Schulz _____
- Councilmember Frank Theisen _____
- Mayor Richard Miller _____

Motion (Approved) (Denied)

WAITE PARK CITY COUNCIL MEETING

OCTOBER 16, 2017

A meeting of the Waite Park City Council was held at Waite Park City Hall on Monday, October 16, 2017 beginning at 6:30 PM.

MEMBERS PRESENT

Members present were Mayor Miller, Councilmembers Linquist, Schneider, Schulz and Theisen

CITY REPRESENTATIVES PRESENT

City Representatives present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig, Finance Director Lindberg, Chief of Police Benrud, Planning and Community Development Director Noerenberg, Attorney Erickson, SEH Engineer Wotzka

OTHERS PRESENT

There were no signatures on an attendance sheet.

OPEN FORUM

Mayor Miller invited anyone wishing to speak during the open forum to step forward, but no one came forth.

COUNCIL AGENDA

Motion by Member Theisen, second by Member Schulz, to approve the 10/16/17 Council Agenda as amended.

- 1.B. (Add) 2 AM Liquor License Renewal for Ultimate Sports Bar & Grill

The motion carried unanimously.

1. CONSENT AGENDA

Motion by Member Linquist, second by Member Theisen, to approve the following 10/16/17 Consent Agenda items:

- 1.A. Approved Council Minutes of October 2, 2017
- 1.B. Approved 2 AM Liquor License Renewal for Ultimate Sports Bar & Grill

The motion carried unanimously.

2.A. FINANCIAL SOFTWARE

The City has a need to upgrade their financial software and has budgeted for this expense. Staff has worked over the course of the last several months reviewing different financial software vendors. Included in this review, were on-site visits to other locations to get a handle on the user ability of the software, demonstrations from the vendors on their software, a review of the company's background, financial stability, and technological capabilities. It has been narrowed down to two companies, Civic Systems and Tyler Technology. Both companies have submitted proposals for consideration that would outline the cost of the software. The City would intend to have the software hosted rather than owning the software and having it placed on one of our servers.

Both software vendors have the features we are looking to add with new financial software that will allow the City to accept credit card and online payments, automate many of our processes internally, and provide customers with the ability to manage their accounts with the City online. Both have the capability of doing what we need the software to do for us.

We have discussed the advantages and disadvantages of both software companies and have shared admin staff's perspectives on the software with the Council as well. Some feel that Civic Systems' layout and functionality is better than Tyler Technology. Others feel that Tyler Technology offers more functions as the city continues to grow. Tyler Technology is a larger company and does seem to add more features for its clients when it relates to technology more quickly than that of Civic Systems.

2.A. FINANCIAL SOFTWARE (Cont'd.)

Civic Systems, on the other hand, does cater to smaller city clients and may do a better job with addressing smaller city needs where Tyler Technologies tends to cater to cities of our size and larger. Both companies have the capabilities to address our needs and it comes down to individual preferences on which Software Company would be best.

Included in the proposals presented for both software companies are costs to convert to the new software, training and set up, along with ongoing maintenance costs for hosting the software. Both proposals are similar in what they will be offering with the exception that Tyler Technologies has included some free follow up training and the content management software at no additional cost, which is estimated to be approximately a \$10,000 cost. Civic Systems has also included costs associated with additional training that are outlined in the proposal as well and did not include the content manager software in their proposal.

At this point in the process, the City Council will need to take into consideration all aspects of this process including the proposals they have both submitted. Staff would recommend that the Council provide staff direction on which Software Company the Council would like the staff to negotiate a contract with moving forward. Both companies have the capability of serving the City's needs. Once this has been completed, the final contract will be brought back to the Council for review and consideration.

Finance Director Lindberg was asked for his opinion. He said he was wearing two hats in the process, one acting as the consultant and the other as the Finance Director. He stated he feels as the Finance Director that either software company will be fine. He feels the distinguishing factor is how fast they feel the City will grow. Software is a 15-20 year investment. There is a client size difference in what the two companies support. Civic Systems tends to support smaller cities (10,000 or below in population) where Tyler Technology tends to support larger cities (30,000 or below in population). He stated that Civic Systems would be a very good fit for where the City is today. He also feels that Civic System's support would maybe be a better fit with where the City is at today, but it stems back to where we think the City will be at in 15-20 years from now. Another factor is that this is being done as a software solution, where it is hosted and the City pays a monthly fee. Discussion was held on how much they feel the City will grow in the future.

Motion by Member Linquist, second by Member Schulz, to approve moving forward with Civic Systems and authorize staff to begin negotiating a contract.

Ayes: Mayor Miller, Members Linquist, Schneider, Schulz

Nays: Member Theisen

Abstained: None

The motion carried.

City Administrator Johnson then thanked Finance Director Lindberg for the amount of time and effort that he put into this process.

3. COUNCIL/MAYOR

3.A. REVIEW AND APPROVE BILLS

Motion by Member Linquist, second by Member Theisen, to authorize payment of the accounts payable list (0617M2, 0617M3, 0717M1, 0717M2). The motion carried unanimously.

Mayor Miller stated the Stearns County Municipal League Meeting is tomorrow night, October 17, 2017 at 6 p.m. in Eden Valley.

4. ADMINISTRATOR

4.A. UPDATE

City Administrator Johnson reviewed the following:

- There will be no Joint Cities meeting in October due to scheduling difficulties. The joint cities legislative priorities will be approved in the next month or so. It was also determined that there is no way for the joint cities to approve the legislative priority list as one entity, so each City will be approving the list. In the future, the joint cities legislative priorities will be discussed in June right after the legislative session and the list will be approved by each City no later than the end of October of each year.

4. ADMINISTRATOR (Cont'd.)

4.A. UPDATE (Cont'd.)

- The Coalition of Greater Minnesota Cities Fall Conference will be held on November 16th and 17th in Alexandria.
- Staff is working on getting the Agenda Center on the City's Website up and running and will come back in the near future with training on this.
- Member Schneider stated he received an email that stated that Spass Tag has made a decision to hold the Waite Park Family Fun Fest parade on the Thursday evening of the Family Fun Fest week next year with the Auto Show being held on Friday evening.

ADJOURNMENT

Mayor Miller declared the meeting adjourned at 6:45 p.m.

Richard E. Miller
Mayor

Shaunna Johnson
City Administrator

WAITE PARK CITY COUNCIL SPECIAL MEETING

NOVEMBER 9, 2017

A special meeting of the Waite Park City Council was held at Waite Park City Hall on Thursday, November 9, 2017 beginning at 5:00 PM.

MEMBERS PRESENT

Members present were Mayor Miller, Councilmembers Schneider, Schulz, and Theisen.

CITY REPRESENTATIVES PRESENT

City Representatives present were City Administrator Johnson, Finance Director Lindberg, Payroll/HR Clerk Heying

OTHERS PRESENT

There were no signatures on an attendance sheet.

COUNCIL AGENDA

Motion by Member Theisen, second by Member Schulz, to approve the November 9, 2017 Council Agenda as presented. The motion carried unanimously by those members present.

1. LABOR CONTRACT

Mayor Miller stated this agenda item is for labor negotiations strategy pursuant to Minnesota Statutes, section 13D.03. A portion of the meeting will be closed pursuant to such statute upon duly approve motion of the City Council. Mayor Miller then entertained a motion to close this portion of the meeting.

Motion by Member Theisen, second by Member Schneider, to close the meeting at 5:10 p.m. The motion carried unanimously.

Motion by Member Theisen, second by Member Schulz, to open the meeting at 5:43 p.m. The motion carried unanimously.

2. OTHER

There were no other items discussed.

ADJOURNMENT

Mayor Miller declared the meeting adjourned at 5:44 p.m.

Richard E. Miller
Mayor

Shaunna Johnson
City Administrator

Consent Agenda Item C: New Off-Sale Liquor License for Northern Tier Retail dba Super America located at 1430 Division Street

Up for Council approval is a New Off-Sale Intoxicating Liquor License for Northern Tier Retail, LLC, dba Super America #5023, located at 1431 Division Street, Waite Park, MN. Northern Tier Retail, LLC, also holds an Off-Sale 3.2 License to the attached location of 1435 Division Street, same Super America #5023. The New Off-Sale Intoxicating Liquor License has a separate entrance and closed off from the Off-Sale 3.2 License. All personal and financial background checks came back good. All Fees are paid and Application completed and filed with the City. If approved, the new license will go into effect on January 1, 2018 pending remodeling completion.

Consent Agenda Item D: New On-Sale Intoxicating Liquor/Sunday/ 2 AM Off-Sale and Tobacco License for Peace Rock LLC dba H.R. Pesty's located at 258 4th Avenue North

Up for Council approval is a new On-Sale Liquor License, Sunday Liquor License, 2 AM Liquor License & Tobacco License for Peace Rock LLC., dba H.R. Pesty's. H.R. Pesty's is located at 258 4th Ave N, Waite Park, MN. All personal and financial background checks came back good. All Fees paid, Applications completed and Insurance are filed with the City. If approved, the new license will go into effect on January 1, 2018.

Consent Agenda Item E: New On-Sale Strong Beer/Sunday License for TRM 3 Inc. dba Sammy's Pizza locate at 58 Division Street

Up for Council approval is a new On-Sale Strong Beer & Sunday License. TRM3, Inc., dba Sammy's Pizza, located at 58 Division St, Waite Park, MN. All personal and financial background checks came back good. TRM3, Inc., currently holds a Full On-Sale Intoxicating Liquor License & Sunday License and is simply switching licenses. All fees, applications and background/credit checks are completed and filed with the City with the exception of Liquor Liability Insurance. This approval is contingent on the Liquor Liability Insurance.

Consent Agenda Item F: New Massage Enterprise License for Oriental Massage located at 125 Waite Avenue North

Up for Council approval is a New Massage Enterprise License for Oriental Massage of Yongfeng LLC, owned by Sufeng Jiang, located at 125 Waite Ave N, Waite Park, MN 56387. Sufeng Jiang is purchasing the business which is currently licensed by Hai Lan Massage LLC. Oriental Massage of Yongfeng LLC will officially take over on January 1, 2018. All fees, application, background/credit checks and Chief Dave Bentrud approval have been filed with the City.

Consent Agenda Item G: Resolution Designating Polling Places for the 2018 State Primary and State General Election

Every year, cities are required to designate their election polling places for the following year. Attached is a resolution designating these for 2018. Staff recommends approval of the resolution.

**RESOLUTION NO. 120417-
CITY OF WAITE PARK**

**A RESOLUTION DESIGNATING POLLING PLACES FOR THE 2018 STATE PRIMARY
AND STATE GENERAL ELECTION**

WHEREAS, Minnesota Statutes 204B.16, subd. 1 requires the City Council, by ordinance or resolution, to designate polling places for the upcoming year; and

WHEREAS, changes to the polling places locations may be made at least 90 days before the next election if one or more of the authorized polling places becomes unavailable for use; and

WHEREAS, changes to the polling place locations may be made in the case of an emergency when it is necessary to ensure a safe and secure location for voting; and

WHEREAS, the state primary is August 14, 2018 and the state general election is November 6, 2018.

THEREFORE, BE IT RESOLVED:

That the Waite Park City Council hereby designates the following polling places for elections conducted in the city in 2018:

Precinct 1 (Waite Park Community Park Shelter, 155 13th Avenue North)

That part of the City lying north of Division Street

Precinct 2 (Discovery School, 700 7th Street South)

That part of the City lying south of Division Street, east of 17th Avenue and north of Heritage

Precinct 3 (City Hall, 19 13th Avenue North)

That part of the City lying south of Division Street, west and east to boundary

Precinct 4 (Waite Park Public Works Facility, 670 17th Avenue South)

That part of the City lying in the Western portion of the City including east and north of I-94 and south of the Sauk River

AND BE IT FURTHER RESOLVED, that the city clerk is hereby authorized to designate a replacement meeting the requirements of the Minnesota Election Law for any polling place designated in this Resolution that becomes unavailable for use by the City;

AND BE IT FURTHER RESOLVED, that the city clerk is hereby authorized to designate an emergency replacement polling place meeting the requirements of the Minnesota Election Law for any polling place designated in this Resolution when necessary to ensure a safe and secure location for voting;

AND BE IT FURTHER RESOLVED, that the city clerk is directed to send a copy of this resolution and any subsequent polling place designations to the Stearns County Elections Office.

Adopted by the City Council this 4th day of December 2017.

Shaunna Johnson
City Administrator-Clerk-Treasurer

Richard E. Miller
Mayor

ACTION ON THIS RESOLUTION:

Motion for adoption:

Seconded by:

Voted in favor of:

Voted against:

Abstained:

Absent:

Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Waite Park City Council at a duly authorized meeting held on December 4, 2017.

Shaunna Johnson
City Administrator-Clerk-Treasurer

Consent Agenda Item H: 2018 Electrical Inspection Services Agreement for Darrel Nemeth

Attached is a copy of the 2018 Electrical Inspection Services Agreement with Darrell Nemeth to provide electrical inspection services for the City of Waite Park. The City of Waite Park approves this annually. Staff recommends approval as presented.

ELECTRICAL INSPECTION SERVICES AGREEMENT

CITY OF WAITE PARK AND DARREL NEMETH (DARREL NEMETH, INC.)

Entered into this _____ day of December, 2017 between the City of Waite Park and Darrel Nemeth (Darrel Nemeth, Inc.) hereinafter called the Provider, for the purpose of setting forth the terms and conditions under which certain services are to be purchased by the City from the Provider.

RECITALS

WHEREAS, this contract shall be of the duration of one year and shall expire December 31, 2018 unless extended by the mutual agreement of the parties.

WHEREAS, the Provider shall provide the following services to the City: Electrical Inspector for the City of Waite Park,

WHEREAS, the Provider shall be paid at a rate of 85% of the fees collected for such services.

WHEREAS, the Provider and the City agree that no employer-employee relationship shall arise from their contract and that the Provider shall at all times be an Independent Contractor with the right to control the method of providing such services, consistent with all applicable laws and ordinances,

WHEREAS, the Provider shall provide all equipment and materials necessary for the performance of such duties at his or her own expense, except for the following:

- Inspection request forms
- Inspection report forms
- Inspection stickers
- Daily logs

WHEREAS, the Provider agrees to perform all services in a timely and professional manner and to promptly submit invoices for such services to the City and acknowledges that approval for payment of such services must be made by the Council before payment can be disbursed.

WHEREAS, the Provider shall provide a certificate of insurance indicating Liability and Workers Compensation coverage,

WHEREAS, this Contract will not be executed until insurance information is provided.

CITY

PROVIDER

Richard E. Miller, Mayor



Darrel Nemeth

Shaunna Johnson, City Administrator

(CITY SEAL)

Consent Agenda Item I: Change Order #1 for 2017 Graniteview Road Improvements

This is a Final Compensating Change Order to adjust the contract quantities to the as-constructed quantities. This Change Order is a decrease in the contract price of \$17,123.65.

Staff recommends approval of Change Order No. 1 to the 2017 Graniteview Road Improvement.

CHANGE ORDER NO. 1

OWNER	City of Waite Park	DATE	October 19, 2017
CONTRACTOR	Omann Contracting Co., Inc.		
ENGINEER	SEH		
Contract	N/A	OWNER's No.	WAITE 142954
Project	2017 Graniteview Road Improvements, Waite Park, MN		

You are directed to make the following changes in the Contract Documents:

Description: Compensating change order.

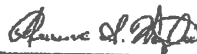
Attachment: Exhibit A TOTAL DEDUCT (\$17,123.65)

Reason for Change Order: Adjust bidding quantity to as-built quantity.

ITEM	CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES	
		Substantial Completion	Ready for Final Payment
Original Contract Price:	\$149,175.99	09/30/17	10/15/17
Net Increase (decrease) from previous Change Order No. 0 to 0:	N/A	No Change	No Change
Contract price prior to the Change Order:	\$149,175.99	No Change	No Change
Net increase (decrease) of this Change Order:	(\$17,123.65)	No Change	No Change
Contract price with all approved Change Orders:	\$132,052.34	09/30/17	10/15/17

In accordance with the Minnesota Uniform Transaction Act, an electronic signature on this document is binding and afforded the same effect as if the document was signed by hand.

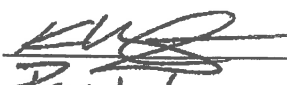
RECOMMENDED:

SEH
 PO Box 1717
 St. Cloud, MN 56302-1717
 By: 
 Title: Project Engineer
 Date: 10/19/17

APPROVED:

City of Waite Park
 PO Box 339
 Waite Park, MN 56387-0339
 By: _____
 Title: _____
 Date: _____

ACCEPTED:

Omann Contracting Co., Inc.
 PO Box 120
 Albertville, MN 55301-0120
 By: 
 Title: President
 Date: 10-24-17

CHANGE ORDER NO. 1 - EXHIBIT A

CONTRACTOR FOR: 2017 GRANITEVIEW ROAD IMPROVEMENTS

PROJECT NO. WAITE 142954
 OWNER CITY OF WAITE PARK, MN
 CONTRACTOR OMANN CONTRACTING CO., INC.

AGREEMENT DATE: 09/06/17

FOR WORK ACCOMPLISHED THROUGH: 10/20/17

ITEM	DESCRIPTION	UNIT	UNIT COST	CONTRACT		THIS PAYMENT		WORK TO DATE		CO #1 DIFFERENCE
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
1	MOBILIZATION	LUMP SUM	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00	\$0.00
2	TRAFFIC CONTROL	LUMP SUM	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00	\$0.00
3	INLET PROTECTION	EACH	\$100.00	1.00	\$100.00		\$0.00	0.00	\$0.00	(\$100.00)
4	SAWING BITUMINOUS PAVEMENT	LIN FT	\$2.80	76.00	\$212.80		\$0.00	0.00	\$0.00	(\$212.80)
5	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$10.00	36.00	\$360.00		\$0.00	0.00	\$0.00	(\$360.00)
6	ADJUST VALVE BOX	EACH	\$90.00	2.00	\$180.00	2.00	\$180.00	2.00	\$180.00	\$0.00
7	AGGREGATE SHOULDERING	LIN FT	\$0.88	8,882.00	\$7,816.16	17,764.00	\$15,632.32	17,764.00	\$15,632.32	\$7,816.16
8	MILLED TRANSITION (EACH END)	SQ YD	\$7.12	421.00	\$2,997.52	400.00	\$2,848.00	400.00	\$2,848.00	(\$149.52)
9	BITUMINOUS WEARING COURSE (SPWEA340C)	TON	\$68.88	1,540.00	\$106,075.20	1,465.00	\$100,909.20	1,465.00	\$100,909.20	(\$5,166.00)
10	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.00	645.00	\$1,935.00	750.00	\$2,250.00	750.00	\$2,250.00	\$315.00
11	FULL DEPTH STREET RESTORATION	SQ YD	\$42.50	385.00	\$16,362.50		\$0.00	0.00	\$0.00	(\$16,362.50)
12	BITUMINOUS DRIVEWAY RESTORATION	SQ YD	\$81.00	36.00	\$2,916.00		\$0.00	0.00	\$0.00	(\$2,916.00)
13	STREET SWEEPING TYPE WET PICKUP	HOUR	\$140.00	2.00	\$280.00	2.00	\$280.00	2.00	\$280.00	\$0.00
14	4" SOLID LINE WHITE - EPOXY	LIN FT	\$0.40	8,890.00	\$3,556.00	9,015.00	\$3,606.00	9,015.00	\$3,606.00	\$50.00
15	4" BREAK LINE YELLOW - EPOXY	LIN FT	\$0.45	810.00	\$364.50	840.00	\$378.00	840.00	\$378.00	\$13.50
16	4" SOLID LINE YELLOW - EPOXY	LIN FT	\$0.45	961.00	\$432.45	976.00	\$439.20	976.00	\$439.20	\$6.75
17	4" DOUBLE SOLID LINE YELLOW - EPOXY	LIN FT	\$0.91	646.00	\$587.86	582.00	\$529.62	582.00	\$529.62	(\$58.24)
	TOTAL ITEMS BID				\$149,175.99		\$132,052.34		\$132,052.34	(\$17,123.65)
SUMMARY										
	TOTAL ITEMS BID				\$149,175.99		\$132,052.34		\$132,052.34	(\$17,123.65)
	TOTAL				\$149,175.99		\$132,052.34		\$132,052.34	(\$17,123.65)

Consent Agenda Item J: SEH 2018 Rates

Enclosed is a copy of the proposed rates for SEH for 2018.



Building a Better World
for All of Us™

December 4, 2017

RE: Waite Park, Minnesota
Engineering Services
SEH No. WAITE GEN 1

Honorable Mayor and Council Members
c/o Shaunna Johnson
City Administrator
City of Waite Park
19 13th Avenue North
P.O. Box 339
Waite Park, MN 56387-0339

Dear Mayor and Council Members:

Enclosed is our Proposed Hourly Rate Schedule for Engineering Services, effective January 1, 2018. The proposed rates represent an average 2.99 percent increase over the 2017 rates. Our design fees for standard municipal improvement projects that are based on a percentage of the average construction bids will not increase.

Thank you for the work, confidence, and trust you have given our firm over this last year. We sincerely appreciate the longstanding relationship we have with Waite Park, and hope you find the enclosed rates acceptable.

I am available to discuss the rate schedule or any other issue at your convenience. You can reach me at 229.4321.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Terry Wotzka', is written over a light blue circular stamp.

Terry Wotzka, PE
Waite Park Client Service Manager

djg
Enclosure

c: Bill Schluez, City of Waite Park (w/enclosure)
Karen Thull, SEH (w/enclosure)

p:\uz\w\waite\common\corr\2017\ city 2018 rates 120417.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1200 25th Avenue South, P.O. Box 1717, St. Cloud, MN 56302-1717

SEH is an equal opportunity employer | www.sehinc.com | 320.229.4300 | 800.572.0617 | 888.908.8166 fax

SHORT ELLIOTT HENDRICKSON, INC.

**St. Cloud Office
Hourly Rate Schedule for Engineering Services
City of Waite Park**

Effective January 1, 2018 – December 31, 2018

Senior Project Manager.....	\$157	-	\$179
Project Manager, Senior Engineer, Senior Scientist, Senior Planner.....	\$123	-	\$158
Project Engineer, Architect, Scientist, Planner	\$91	-	\$124
Registered Land Surveyor	\$94	-	\$124
Staff (Graduate, Engineer, Architect).....	\$89	-	\$105
Lead Technician, Lead Resident Project Representative.....	\$93	-	\$119
Technician, GIS Technician, Resident Project Representative.....	\$71	-	\$102
Survey Crew Chief	\$75	-	\$105
Survey Instrument Operator.....	\$64	-	\$76
Senior Administrative Assistant	\$67	-	\$93
Administrative Assistant	\$60	-	\$73
Intern	\$49	-	\$53
Specialist			Variable

Reimbursable Expenses:

Printing and Postage Costs.....	Actual Cost
Subconsultants.....	Actual Cost
Mileage.....	IRS Rate
Survey Vehicle and Equipment (Including Hubs, Lath, Irons, etc.)	\$ 4.50 / Hour
GPS Equipment.....	\$30.00 / Hour
Total Station	\$20.00 / Hour
RPR Vehicle.....	\$16.00 / Day
Regular City Council Meetings	No Cost

Consent Agenda Item K: Hiring of Patrol Officer and timeframe for eligibility list for Police Officer position

The City Council will interview five police officer candidates at their work session on December 4th. The Council can choose to offer a conditional job hire to one or two candidates off this list subject to background check. One of the hires would be a 2017 budgeted officer position and the other position would be as a result of the State grant the City of Waite Park applied for in conjunction with Stearns County and St. Cloud. The starting salary for the position would be recommended to be Grade 7; Step 1 (2017 rate is \$24,818). Depending on the timing of the start date for this position, the starting salary would be adjusted to reflect the 2018 rate for Grade 7, Step 1 if hired after January 1, 2018. In addition to this, the Council will need to set the timeframe for the eligibility list that has been established by the Civil Service Board. This would allow the Civil Service Board to consider this list of candidates if a position opens up within the next six months. The recommendation is to have this list expire June 1, 2018.

Consent Agenda Item L: 2018 Liquor, Tobacco, and Massage Enterprise License Renewals

Attached is a copy of the renewals for 2018 that include liquor, tobacco, and massage enterprise license renewals. Staff recommends approval of the renewals as presented on the attachment.

X = Paper work and fees turned in and correct

C = Renewal contingent upon up to date Liquor Liability Certificate

2018 LIQUOR/TOBACCO/MESSAGE ENTERPRISE RENEWAL

LIQUOR:		ON SALE LIQUOR	SUNDAY LIQUOR	OFF SALE LIQUOR	ON SALE BEER 3.2	OFF SALE BEER 3.2	WINE
X	American Legion Post 428	\$2,800.00	\$200.00				
X	Anejos Of Waite Park	\$2,800.00	\$200.00				
X	Anton's	\$2,800.00	\$200.00	\$100.00			
X	Bull Elk Ent. Inc. (Grizzley's)	\$2,800.00	\$200.00				
X	Caffe Espresso LLC (Grande Depot)				\$100.00		\$200.00
	Coborns (Cash Wise Foods)			NOT RENEWING			
X	Coborns (Cash Wise Liquor)			\$100.00			
X	David Legend Inc., dba: China Star Buffet				\$100.00		\$200.00
X	Depot General Store (Cork & Cask)			\$100.00			
X	DTSG MN Inc. (Famous Dave's)	\$2,800.00	\$200.00				
X	El Loro Mexican Restaurant	\$2,800.00	\$200.00				
X	Family Entertainment (Marcus Theaters)	\$2,800.00	\$200.00				
X	Fresh Thyme Farmers Market-50 2nd St S					\$50.00	
X	Fresh Thyme Farmers Market-46 2nd St S			\$100.00			
X	Fuji Waite Park Inc.	\$2,800.00	\$200.00				
X	Globe Enterp. (Café Renaissance)	\$2,800.00	\$200.00				
X	GMRI Inc. (Olive Garden #1543)	\$2,800.00	\$200.00				
	H.R. Pesty's Saloon Inc.			NOT RENEWING-NEW OWNER			
X	Hammer & Hammer Inc. (Friends Bar)	\$2,800.00	\$200.00				
X	Kwik Trip, Inc. - 106 10th Ave S					\$50.00	
X	Kwik Trip, Inc. - 458 Great Oak Dr					\$50.00	
X	LaCasita Corp. Restaurant	\$2,800.00	\$200.00				
X	LOOM Lodge 1400 (Moose Lodge)	\$100.00	\$200.00				
X	Northern Tier Retail-SA #5023 / 1435 Division					\$50.00	
	Taqueria La Campechana LLC			HAS NOT RENEWED AT THIS TIME			
X	Texas Road House	\$2,800.00	\$200.00				
	TRM-3 Inc. (Sammy's Pizza)			NEW STONG BEER LICENSE-SEE BELOW			
X	Ultimate Sports Bar & Grill Inc.	\$2,800.00	\$200.00				
X	West Side Liquors/Waite Park Inc.			\$100.00			
TOTAL 2018 LICENSE RENEWAL FEES:		\$39,300.00	\$3,000.00	\$500.00	\$200.00	\$200.00	\$400.00

X = Paper work and fees turned in and correct

C = Renewal contingent upon up to date Liquor Liability Certificate

2018 NEW LICENSES	ON SALE LIQUOR	SUNDAY LIQUOR	OFF SALE LIQUOR	ON SALE BEER 3.2	OFF SALE BEER 3.2	WINE	TOBACCO	MESSAGE ENTERPRISE
-------------------	----------------	---------------	-----------------	------------------	-------------------	------	---------	--------------------

NEW MESSAGE ENTERPRISE & THERAPIST:

X Sufeng Jiang-Oriental Massage of Yongfeng LLC \$100.00

NEW LIQUOR/TOBACCO LICENSE:

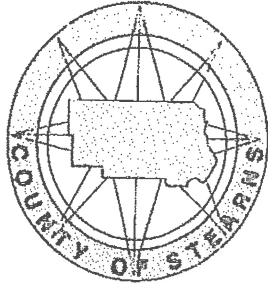
X Northern Tier Retail, LLC - SA #5023 1431 Division St				\$100.00				
X TRM3 Inc., Sammy's Pizza		\$200.00			\$100.00		\$200.00	
X Peace Rock LLC, H.R. Pesty's	\$2,800.00	\$200.00	\$100.00					\$60.00

2018 LICENSE NEW/RENEWAL TOTALS:	
ON SALE LIQUOR	\$42,100.00
SUNDAY LIQUOR	\$3,400.00
OFF SALE LIQUOR	\$700.00
OFF SALE BEER 3.2	\$200.00
ON SALE BEER 3.2	\$300.00
WINE	\$600.00
TOBACCO	\$1,140.00
MESSAGE ENTERPRISE	\$900.00

GRAND TOTAL 2018: \$49,340.00

Consent Agenda M: Resolution Promoting the Use of Intrastate Mutual Aid

It is not uncommon when disasters occur for multiple jurisdictions to be affected. The response to and recovery from such disasters often necessitates a coordinated and collaborative response. This agreement affirms that the City of Waite Park's is committed to working in coordination with and to assist other jurisdictions in the event of a disaster or emergency management situation.



COUNTY OF STEARNS

Emergency Management

807 Courthouse Square · P.O. Box 811 · St. Cloud, MN 56302-0811
Phone: 320-259-3940

October 20, 2017

MEMORANDUM

TO: Municipal Emergency Managers

FROM: Erin Hausauer

RE: Resolution Promoting the Use of Intrastate Mutual Aid

As part of the Municipal Managers meeting on October 17, we discussed a Resolution Promoting the use of Intra-State Mutual Aid, from 2006. Several cities signed the resolution in late 2005 or early 2006, around the same time as the resolutions were signed for the use of the Incident Command System and the National Incident Management System.

Following the September storms it became apparent once again that we need to make sure we have these mutual aid agreements in place to better be able to share emergency management resources throughout the County when disasters happen. Additionally, this will also be beneficial for documentation purposes in the event that we have another FEMA damage assessment in the County.

I would encourage you to see if your community has signed this resolution already or determine if further action is needed. If you need any additional detail on why this is important to provide to your councils, I can work with you on that portion as well. If it has already been signed, please provide a copy to Stearns County Emergency Management for our records as well. I would be happy to provide a copy of the signed Stearns County agreement to any of you upon request.

If you have additional questions please let me know and I will be happy to help in any way that I can. As for a timeline, please send us a copy of your signed resolution by the end of December.

RESOLUTION BY CITY OF _____
PROMOTING THE USE OF INTRASTATE MUTUAL-AID AGREEMENTS

WHEREAS, Chapter 12, Section 12.331 allows for Intrastate Mutual Aid, and direct, timely assistance between jurisdictions is critical; and

WHEREAS, the possibility of the occurrence of natural and other disasters of major size and destructiveness exists and is increasing; and

WHEREAS, there is a need to ensure that preparations of the City of _____ will be adequate to deal with disasters; generally protect the public peace, health, and safety; and preserve the lives and property of the people of the state; and

WHEREAS, it is necessary to provide for the rendering of mutual aid among the political subdivisions of the state and to cooperate with federal government with respect to carrying out emergency management functions; and

WHEREAS, it is the policy of Minnesota that all emergency response functions of this state be coordinated to the maximum extent with the comparable functions of the state government, including its various departments and agencies, of other states and localities, and of private agencies of every type, to the end that the most effective preparations and uses may be made of the state's labor supply, resources, and facilities for dealing with any disaster that may occur; and

WHEREAS, the director of each local organization for emergency management may, in collaboration with other public and private agencies within this state, develop or cause to be developed mutual-aid arrangements for reciprocal emergency management aid and assistance in an emergency or disaster too great to be dealt with unassisted. These arrangements must be consistent with the local emergency operations plan and, in time of emergency, each local organization for emergency management and its members shall render assistance in accordance with the provisions of the mutual-aid arrangements; and

NOW, THEREFORE, be it resolved that the City of _____ promotes the efficiency and effectiveness of intrastate mutual-aid by designating the City of _____, the mayor, the City administrator, manager, emergency management director, police chief, public works director, or other officer who, exercising discretion and considering the needs of the political subdivision and its inhabitants, to dispatch equipment and personnel as considered necessary if a danger of fire, hazard, casualty, or another similar occurrence exists outside the political subdivision and by its suddenness it would be impractical for the governing body of the City of _____ itself to authorize the dispatch of equipment and personnel to combat that emergency of disaster.

Adopted by City Council on this _____ day of _____.

CITY OF _____

MAYOR

ATTEST:

Consent Agenda N: Approve Computer Software & Services Contract with Civic Systems

The City Council decided at their October council meeting to move forward with Civic Systems for our financial software. The software will be hosted and will provide many upgraded features to the financial system including the ability to accept online payments. Over the last month, staff has been working with Civic Systems on the terms of a contract. Enclosed is a copy of the computer software and services contract. Staff recommends approve of this contract as presented.

Computer Software and Services Contract

City of Waite Park
Prepared by Civic Systems, LLC



Civic Systems, LLC
Ten Terrace Court
P.O. Box 7398
Madison, WI 53707-7398
Phone: 888.241.1517
Fax: 608.249.1050
mlaesch@civicsystems.com
www.civicsystems.com

November 7, 2017

Contract Agreement

This "Contract Agreement" is made this _____ day of _____ 2017 ("Effective Date") by and between the **City of Waite Park**, 19 13th Ave N, Waite Park, MN 56387 and **Civic Systems, LLC**, Ten Terrace Court, Madison, Wisconsin 53707-7398.

1. Definitions

For purposes of this Contract Agreement, the subsequent capitalized terms will have the following meanings:

- A. "Client" – Will denote the City of Waite Park, MN.
- B. "Civic" - Will denote Civic Systems, LLC.
- C. "Data" – Will denote Client's data necessary to utilize the Software.
- D. "Services" – Will denote services related to software training, onsite implementation assistance, and conversion services, as more specifically set forth in the "Conversion Services" attached hereto as Attachment "B".
- E. "Software" – Will denote end user computer programs and modules purchased by the Client from Civic, as more specifically set forth in the "Cost Detail" attached hereto as Attachment "A".
- F. "Product" – Will denote any goods or services produced by a third-party entity other than Civic.
- G. "Accident" – Will denote an unexpected happening at the Client's premises causing loss or injury which is not due to any fault or misconduct on the part of the person injured.

2. Contract Agreement

The following Attachments are a part of this Contract Agreement:

- A. Cost Detail
- B. Conversion Services
- C. Caselle Software Distribution Agreement
- D. Civic Support Agreement
- E. Secure Cloud Service Agreement

A separate contract agreement will need to be executed with Payment Service Network for the Online Bill Pay and Presentment program. The costs for this application and their respective services are simply noted in this contract for informational purposes.

3. Scope of Agreement

Client agrees to license the Software and receive the Services and Civic agrees to provide same subject to the terms and conditions stated in this Contract Agreement, the Caselle Software License Agreement attached hereto as Attachment D, and the Civic Support Agreement attached hereto as Attachment E.

4. SaaS Services

- A. Client retains all ownership rights to the Data.
- B. During the term of the implementation and after completion of the implementation of the Software, prices listed within this Contract Agreement and its Attachments include two (2) database instances for the Software including: production and testing/training.
- C. During and after completion of the implementation, the Software and applications will be installed or configured on all instances.

5. General Conditions

- A. This is not a Contract Agreement of partnership or employment of Civic or any of Civic's employees by Client. Civic is an independent contractor for all purposes under this Contract Agreement.
- B. Civic shall perform its services in a professional and workmanlike manner and shall only use qualified and experienced personnel.

Contract Agreement

- C. Civic agrees at all times to maintain an adequate staff of experienced and qualified employees for efficient performance under this Contract Agreement. Civic agrees that, at all times, the employees of Civic furnishing or performing any services shall do so in a proper, workmanlike, and dignified manner.
- D. Civic agrees that all persons working for or on behalf of Civic whose duties bring them upon Client's premise shall obey the rules and regulations that are established by Client and shall comply with the reasonable directions of Client personnel.
- E. Civic shall be responsible for the acts of its employees and agents while on Client's premises. Accordingly, Civic agrees to take all necessary measures to prevent injury and loss to persons or property located on Client premises. Civic shall be responsible for all damages to persons or property caused by Civic or any of its agents or employees. Civic shall promptly repair any damage that it, or its employees or agents may cause to Client's premises or equipment; on Civic's failure to do so, Client may repair such damage and Civic shall reimburse Client promptly for the cost of repair.
- F. Civic agrees that, in the event of an Accident of any kind, Civic will immediately notify Client's contact person and thereafter, if requested, furnish a full written report of such accident.
- G. Civic shall perform the services contemplated in this Contract Agreement without interfering in any way with the activities of Client's staff or visitors.
- H. Civic and its employees or agents shall have the right to use only those facilities of Client that are necessary to perform services under this Contract Agreement and shall have no right to access any other facilities of Client.

6. Entire Agreement Clause

This Contract Agreement, including other referenced documents, constitutes the entire Contract Agreement between Client and Civic and supersedes all proposals, presentations, representations, and communications, whether oral or in writing, between the parties on this subject.

7. Non-Assignment; Non-Delegation; Binding Effect

Both Civic and Client shall be clearly identified by name. Neither of the identified parties to this Contract Agreement shall assign or encumber any of its rights, or delegate or any of its duties defined in this Contract Agreement, in whole or in part, to other third parties unless the other party to this Contract Agreement gives prior written consent. Subject to the foregoing covenant against assignment and delegation, the rights created by this Contract Agreement shall pass to the benefit of the identified party and the duties and obligations resulting from this Contract Agreement shall bind the identified party and their respective successors and assignees.

8. Assignments

Civic shall not assign, transfer or pledge this Contract Agreement and/or the services to be performed, whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of Client. A consent to assign shall be subject to such conditions and provisions as Client may deem necessary, accomplished by execution of a form signed by Client, Civic, and the assignee.

9. Subcontractors

Civic shall not subcontract this Contract Agreement and/or the services to be performed, whether in whole or in part, without the prior written consent of Client. Permission to subcontract, however, shall under no circumstances relieve, Civic of its liabilities and obligations under this Contract Agreement. Further, Civic shall be fully responsible for the acts, omissions, and failure of its subcontractors in the performance of the specified contractual services, and of person(s) directly employed by subcontractors. Contracts between Civic and each subcontractor shall require that the subcontractor's services be performed in accordance with the terms and conditions specified. Civic shall make contracts between Civic and subcontractors available upon request.

10. Agreement Extensions and Modification Clause

This Contract Agreement may be modified or extended in accordance with the following procedures. In the event that all parties to this Contract Agreement agree that such changes would be of a minor and non-material nature, such changes may be effected by a written statement that describes the situation and is signed, prior to the effectiveness, by all parties. In the event that the changes are determined by either or all parties to this Contract Agreement to be of a major or complex nature, then the change shall be by formal amendment of this Contract Agreement signed by the parties and made a permanent part of this Contract Agreement.

Under no circumstances, however, shall any parties to this Contract Agreement forfeit or cancel any right presented in this Contract Agreement by delaying or failing to exercise the right or by not immediately and promptly notifying the other party in the event of a default. In the event that a party to this Contract Agreement waives a right, this does not indicate a waiver of the ability of the party to, at a subsequent time, enforce the right.

11. Termination

- A. This Contract Agreement may be terminated for cause in the event Civic does not cure a material breach of this Contract Agreement within thirty (30) days' of receiving written notice of such breach from Client.
- B. This Contract Agreement may be terminated by either party effective immediately and without notice, upon: (i) the dissolution, termination of existence, liquidation or insolvency of the other party, (ii) the appointment of a custodian or receiver for the other party, (iii) the institution by or against the other party of any proceeding under the United States Bankruptcy Code or any other foreign, federal or state bankruptcy, receivership, insolvency or other similar law affecting the rights of creditors generally, or (iv) the making by the other party of any assignment for the benefit of creditors.
- C. Client shall pay Civic for all Services rendered, Software delivered or incurred, and expenses incurred prior to the date of termination, and shall reimburse Civic for all reasonable costs associated with any termination.
- D. Except for disputes related to confidentiality or intellectual property rights, all disputes and controversies between the parties hereto of every kind and nature arising out of or in connection with this Contract Agreement as to the existence, construction, validity, interpretation or meaning, performance, nonperformance, enforcement, operation, breach, continuation, or termination of this Contract Agreement shall be resolved as set forth in this Section using the following procedure: In the unlikely event that differences concerning the Services or fees should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by engaging in mediation administered by the American Arbitration Association under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute-resolution procedure. Each party shall bear their own expenses from mediation and the fees and expenses of the mediator shall be shared equally by the parties. Further, in the unlikely event that differences concerning the Services or fees should arise that are not resolved by mutual agreement or mediation, both parties agree to waive a jury trial to facilitate judicial resolution and save time and expense of both parties.
- E. Because a breach of any of the provisions of this Contract Agreement concerning confidentiality or intellectual property rights will irreparably harm the non-breaching party, Client and Civic agree that if a party breaches any of its obligations thereunder, the non-breaching party shall, without limiting its other rights or remedies, be entitled to seek equitable relief (including, but not limited to, injunctive relief) to enforce its rights thereunder, including without limitation protection of its proprietary rights. The parties agree that the parties need not invoke the procedures set forth in Section 10(d) in order to seek injunctive or declaratory relief.
- F. Any rights and duties of the parties that by their nature extend beyond the expiration or termination of this Contract Agreement, including but not limited to, limitation of liability, confidentiality, ownership of work product, and survival of obligations, any accrued rights to payment and remedies for breach of this Contract Agreement shall survive the expiration or termination of this Contract Agreement or any Statement of Work.

12. Applicable and Governing Law Clause

The validity, construction and enforcement of this Contract Agreement shall be determined in accordance with the laws of the State of Wisconsin, without reference to its conflicts of laws principles, and any action (whether by arbitration or in court) arising under this Contract Agreement shall be brought exclusively in the State of Wisconsin. Both parties consent to the personal jurisdiction of the state and federal courts located in Wisconsin.

13. Title and Confidentiality

- A. Both parties recognize that their respective employees and agents, in the course of performance of this Contract Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein shall survive the termination or cancellation of this Contract Agreement. This obligation of confidentiality shall not apply to (a) information that at the time of the disclosure is in the public domain; (b) information that, after disclosure, becomes part of the public domain by publication or otherwise, except by breach of this Contract Agreement by a party; (c) information that a party can establish by reasonable proof was in that party's possession at the time of disclosure; (d) information that a party receives from a third party who has a right to disclose it to that party; or (e) information that is subject to FOIA requests and data practices requests.
- B. Client shall take all reasonable steps necessary to protect the confidential nature of the Software, as Client would take to protect its own confidential information. Client further agrees that it shall not make any disclosure of any or all such Software (including methods or concepts utilized therein) to anyone, except to employees working for Client to whom such disclosure is necessary to the use for which rights are granted hereunder. Client shall appropriately notify all employees to whom any such disclosure is made that such disclosure is made in confidence and shall be kept in confidence by them. The obligations imposed by this section upon Client, its employees, agents, and subcontractors, shall survive and continue after any termination of rights under this Contract Agreement. It shall not be a breach of this Contract Agreement if Client is required to disclose or make the Software available to a third party or to a court if the Software is required to be disclosed pursuant to a state's "open records" law, or is subpoenaed or otherwise ordered by an administrative agency or court of competent jurisdiction to be produced.

14. Notices

All notices or communications required or permitted as a part of this Contract Agreement shall be in writing (unless another verifiable medium is expressly authorized) and shall be deemed received (i) on the date personally delivered; or (ii) the date of confirmed receipt if sent by Federal Express, DHL, UPS or any other reputable carrier service, to applicable party (sending it to the attention of the title of the person signing this Contract Agreement) at the address specified below.

Civic Systems, LLC
Ten Terrace Court
P.O. Box 7398
Madison, WI 53707-7398

City of Waite Park
19 13th Ave N
Waite Park, MN 56387

15. Survival Clause

All duties and responsibilities of any party that, either expressly or by their nature, extend into the future, shall extend beyond and survive the end of the contract term or cancellation of this Contract Agreement.

16. Force Majeure Clause

In the event that either party is prevented from performing, or is unable to perform, any of its obligations under this Contract Agreement due to any act of God, fire, casualty, flood, war, strike, lock out, failure of public utilities, injunction or any act, exercise, assertion or requirement of any governmental authority, epidemic, destruction of production facilities, insurrection, inability to obtain labor, materials, equipment, transportation or energy sufficient to meet needs, or any other cause beyond the reasonable control of the party invoking this provision ("Force Majeure Event"), and if such party shall have used reasonable efforts to avoid such occurrence and minimize its duration and has given prompt written notice to the other party, then the affected party's failure to perform shall be excused and the period of performance shall be deemed extended to reflect such delay as agreed upon by the parties.

17. Nondiscrimination by Civic or Agents of Civic

Neither Civic nor anyone with whom Civic shall contract shall discriminate against any person employed or applying for employment concerning the performance of Civic responsibilities under this Contract Agreement. This discrimination prohibition shall apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. A breach of this covenant may be regarded as a default by Civic of this Contract Agreement.

18. Replication of Software

Client shall not copy Software for any purposes other than for backup or disaster recovery.

19. Non-Collusion

Civic hereby represents and agrees that it has in no way entered into any contingent fee arrangement with any firm, employee of Client, or other person or entity concerning the obtaining of this Contract Agreement. In addition, Civic agrees that a duly authorized Civic representative will sign a non-collusion affidavit, in a form acceptable to Client, that Civic has received from Client no incentive or special payments, or considerations not related to the provision of the system described in this Contract Agreement.

20. Warranty

- A. Each party represents and warrants to the other that it has full power and authority to enter into and perform this Contract Agreement and the person signing this Contract Agreement on behalf of each party hereto has been properly authorized and empowered to enter into this Contract Agreement.
- B. Client warrants that it has the legal right and authority, and will continue to have the legal right and authority during the term of this Contract Agreement, to operate, configure, provide, place, install, upgrade, add, maintain and repair (and authorize Civic to do any of the foregoing to the extent the same are included in the Services) the hardware, software and data that comprises any of Client's information technology system upon which or related to which Civic provides Services under this Contract Agreement.
- C. Civic represents and warrants that materials produced or used under this contract, including but not limited to software, hardware, documentation, and/or any other item, do not and will not infringe upon any intellectual property rights of another, including without limitation patents, copyrights, trade secrets, trade names, and service marks and names.

Contract Agreement

- D. Civic warrants that any Services that it provides to Client under this Contract Agreement will be performed in accordance with generally accepted industry standards of care and competence. Client's sole and exclusive remedy for a breach of Civic's warranty will be for Civic, in its sole discretion, to either: (i) use its reasonable commercial efforts to re-perform or correct the Services, or (ii) refund the fee Client paid for the Services that are in breach of Civic's warranty. Client must make a claim for breach of warranty in writing within thirty (30) days of the date that the Services that do not comply with Civic's warranty are performed. This warranty is voided in the event that Client makes alterations to the Services provided by Civic or to the environment in which Services are used (including the physical, network and systems environments). If Client does not notify Civic of a breach of Civic's warranty during that 30-day period, Client will be deemed to have irrevocably accepted the Services.
- E. Civic does not warrant any third-party product (each, a "Product"). All Products are provided to Client by Civic "AS IS." Civic will, to the extent it is allowed to by its vendors, pass through any warranties and indemnifications provided by the manufacturer of the Product. Client expressly waives any claim that Client may have against Civic based upon any product liability or infringement or alleged infringement of any patent, copyright, trade secret or other intellectual property right with respect to any Product and also waives any right to indemnification from Civic against any such Claim made against Client by another. Client acknowledges that no employee of Civic or any other party is authorized to make any representation or warranty on behalf of Civic that is not in this Contract Agreement.

21. Limitation on Damages and Indemnification

- A. Except as specifically stated in the Warranty section of this Contract Agreement, the Software is Licensed "AS IS", but not limited to implied warranties of merchantability. The maximum liability of Civic for all damages from any claims shall not exceed the license, services, and support fees paid to date by Client to Civic, unless as otherwise stated herein. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including the negligence of either party. In no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages, delays, interruptions, or viruses arising out of or related to this Contract Agreement.
- B. As Civic is performing Services solely for the benefit of Client, Client will indemnify Civic, its subsidiaries and their present or former owners, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorneys' fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the Services of this Contract Agreement.
- C. Because of the importance of the information that Client provides to Civic with respect to Civic's ability to perform the Services, Client hereby releases Civic and its present and former owners, employees, officers and agents from any liability, damages, fees, expenses and costs, including attorney fees, relating to the Services, that arise from or related to any information, including representations by management, provided by Client, its personnel or agents, that is not complete, accurate or current.
- D. Civic will indemnify Client against any damage or expense relating to bodily injury or death of any person or tangible damage to real and/or personal property incurred while Civic is performing Services to the extent such damage is caused solely by the negligent acts or willful misconduct of Civic's personnel or agents in performing the Services.
- E. Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Contract Agreement are material bargained for basis of this Contract Agreement and that they have been taken into account and reflected in determining the consideration to be given by each party under this Contract Agreement and in the decision by each party to enter into this Contract Agreement.
- F. The terms of this Section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort, or any form of negligence, whether of Client, Civic, or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Contract Agreement.

- G. Client accepts and acknowledges that any legal proceedings arising from or in conjunction with the services provided under this Contract Agreement must be commenced within twelve (12) months after the performance of the Services for which the action is brought, without consideration as the time of discovery of any claim.
- H. In the event that the parties are unable to resolve differences that may arise relating to this Contract Agreement, all disputes arising from this Contract Agreement shall be resolved through the courts of the State of Wisconsin, unless both parties agree to binding arbitration. If arbitration is agreed to, the arbitration shall be governed by the most recently published Commercial Arbitration Rules of the American Arbitration Association. Both parties agree to submit disputes to a single arbitrator acceptable to both parties. The arbitrator will be selected from a list compiled by the parties' respective legal counsels. Every person named on the list of potential arbitrators must be a neutral and impartial lawyer who has at least ten (10) years specializing in the field of general commercial litigation and is knowledgeable about software. The arbitrator shall base its award on applicable law and judicial precedent and unless both parties agree, otherwise shall include in such award the finding of fact and conclusions of law upon which the award is based. Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

22. Standards of Performance

Civic shall perform its Services in conformity with the terms expressly set forth in this Contract Agreement, including all applicable professional standards. Accordingly, Civic's Services shall be evaluated on its substantial conformance with such terms and standards. Any claim of nonconformance (and applicability of such standards) must be clearly and convincingly shown.

23. Personnel

During the term of this Contract Agreement, and for a period of six (6) months following the expiration or termination thereof, neither party will actively solicit the employment of the personnel of the other party involved directly with providing Services hereunder. Both parties acknowledge that the fee for hiring personnel from the other party, during the project term and within six months following completion, will be a fee equal to the hired person's annual salary at the time of the violation so as to reimburse the party for the costs of hiring and training a replacement.

24. Email Communication

Client acknowledges that: (i) Civic and Client may correspond or convey documentation via Internet e-mail unless Client expressly requests otherwise, (ii) neither party has control over the performance, reliability, availability, or security of Internet e-mail, and (iii) Civic shall not be liable for any loss, damage, expense, harm or inconvenience resulting from the loss, delay, interception, corruption, or alteration of any Internet e-mail.

25. Business License

In the event a local business license is required for Civic to perform series hereunder, Client will notify Civic prior to the Effective Date and will provide Civic with the necessary paperwork and/or contact information.

26. Taxes

The fees set forth in Section 27 – Investment Summary do not include any taxes, including, without limitation, sales, use or excise tax. All applicable taxes shall be paid by Client. In the event Client fails to pay any Taxes when due, Client shall defend, indemnify, and hold harmless Civic from and against any and all fines, penalties, damages, and claims.

Contract Agreement

27. Payment Terms

The total fees for Services are estimated to be **\$47,175** as set forth in following section. The Client agrees to the following Payment Terms.

- A. Civic shall invoice Client \$4,526 quarterly for the first 24 months.
- B. Civic shall invoice Client \$2,561 quarterly from month 25-84.
- C. Civic shall invoice Client fees for all other Services, plus all expenses, if and as provided/incurred.

28. Investment Summary

The following Investment Summary reflects an estimated range of costs related to the Software and Services. Detailed costs are provided in Attachment A – Cost Detail

	<u>Investment</u>
Connect License Fees (10 Concurrent)	\$ 0
Training	17,400
Setup/Conversion	30,900
On Site Assistance	3,600
12 Month Follow Up (Financials, UB and PR)	3,600
Less: 15% Discount	<u>(8,325)</u>
Sub-total	47,175
<i>Monthly Hosted and Support Fee (Software For Life**)</i>	<u>\$ 2,816</u>

TRAVEL COSTS (PAID AS INCURRED)

Training can be done in Madison WI, in Waite Park or a combination of the two. Travel costs are a not-to-exceed based on nine (9) round trips and 19 overnights.

Mileage Estimate (9 Trips of 678 miles @ .54/Mile)	\$ 3,295
Hotel (19 nights at \$125/night)	2,375
Meals (19 days at \$35/day)	<u>665</u>
TOTAL INVESTMENT	<u>\$ 6,335</u>

29. Additional Service Fees

Training and/or consulting services utilized in excess of those set forth in the Investment Summary and additional related services not set forth in the Investment Summary will be billed at the rates included in the Investment Summary for a period of three (3) years from the date of this Agreement and at Civic's then-current rates thereafter.

30. Optional Items

Pricing for optional Products and services shall be valid for ninety (90) days from the Effective Date.

31. Contract Agreement Execution

The parties hereto have executed this Contract Agreement and any applicable attachments as specified in Section 2 of this Contract Agreement as of the dates set forth below.

CITY OF WAITE PARK, MN

Signature: _____

Title: _____

Date: _____

CIVIC SYSTEMS, LLC

Signature: _____

Title: _____

Date: _____

Software Purchase Agreement

SELECTED MODULES (Included in the agreement)

Selected Product Descriptions	One-Time conversion/ setup	Training and Onsite Assistance Cost/Days	Year 1 Service Fees	Monthly Fee (Hosting Fee and Support)
Up to 10 Concurrent User Licenses	\$ 0	\$ 0	\$ 0	\$ 2,000
Accounts Payable	1,200	1,800	3,000	107
AP ACH	Included	Included	Included	Included
miExcel AP	Included	Included	Included	Included
Accounts Receivable	900	1,200	2,100	81
Animal Licenses	900	600	1,500	39
Business Licenses	1,200	600	1,800	39
Cash Receipting	600	1,200	1,800	64
Cash Receipt Payment Import	Included	Included	Included	Included
Fixed Assets	900	600	1,500	39
General Ledger	3,600	3,600	7,200	81
Activity Reporting	Included	Included	Included	Included
Bank Rec	Included	Included	Included	Included
Budgeting	Included	Included	Included	Included
miExcel GL	Included	Included	Included	Included
Human Resources	1,200	1,200	2,400	52
miViewPoint (Department Head Dashboard)	600	1,200	1,800	64
miAP/PO Workflow	1,800	600	2,400	64
Payroll	6,000	3,600	9,600	179
ACA Reporting	Included	Included	Included	Included
Direct Deposit	Included	Included	Included	Included
Magnetic W-2's	Included	Included	Included	Included
miPay Online	Included	Included	Included	Included
Timekeeping	Included	Included	Included	Included
Utility Billing	12,000	4,800	16,800	205
Direct Pay	Included	Included	Included	Included
Electronic Read Interface	Included	Included	Included	Included
miExcel UB	Included	Included	Included	Included
Service Orders	Included	Included	Included	Included
Splitter	Included	Included	Included	Included
Tax Certification	Included	Included	Included	Included
Online Bill Pay Interface to Preferred Vendor	Included	Included	Included	Included
12 Month Follow Up (Financials, UB and PR)	Included	3,600	3,600	Included
Less 15% Discount	(4,635)	(3,690)	(8,325)	(452)
TOTALS COSTS	26,265	20,910	47,175	2,561

*First Year Annual Support Fees are prorated based on your Go-Live date.

**If a Credit Card Interface is chosen there could be additional setup costs from the Online Bill pay company along with transactional credit card fees. Please contact one of our preferred vendors for that information.

Attachment B - Conversion Services

The following outlines the conversion series to be provided for the core modules included as a part of this Agreement. Depending on the data integrity in the legacy system, below is our typical data conversion when converting from a legacy system.

Accounts Payable

- > Vendor Information
- > 3 years of invoice and check history
- > Report preparation
- > AP check formatting

Cash Receipting

- > Setup receipt categories and corresponding GL accounts
- > Report preparation

miViewPoint

- > Installation
- > User/group setup

General Ledger

- > Chart of Accounts
- > Financial statements
- > Report preparation
- > 3 years detail information
- > 3 years of budget information

Payroll

- > Employee information
- > Pay code setup
- > Current Year to Date Totals
- > Recalculate payroll to ensure data accuracy
- > Report preparation
- > Leave time balances
- > Paycheck formatting

Utility Billing

- > Customer information
- > Customer's current balances by service
- > Meter information
- > Location information
- > 13 months of consumption history
- > Report preparation
- > Utility billing formatting
- > Recalculate bill run to ensure data accuracy
- > Setup rates and services

Attachment C – Caselle Software Distribution Agreement

Caselle Software Distribution Agreement

Caselle
1570 North Main
P.O. Box 100
Spanish Fork, Utah 84660
("Caselle")

CASELLE, INC. SOFTWARE LICENSE AGREEMENT

CASELLE AGREES TO PROVIDE THE SOFTWARE TO YOU, SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS.

Grant of License

Caselle agrees to grant, and You agree to accept a limited, non-exclusive license ("License") to use the computer programs, with the accompanying manuals, video tapes, literature and other materials ("Software") as detailed under Items, in perpetuity subject to the terms and conditions of this Software License Agreement and subject to termination as provided herein.

Title and Confidentiality

Title and full ownership rights to the Software licensed under this agreement, including, without limitation, all intellectual property rights therein and thereto, and any copies You make, remain with Caselle. It is agreed the Software is the proprietary, confidential, trade secret property of Caselle, whether or not any portions thereof are or may be copyrighted and You shall take all reasonable steps necessary to protect the confidential nature of the Software as You would take to protect Your own confidential and trade secret information. You further agree that You shall not make any disclosure of any or all such Software (including methods or concepts utilized therein) to anyone, except to employees, agents, or contractors working for You to whom such disclosure is necessary to the use for which rights are granted hereunder. You shall appropriately notify all employees, agents, and contractors to whom any such disclosure is made that such disclosure is made in confidence and shall be kept in confidence by them. Upon Caselle's request, such employees, agents, and contractors shall enter into an appropriate confidentiality agreement for secrecy and nonuse of such information which by its terms shall be enforceable by injunctive relief at the request of Caselle. If Caselle makes such a request, it shall provide You with the appropriate confidentiality agreements. The obligations imposed by this section upon You, Your employees, agents, and contractors, shall survive and continue after any termination of rights under this Agreement. It shall not be a breach of this agreement if you are required to disclose or make the Software available to a third party or to a court if the Software is required to be disclosed pursuant to a state's "open records" law, or is subpoenaed or otherwise ordered by an administrative agency or court of competent jurisdiction to be produced.

License

You may:

- a) Use the Software on a single CPU or network ("System") for the appropriate number of users. The Software may be moved to and used on another System, but shall under no circumstances be used on more than one System at a time.
- b) Make System readable copies of the diskettes provided with the Software as required for backup protection. Such copies may only be used in support of Your use of the Software on the System and may not be used for any other purpose. Each of these copies must have a label placed on the media indicating the Software is a proprietary product of Caselle.

You may not:

- a) Rent, lease, sublicense, assign or otherwise transfer this Software, in whole or in part, except as expressly permitted by this Agreement.
- b) Inspect, disassemble, decompile, reverse engineer or in any way attempt to determine the internal methods of the Software.
- c) Modify the Software or merge it into any other product without the express written consent of Caselle.
- d) Reproduce, transmit or distribute the Software, or any part of it, in any form or by any means except as expressly permitted in this Agreement.
- e) Permanently transfer or assign the Software and the rights under this License to another party without the express written consent of Caselle.
- f) Use the Software to provide accounting services to multiple government agencies other than Your own.

Any attempt to do any of the above (a to e) shall void and terminate this Agreement.

Term

This Software License Agreement is and shall be effective from the date of full execution and shall remain in force until terminated. You may terminate this Agreement at any time by notifying Caselle in writing and returning all copies and modifications of the Software within 30 days of such notification. Your License terminates automatically if you materially fail to comply with any terms or conditions of this Agreement and You must return all copies and modifications of the Software to Caselle or its agent within 30 days of receipt of written notification of such termination. For each day You retain the Software without a valid License You agree to pay Caselle \$100.

Attachment C – Caselle Software Distribution Agreement

Warranty

- a) Caselle warrants that it has sufficient right and title to the Software to grant You this License. For 1 year from the date of receipt of the Software ("Warranty Period"), Caselle also warrants the Software media to be free from defects in materials and workmanship under normal use, and Software operation will substantially conform to the specification published by Caselle. If an error or a defect in the Software or its media becomes apparent within the Warranty Period You must promptly notify Caselle, in writing, describing the defect. Upon confirming the error or defect Caselle will, at its exclusive option, repair or replace the item or refund the price paid for the defective item. Caselle does not warrant that the functions contained in the Software will meet Your requirements or that the operation of the Software will be uninterrupted or error free. The entire risk as to the results and performance of the Software is assumed by You. The warranty does not cover Software modified by anyone other than Caselle and problems with, or caused by, computer hardware or non-Caselle software.
- b) Caselle represents and warrants that the Software is Year 2000 compliant; that it shall not cause the system to crash on account of indefinite date or data fields; that it shall be fault-free in processing date and data (including, but not limited to, calculating, comparing and sequencing) prior to, through and beyond January 1, 2000, including any leap year calculations.

Disclaimers and Limitations of Remedies

- a) Except as specifically stated in this Agreement, the Software is Licensed "as is" without warranty of any kind, either express or implied, including, but not limited to implied warranties of merchantability and fitness for a particular purpose. In no event shall Caselle be liable for any indirect, special or consequential damages, including, but not limited to, loss of anticipated profits, revenue or savings, arising from the use of or inability to use the Software or breach of any expressed or implied warranty, even if Caselle or its agent has been advised of the possibility of such damages. The maximum liability of Caselle for all damages from any claims shall not exceed the License fee for the Software.
- b) In the event that the parties are unable to resolve differences, which may arise relating to this Agreement, all disputes arising from this Agreement shall be resolved through binding arbitration in Utah. The arbitration shall be governed by the most recently published Commercial Arbitration Rules of the American Arbitration Association. Both parties agree to submit disputes to a single arbitrator acceptable to both parties. The arbitrator will be selected from a list compiled by the parties' respective legal counsels. Every person named on the list of potential arbitrators must be a neutral and impartial lawyer who has at least ten years specializing in the field of general commercial litigation and is knowledgeable about software. The arbitrator shall base its award on applicable law and judicial precedent and unless both parties agree otherwise shall include in such award the finding of fact and conclusions of law upon which the award is based. Judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.

Additional Services

Support, Training and Data Conversion for the Software will be provided directly by Caselle, or its authorized agent, and are subject to separate agreements.

General

- a) The Warranty and Limitation of Remedies gives You specific legal rights. You may also have other rights, which vary from state to state, in which case the greater right will apply.
- b) This Agreement shall be governed and construed in accordance with the laws of the State of Utah and You hereby consent to the jurisdiction of State and Federal courts in Utah. If any part of this Agreement violates applicable law, that part shall be deemed to be amended to the extent necessary to comply with the law.
- c) This Agreement constitutes the entire Agreement between Caselle and You and supersedes any prior Agreement or understanding, written or oral. Except as provided herein, this Agreement may not be amended or supplemented except in writing and properly executed by both parties.
- d) If any provision of this Agreement shall be adjudged by a court to be void or unenforceable, the same shall in no way affect any other provision of this Agreement or the validity or the enforceability of this Agreement.
- e) All rights and remedies provided herein are cumulative and are in addition to all other rights and remedies available at law or equity.
- f) In the event that either party successfully takes legal action to enforce any provision of this Agreement the unsuccessful party shall pay full costs and expenses of such action, including reasonable attorney's fees.
- g) Any notice required by this Agreement shall be deemed to have been properly given if sent by registered or certified mail.
- h) The waiver of any breach or default of this Agreement shall constitute a waiver only as to such particular breach or default and shall not constitute a waiver of any other breach or default.
- i) Neither party shall be held liable for delays in any of its performance resulting from acts of God, war, civil disturbance, court order, labor dispute or any other cause beyond its control.

Attachment D – Civic Support Agreement

CIVIC SUPPORT AGREEMENT

This Support Agreement is made by and between the **City of Waite Park**, 19 13th Ave N, Waite Park, MN 56387 and **Civic Systems, LLC**, Ten Terrace Court, Madison, Wisconsin 53707-7398.

TERMS AND CONDITIONS

1. DEFINITIONS

For purposes of this Civic Support Agreement, the subsequent capitalized terms will have the following meanings:

- A. "Client" – Will denote the City of Waite Park, MN.
- B. "Civic" – Will denote Civic Systems, LLC.
- C. "Services" – Will denote services related to software training, onsite implementation assistance, and conversion services, as more specifically set forth in the "Conversion Services" attached hereto as Attachment "B".
- D. "Software" – Will denote end user computer programs and modules purchased by the Client from Civic, as more specifically set forth in the "Cost Detail" attached hereto as Attachment "A".
- E. "Product" – Will denote any goods or services produced by a third-party entity other than Civic.

2. TERM

The initial term of this Support Agreement is for a period of 1 year(s) from the date of use. The date of use is defined as the date the first module is implemented and considered "live". Upon expiration of the initial term of the Support Agreement, it shall be deemed renewed with the same terms and conditions for further successive periods of one (1) year(s) unless either party has given the other party written notice not less than thirty (30) days prior to the expiration of the initial term or subsequent renewal term(s).

3. CHARGES

Civic will invoice Client on the effective date and quarterly thereafter as specified in the Contract Agreement Section 27 Payment Terms. All invoices are due within 30 days of the invoice date. Invoices not paid within 30 days are subject to 1.5% interest per month or an annual interest rate of 18% per year. Civic will cease any and all support and cloud services for any invoice not paid within 90 days until payment is made in full. Civic has the right to increase support charges at each anniversary or the effective date. Written notice of such increases shall be given to Client not less than thirty (30) days before the anniversary of the effective date.

Initial support fees are billed and prorated for that six-month period based upon the specific modules "go-live" date.

4. SERVICE HOURS

Civic will provide telephone and web support service five business days a week, from 7 AM to 5 PM Central Standard Time, excluding nationally recognized holidays. Annual support charges do not cover on-site support.

5. SERVICE NOTIFICATION

Client shall notify Civic of support tickets, by contacting Civic support and identifying the issue and symptoms. Notification may be made to Civic via telephone, web, e-mail or fax, as outlined below and in any of the methods outlined in the **SOFTWARE SUPPORT** section below.

Telephone: 608 240 2600
Toll-Free: 800 241 1517
Fax: 608 249 1050
E-mail: support@civicsystems.com
Website: <http://www.civicsystems.com>

Attachment D – Civic Support Agreement

6. TERMINATION OF AGREEMENT

This Support Agreement may be terminated as outlined under the **TERM** section above. In addition, Civic or Client shall terminate this agreement immediately upon written notice thereof to the other party, in the event the other party shall have breached a material provision of this Support Agreement, which breach shall not have been cured within a thirty (30) day period. If breach is not capable of being cured within such thirty (30) day period, this Support Agreement shall not be terminable so long as the party committing such breach shall have established to the reasonable satisfaction of the other party that it is using all diligent efforts to effect such cure.

This Support Agreement may be terminated by either party effective immediately and without notice, upon: (i) the dissolution, termination of existence, liquidation or insolvency of the other party, (ii) the appointment of a custodian or receiver for the other party, (iii) the institution by or against the other party of any proceeding under the United States Bankruptcy Code or any other foreign, federal or state bankruptcy, receivership, insolvency or other similar law affecting the rights of creditors generally, or (iv) the making by the other party of any assignment for the benefit of creditors.

7. ASSIGNMENTS

Civic shall not assign, transfer or pledge this Support Agreement and/or the services to be performed, whether in whole or in part, nor assign any monies due or to become due to it without the prior written consent of Client. A consent to assign shall be subject to such conditions and provisions as Client may deem necessary, accomplished by execution of a form signed by Client, Civic, and the assignee.

8. RISK OF LOSS

This Support Agreement does not cover service, maintenance or repair necessitated by loss or damage resulting from any cause beyond the control of Civic, including, but not limited to loss or damage due to fire, water, lightning, earthquake, riot, unauthorized service or modifications, theft, or any other cause originating outside the Product.

9. PERFORMANCE

Civic shall exercise its best efforts in performing services covered under this Support Agreement, but shall not be liable for damages, direct or otherwise, for failure to perform services at a location deemed hazardous to health or safety or arising out of delays or failure in furnishing parts or services caused by Acts of God, Acts of Government, labor disputes or difficulties, failure of transportation or other causes beyond its control, or for any consequential damage whatsoever.

10. LIABILITY

Civic is only obligated to provide software support services for the most currently released version of the Software, and the immediately preceding version. Civic shall not be responsible, nor incur liability of any kind, nature or description to Client, its agents or employees or any other firm or corporation, whether direct or consequential, in event of failure or fault in condition or operation of the Product or for errors of omission in the transmission or display of information arising from the actual or alleged use of operation of the Product.

Attachment D – Civic Support Agreement

11. Warranty

- A. Each party represents and warrants to the other that it has full power and authority to enter into and perform this Agreement and the person signing this Agreement on behalf of each party hereto has been properly authorized and empowered to enter into this Agreement.
- B. Client warrants that it has the legal right and authority, and will continue to have the legal right and authority during the term of this Agreement, to operate, configure, provide, place, install, upgrade, add, maintain and repair (and authorize Civic to do any of the foregoing to the extent the same are included in the Services) the hardware, software and data that comprises any of Client's information technology system upon which or related to which Civic provides Services under this Agreement.
- C. Civic represents and warrants that materials produced or used under this contract, including but not limited to software, hardware, documentation, and/or any other item, do not and will not infringe upon any intellectual property rights of another, including without limitation patents, copyrights, trade secrets, trade names, and service marks and names.
- D. If a third party claim that the Software infringes upon any intellectual property rights of another which causes Client's reasonable use of the software or other material supplied under this contract to be seriously endangered or disrupted, Civic shall promptly, without additional charge to Client either procure for Client the right to continue using the software or other material, or replace or modify that software or material so that it becomes non-infringing, provided that such replacement or modified software or material has the same functional characteristics as the infringing software or material. If none of the foregoing alternatives are possible even after Civic's best efforts, Client shall have the right at its election, to terminate the license to the infringing software and Civic shall promptly refund to Client all fees, costs, and charges paid by Client to Civic for that software or material and any other software or material reasonably rendered ineffective as the result of said infringement.
- E. Civic warrants that any Services that it provides to Client under this Agreement will be performed in accordance with generally accepted industry standards of care and competence. Client's sole and exclusive remedy for a breach of Civic's warranty will be for Civic, in its sole discretion, to either: (i) use its reasonable commercial efforts to re-perform or correct the Services, or (ii) refund the fee Client paid for the Services that are in breach of Civic's warranty. Client must make a claim for breach of warranty in writing within thirty (30) days of the date that the Services that do not comply with Civic's warranty are performed. This warranty is voided in the event that Client makes alterations to the Services provided by Civic or to the environment in which Services are used (including the physical, network and systems environments). If Client does not notify Civic of a breach of Civic's warranty during that 30-day period, Client will be deemed to have irrevocably accepted the Services.
- F. Civic does not warrant any third-party product (each, a "Product"). All Products are provided to Client by Civic "AS IS." Civic will, to the extent it is allowed to by its vendors, pass through any warranties and indemnifications provided by the manufacturer of the Product. Client acknowledges that no employee of Civic or any other party is authorized to make any representation or warranty on behalf of Civic that is not in this Agreement.

Attachment D – Civic Support Agreement

13. LIMITATION ON LIABILITY

In no event will Civic's liability exceed the support fees paid to date by the Customer to Civic. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including the negligence of either party. In no event shall either party be liable for ANY lost profits, LOST Business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages arising out of or related to this Agreement.

Customer will indemnify Civic, its parent company (Baker Tilly) and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorney's fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the Services of this Agreement.

In the event Civic is requested by the Customer; or required by government regulation, subpoena, or other legal process to produce its engagement working papers or its personnel as witnesses with respect to its Services rendered for the Customer, so long as Civic is not a party to the proceeding in which the information is sought, Customer will reimburse Civic for its professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

Civic will indemnify Customer against any damage or expense relating to bodily injury or death of any person or tangible damage to real and/or personal property incurred while Civic is performing the Services to the extent such damage is caused solely by the negligent acts or willful misconduct of Civic's personnel or agents in performing the Services.

Customer accepts and acknowledges that any legal proceedings arising from or in connection with the services provided under this Agreement must be commenced within twelve (12) months after the performance of the Services for which the action is brought, without consideration as to the time of discovery of any claim.

14. DEFAULT

In the event of payment default by Client, Civic shall be entitled to collect interest and collection costs, including court costs and reasonable attorney fees. In the event of default by the Customer in any term or condition herein, Civic may, at its option, refuse service or terminate its obligations under this Agreement.

15. FORCE MAJEURE

In the event that either party is prevented from performing, or is unable to perform, any of its obligations under this Agreement due to any act of God, fire, casualty, flood, war, strike, lock out, failure of public utilities, injunction or any act, exercise, assertion or requirement of any governmental authority, epidemic, destruction of production facilities, insurrection, inability to obtain labor, materials, equipment, transportation or energy sufficient to meet needs, or any other cause beyond the reasonable control of the party invoking this provision ("Force Majeure Event"), and if such party shall have used reasonable efforts to avoid such occurrence and minimize its duration and has given prompt written notice to the other party, then the affected party's failure to perform shall be excused and the period of performance shall be deemed extended to reflect such delay as agreed upon by the parties.

16. NOTIFICATION

All notices or communications required or permitted as a part of the Support Agreement shall be in writing (unless another verifiable medium is expressly authorized) and shall be deemed received (i) on the date personally delivered; or (ii) the date of confirmed receipt if sent by Federal Express, DHL, UPS or any other reputable carrier service, to applicable party (sending it to the attention of the title of the person signing this Agreement) at the address specified below.

Civic Systems, LLC
Ten Terrace Court
P.O. Box 7398
Madison, WI 53707-7398

City of Waite Park
19 13th Ave N
Waite Park, MN 56387

Attachment D – Civic Support Agreement

17. WAIVER

This instrument contains the entire Agreement for support of the parties. It cannot be changed, altered or modified orally. All changes or modifications must be in writing by the parties hereto.

18. SOFTWARE SUPPORT

The Client will supply the conditions and data which caused the malfunction and help reproduce the failure. The following services are part of the Support Agreement:

- A. Telephone and Internet Support – Unlimited and reasonable telephone technical support is provided during the hours specified in the **Service Hours** section above. In addition, Client has the ability to log support issues and search a knowledge base utilizing Civic's customer support portal over the internet twenty-four (24) hours a day, seven (7) days a week. Technical support history, including issue and resolution, shall be available to Client via the customer support portal over the internet for a period of three (3) years. Civic shall, on occasion, employ software tools that utilize the internet to troubleshoot technical support issues.
- B. Bug fixes and Updates – Civic shall provide Client with all bug fixes and updates within twenty (20) days of receiving bug fixes and updates upon satisfactory software testing by Civic. Documentation communicating bug fixes, updates, and changes to the database schema shall be sent to Client.
- C. Software Upgrades – Civic shall provide Client with upgrades to the current platform when available. Civic shall provide Client with all upgrades within thirty (30) days of satisfactory software testing by Civic. All relevant documentation communicating enhancements, changes to user manuals, changes to the database schema, etc. shall be sent to Client.
- D. Trained Employees – Support will be provided to any employee that has completed formal training with Civic. Client shall notify Civic of any new employees requiring software support. New employees must schedule formal training with Civic at the current daily rate before support services are provided under the Support Agreement. If software support is required before training takes place, Civic will provide support as long as training has been scheduled with Civic.

19. MISCELLANEOUS

This Support Agreement covers those Services rendered for post "go-live". Post "go-live" will be defined as the first time that the Software is used in a production environment to perform the Client's daily processing.

Attachment E – Secure Cloud Services Agreement

This Integrated Systems Corporation Services Agreement (the "Agreement") is entered into this _____ day of _____, 2017 (the "Effective Date") by and between Integrated Systems Corporation, a Wisconsin Corporation, ("ISCorp"), and _____ located at _____ ("Client").

RECITALS

- A. ISCorp is in the business of providing services for server and application hosting, management and operations (the "Services");
- B. Client wishes to hire ISCorp to provide the Services under the terms and conditions of this Agreement;

NOW THEREFORE, the parties hereto agree as follows;

1. ISCorp Obligations

- A. ISCorp agrees to provide to Client the Services as described in Schedules attached hereto pursuant to orders placed by Client and accepted by ISCorp. All software is operated in ISCorp's Tier III Datacenters that are SSAE-18 Type II SOC1 certified.
- B. The initial service period for all orders for the Services ("Initial Service Period") shall commence upon activation of such Services and remain in effect for the period defined in the applicable Schedule. If Client and ISCorp fail to agree on the terms to extend the Services past the Initial Service Period, the applicable Schedule for such Services shall continue in effect on a continual _____ (__) month basis, until terminated by either Client or ISCorp as provided in Section 4 below.
- C. The fees for the Services will be priced according to such Services ordered by Client and ISCorp will issue invoices for such Services on a monthly basis at the rates set forth in the applicable Schedule.

2. Client's Obligations

- A. Client will pay ISCorp for each month's Services in advance of the service period. Advance payment will be determined pursuant to the cost listed in the Service Schedules and based upon a monthly payment.
- B. Client is solely responsible for the content on the Server ("Server") as identified in the applicable Schedule, including any subsequent changes or updates made or authorized by Client.
- C. ISCorp shall not obtain any right, title to and/or interest in data, text, multimedia images (e.g. graphics, audio and video files), and other materials provided by Client and installed by ISCorp or Client on the Server; however, ISCorp shall retain title to and all rights in all other intellectual property provided by ISCorp hereunder including, but not limited to, any know-how related to ISCorp-provided products or services such as the hardware, software or any other server technology.
- D. Client acknowledges and agrees that use of the Services is subject to Client's compliance with the terms defined in ISCorp's Prohibited Uses of Products and Services Policy, a copy of which is attached as Schedule A. Violations of any of the terms of such policy shall constitute a breach hereunder and may result in termination of this Agreement by ISCorp.
- E. Client warrants and represents that Content: (i) does not infringe or violate the rights of any third party including, but not limited to, patents, copyrights, trademarks, trade secrets and rights of publicity); (ii) is not defamatory or obscene; and (iii) does not violate any other applicable law. ISCorp reserves the right (but shall have no obligation) to delete any material installed on a Server in a ISCorp facility or to disconnect access of a Server which contains Content which ISCorp believes in good faith breaches any of these warranties. Any breach of these warranties by Client may result in termination of the Services.
- F. Client acknowledges and agrees that Client assumes all risk related to the processing of transactions

Attachment E – Secure Cloud Services Agreement

related to electronic commerce.

- G. For any Services where Client has Admin Access to the Server, Client is responsible for securing all licenses to any software installed on the Server by Client or its designated Agent, except for the software provided by ISCorp as identified in any applicable Schedule.
- H. All equipment provided by ISCorp in connection with this Agreement shall remain the property of ISCorp.

3. Warranties and Indemnity

- A. ISCorp makes no warranties of any kind with respect to the Services and products provided under this Agreement. ISCorp DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, INCLUDING THE WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NONINFRINGEMENT. In any instance involving performance or nonperformance of the Services or products provided hereunder, Client's sole remedy shall be (a) in the case of Services, refund or credit, at client's election, of a prorata portion of the price paid for such Services which were not provided, or (b) in the case of products, repair, replacement or return of the defective product to ISCorp for refund, at the option of ISCorp. Unless otherwise provided in any applicable Schedule, credit for lost services ("Service Interruption") will be issued only for periods, calculated in fifteen (15) minutes increments, in excess of the 99.95% scheduled available up-time within a calendar month. A Service Interruption is deemed to have occurred only if the Services have stopped or been severely impacted that they are unusable by Client as a result of failure of ISCorp facilities, equipment, or personnel used to provide the Services, and only where the interruption is not the result of (a) negligence or other conduct of Client, its agents or Clients, including a failure or malfunction resulting from applications or services provided by Client, its agents or Clients (b) failure or malfunction of any equipment or services not provided by ISCorp, (c) circumstances beyond the control of ISCorp, or (d) interruption due to scheduled maintenance, alteration, or implementation, provided that such scheduled event is provided in writing and in advance to client. All claims must be made within 60 days of the date of such lost Services.
- B. IN NO EVENT WILL ISCORP, IT'S SUBSIDIARIES OR ITS OR THEIR AGENTS, BE LIABLE TO CLIENT FOR ANY DAMAGES, INCLUDING LOST PROFITS, LOSS OF DATA, OR OTHER SPECIAL, INCIDENTAL, INDIRECT OR CONSEQUENTIAL DAMAGES OR ANY OTHER DAMAGES, ARISING OUT OF OR IN CONNECTION WITH THE PURCHASE, USE OR PERFORMANCE OF THE SERVICES. ISCorp will not be liable for any damages Client may suffer arising out of Client's use, or inability to use, the Services or related products. In no event shall ISCorp be liable for unauthorized access to Client's transmission facilities or Client premise equipment or for unauthorized access to or alteration, theft or destruction of Client's data files, programs, procedure or information through accident, fraudulent means or devices, or any other method.
- C. ISCorp's liability for damages to Client for any cause whatsoever, regardless of form of action, including negligence, shall not exceed an amount equal to the price of products and Services purchased by Client during the twelve month period preceding the event which caused the damages or injury; provided, however, that this limitation shall not apply to damages to Client for personal injuries or destruction of tangible personal property proximately caused by the negligence of ISCorp.
- D. Except as set forth in section 3.5, ISCorp will indemnify and hold Client harmless against any claim or demand by any third party that any hardware or software provided to Client hereunder, infringes any United States copyright or trade secret. Except for damages incurred by ISCorp caused by (a) proprietary rights infringement claims as provided for above, or (b) damages for personal injuries or destruction of tangible property proximately caused by ISCorp's gross negligence or willful misconduct, Client agrees to indemnify and hold ISCorp harmless against any claim or demand by any third party due to or arising out of the use by Client of Services and related products provided hereunder.
- E. Client will indemnify and hold ISCorp harmless against any claim or demand by any third party brought as a result of Client's violation of the ISCorp Prohibited Uses Policy or any third party claims relating to the Content or relating to hardware, software or applications that Client provides to ISCorp to host hereunder (whether for infringement of a copyright, patent, trade secret, proprietary right or otherwise) provided by Client, Client's Clients or by ISCorp at Client's request.

Attachment E – Secure Cloud Services Agreement

4. Termination

- A. Termination for Cause. This Agreement may be terminated by either party in the event of (i) any material breach of any of the terms and conditions of this Agreement by the other party, which default continues in effect after the defaulting party has been provided with written notice of default and thirty (30) days to cure such default; (ii) the commencement of a voluntary case or other proceeding seeking liquidation, reorganization or other relief with respect to either party of its debts under any bankruptcy, insolvency, or other similar law now or hereafter in effect that authorizes the reorganization or liquidation of such party or its debt or the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its property; (iii) either party's consent to any such relief or to the appointment of or taking possession by any such official in an involuntary case or other proceeding commenced against it; or (iv) either party's making a general assignment for the benefit of creditors; or either party's becoming insolvent; or either party taking any corporate action to authorize any of the foregoing.
- B. Termination for Convenience. Either party may terminate this Agreement by providing the other party with at least one hundred twenty - (120) days written notice prior to the end of the then current term.

5. General

- A. Force Majeure. In the event that either party is unable to perform any of its obligations under this Agreement or to enjoy any of its benefits because of any event beyond the control of the affected party including, but not limited to, natural disaster, acts of God, actions or decrees of governmental bodies or failure of communication lines (a "Force Majeure Event"), the party who has been so affected shall promptly give written notice to the other party and shall use its best efforts to resume performance. Upon receipt of such notice, all obligations under this Agreement shall be immediately suspended for the duration of such Force Majeure Event.
- B. Assignment. Neither party shall have the right to assign this Agreement without the prior written consent of the other party, which consent will not be unreasonably withheld.
- C. Severability. In the event any one or more of the provisions of this Agreement shall for any reason be held to be invalid, illegal or unenforceable, the remaining provisions of this Agreement shall be unimpaired and the parties will substitute a new enforceable provision of like economic intent and effect.
- D. Waiver. Waiver of any breach or failure to enforce any term of this Agreement shall not be deemed a waiver of any breach or right to enforce which may thereafter occur. No waiver shall be valid against any party hereto unless made in writing and signed by the party against whom enforcement of such waiver is sought and then only to the extent expressly specified therein.
- E. Notices. All notices, demands, requests or other communications required or permitted under this Agreement shall be deemed given when (i) delivered personally; (ii) verified by facsimile confirmation; (iii) five (5) days after having been sent by registered or certified mail, return receipt requested, postage prepaid; or (iv) one (1) day after deposit with a commercial overnight carrier, with written verification of receipt. Such notices shall be in writing and delivered to the address set forth below, or to such other notice address as the other party has provided by written notice.

To Integrated Systems Corporation 10325 North Port Washington Road
Mequon, WI 53092
Phone: 262-240-7777
Fax: 262-240-7787
Attn: Contract Administration

To Client: _____

Attachment E – Secure Cloud Services Agreement

- F. Governing Law. This Agreement, the rights and obligations of the parties hereto, and any claims or disputes thereto, shall be governed by and construed in accordance with the laws of the State of Wisconsin without reference to conflict of law principles.
- G. Jurisdiction. All disputes arising out of or relating to this Agreement shall be submitted to the non-exclusive jurisdiction of the state and federal courts in Wisconsin, and each party irrevocably consents to such personal jurisdiction and waives all objections thereto.
- H. Headings. Section headings contained in this Agreement are inserted for convenience or reference only, shall not be deemed to be a part of this Agreement for any other purpose, and shall not in any way define or affect the meaning, construction or scope of any of the provisions hereof.
- I. Independent Contractors. The relationship of the parties hereunder shall be that of independent contractors. Nothing herein shall be construed to constitute a partnership between or joint venture of the parties, nor shall either party be deemed the agent of the other or have the right to bind the other in any way without the prior written consent of the other.
- J. Execution in Counterparts. This Agreement may be executed in several counterparts, each of which shall be deemed to be an original, and all of which, when taken together, shall constitute one and the same instrument.
- K. Publicity. Client understands that Internet use, and related products and Services provided under this Agreement, may require registrations and related administrative reports which are public in nature. In addition Client agrees ISCorp may use Client's name as a Client reference, and as part of ISCorp's client portfolio.
- L. Entire Agreement. This Agreement, including any applicable Schedules, constitutes the complete and exclusive understanding of the parties with reference to the subject matter hereof, and supersedes all prior sales proposals, negotiations, agreements and other representations or communications, whether oral or written. If there is any conflict between the terms and conditions of client's purchase order (or any other purchase or sales document) and the terms and conditions of this Agreement, this Agreement shall control. This Agreement may be modified, replaced or rescinded only in writing, and signed by a duly authorized representative of each party.

Attachment E – Secure Cloud Services Agreement

- M. Confidential Information. The performance of the duties contemplated under this Agreement and any associated Statement of Work (SOWs) may require ISCorp or Client, or both, to have access to information concerning the other party's business affairs, Clients, vendors, finances, properties, procedures, operations, techniques, trade secrets or other proprietary or business information (collectively referred to as "Confidential Information"). ISCorp and Client will not, directly or indirectly, use, disclose, or cause to be disclosed, any Confidential Information of the other party for any reason other than to carry out those purposes contemplated by this Agreement and any associated SOWs, except where compelled by law or securities requirements to disclose. ISCorp and Client agree that the restrictions described in Agreement and will remain in force during the term of this Agreement and thereafter unless and until such time as (a) the Confidential Information becomes generally available to the public through no fault of the nonowning. ISCorp and Client agree to require their employees and agents to protect Confidential Information in accordance with the terms of this agreement.
- N. Conflict of Interest; Nonsolicitation; Noncompete. (a) ISCorp will not offer nor give a gratuity of any type to any Client employee or agent. Likewise, Client will not offer nor give a gratuity of any type to any ISCorp employee or agent. (b) During the term of this Agreement and for a period of two years following the termination of this Agreement, Client will not, directly or indirectly, retain, hire or solicit for employment any employee, independent contractor or agent of ISCorp (collectively, an "ISCorp Agent") without the prior express written consent of ISCorp. Retaining, hiring or soliciting for employment any ISCorp Agent in violation of this provision will constitute a material breach of this Agreement and will entitle ISCorp, in addition to all other remedies for default provided for under this Agreement, be entitled to a decree of specific performance prohibiting Client from engaging in such conduct and to one immediate lump sum payment of funds from Client of an amount equal to ISCorp's opportunity lost over a two-year period. "Soliciting" means engaging in any communication with an ISCorp Agent concerning potential retention by or employment with Client or offering any ISCorp Agent a position as a Client employee or agent. ISCorp's "opportunity lost" means the difference between the amount of annualized revenue generated by or attributed to that employee or agent for ISCorp based on the six-month period immediately preceding such breach and the annualized amount ISCorp expended in compensation to the employee or agent over the same six-month period. In the event of such a breach, the lump sum payment will be made to ISCorp within 30 days of Client's retaining, hiring or soliciting an ISCorp Agent.

Attachment E – Secure Cloud Services Agreement

EXHIBIT A ISCorp PROHIBITED USES POLICY

PROHIBITED USE POLICY FOR APPLICATION SERVICE PROVISIONING

The following actions are defined by ISCorp as "system abuse" and are strictly prohibited by ISCorp. The examples set forth in this list are not intended to be exhaustive and are provided solely as guidance for Clients. If any Client is unsure of whether a contemplated use or action is permitted, it is Client's responsibility to determine the permitted use by contacting ISCorp via the ISCorp helpdesk (<http://support.iscorp.com>). The following activities are expressly prohibited and could result in termination of the Agreement to which this Exhibit A is attached or suspension of the Services performed thereunder.

General

- Resale of ISCorp products and Services, unless expressly permitted in a separate written agreement with ISCorp.
- Using the facilities and capabilities of ISCorp or its Services to conduct any illegal activity or other activity that violates applicable law or regulation.
- Deceptive on-line marketing practices. The United States Federal Trade Commission has issued informative guidelines for proper on-line marketing schemes. For more information about the FTC guidelines review the Deception Policy Statement from the FTC.
- Violations of intellectual property rights. This includes, but is not limited to, the installation or distribution of illegal, "pirated," or other Software products that are not licensed, or legally utilized, by Clients.
- Violations of applicable privacy laws.

System and Network

- Introduction of malicious programs into the network or Server (e.g. viruses, worms, malware, Trojan horses, ransomware, etc.).
- Attempted or successful security breaches or disruption of network communication. Security breaches include, but are not limited to, accessing data of which Client is not an intended recipient or logging into a Server or account that a Client is not expressly authorized to access.
- Clients may not execute any form of network monitoring (e.g. packet sniffer, network scan) designed to (a) intercept data not intended for Client or its Clients or (b) otherwise access or copy ISCorp's infrastructure, security settings or systems.
- Clients may not do any type of vulnerability scanning or penetration tests without the express written consent of ISCorp.
- Clients may not share system or network credentials or passwords.
- Clients may not install any sort of remote access program (for example using the "logmein" application) or other host based VPN.
- Clients may not install any programs or run scripts used for exfiltration of data belonging to ISCorp or any other Client or client of ISCorp.
- Attempts to circumvent authentication or security of any host, network, or account ("cracking").

Attachment E – Secure Cloud Services Agreement

- Attempts to interfere with or deny service to any user or any host (e.g. Denial of Service Attacks).
- Use of any program/script/command, or sending messages of any kind, designed to interfere with a third party terminal session, via any means, locally or via the Internet.

Billing

- Furnishing false or incorrect data on the signup form, hosting agreement, or online hosting order application.
- Attempts to circumvent or alter the processes or procedures to measure time, bandwidth utilization, or other methods to document "use" of ISCorp's products and Services

Attachment E – Secure Cloud Services Agreement

EXHIBIT B SERVICES SCHEDULE

In accordance with the ISCorp Master Services Contract and this Service Contract, ISCorp will provide or cause to provide the following Services:

Description of Services

Services

ISCorp will install and implement Servers, storage and Software identified in each approved Service Contract. A representative list of base model implementation activities, Services and deliverables includes:

- Implementation and configuration of the required hardware and storage infrastructure.
- Provide the network infrastructure to host the Software.
- Provide the Operating Systems and any other required Software.
- Apply patches and updates to operating systems, databases, and 3rd party Software as requested by Client.
- Support the Software and related 3rd party Software as requested by Client.
- Establishment of all System(s) Monitoring and Alerting
- Provide Client Help Desk support
- Provide VPN access to allow Client's support team to access systems as needed.

Support for Client Systems and Software (Hosted by ISCorp):

ISCorp will provide support to the Authorized Users. Client will have access to ISCorp support via phone and support portal. Elements of Client support are:

- Help desk to respond to inquiries
- Issue tracking and resolution
- Response to 'Lights-Out' alarms
- Testing of system enhancements
- Consulting and system support on problem resolution
- Project Manager for enhancements
- Implementation and quality assurance for technology refreshes

System Operational Hours

- Operational Hours -7 days per week, 24 hours per day and 365 days per year (7x24x365) except during the performance of regular maintenance.
- Normal Usage Hours – M-F 7am to 6pm CST except for ISCorp Holidays.

System Service Availability

The Software Systems will be available 99.5% of the time during Operational Hours (excluding scheduled maintenance). Service interruptions will be calculated in 15 minute increments starting from the time that Client notifies ISCorp of the service interruption. Service availability is defined as the ability to ping and/or login to the Hosted Server.

Scheduled System Maintenance

Regular maintenance is performed outside of "Normal Usage Hours". ISCorp will provide written notice in advance of scheduled maintenance to be performed during "Normal Usage Hours".

Problem Communication and Resolution

- **Problem Communications** - Clients should use the notification method appropriate to the problem being reported:

Attachment E – Secure Cloud Services Agreement

Problem Type	Problem Notification Method	Within Normal Usage Hours	Outside Normal Usage Hours
Emergency (Outage)	Call Emergency Support 800#	1 hour	3 Hours
Non-Emergency Service Request (New User, Delete User, etc.)	Submit to Helpdesk: https://www.iscorp.com/client-portal/	Next Business Day	Next business day

- **Problem Resolution** – When contacted by ISCorp support, Software Application User shall identify the nature and criticality of the problem. ISCorp will use reasonable endeavors to ensure that support for Client's Software will be available to perform problem analysis and resolution to a level sufficient to meet the following targets for both critical and non-critical problem resolution.

Problem Type	Problem Analysis	Problem Resolution
Critical 1	90% within 3 hours	90% within 1 day
Critical 2	90% within 8 hours	90% within 3 days
Critical 3	90% within 2 days	90% within 10 days
Non-Critical	90% within 1 week	Best Effort

A "Problem Type" is defined as follows:

- **Critical 1** - Client is unable to perform a critical business function of a nature that has a significant material, adverse affect on Client's normal business activities that is caused by a defect or deficiency of ISCorp's or its Subcontractor's systems, equipment, products and/or Services. **Client does not have any reasonable workaround for this critical business function.**
- **Critical 2** - Client is unable to perform a critical business function of a nature that has a material, adverse affect on Client's normal business activities that is caused by a defect or deficiency of ISCorp's or its Subcontractor's systems, equipment, products and/or Services. **Client has a short-term interim workaround available to perform this critical business function.**
- **Critical 3** - Client is unable to perform a business function of a nature that has a manageable material, adverse affect on Client's normal business. **Client does have an interim workaround available to perform the business function. The problem will be remedied in accordance with ISCorp's business priorities.**
- **Non-Critical** – Client is unable to perform a business function that has a limited material, adverse affect on User's normal business. Client does have an interim workaround available to perform this business function. The problem will be remedied in accordance with ISCorp's business priorities.

Escalation

Critical problems that are not resolved within the identified problem resolution windows will be escalated to management for review and resolution as follows:

Problem Type	Escalation 1	Escalation 2	Escalation 3
Critical 1	3 hrs: Product Manager	6 hrs: VP Support	1 day: VP Support, CTO
Critical 2	1 day: Product Manager	2 days: VP Support	3 days: VP Support, CTO
Critical 3	5 days: Product Manager	10 days: VP Support	15 day: VP Support, CTO

Incident Reporting

Following a critical problem, Client may request from ISCorp an Incident Report. When requested, ISCorp will provide Client an Incident Report identifying the nature of the problem, the steps that were taken to resolve the problem and any steps planned to prevent such a problem from occurring in the future. Incident Report to be provided to Client within one week of request

Agenda Item No. 2

Issue: Public Hearing --Unbank Company, LLP 2018 Currency Exchange License Renewal

BACKGROUND: Unbank Company, LLP, located at 147 Division Street, is a currency exchange business and is required to have its license renewed annually by the Minnesota Department of Commerce. Under the Minnesota Statute for that type of business, the Department of Commerce is obligated to send notice of the request for renewal to the municipality where the business is located. The Council is obligated to notice and hold a public hearing for the input of the public, if any, for the proposed renewal. After the public hearing, the City is to give either consent to the renewal or give reasons why the renewal should not take place. The state is obligated to follow the recommendation of the local municipality.

Attached is the Notice of Public Hearing to be read. All pertinent information was received. The Police Department has no complaints/issues at this address.

PUBLIC HEARING (Read Public Hearing Notice)

Public hearing opened at _____.

Councilmember _____ moved to close the public hearing.

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linquist _____

Councilmember Charles Schneider _____

Councilmember Vic Schulz _____

Councilmember Frank Theisen _____

Mayor Richard E. Miller _____

Motion (Approved) (Denied)

Public hearing closed at _____.

REQUIRED ACTION: Approve or deny the Unbank Company, LLP 2018 Currency Exchange License Renewal

RECOMMENDED ACTION: Approve the Unbank Company, LLP 2018 Currency Exchange License Renewal

SUGGESTED MOTION:

Councilmember _____ moved to **approve OR deny** the Unbank Company, LLP 2018 Currency Exchange License Renewal as presented OR with the following revisions/corrections/additions: _____

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linqvist _____
Councilmember Charles Schneider _____
Councilmember Vic Schulz _____
Councilmember Frank Theisen _____
Mayor Richard E. Miller _____

Motion (Approved) (Denied)

CITY OF WAITE PARK
NOTICE OF PUBLIC HEARING
ON THE UNBANK COMPANY, LLC
2018 CURRENCY EXCHANGE
LICENSE RENEWAL

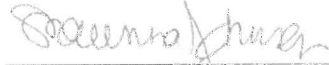
PUBLIC HEARING NOTICE

Please take notice that the Waite Park City Council will hold a public hearing on the 4th day of December, 2017, at 6:30 p.m. or soon thereafter at the Waite Park City Hall located at 19 - 13th Avenue North, Waite Park, Minnesota, to consider the 2018 Currency Exchange License Renewal for Unbank Company LLP, located at 147 Division Street, Waite Park, MN 56387 pursuant to Minn. Stat. §§ 53A.04.

Anyone wishing to comment on the license renewal thereof, should be in attendance at the above stated time and place.

Dated this 8th day of November 2017.

CITY OF WAITE PARK



Shaunna Johnson
Administrator-Clerk-Treasurer

Agenda Item No 3

Issue: Variance to Height of Elevated Sign – Discovery School and Quarryview Early Education Center – 700 and 800 7th Street South

BACKGROUND

We have received an application from ISD #742 for a variance from Waite Park Ordinance Section 53.12, Subd. 5 (signs relating to schools) and, Table 53-2 to for two monument signs with integrated electronic displays for Discovery School and the Quarryview Center (currently under construction). The project is located at 700/800 7th Street South. The property is zoned R-1, Single-Family Residential District, in which monument signs for schools are limited to 24 square feet in area and 6 feet in height. Electronic displays are also currently prohibited for school signs. The applicable sign ordinance sections are enclosed for review.

The proposed sign locations are noted on the enclosed site plan. Both signs are proposed along 7th Street South, with the proposed new Discovery School sign to be located nearby the previous sign location in front of Discovery School, and the Quarryview sign adjacent to their new driveway approach. The sign locations match what were reviewed and approved during the previous conditional use permit process. However, there was no discussion of the specific sign designs at that time. As permit review of public schools is handled by the State of Minnesota, the issue of signage did not come up until construction of the monument signs was already underway and the contractors on site inquired as to whether the City had approved the signs. At that point project representatives made contact with City staff to discuss their plans while work was halted on the signs.

The proposed sign designs are enclosed. There is an “original” and “revised” plan for each sign. After reviewing the original proposed designs, staff suggested scaling them down in height to better fit the area as part of a proposed variance request. The sign faces are approximately 55 square feet. The Discovery sign is 6’9” tall and the Quarryview sign is 8 feet tall. Both signs are approximately 15 feet wide, including masonry surround and base.

In staff’s opinion the size of the proposed signs is consistent with the scale and frontage of the property, and the larger size is justifiable. The previous sign for Discovery School appears to have been as large or larger than the proposed signs, although it would have been considered a “grandfathered” sign under the current ordinance requirements. The general size and design of the proposed signage are consistent with other ISD 742 properties as they have been moving towards a unified sign design language.

Additionally, the electronic display components of the sign are consistent with commercial standards. Although they are not allowed for schools in R-1 residential districts per standards, in staff’s opinion their purpose of promoting public information and awareness of school and community activities is in keeping with the intent and spirit of the ordinance. Staff has recommended consideration of neighboring residential properties that could have sightlines of the electronic display by suggested programming options which reduce nighttime concerns (such as avoiding white and blue colors at night and auto-dimming display).

Staff does believe that the applicant has demonstrated practical difficulties, primarily due to the scale of the property with relation to the existing standards. In staff’s opinion the granting of the

variance will not be detrimental to other uses already existing and permitted in the area, and staff recommends approval of the variance as requested.

The Planning Commission held the public hearing and reviewed the request at their November 14th, 2017 meeting and recommended approval of the request. No concerns or feedback was received from the public or neighboring residents during the public hearing.

REQUIRED ACTION

The City Council’s action could be any of the following in regards to the variance:

1. Approval of the variance: as presented — with findings of fact.
2. Approval of variance with dimensions less than requested, but greater than City Code allowances, with findings of fact itemized.
3. Denial of the variance, with findings of fact.
4. The City Council may, at its discretion and with the approval of the applicant, table the matter pending further information from the applicant that will help it render a recommendation to the City Council. An extension of the variance review period (i.e. total of 120 days) may be necessary, as is allowed per State Statutes.

STAFF RECOMMENDATION

Staff recommends approval of the variance as submitted and proposed.

SUGGESTED MOTION

Council member _____ motioned to **approve or deny** the variance for 700/800 7th Street South, as requested by ISD #742.

Council member _____ seconded the motion.

ROLL CALL

Councilmember Vic Schulz	_____
Councilmember Michael Linquist	_____
Councilmember Charles Schneider	_____
Councilmember Frank Theisen	_____
Mayor Richard E. Miller	_____

Motion (Approved) (Denied)

60865.0013
PROPERTIES
237TH ST'S

10 AVS

7 STS 7 STS 7 STS

137

8 STS

VS

98.60824.0700
INDEPENDENT SCHOOL
DISTRICT #742

5 AVS

4 AVS

9 STS

69.0120
CITY OF
ARNS

POPPLEWOOD CT

CHERRYWOOD CT

CEDARWOOD CT

SUNWOOD PARK LN

PINEWOOD CT

98.60866.0324
JANSKY TIMOTHY
L & THERESA R

SUNWOOD PARK DR

PLUMWOOD CT

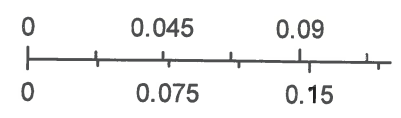
98.60866.0105
CITY OF
WAITE PARK

98.60866.0110
CITY OF
WAITE PARK

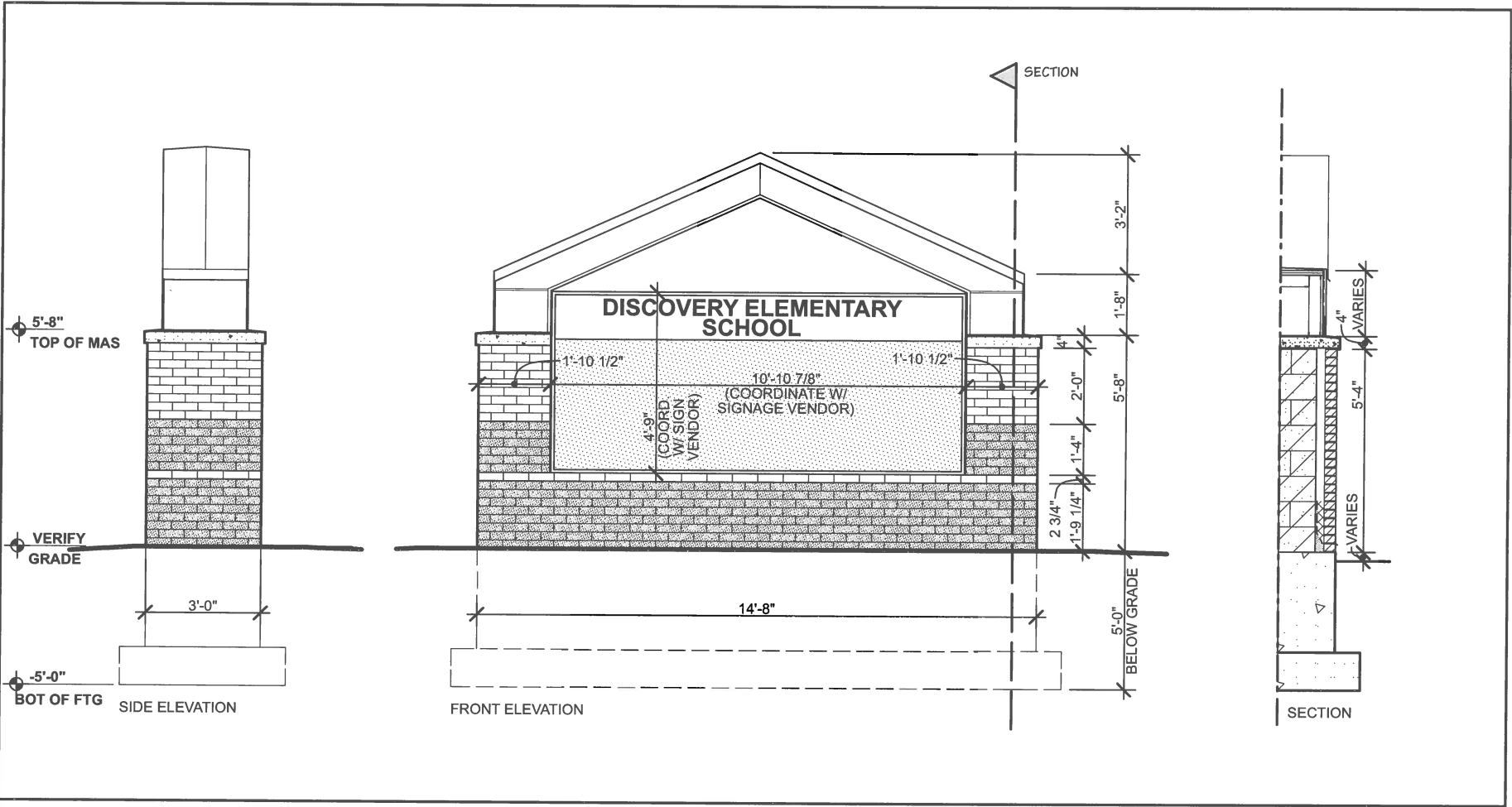
ASHWOOD CT

PRIVATE DR

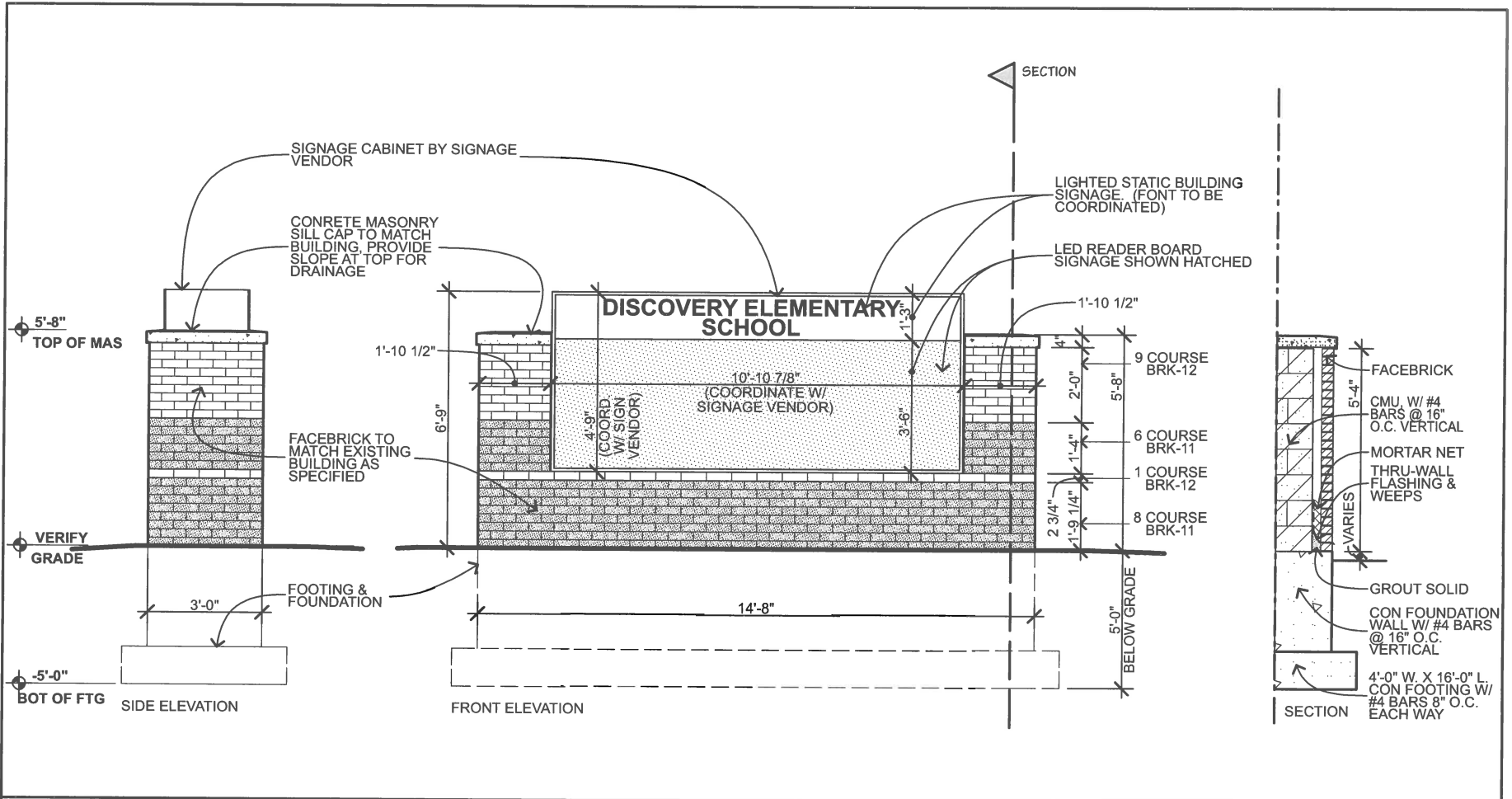
1:4,000

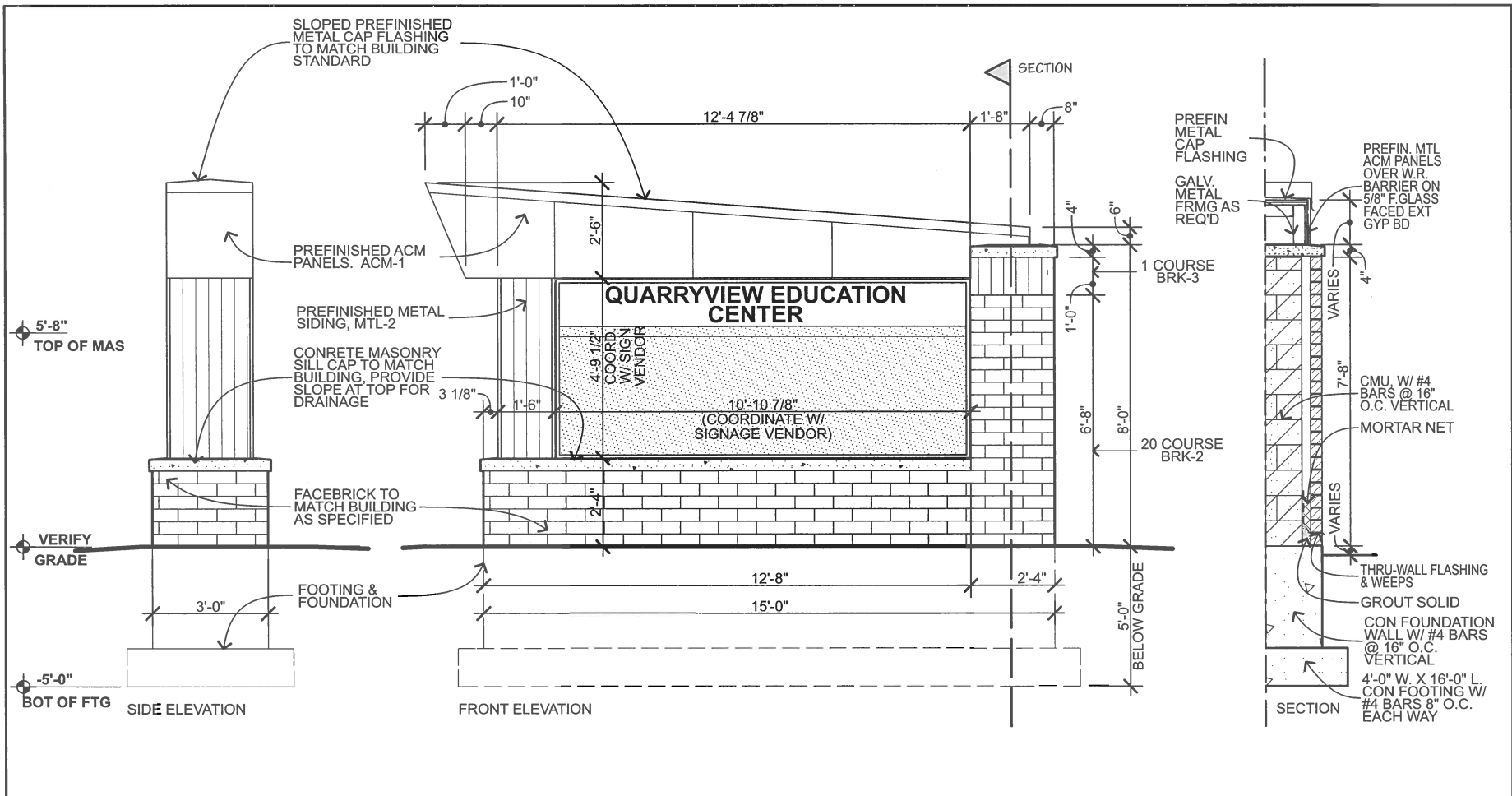


ndary

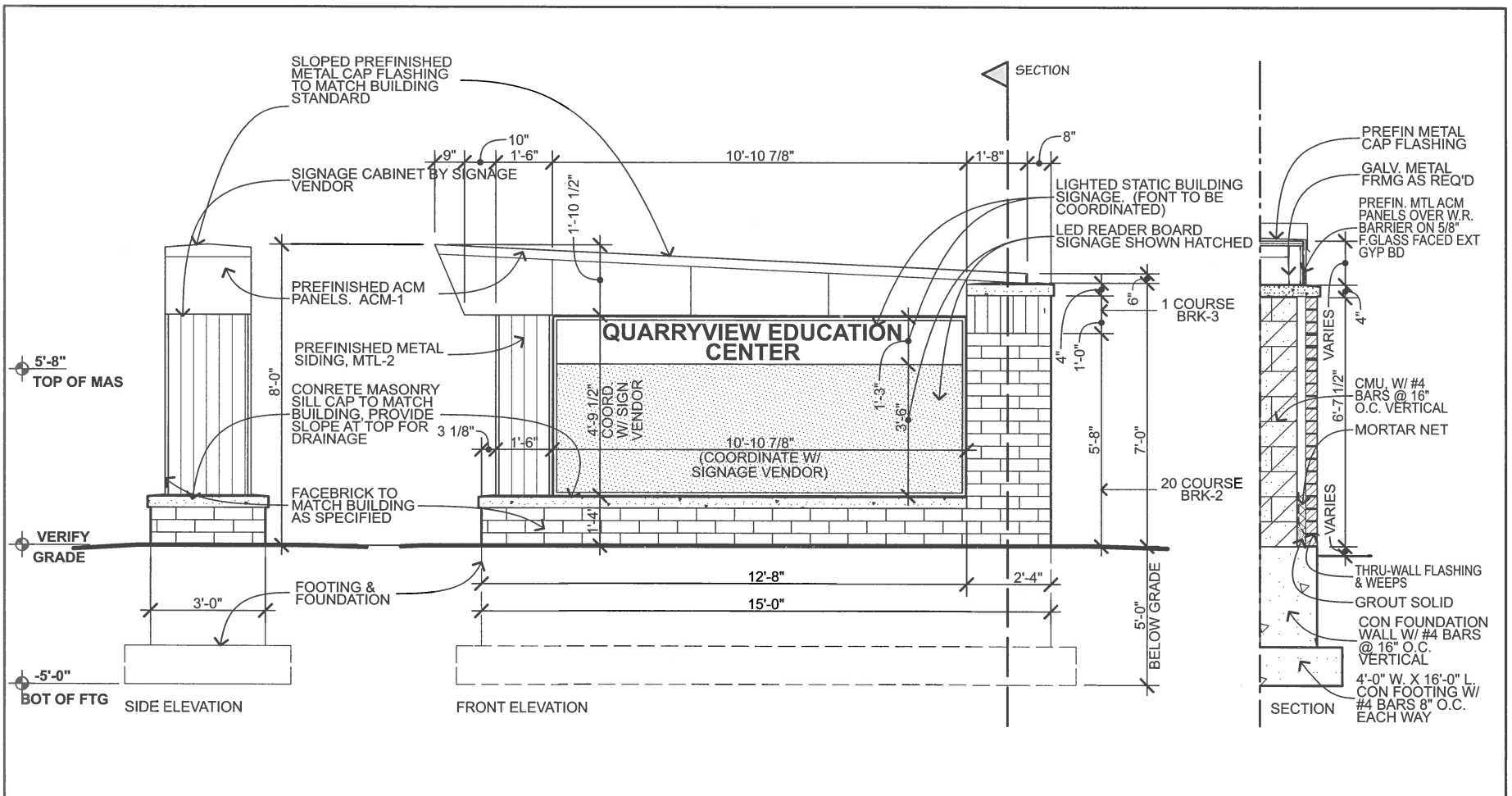


DISCOVERY SCHOOL MONUMENT SIGNAGE
ORIGINAL DESIGN





EARLY CHILDHOOD AND COMMUNITY CENTER / QUARRYVIEW EDUCATION CENTER MONUMENT SIGNAGE ORIGINAL DESIGN



EARLY CHILDHOOD AND COMMUNITY CENTER / QUARRYVIEW EDUCATION CENTER MONUMENT SIGNAGE
REVISED DESIGN

CHAPTER V ZONING, LAND USE AND BUILDING REGULATIONS

Section 53.12. Monument Signs. Monument signs are permitted subject to the following:

Subd. 1. Monument signs are permitted only in the districts listed in Table 53.2.

Subd. 2. Each multi-family building (RM-12, RM-24, RM-25) may have one monument sign per development. Each R-MH park may have one monument sign.

Subd. 3. Only one monument sign permitted per lot. Any one lot is not permitted to have multi types of signs on the same lot.

Subd. 4. Monument sign intended to permanently identify a residential development shall be permitted under the following conditions:

1. The monument sign shall be placed on a designated Outlot only.
2. There shall be an entity established to the satisfaction of the City such as a homeowners association, which shall be clearly responsible for the perpetual maintenance of the monument sign.
3. The monument sign shall not exceed the height nor sign area as noted in Table 53.2.
4. The monument sign shall be a minimum of thirty (30) feet from any existing or future residence unless it is mounted on a wall structure.
5. Landscaping shall be provided around the base of the monument sign.

Subd. 5. A monument sign may be installed to identify churches, schools, hospitals, and other non-profit organizations allowed to be located in a residential district subject to the following:

1. One (1) monument sign shall be allowed per street frontage, with a maximum size not to exceed twenty-four (24) square feet in area and a maximum of six (6) feet in height.
2. One wall sign may be placed on the principal building, not to exceed thirty-two (32) square feet.
3. The sign shall indicate only the name and address of the building or non-profit.
4. Such sign shall be setback at least ten (10) feet from any property line.
5. Landscaping shall be provided around the base of the sign.

CHAPTER V ZONING, LAND USE AND BUILDING REGULATIONS

TABLE 53.2: MONUMENT SIGN REGULATIONS
City of Waite Park, Minnesota

REGULATIONS ¹				
DISTRICT	Setback	Sign Area	Sign Height	That portion of the monument sign that may constitute an Electronic Variable Message Sign is limited as follows:
A-1 Ag/Rural Resident District	10 ft. from any property line	50 sf.	8 ft.	40% of total sign area
R-1, R-2, & R-3	Prohibited ²			
RM12, RM24, & RM25 Districts	10 ft. from any property line	24 sf.	6 ft.	Prohibited
R-MHD	10 ft. from any property line	24 sf.	6 ft.	Prohibited
B-1 District	10 ft. from any property line	80 sf.	6 ft.	40% of total sign area
B-2 District	10 ft. from any property line	80 sf.	6 ft.	40% of total sign area
B-3 District	10 ft. from any property line	80 sf.	6 ft.	40% of total sign area
C-1 District	10 ft. from any property line	80 sf.	10 ft.	40% of total sign area
C-2 District	10 ft. from any property line	80 sf.	10 ft.	40% of total sign area
I-1 District	10 ft. from any property line	50 sf.	8 ft.	40% of total sign area
I-2 District	10 ft. from any property line	50 sf.	8 ft.	40% of total sign area
I-3 District	10 ft. from any property line	50 sf.	8 ft.	40% of total sign area

Amended 4/3/2017

FOOTNOTES TABLE 53.2

¹ No part of any monument sign may be located within the public right-of-way.

² Monument signs for residential developments are permitted as noted elsewhere in this ordinance.



19 - 13th Avenue North
PO Box 339
Waite Park MN 56387-0339

(320) 252-6822 Phone • (320) 252-6955 Fax
Email: city.hall@ci.waitepark.mn.us
Website: www.ci.waitepark.mn.us

Planning Commission

Variance Guidelines

The Planning Commission will hold a public hearing to hear from the public and the applicant on their proposed variance. Once the public hearing is closed, the Planning Commission will need to consider the variance, taking into account the following requirements for approval:

Variance – Criteria for Approval

Subd. 5. Practical Difficulties.

A. Practical difficulties as used in connection with the granting of a variance means that:

1. The property owner proposed to use the property in a reasonable manner not permitted by the Zoning Ordinance;
2. The plight of the landowner is due to circumstances unique to the property not created by the landowner; and
3. The variance, if granted, will not alter the essential character of the locality.

B. Economic considerations alone do not constitute practical difficulties.

Subd. 6. Findings of Fact:

That the literal interpretation of the provisions of this Ordinance would deprive the petitioner of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.

- A. Is the variance in harmony with the purposes and intent of the ordinance?
- B. Is the variance consistent with the comprehensive plan?
- C. Does the proposal put property to use in a reasonable manner?
- D. Are there unique circumstances to the property not created by the landowner?
- E. Will the variance, if granted, alter the essential character of the Locality?

Agenda Item No. 4

Issue: Public Hearing – 2018 Budget and Levy

BACKGROUND:

The Truth in Taxation hearing is designed to receive public input on the proposed budget and tax levy for 2018. No action on this matter is necessary at this time. The final budget and levy adoption is scheduled for December 18th, 2017.

READ:

“The Waite Park City Council will hold a public hearing on its budget and on the amount of property taxes it is proposing to collect to pay for the cost of services the city will provide in 2018.

The proposed 2018 budget is \$ 7,338,102.

The proposed budget represents a 7.3% increase from 2017 to 2018.

The proposed 2018 levy is \$ 7,075,513.

The proposed levy represents a 4.81% increase from 2017 to 2018.

The public is invited to speak”

PUBLIC HEARING:

Public hearing opened at _____.

Councilmember _____ moved to close the public hearing.

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linqvist _____
Councilmember Charles Schneider _____
Councilmember Vic Schulz _____
Councilmember Frank Theisen _____
Mayor Richard Miller _____

Motion (Approved) (Denied)

Public hearing closed at _____.

Agenda Item No. 5

Issue: NEW Hotel Ordinance No. 105

BACKGROUND:

The City of Waite Park received authorization from the State Legislature that provided the City with the ability to license hotels/motels. The license would not include portions related to health. Those requirements have and will continue to be regulated at the County level. The City has drafted an Ordinance that will establish the requirements for licensure by hotels/motels in Waite Park. A copy of this proposed new Ordinance is included for your review and consideration. The Ordinance would essentially require hotels to annually apply for a license and outlines requirements that have been proposed as part of the licensing requirement. The purpose of this Ordinance is to allow the City the opportunity to proactively work with the hotels/motels in Waite Park on crime prevention. Many hotels/motels can be a place where illegal activity can occur. The purpose of this Ordinance is to look at ways to discourage this type of activity from being a problem and allows the City to address issues through enforcement if necessary.

City staff has met with our local motel and has also sought input from the Hotel Lodging Association. We did receive some feedback from the Hotel Lodging Association that was incorporated into the Ordinance. In our discussions with the local motel owner, we provided a copy of the Ordinance to him and encouraged him to contact us with any questions or concerns and also encouraged him to attend the council meeting as well.

REQUIRED ACTION:

Approve OR Deny the establishment of Ordinance No. 105, entitled “regulation of hotels/motels/lodging”; **AND**

Approve OR deny Resolution authorizing summary publication of new Ordinance No. 105 to the city code entitled “regulation of hotels/motels/lodging establishments”

STAFF RECOMMENDATION:

NA

SUGGESTED MOTION:

Councilmember _____ moved to approve OR deny the establishment of Ordinance No. 105, entitled “regulation of hotels/motels/lodging”; **AND**

Approve OR Deny Resolution authorizing summary publication of new Ordinance No. 105 to the city code entitled “regulation of hotels/motels/lodging establishments”

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linquist _____
Councilmember Charles Schneider _____
Councilmember Vic Schulz _____
Councilmember Frank Theisen _____
Mayor Richard Miller _____

Motion (Approved) (Denied)

REGULATION OF HOTELS/MOTELS/LODGING ESTABLISHMENTS

ORDINANCE NO. 105

CITY OF WAITE PARK, STEARNS COUNTY, MINNESOTA

AN ORDINANCE REGULATING HOTELS, MOTELS, AND LODGING ESTABLISHMENTS IN THE CITY OF WAITE PARK, MINNESOTA, SETTING FORTH THE GENERAL REQUIREMENTS FOR SUCH ESTABLISHMENTS AND THE ASSOCIATED PROCEDURES INVOLVED WITH ADMINISTERING AND ENFORCING SAID ORDINANCE ENACTED PURSUANT TO 2017 LEGISLATION PASSED BY THE STATE OF MINNESOTA AND ESTABLISHED FOR THE PURPOSE OF PROTECTING THE HEALTH, SAFETY AND GENERAL WELFARE OF THE PEOPLE OF THE CITY OF WAITE PARK.

THE CITY COUNCIL OF THE CITY OF WAITE PARK, STEARNS COUNTY, MINNESOTA, ORDAINS:

Section 105.1. Definitions. For purposes of this chapter, unless otherwise expressly stated, the following words and phrases shall have the meanings respectively ascribed to them by this section:

- (a) **Calls for Service.** “Calls for Service” includes but is not limited to any and all calls to emergency services (police, fire, and medical), that result in a representative being dispatched or directed to the lodging establishment, hotel or motel. That shall include any calls for service within the surrounding neighborhood that, through information or investigation, can be traced to the lodging establishment, hotel or motel staff and/or registered guest(s) and/or visitor(s). Calls for service includes any self initiated activity and/or investigation based on the observation(s) of an emergency services representative.
- (b) **Guest.** “Guest” means any person that occupies a guestroom.
- (c) **Guestroom.** “Guestroom” means a sleeping room in a lodging establishment, hotel or motel designed and included to be used as lodging.
- (d) **Hotel or Motel.** “Hotel or Motel” means a building, structure, enclosure, or any part thereof used as, maintained as, advertised as, or held out to be a place where sleeping accommodations are furnished to the public and furnishing accommodations for less than one week pursuant to Minn. Stat. Section 157.15, subd. 7. Hotels or motels are considered temporary sleeping accommodations for people who have established residence elsewhere.
- (e) **Lodging Establishment.** “Lodging Establishment” means (1) a building, structure, enclosure, or any part thereof used as, maintained as, advertised as, or held out to a place where sleeping accommodations are furnished to the public as regular roomers,

for periods of one week or more, and having five or more beds to let to the public; or (2) a building, structure, or enclosure of any part thereof located within ten miles distance from a hospital or medical center and maintained as, advertised as, or held out to be a place where sleeping accommodations are furnished exclusively to patients, their families, and caregivers while the patient is receiving or waiting to receive health care treatments or procedures for periods of one week or more, and no supportive services, as defined under section 157.17, subdivision 1, paragraph (a), or health supervision services, as defined under section 157.17, subdivision 1, paragraph (b), or home care services, as defined under section 144A.471, subdivisions 6 and 7, are provided pursuant to Minn. Stat. Section 157.15, subd. 8. Lodging establishments are considered temporary sleeping accommodations for people who have established residence elsewhere.

- (f) **Nuisance-Related Calls.** “Nuisance-related Calls” includes emergency or 911 service calls which annoys, injures or endangers the safety, health, and welfare of the public. Nuisance-related calls also include 911 service calls which relate to suspected illegal activity on the premises of the lodging establishment, hotel or motel.
- (g) **Owner or Operator.** “Owner or Operator” means any person, firm, association, partnership, limited liability company, or corporation, which is the record owner, part owner, lessee, receiver, sublessee, or franchised operator of real property as listed on the last equalized assessment roll as maintained by the City of Waite Park at which a lodging establishment, hotel or motel business is operated, which offers and accepts payment for rooms, guest rooms, sleeping accommodations, or board and lodging, and retains the right of access to, and control of, the guestroom on behalf of himself/herself or any entity listed above.

Section 105.2. License to Operate. In addition to the other licensing requirements set out by Minnesota Statutes and the Minnesota Department of Health, it is unlawful to operate a lodging establishment, hotel or motel without a valid license through the City of Waite Park. The annual license to operate shall be applied for to the City Administrator, or his or her designee, on a yearly basis by the owner or operator of a lodging establishment, hotel or motel. The deadline for submitting the application, processing fee, and background check fee shall be October 1st, or if this date lands on a Saturday or Sunday, on the next business day to the City of Waite Park. The application and background check fees are set forth in Appendix B. The license shall be issued or denied within ninety (90) days. The City Council shall approve or deny each application.

In the event that a new lodging establishment, hotel or motel operator applies for a license during the year prior to October 1st, the license will be issued or denied within ninety (90) days. Any subsequent permit may be applied for on or before October 1st of the following year and issued or denied within ninety (90) days.

Subd. 1. Application Requirements. In addition to filling out the necessary application paperwork, applicants will need to complete the following:

- (a) Participate in training each year as directed by Law Enforcement; and

- (b) The owner(s) or operator(s) and on-site general management of the lodging establishment, hotel or motel shall submit to a criminal background check.

Subd. 2. Grounds for Denial. The license to operate may be denied for any of the following reasons:

- (a) Failure to comply with the minimum standards of operation as outlined in this ordinance.
- (b) The lodging establishment, hotel or motel has a material unabated notice of violation.
- (c) The excessive nature of nuisance-related calls after being served First, Second, and Third Notices.
- (d) A serious nuisance-related call which warrants immediate revocation.
- (e) Failure to maintain the licensed premises to all building, fire, mechanical, zoning or licensing codes.
- (f) The owner(s), operator(s), or on-site general manager(s) has multiple criminal convictions that relate to the lodging establishment, hotel or motel or has been convicted of a felony that relates to the licensed activity. This subsection shall not apply to corporations, limited liability companies, or partnerships, but shall apply to all officers, directors of any such corporations and members of any such limited liability companies, and partners of any such partnerships.

Subd. 3. Nontransferability. Each license to operate issued pursuant to this ordinance shall be separate and distinct from all others and shall not be transferable from the person, firm or corporation to whom issued to any other person, firm or corporation.

When a change of the owner or operator occurs at an existing lodging establishment, hotel or motel, the new owner or operator shall apply for a license to operate. If the prior owner or operator's license to operate for the lodging establishment, hotel or motel was denied or revoked, a provisional license to operate may be issued with special conditions as designated by the City Administrator, or his or her designee.

Subd. 4. Report of Changes to the Application. Whenever an owner or operator sells or transfers title to, or assigns the lease or subleases a lodging establishment, hotel or motel while the application for the license to operate is pending, the owner or operator shall notify the City Administrator in writing within five (5) business days of such transfer.

Every operator of a lodging establishment, hotel or motel shall report any change in information such as any change to the manager(s) and operator(s) and/or owner(s) as defined in this ordinance to the City Administrator in writing within five (5) business days after the change has occurred. A change in the information on the application is subject to review by the City Administrator and may be grounds for revocation of the license to operate.

Subd. 5. Revocation. The license to operate shall be subject to revocation upon good cause shown that the operation of the lodging establishment, hotel or motel is such that it is or has negatively impacted the health, safety and/or welfare of its guests or the residents or businesses of the neighboring community by any of the following:

- (a) Noncompliance with federal, State, and City of Waite Park municipal codes;
- (b) Noncompliance with this ordinance;
- (c) The Nature of the Nuisance-related Calls;
- (d) Arrests related to illegal activity which occurred on the lodging establishment, hotel or motel's premises;
- (e) Any other conditions, problems, issues, concerns or facts that are deemed relevant.

Subd. 6. Revocation Investigative Report. In processing a revocation of the license to operate, the City Administrator, or his or her designee, shall prepare an investigation report that details the circumstances that have led to the revocation proceeding.

- (a) The investigative report may include any or all of the following that are applicable:
 - 1. Frequency or occurrence of violations, arrests, or nuisance-related calls.
 - 2. Seriousness of the violations, arrests, or nuisance-related calls in relation to its threat or impact upon public health, safety or welfare.
 - 3. History of the violations, arrests, or nuisance-related calls.
 - 4. Good faith efforts taken by the lodging establishment, hotel or motel to correct, reduce and/or alleviate violations, arrests, or nuisance-related calls.
 - 5. Any activity, action or effort taken by the responsible party to obstruct or interfere with correction of the problem.
 - 6. The impact of the violations, arrests, or nuisance-related calls on the surrounding property and community.
 - 7. The financial impact to the City of Waite Park.
- (b) Prior to a revocation of a license to operate, the following notices must be provided:
 - 1. First Notice. Upon determination that the lodging establishment, hotel or motel has received fifteen (15) nuisance-related calls or complaints or the lodging establishment, hotel or motel was used in a manner in violation of any of the provisions enumerated in this ordinance, the City Administrator, or his or her

designee, will notify the owner or operator by certified mail, and direct the owner or operator to take steps to prevent further violations at the lodging establishment, hotel or motel.

2. Second Notice. If fifteen (15) additional nuisance-related calls or violations of any provisions enumerated in this ordinance occurs at the premises within twelve (12) months of incidents for which the first notice was already provided, (total of thirty (30)), the owner or operator will be required to submit a written report explaining each call or complaint and will detail all actions taken by the owner or operator and its employees in response to all notices of violations at the lodging establishment, hotel or motel within the preceding twelve (12) months. This written report must be submitted to the City Administrator, or his or her designee, within fifteen (15) days, excluding intervening weekends and holidays, of the notice of violations. Failure to respond within fifteen (15) days is grounds for revocation of a license to operate. The City Administrator, or his or her designee, may serve a revocation investigative report and notice of hearing after failing to respond.
3. Third Notice. If fifteen (15) additional calls for service or violations of any provisions enumerated in this ordinance occur on the premises within twelve (12) months of incidents for which previous notices have been given, (total of forty-five (45) or more), the City Administrator, or his or her designee, may issue a revocation investigative report and notice of a hearing for revocation. Forty-five (45) or more nuisance-related calls or violations of any provisions in this ordinance are grounds for revocation of a license to operate.
4. Immediate Action Required. One single serious nuisance-related call or violation may be grounds for revocation. If the City Administrator, or his or her designee, determines that a serious nuisance-related call or violation which severely threatens public safety has occurred at the lodging establishment, hotel or motel, the City Administrator, or his or her designee, may serve a revocation notice with a copy of the revocation investigative report detailing the serious violation regardless of the number of notices the lodging establishment, hotel or motel has already received.

Subd. 7. Notice of Hearing. Upon good cause shown in the revocation investigation report issued by the City Administrator, or his or her designee, a notice of the hearing date, time, and location shall be served upon the owner or operator of a lodging establishment, motel or hotel personally or by certified mail ten (10) days prior to the scheduled hearing in front of the City Council to determine whether the license to operate should be revoked or not. The lodging establishment, hotel or motel shall be provided a copy of the revocation investigation report with the notice of hearing. The owner, operator, or other designated representatives shall be given the opportunity to be heard and present any evidence necessary at the revocation hearing. The City Council shall issue a final order determining whether the license to operate shall be revoked or not.

Subd. 8. Notice of Revocation. Upon confirmation and final decision issued by the City Council, the Chief of Police, or his or her designee, shall post a copy or copies of the notice of revocation of license to operate at the lodging establishment, hotel or motel.

Subd. 9. Removal or Tampering with Posted Notice. A posted notice of revocation of license to operate may only be removed by an authorized City of Waite Park official.

Subd. 10. Surrender Following Revocation. The lodging establishment, hotel or motel operation shall cease within fifteen (15) days of posting the notice of revocation of license to operate and surrender its license to operate to the City of Waite Park.

Subd. 11. Reissuance of license after revocation. A license to operate that is revoked shall not be reissued for a period of one (1) year from the date of such revocation, unless the period of revocation is either delayed or shortened by the City Council due to voluntary mitigation action by the owner or operator, and such mitigation action is approved by the City Council.

Subd. 12. Violations and Penalties. It is unlawful to operate a lodging establishment, hotel or motel without a valid license to operate in the City of Waite Park and it is unlawful to operate a lodging establishment, hotel or motel by failing to comply with any of the requirements established by this ordinance.

Section 105.3. Minimum Standards of Operation. In order to maintain the license to operate issued through the City of Waite Park, the owner or operator of a lodging establishment, hotel or motel shall comply with the following minimum standards of operation:

- (a) No person shall be allowed to rent guestrooms without providing suitable identification at the time of registration, a copy of which shall be retained upon check in. The guest shall verify his or her identification through production of a driver's license, passport, government-issued identification, or some other type of identification.
- (b) The true name of all persons occupying rented guestrooms shall be listed on the register at the time of registration. Any person who remains in a room after midnight (12:00 a.m.) shall be presumed to be a guest. Guestroom occupancy lists shall be recorded and maintained by the owner or operator for at least ninety (90) days.
- (c) The owner or operator of a lodging establishment, hotel or motel shall immediately, upon notice that a registration was incomplete or inaccurate, terminate the rental agreement and evict from the premises all guests occupying the guestroom for which such incomplete or inaccurate registration was provided.
- (d) No owner or operator of a lodging establishment, hotel or motel shall knowingly permit the premises to be used for any illegal purpose.

- (e) The owner or operator of a lodging establishment, hotel or motel shall report observed or suspected illegal activity to the police within a reasonable period of time.
- (f) The owner or operator of a lodging establishment, hotel, or motel shall install video surveillance at all entrances and exits of the building.
- (g) The owner or operator of a lodging establishment, hotel or motel shall take all steps reasonable and necessary to insure that video surveillance and recording equipment is in good working order at all times.
- (h) Video surveillance records shall be retained a minimum of ninety (90) days from the day of creation.
- (i) Each guestroom shall be numbered in a plain, conspicuous manner. Such numbers shall be placed and maintained on the outside of the outer door of each guestroom, and no two guestrooms units shall be labeled with the same number.
- (j) No guest shall be able to purchase the guestrooms on an hourly basis. All guestrooms must be rented for overnight purposes. An exception to this requirement is allowed for contracted guestrooms for an hourly basis between a business or corporation and lodging establishments, hotels or motels for the purposes of complying with Department of Transportation sleep regulations, federal law requirements, or state law requirements.
- (k) Any lodging establishment, hotel or motel license issued by the City of Waite Park shall be conspicuously displayed in the office or lobby of the licensed establishment.
- (l) The operation of any lodging establishment, hotel or motel shall be supervised by a manager, or his or her designee, in charge of the property at all hours.
- (m) No guest shall be able to establish permanent residency at the lodging establishment, hotel or motel.
- (n) The owner or operator of a lodging establishment, hotel, or motel shall maintain and follow all building, mechanical zoning, or licensing codes. In addition to all of the required applicable building codes, property maintenance laws and state health laws, each guestroom shall maintain the following minimum requirements:
 1. A proper entry door, windows, beds, and bedding;
 2. Toilet room;
 3. Lavatory;
 4. Bathtub or shower;

5. Heating and air conditioning;
6. Clothes closet or alcove with clothes rod or clothes rack permanently affixed or luggage rack or luggage support counter;
7. Twenty-four (24) hour free emergency telephone access to the front desk and to 911 services.

Subd. 1. Maintenance of Records. Every owner or operator of a lodging establishment, hotel or motel shall keep a register of persons who board or lodge in such establishment. The record is a written documentation of information about a guest that may be maintained electronically, in a book, or on cards:

- (a) The record shall be kept on the premises in the guest reception or guest check-in-area or in an office adjacent to that area.
- (b) No person shall alter, deface, or erase the record so as to make the information recorded in it illegible or unintelligible, or hinder, obstruct or interfere with any inspection of record under this section.
- (c) Any record maintained in the form of a book shall be permanently bound, each page shall be sequentially numbered and the book shall be the minimum size of eight by ten inches and numbered consecutively and used in sequence. Any card numbered within the sequence of utilized cards shall be preserved as part of the record even if it is not used for a room rental. The numbers shall be printed or otherwise indelibly affixed to the cards. If maintained electronically, the record shall be printable.
- (d) Nothing in this section absolves the owner or operator from maintaining the record for longer than ninety (90) days in order to comply with any other provision of law.

Subd. 2. Inspection of Premises. In order to ensure compliance with this ordinance, random inspections of the lodging establishment, hotel, or motel may occur. Notice of inspection shall be given seventy-two (72) hours prior to the inspection by personal service or certified mail.

Subd. 3. Inspection of Maintained Records. The maintained video, written, and electronic records shall be made available to any law enforcement officer made upon a reasonable request.

Section 105.4. Enforcement. Enforcement of this ordinance shall be directed by the City Administrator with the administrator delegating the enforcement to the appropriate department which may be the police department, building inspector, or city planner.

Section 105.5. Investigation. If a guest or employee of a lodging establishment, hotel or motel makes an emergency call for service or reports any suspicious or illegal activity going on at the lodging establishment, hotel or motel to law enforcement, the owner or operator of the

lodging establishment, hotel or motel shall cooperate with law enforcement during the ongoing investigation.

This ordinance shall be effective upon passage by the Waite Park City Council and publication as provided by law.

Adopted by the Waite Park City Council this ____ day of December, 2017.

Richard E. Miller, Mayor

ATTEST:

Shaunna Johnson, City Administrator

**RESOLUTION NO. 120417-
CITY OF WAITE PARK**

**COUNCIL RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF NEW
ORDINANCE NO. 105 TO THE CITY CODE ENTITLED "REGULATION OF
HOTELS/MOTELS/LODGING ESTABLISHMENTS"**

WHEREAS, the City Council for the City of Waite Park has passed Ordinance No. 105 entitled "Regulation of Hotels/Motels/Lodging Establishments."

WHEEAS, the City of Waite Park desires to publish the Ordinance by Summary Publication.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WAITE PARK, MINNESOTA, AS FOLLOWS:

1. The City Council has reviewed the proposed Summary Publication and finds that the summary of the ordinance clearly informs the public of the intent and effect of the ordinance.

2. The City of Waite Park directs the City Administrator to publish the ordinance by Summary Publication.

Adopted by the City Council this 4th day of December 2017.

Shaunna Johnson
City Administrator-Clerk-Treasurer

Richard E. Miller
Mayor

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Waite Park City Council at a duly authorized meeting held on December 4, 2017.

Shaunna Johnson
City Administrator-Clerk-Treasurer

**CITY OF WAITE PARK
ORDINANCE 2017-_____
NEW ORDINANCE NO. 105 TO THE CITY CODE
REGULATION OF HOTELS/MOTELS/LODGING ESTABLISHMENTS
SUMMARY PUBLICATION**

The City Council for the City of Waite Park, HEREBY ORDAINS:

The City Council has adopted a new ordinance, Ordinance No. 105 entitled “Regulation of Hotels/Motels/Lodging Establishments” regulating all hotels, motels and lodging establishments in the City of Waite Park setting forth the general requirements for such establishments and the associated procedures involved with administering and enforcing said ordinance.

The ordinance (1) defines the terms associated with the ordinance; (2) establishes and outlines the licensing requirements pertaining to the application process, grounds for denial and revocation; (3) establishes the minimum standards of operation; (4) addresses enforcement and administration of the ordinance; and (5) addresses law enforcement’s investigation of emergency calls for service and suspicious or illegal activity.

This material is a summary of Ordinance No. 105 entitled “Regulation of Hotels/Motels/Lodging Establishments.” The full text of the ordinance is available for inspection by any person during regular office hours at the office of the Waite Park City Administrator.

This ordinance shall become effective upon passage and publication.

This ordinance was adopted by the majority of the Waite Park City Council on the _____ day of December, 2017.

CITY OF WAITE PARK

By _____
Richard E. Miller, Mayor

ATTEST:

By _____
Shaunna Johnson, City Administrator

This summary publication was published on _____, 2017.

Agenda Item No. 6

Issue: National Fitness Court Grant Application

BACKGROUND:

The Park Board has recommended to the council to proceed with applying for a grant to build a fitness court on 3rd Street Trail.

The National Fitness Campaign has approached the Park Board to see if the city would like to put one of their fitness courts in a city park. The fitness court has a number of fitness items that allows people to exercise in a constructive manner outdoors at no cost. It is a 38 by 38 square foot area with exercise items that allow a person to complete a full exercise program in a matter of 15 minutes.

What is special about the National Fitness Campaign is that they have worked with 4,000 communities across the nation to install them for their residents. The end result, is a fitness court that has achieved many goals in improving local health.

Cost

The fitness court has a price tag of \$90,000. The National Fitness Campaign has a goal to create 100 of these fitness courts at communities across the country. They will put up \$10,000 of the \$90,000 for a community. Extra cost to the City would be, the concrete pad, benches and water foundation, we would need to add \$35,000 to this figure for a grand total of \$125,000

It is proposed to raise \$60,000 through grants. The grant from the National Fitness Campaign would add \$10,000 to this figure for a total of \$70,000. The balance of \$55,000 would come from the Park Development Fund

More Details

Please go to www.nationalfitnessscampaign.com to learn more about the fitness court. There are also attached pictures for you to review.

The location for the fitness court is an important part of this project. It needs to be at a park that draws many people or on a trail that has a good number of walkers each day. It seems natural that the fitness trail on Third Street might be a location. See proposed location area, the exact area if approved and grants awarded would be determined later.

In conclusion

This is a project that would do much to improve the health of our community. We have a deadline for this grant on December 7th.

REQUIRED ACTION:

Approve or Deny

RECOMMENDED ACTION:

Approve applying for the National Fitness Campaign grant to build a Fitness Court along the Healthy Living Trail. This grant would be for \$10,000. The City's estimated cost depending on the success of obtaining other grants to fund the entire project could be between \$55,000 and \$125,000. Park Board is recommending the Council proceed with the grant for the Fitness Court with any cost to the City come out of the Parkland Fund.

December 4, 2017

SUGGESTED MOTION:

Council member _____ moved to approve applying for the National Fitness Campaign grant for \$10,000 to build a fitness court along the Healthy Living Trail with a cap of \$ _____ coming of Parkland Fund to fund the entire project: _____

Council member _____ seconded the motion.

ROLL CALL

Councilmember Charles Schneider _____
Councilmember Vic Schulz _____
Councilmember Mike Linqvist _____
Councilmember Frank Theisen _____
Mayor Richard E. Miller _____

Motion (Approved) (Denied)



NATIONAL FITNESS CAMPAIGN

2018 Campaign

2018 Fit Radio Grant Funding Application

PRE- APPROVED

PLEASE RETURN WITHIN 14 DAYS OF RECEIPT

NFC 2018 Campaign Grant Application

Section I. GENERAL INFORMATION			
1. TYPE OF APPLICANT: <input type="checkbox"/> Parks & Recreation Department <input type="checkbox"/> School (specify) _____ <input checked="" type="checkbox"/> City/County Government <input type="checkbox"/> Public Land Management Agencies <input type="checkbox"/> Foundation <input type="checkbox"/> Other (specify) _____	2. DATE OF SUBMISSION: December 6, 2017 3. LEGAL NAME OF ORGANIZATION: City of Waite Park		
4. APPLICANT INFORMATION			
Name of City/School/Organization: City of Waite Park		Information for the person to be contacted on matters involving this application:	
Street: 19 13th Avenue South	Prefix: Mr.	First Name: Bill	
City: Waite Park	Last Name: Schluenz		
State: MN	Zip: 56387	Title: Public Works Director	
Web Site Address: www.ci.waitepark.mn.us	Office Phone: 320-252-6822	Cell Phone:	
Email Address: bill.schluenz@ci.waitepark.mn.us			

Section II. SITE INFORMATION			
Location Name: Third Street Trail		Is this site currently used for: <input type="checkbox"/> City run community events <input checked="" type="checkbox"/> City run health & fitness programs <input type="checkbox"/> Sponsored health & fitness programs <input type="checkbox"/> Independent bootcamps <input type="checkbox"/> Private programs & events <input type="checkbox"/> Sponsored community events <input type="checkbox"/> Other (specify) _____	
Type of Location: <input type="checkbox"/> Public Outdoor Park <input checked="" type="checkbox"/> Public Trail <input type="checkbox"/> Public School Property <input type="checkbox"/> Other (specify below) _____		Hours of Operation: Mon – Fri 6:00:00 am thru 10:00:00 pm Weekends 6:00:00 am thru 10:00:00 pm	
Is public access available to the site? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Is the site connected to a walking/jogging/biking trail? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Has the site been approved? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If no, can you commit to site approval in 2018 for your NFC Fitness Court? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Please describe below what makes this the best site for your community's first Fitness Court. The Fitness Court will be located on our Third Street Trail which is known as the fitness trail in Waite Park. It is utilized by dozens of people every day and is also a key component of the St. Cloud Veterans Hospital trail route.			
<i>Please include Google maps images and/or satellite images (A), site pictures (B) and/or other graphic aids (C) to help demonstrate the location and characteristics of the site. Exhibits should be placed in an appendix and referenced rather than placed in the body of the application.</i>			

NFC 2018 Campaign Grant Application

Section III. TIMING, FUNDING	
TIMING	
<p>1. Can you confirm that your NFC Fitness Court will be open and available for public use in 2018?</p> <p>2. When would your city like to launch your NFC Fitness Court and local campaign?</p> <p style="margin-left: 20px;">a. <input checked="" type="checkbox"/> Q1 2018</p> <p style="margin-left: 20px;">b. <input type="checkbox"/> Q2 2018</p> <p style="margin-left: 20px;">c. <input type="checkbox"/> Q3 2018</p> <p style="margin-left: 20px;">d. <input type="checkbox"/> Q4 2018</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
FUNDING	
<p>3. Which of the following NFC funding options will you pursue? (choose one)</p> <p style="margin-left: 20px;">a. <input checked="" type="checkbox"/> Option A: 10k Fit Radio Grant</p> <p style="margin-left: 20px;">b. <input type="checkbox"/> Option B: 10k Fit Radio Grant + \$20,000 Local Sponsor Funding</p>	
<p>4. How and when does your city intend to fund the 80k plus installation required to be able to join the Campaign in 2018? <i>This project will be funded with five grants that have been completed that will raise \$70,000. (This includes the \$10,000 from the NFC) The balance of the \$65,000 of the \$135,000 for this project will come from the City of Waite Park's Park Development Fund.</i></p>	
<p>5. If local fundraising is unsuccessful does the city/school still intend to proceed in 2018? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	
Section IV. SPONSORSHIP & PARTNERSHIP	
<p>1. Are you willing to host an opening day celebration at the Fitness Court inviting civic leaders, community supporters and the local media? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>2. In consideration of the Fitness Court being funded through the NFC sponsorship program, please answer the following question:</p> <p style="margin-left: 20px;">a. Will you allow the permanent identification of major sponsors on the Fitness Court sign theater? (See attached exhibits for sign theater schematic options) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>3. NFC raises the priority of health and fitness in the community through building strong partnerships and the engagement of local/national sponsors. Do you agree to help build fitness in your community in the following ways?</p> <p style="margin-left: 20px;">a. Promote usage of the Fitness Court using the mobile app, website and tools provided to build awareness and a public fitness community that demonstrates the value of an active lifestyle <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="margin-left: 20px;">b. Promote sponsors who have supported the Campaign & join relevant regional + national events and promotions <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	

NFC 2018 Campaign Grant Application

Section V. NFC GRANT AWARD ACCEPTANCE

1. How will your organization accept the \$10,000 Fit Radio grant and confirm that your funding in this application will be available and committed to this program?
- a. Purchase order
 - b. Letter from City Manager or authorized official
 - c. Non-Refundable \$2,500 deposit made out to National Fitness Campaign
 - d. Other _____

The undersigned (authorized official signing for the applicant organization) certifies, to the best of his or her knowledge and belief that the information contained in this application is true.

Further, the undersigned organization recognizes that in accepting this grant award, there is no binding obligation to proceed with the project at this time.

Signature of Applicant	Title
	City Administrator
Applicant Organization	Date Submitted
City of Waite Park	

Please send your completed application electronically to the following email address: partnerships@nfchq.com

Alternatively, you may send a hard copy of your completed application to the following address:

The VAULT
Attn: National Fitness Campaign - Partners in Fitness
415 Jackson St, San Francisco, CA 94111

Agenda Item No. 7

Issue: **Council/Mayor:** Review and Approve Bills, Other Business

Councilmember _____ moved to approve bills as presented.

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linquist	_____
Councilmember Charles Schneider	_____
Councilmember Vic Schulz	_____
Councilmember Frank Theisen	_____
Mayor Richard Miller	_____

Motion (Approved) (Denied)

ACS FINANCIAL SYSTEM
10/13/2017 07:41:54

Schedule of Bills

CITY OF WAITE PARK
GL050S-V08.05 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 1017D1 COMMENT... 101217 MISC DISBURSEMENT

DATA-JE-ID DATA COMMENT

D-10122017-259 101217 MISC DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
A&K PLUMBING LLC WTR TO COFFEE POT-PWF	265.00	CAPITAL EXPENDITURES	101.4212.5400		2357	029145	P	259	00001
AES MECHANICAL MECHANICAL PERMIT REFUND	494.56	REFUNDS & REIMBURSEMENTS	101.4140.4980		40050	029416	P	259	00224
ALL CARE TOWING INC TOW 07 NISSAN ALTIMA	44.00	TOWING	101.4110.3910		181184	000869	P	259	00002
TOW PORSCHE CAYEN	68.00	TOWING	101.4110.3910		181657	000837	P	259	00003
	112.00	*VENDOR TOTAL							
ALLSTREAM BUSINESS US IN									
0923-102217 PHONES-MAYOR	22.01	COMMUNICATIONS	101.4021.3100		14908596			259	00004
0923-102217 PHONES/LD-CL	119.77	COMMUNICATIONS	101.4051.3100		14908596			259	00005
0923-102217 PHONES-CH	29.34	COMMUNICATIONS	101.4094.3100		14908596			259	00006
0923-102217 PHONES/LD-PD	195.89	COMMUNICATIONS	101.4110.3100		14908596			259	00007
0923-102217 PHONES/LC-FD	22.25	COMMUNICATIONS	101.4120.3100		14908596			259	00008
0923-102217 PHONES/LD-BI	111.48	COMMUNICATIONS	101.4140.3100		14908596			259	00009
0923-102217 PHONES/LD-PW	112.89	COMMUNICATIONS	101.4212.3100		14908596			259	00010
0923-102217 PHONES-WTR	73.36	COMMUNICATIONS	703.4825.3100		14908596			259	00011
0923-102217 PHONES-SWR	73.36	COMMUNICATIONS	709.4843.3100		14908596			259	00012
0923-102217 PHONES-PD	43.05	COMMUNICATIONS	101.4110.3100		14908596			259	00013
0923-102217 PHONES-LIB	43.05	COMMUNICATIONS	101.4095.3100		14908596			259	00014
0923-102217 PHONES-WTR	136.37	COMMUNICATIONS	703.4825.3100		14908596			259	00015
0923-102217 PHONES-PW	43.05	COMMUNICATIONS	101.4212.3100		14908596			259	00016
0923-102217 PHONES-PD	20.99	COMMUNICATIONS	101.4110.3100		14908596			259	00017
0923-102217 PHONES-CH	20.98	COMMUNICATIONS	101.4094.3100		14908596			259	00018
0923-102217 PHONES-CH	41.97	COMMUNICATIONS	101.4094.3100		14908596			259	00019
0923-102217 PHONES-SWR	136.37	COMMUNICATIONS	709.4843.3100		14908596			259	00020
	1,246.18	*VENDOR TOTAL							
AUTO VALUE PARTS STORES FIBERGLASS REP KIT #501	23.99	REPAIR & MAINTENANCE SUP	101.4552.2200		62067591	029048	P	259	00023
SOCKETS	35.99	REPAIR & MAINTENANCE SUP	101.4212.2200		7463589	029049	P	259	00022
CABLE CLAMPS/ETC-PW	37.37	REPAIR & MAINTENANCE SUP	101.4212.2200		7465086	029322	P	259	00021
	97.35	*VENDOR TOTAL							
BENTON COUNTY AUDITOR/TR FORFEITURE-COUNTY PORT	10.00	MISC - TITLE FEES	818.4110.4010		15605566	000849	P	259	00024
BENTON COUNTY RECORDER NOTARY REG FEE-MS	20.00	DUES & SUBSCRIPTIONS	101.4110.4010		092517	000834	P	259	00025
CARD SERVICES 092617 FOOD/ETC-CRIME FR	28.92	COMMUNITY POLICING	101.4110.2140		M72741895	000876	P	259	00026
CENTRAL HYDRAULICS INC AIR QUICK COUPLERS (20)	131.10	REPAIR & MAINTENANCE SUP	101.4212.2200		0086660	029039	P	259	00028
SWIVEL ELBOW-CH GENERATO	83.45	REPAIR & MAINTENANCE SUP	101.4094.2200		0086947	029151	P	259	00027
	214.55	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CENTRAL LANDSCAPE SUPPLY MULTI PLANTS/FLWRS-LIB	568.13	REPAIR & MAINTENANCE SUP	101.4095.2200		278481	028986	P	259	00029
CENTRAL SERVICE INC RUNNING LIGHT REPL #207	7.48	REPAIR & MAINTENANCE	101.4110.3700		15537	000867	P	259	00030
CENTURYLINK 0925-102417 PHONE-PW FAC	107.10	COMMUNICATIONS	101.4212.3100		092517			259	00032
100117 PHONE COMM PK	33.42	COMMUNICATIONS	101.4552.3100		100117			259	00031
	140.52	*VENDOR TOTAL							
CITY OF ST CLOUD 0817 OPER & MAINT	24,190.15	OPERATIONS & MAINTENANCE	709.4842.2160		AR008293			259	00233
0817 OPER & MAINT CONV	5,152.34	OPERATIONS & MAINTENANCE	709.4841.2160		AR008293			259	00236
0817 REHAB & REPLACE	1,993.80	REHAB & REPLACE	709.4842.3730		AR008293			259	00239
0817 REHAB & REPLACE CON	734.56	REHAB & REPLACE	709.4841.3730		AR008293			259	00241
0817 DEBT SVC-WWTF EXP	17,688.00	DEBT SERVICE	709.4842.4845		AR008293			259	00243
0817 DEBT SVC-TRI/SIS	14,321.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR008293			259	00244
0817 DEBT SVC-SIS PH 3	4,552.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR008293			259	00245
0817 DEBT SVC-SIS PH 4	8,669.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR008293			259	00246
0817 DEBT SVC-M LIFT ST	3,485.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR008293			259	00247
0817 EXISTING DEBT	2,306.50	EXISTING DEBT	709.4842.4846		AR008293			259	00248
	83,092.35	*VENDOR TOTAL							
CONDUENT INCORPORATED 1017-0918 SOFTWARE AGREE	8,959.03	SERVICE CONTRACT	101.4051.4015		1406245	029063	P	259	00249
1017-0918 SOFTWARE AGREE	2,986.34	SERVICE CONTRACT	703.4825.4015		1406245	029063	P	259	00250
1017-0918 SOFTWARE AGREE	2,986.35	SERVICE CONTRACT	709.4843.4015		1406245	029063	P	259	00251
	14,931.72	*VENDOR TOTAL							
CONVENTION VISITORS BURE 0817 H/M TAX - ASTERIA	2,867.10	PAYMENTS TO CHAMBER	601.4440.4441		0817			259	00330
CONWAY DEUTH SCHMIESING PYT #2 - 2016 AUDIT	3,977.00	ACCOUNTING & AUDITING	101.4055.3000		241514			259	00252
PYT #2 - 2016 AUDIT	4,036.50	ACCOUNTING & AUDITING	703.4825.3000		241514			259	00253
PYT #2 - 2016 AUDIT	4,036.50	ACCOUNTING & AUDITING	709.4843.3000		241514			259	00254
	12,050.00	*VENDOR TOTAL							
CREATIVE FORMS & CONCEPT UTILITY BILL FORMS	274.80	OFFICE SUPPLIES/POSTAGE	703.4825.2000		115751	010099	P	259	00256
UTILITY BILL FORMS	274.79	OFFICE SUPPLIES/POSTAGE	709.4843.2000		115751	010099	P	259	00257
	549.59	*VENDOR TOTAL							
CUSTOM ACCENTS INC UNIFORM SHIRTS (3)-KS	108.00	UNIFORMS	101.4110.2120		71915	000838	P	259	00034
TRESPASS FORMS (250)	148.96	PRINTING & BINDING	101.4110.3400		71999	000868	P	259	00033
	256.96	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CUSTOM BUILDERS INC PYT #7-PICKLEBALL COURTS	9,400.00	CONSTRUCTION COSTS	101.4211.6300		083117			259	00258
CUSTOMIZED FIRE RESCUE T 070617 ADV FIRE PUMP-TF	400.00	TRAINING/TRAVEL/HOTEL	101.4120.3200		1131	028328	P	259	00035
072017 ADV PUMPS H-TF/SC	550.00	TRAINING/TRAVEL/HOTEL	101.4120.3200		1131	028328	P	259	00036
081717 STAB CRIBB-BK/BW	550.00	TRAINING/TRAVEL/HOTEL	101.4120.3200		1131	028328	P	259	00037
092117 RAPID INT-BK/BV	750.00	TRAINING/TRAVEL/HOTEL	101.4120.3200		1131	028328	P	259	00038
	2,250.00	*VENDOR TOTAL							
DARREL NEMETH INC 0917 ELECTRIC INSP	1,185.75	FEES PAID TO ELECTRICAL	101.4140.4080		093017			259	00039
DAVIS EQUIPMENT CORPORAT BELTS (2) #501	139.30	REPAIR & MAINTENANCE SUP	101.4552.2200		EI03603	029004	P	259	00040
DE LAGE LANDEN FINANCIAL 0915-101417 PD COPIER	99.23	SERVICE CONTRACT	101.4110.4015		56282910	000857	P	259	00041
1017 PW COPIER LEASE PW	42.32	SERVICE CONTRACT	101.4212.4015		56421141			259	00259
1017 PW COPIER LEASE WTR	26.45	SERVICE CONTRACT	703.4825.4015		56421141			259	00260
1017 PW COPIER LEASE SWR	26.45	SERVICE CONTRACT	709.4843.4015		56421141			259	00261
1017 PW COPIER LEASE SS	10.58	SERVICE CONTRACTS	715.4224.4015		56421141			259	00262
	205.03	*VENDOR TOTAL							
DELTA DENTAL OF MN 1117 DENTAL PREM RS	69.24	HOSPITALIZATION INSURANC	101.4212.1500		100317	029062	P	259	00263
1117 DENTAL PREM BB	33.84	HOSPITALIZATION INSURANC	101.4140.1500		100317	029062	P	259	00264
	103.08	*VENDOR TOTAL							
DRIVER & VEHICLE SERVICE TITLE TRANS-15 GMC YUKON	888.53	MISC - TITLE FEES	817.4110.4010		16607451	000877	P	259	00042
EAST SIDE OIL COMPANIES FUEL-CH GENERATOR	291.00	REPAIR & MAINTENANCE SUP	101.4094.2200		110024	029140	P	259	00043
ELECTRIC MOTOR SERVICE I V-BELT #501	47.16	REPAIR & MAINTENANCE SUP	101.4552.2200		IN0234151	029041	P	259	00045
BELTS (2) #501	80.55	REPAIR & MAINTENANCE SUP	101.4552.2200		IN0234368	029050	P	259	00044
	127.71	*VENDOR TOTAL							
ELLIOTT AUTO SUPPLY CO I REAR BRAKE PADS #402	39.99	REPAIR & MAINTENANCE SUP	101.4212.2200		124-058834	029051	P	259	00046
OIL FILTERS (2)	52.69	REPAIR & MAINTENANCE SUP	101.4212.2200		124-058905	028987	P	259	00047
	92.68	*VENDOR TOTAL							
EMERGENCY RESPONSE SOLUT NOZZLE REP #E1/5	729.67	REPAIR & MAINTENANCE	101.4120.3700		9431	028330	P	259	00049
FLASHLIGHT BATTERY #E1	60.94	REPAIR & MAINTENANCE	101.4120.3700		9458	028326	P	259	00048
	790.61	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ERICKSON ELECTRIC COMPAN STR LIGHT REP-3RD ST N	1,242.13	REPAIR & MAINTENANCE SUP	101.4217.2200		1425	028820	P	259	00050
FERGUSON ENTERPRISES, IN INDUCTION CLAMPS	335.00	REPAIR & MAINTENANCE SUP	703.4825.2200		263050	028501	P	259	00051
FIRE CATT LLC 2017 HOSE TESTING-FD	3,024.70	SERVICE CONTRACT	101.4120.4015		MN-6126	028329	P	259	00052
FLAHERTY HOOD PA 0917 BONDING SERVICE	1,455.50	LEGAL SERVICES	101.4060.3005		10539			259	00265
G&K SERVICES									
0917 UNIFORMS PW	80.55	UNIFORMS	101.4212.2120		093017			259	00272
0917 UNIFORMS WTR	18.68	UNIFORMS	703.4825.2120		093017			259	00274
0917 UNIFORMS SWR	26.24	UNIFORMS	709.4843.2120		093017			259	00275
0917 TOWELS PW	7.00	RUGS/TOWELS	101.4212.4012		093017			259	00276
090717 RUGS PW	20.64	RUGS/TOWELS	101.4212.4012		6043864726			259	00278
090717 RUGS LIBRARY	7.92	RUGS/TOWELS	101.4095.4012		6043864727			259	00280
092117 RUGS CH	8.16	RUGS/TOWELS	101.4094.4012		6043876070			259	00282
092117 RUGS FD	12.72	RUGS/TOWELS	101.4120.4012		6043876070			259	00283
092117 RUGS CL	6.72	RUGS/TOWELS	101.4051.4012		6043876070			259	00284
092117 RUGS PD	15.60	RUGS/TOWELS	101.4110.4012		6043876070			259	00285
092117 RUGS PARKS	4.32	RUGS/TOWELS	101.4552.4012		6043876071			259	00286
092117 RUGS WTR	6.20	RUGS/TOWELS	703.4825.4012		6043876087			259	00287
092117 RUGS SWR	6.20	RUGS/TOWELS	709.4843.4012		6043876087			259	00288
092117 RUGS LIBRARY	7.92	RUGS/TOWELS	101.4095.4012		6043876088			259	00281
092117 RUGS PW	20.64	RUGS/TOWELS	101.4212.4012		6043876091			259	00279
	249.51	*VENDOR TOTAL							
GARAGE DOOR STORE LIFT MASTER INST-PD GARA	1,095.00	REPAIR & MAINTENANCE	101.4094.3700		490720	029150	P	259	00053
GOPHER STATE ONE CALL IN 0917 LOCATES WTR	48.60	EXPENSES OF GOPHER STATE	703.4825.5000		7090785			259	00054
0917 LOCATES SWR	48.60	EXPENSES OF GOPHER STATE	709.4843.5000		7090785			259	00055
	97.20	*VENDOR TOTAL							
GRANITE WATER WORKS INC MISC GATE VALVE PARTS	242.70	REPAIR & MAINTENANCE SUP	703.4824.2200		102077	028976	P	259	00056
CURB BOX LID	10.29	REPAIR & MAINTENANCE SUP	703.4824.2200		102106	028499	P	259	00057
	252.99	*VENDOR TOTAL							
GUNTHER/TIM SAFETY BOOTS REIMB	179.99	UNIFORMS	703.4825.2120		100317			259	00058
HAWKINS INC AZONE 15/FLUORIDE-WTP	1,881.27	REPAIR & MAINTENANCE SUP	703.4822.2200		4156768	028498	P	259	00059

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HEARTLAND SECURITY SERVI ANNUAL FIRE ALM INS-CH	399.00	REPAIR & MAINTENANCE	101.4094.3700		490853	029143	P	259	00060
HENRYS WATERWORKS INC HYD FLUSHING ELBOWS (3) CURB BOX LIDS/ETC-WTR	777.59 338.90 1,116.49	REPAIR & MAINTENANCE SUP REPAIR & MAINTENANCE SUP *VENDOR TOTAL	703.4824.2200 703.4824.2200		19268 19272	028485 028497	P P	259 259	00062 00061
HEYING/DEB 100517 MILEAGE MENTAL HL	120.91	TRAINING/TRAVEL/HOTEL	101.4051.3200		100717			259	00266
ID ENHANCEMENTS, INC. KEY CARDS (100)-YW	174.12	YARD WASTE SITE PERMIT	101.3120.4102		2017-556805	010093	P	259	00063
INNOVATIVE OFFICE SOLUTI PAPER/FOLDERS/ETC-PD PAPER 24#-PD SURGE PROTECTOR/UPS-PD PENS-PD	123.76 9.66 109.99 18.50 261.91	OFFICE SUPPLIES/POSTAGE OFFICE SUPPLIES/POSTAGE OFFICE SUPPLIES/POSTAGE OFFICE SUPPLIES/POSTAGE *VENDOR TOTAL	101.4110.2000 101.4110.2000 101.4110.2000 101.4110.2000		IN11749762 IN1764022 IN1764358 IN1774440	000836 000859 000858 000875	P P P P	259 259 259 259	00067 00065 00066 00064
KEVIN MRZENA TRUCK REP LABOR #E2/5/T3 TRUCK REP PARTS #E2/5/T3 TRUCK REP LABOR #E1/5 TRUCK REP PARTS #E1/5	807.50 395.88 1,020.00 504.50 2,727.88	REPAIR & MAINTENANCE REPAIR & MAINTENANCE REPAIR & MAINTENANCE REPAIR & MAINTENANCE *VENDOR TOTAL	101.4120.3700 101.4120.3700 101.4120.3700 101.4120.3700		6990 6990 6992 6992	028333 028333 028334 028334	P P P P	259 259 259 259	00068 00069 00070 00071
KLINEFELTER'S ENF & EMER BRADGE/COLLAR BRASS-TA LOGO PATCH SAMPLE-FD	80.99 64.29 145.28	OPERATING SUPPLIES OPERATING SUPPLIES *VENDOR TOTAL	101.4120.2100 101.4120.2100		355090-01 356663	028327 029211	P P	259 259	00073 00072
KUE CONTRACTORS INC PYT #13 - PW FACILITY	38,729.50	CONSTRUCTION COSTS	443.4214.6300		093017			259	00267
LANGUAGE LINE SERVICES 0917 INTERP-SOM/SPAN	201.04	PROF SERVICES - INTERPRE	101.4110.3031		4171374	000874	P	259	00074
LAUDENBACH/LISA J UNIFORM PANTS (2) REIMB	71.44	UNIFORMS	101.4110.2120		100517	000864	P	259	00075
LEAGUE OF MN CITIES 100517 REG MENTAL HL-DH	15.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		261961			259	00268
LEASE FINANCE PARTNERS, 0817-0718 WATCHGAURD	13,836.00	CAPITAL EXPENDITURES	101.4110.5400		092517	000862	P	259	00076
LENNYS CROSSROADS AUTO, BRAKE PAD REPL #213	940.89	REPAIR & MAINTENANCE	101.4110.3700		22727	000856	P	259	00078

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
LENNYS CROSSROADS AUTO, OIL CHANGE/WIPERS #205	71.15	REPAIR & MAINTENANCE	101.4110.3700		22769	000855	P	259	00079
OIL CHANGE #203	32.52	REPAIR & MAINTENANCE	101.4110.3700		22854	000854	P	259	00080
OXY SENSOR/ECT REP #207	488.90	REPAIR & MAINTENANCE	101.4110.3700		22881	000853	P	259	00081
OIL CHANGE #204	42.64	REPAIR & MAINTENANCE	101.4110.3700		22900	000852	P	259	00082
OIL CHANGE/ETC #214	46.50	REPAIR & MAINTENANCE	101.4110.3700		23016	000872	P	259	00077
	1,622.60	*VENDOR TOTAL							
LEWIS MOTOR REPAIR INC BLOWER MOTOR #2 REP-WTP	692.90	REPAIR & MAINTENANCE	703.4822.3700		0041087	028494	P	259	00083
LEXISNEXIS RISK DATA MAN 0917 MIN COMMIT BALANCE	50.00	INVESTIGATIVE SUPPLIES	101.4110.2150		1032000-201709	000870	P	259	00084
M R SIGN CO INC YEILD SIGNS (10)-WILLOW	263.30	REPAIR & MAINTENANCE SUP	101.4216.2200		197477	028980	P	259	00085
MACQUEEN EQUIPMENT INC SUCTION PIPES #601	1,468.33	REPAIR & MAINTENANCE SUP	709.4843.2200		P08765	029036	P	259	00086
MAGES/ALICIA J UNIFORM PANTS (2) REIMB	71.44	UNIFORMS	101.4110.2120		100917			259	00087
MAILFINANCE INC 1024-012318 POST MTR CL	48.59	RENTALS	101.4051.3800		N6760494			259	00088
1024-012318 POST MTR PD	48.59	RENTALS	101.4110.3800		N6760494			259	00089
1024-012318 POST MTR FD	24.29	RENTALS	101.4120.3800		N6760494			259	00090
1024-012318 POST MTR PW	24.29	RENTALS	101.4212.3800		N6760494			259	00091
1024-012318 POST MTR WTR	48.59	RENTALS	703.4825.3800		N6760494			259	00092
1024-012318 POST MTR SWR	48.59	RENTALS	709.4843.3800		N6760494			259	00093
	242.94	*VENDOR TOTAL							
MARCO INC 1017 CL COPIER LEASE CL	233.79	SERVICE CONTRACT	101.4051.4015		21362326			259	00105
1017 CL COPIER LEASE BI	77.93	SERVICE CONTRACT	101.4140.4015		21362326			259	00106
1017 CL COPIER LEASE WTR	38.97	SERVICE CONTRACT	703.4825.4015		21362326			259	00107
1017 CL COPIER LEASE SWR	38.96	SERVICE CONTRACT	709.4843.4015		21362326			259	00108
0615-091517 CL COPIES CL	101.86	SERVICE CONTRACT	101.4051.4015		21362326			259	00109
0615-091517 CL COPIES BI	33.95	SERVICE CONTRACT	101.4140.4015		21362326			259	00110
0615-091517 CL COPIES WT	16.98	SERVICE CONTRACT	703.4825.4015		21362326			259	00111
0615-091517 CL COPIES SW	16.97	SERVICE CONTRACT	709.4843.4015		21362326			259	00112
1017 PHONE LEASE PD	583.38	COMMUNICATIONS	101.4110.3100		21400881			259	00094
1017 PHONE LEASE CL	183.81	COMMUNICATIONS	101.4051.3100		21400881			259	00095
1017 PHONE LEASE BI	75.43	COMMUNICATIONS	101.4140.3100		21400881			259	00096
1017 PHONE LEASE CH	193.66	COMMUNICATIONS	101.4094.3100		21400881			259	00097
1017 PHONE LEASE MAYOR	23.65	COMMUNICATIONS	101.4021.3100		21400881			259	00098
1017 PHONE LEASE EOC	164.34	COMMUNICATIONS	101.4191.3100		21400881			259	00099
1017 PHONE LEASE PLAN	23.65	COMMUNICATIONS	101.4091.3100		21400881			259	00100
1017 PHONE LEASE FD	65.56	COMMUNICATIONS	101.4120.3100		21400881			259	00101
1017 PHONE LEASE PW	420.34	COMMUNICATIONS	101.4212.3100		21400881			259	00102
1017 PHONE LEASE WTR	28.13	COMMUNICATIONS	703.4825.3100		21400881			259	00103

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MARCO INC 1017 PHONE LEASE SWR	47.30 2,368.66	COMMUNICATIONS *VENDOR TOTAL	709.4843.3100		21400881			259	00104
MARK J TRAUT WELLS INC PYT #1-WELL #6 CONT A	131,290.00	CONSTRUCTION COSTS	703.4830.6300		1			259	00269
MARVIN/LISA L 0917 CR FREE SPEAKER	250.00	COMMUNITY POLICING	101.4110.2140		352	000873	P	259	00329
MCDOWALL COMFORT MANAGEM FURNACE WTR LEAK REP-PD	180.00	REPAIR & MAINTENANCE	101.4094.3700		532455	029149	P	259	00113
MENARDS REG BD HOOKS/ETC-PWF	18.36	REPAIR & MAINTENANCE SUP	101.4212.2200		61713	029042	P	259	00118
VENT REGISTERS (2) - CC	23.27	REPAIR & MAINTENANCE SUP	101.4094.2200		61894	029253	P	259	00119
CHAIN 70'-WTP SFTY RAIL	63.98	REPAIR & MAINTENANCE SUP	703.4822.2200		62002	028996	P	259	00117
BRACKETS/HOSE MENDER	7.53	REPAIR & MAINTENANCE SUP	101.4212.2200		62105	028984	P	259	00116
STEP LADDERS/ETC-PWF	357.01	REPAIR & MAINTENANCE SUP	101.4212.2200		62415	029255	P	259	00115
TOTES (5)/ETC-PWF	60.52	REPAIR & MAINTENANCE SUP	101.4212.2200		62533	029321	P	259	00114
	530.67	*VENDOR TOTAL							
MIDWAY IRON METAL CO INC STEEL TUBE/FLAT-STRIP TW	155.33	REPAIR & MAINTENANCE SUP	703.4824.2200		368263	029324	P	259	00120
MILLER AUTO PLAZA DOOR REP PARTS #505	157.73	REPAIR & MAINTENANCE SUP	101.4212.2200		189492	029319	P	259	00121
MN COPY SYSTEMS 0912-101117 PW COPIER	16.55	SERVICE CONTRACT	101.4212.4015		226914			259	00122
0912-101117 PW COPIER	10.35	SERVICE CONTRACT	703.4825.4015		226914			259	00123
0912-101117 PW COPIER	10.34	SERVICE CONTRACT	709.4843.4015		226914			259	00124
0912-101117 PW COPIER	4.14	SERVICE CONTRACTS	715.4224.4015		226914			259	00125
0912-101117 FD COPIER	20.00	SERVICE CONTRACT	101.4120.4015		227340			259	00255
	61.38	*VENDOR TOTAL							
MN DEPT OF HEALTH FORFEITURE PROCEEDS	20.00	MISC - TITLE FEES	818.4110.4010		15605566	000878	P	259	00126
MN DEPT OF LABOR INDUSTR 17-18 ELEVATOR PERMIT-CH	100.00	MISC - DUES	101.4094.4010		ALR0077456I			259	00277
0101-033117 QTR SURCHARG	1,299.88	REMITTANCE REV COL OTHER	101.4140.8100		0317			259	00290
1001-123116 QTR SURCHARG	2,020.12	REMITTANCE REV COL OTHER	101.4140.8100		1216			259	00289
	3,420.00	*VENDOR TOTAL							
MN FIRE SERVICE CERT BOA FF1 RECERT-JV/JU	50.00	TRAINING/TRAVEL/HOTEL	101.4120.3200		092817	028332	P	259	00127
FF INST RECERT-BL/JA	50.00	TRAINING/TRAVEL/HOTEL	101.4120.3200		092817	028332	P	259	00128
FFII RECERT-MD/NM/CB	75.00	TRAINING/TRAVEL/HOTEL	101.4120.3200		092817	028332	P	259	00129
	175.00	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MN POLLUTION CONTROL AGE VIC REIMB-WELL #6	31.25	CAPITAL EXPENDITURES	703.4822.5400		10000037833	020146	P	259	00130
MN VALLEY TESTING LABORA 092717 WASTE WTR TESTS	205.40	SEWER TESTING	709.4843.4844		885064			259	00131
MOBOTREX RED ARROW LIGHTS (8)	520.00	REPAIR & MAINTENANCE SUP	101.4216.2200		221522	029025	P	259	00132
MULTI MEDIA HOLDINGS COR 091617 PB HR TIF 3-1	1,085.20	ADVERTISEMENTS	101.4051.3300		0004887508			259	00271
090217 PB HR TOYOTA/SCHN	102.03	ADVERTISEMENTS	101.4031.3300		0004887528			259	00270
	1,187.23	*VENDOR TOTAL							
NFPA BANNER/ETC-FIRE PREV WK	224.42	EXPENSES APPROVED BY COU	815.4120.4451		7073425Y	028325	P	259	00133
NOERENBERG/JON 0927-092917 MILES-MNAPA	126.26	TRAINING/TRAVEL/HOTEL	101.4091.3200		100217			259	00291
NORTHLAND SECURITIES INC 0817 TIF 3-1 CONSULTING	4,150.00	CONSULTANTS	101.4051.3010		5057			259	00292
0917 TIF CONSULTING	2,400.00	CONSULTANTS	101.4051.3010		5071			259	00273
	6,550.00	*VENDOR TOTAL							
OFFICE FURNITURE SOLUTIO BARIATRIC CHAIR-COM PK	655.75	REPAIR & MAINTENANCE SUP	101.4552.2200		116077	010100	P	259	00293
BARIATRIC CHAIR-LIBRARY	655.75	REPAIR & MAINTENANCE SUP	101.4095.2200		116077	010100	P	259	00294
BARIATRIC CHAIR-PW FAC	655.75	REPAIR & MAINTENANCE SUP	101.4212.2200		116077	010100	P	259	00295
BARIATRIC CHAIR-COUNCIL	655.75	REPAIR & MAINTENANCE SUP	101.4051.2200		116077	010100	P	259	00296
CABINET-COUNCIL CHAMBERS	245.00	OFFICE SUPPLIES/POSTAGE	101.4051.2000		116107	010101	P	259	00297
	2,868.00	*VENDOR TOTAL							
POWERHOUSE OUTDOOR EQUIP HEDGE TRIMMER REP	89.82	REPAIR & MAINTENANCE	101.4212.3700		437790	029144	P	259	00134
RUSSELL/LORRAINE 092617 MEAL REIMB-FLWR	90.33	BEAUTIFICATION PROJ SUPP	101.4552.2230		101117			259	00135
SAM'S CLUB/SYNCHRONY BAN 092617 FOOD-MCKINLEY BBQ	49.82	COMMUNITY POLICING	101.4110.2140		245899783	000848	P	259	00136
SCSS LLC NOTARY STAMP-MS	54.00	OFFICE SUPPLIES/POSTAGE	101.4110.2000		191783	000839	P	259	00137
SECURITY LOCKSMITHS INC KEY DUPL-CH DISPLAY CAB	11.25	REPAIR & MAINTENANCE SUP	101.4095.2200		51950	010098	P	259	00138
SHERBURNE CO RECORDERS O NOTARY REG FEE-KS	20.00	DUES & SUBSCRIPTIONS	101.4110.4010		092517	000835	P	259	00139

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SHERWIN WILLIAMS PAINT/STRIPER PARTS #491	424.68	REPAIR & MAINTENANCE SUP	101.4216.2200		9441-9	029047	P	259	00140
SHIFT TECHNOLOGIES INC									
NETWORK SERVICE/EQUIP	10,682.80	REPAIR & MAINTENANCE	101.4212.3700		51267			259	00298
NETWORK SERVICE/EQUIP	872.00	CAPITAL EXPENDITURES	101.4212.5400		51267			259	00299
NETWORK SERVICE	3,925.20	CAPITAL EXPENDITURES	101.4051.5400		51268			259	00300
NETWORK SERVICE-PW	532.60	REPAIR & MAINTENANCE	101.4212.3700		51309			259	00301
NETWORK SERVICE-PW	117.35	REPAIR & MAINTENANCE	101.4212.3700		51310			259	00302
NETWORK SERV/EQUIP	509.30	REPAIR & MAINTENANCE	101.4051.3700		51339			259	00303
NETWORK SERV/EQUIP	62.00	CAPITAL EXPENDITURES	101.4051.5400		51339			259	00304
NETWORK SERV/EQUIP	105.00	REPAIR & MAINTENANCE	703.4825.3700		51339			259	00305
	16,806.25	*VENDOR TOTAL							
SPECTRUM SUPPLY TISSUE/TOWELS/ETC-LIB	102.07	REPAIR & MAINTENANCE SUP	101.4095.2200		76575	029146	P	259	00141
ST CLOUD STATE UNIVERSIT 0201-020218 REG WTR INST	116.67	TRAINING/TRAVEL/HOTEL	101.4091.3200		WI-01			259	00306
0201-020218 REG WTR INST	233.33	TRAINING/TRAVEL/HOTEL	101.4051.3200		WI-01			259	00307
	350.00	*VENDOR TOTAL							
ST CROIX RECREATION FUN PICNIC TABLE-PW FAC	838.00	REPAIR & MAINTENANCE SUP	101.4212.2200		19539	029037	P	259	00142
STEARNS COUNTY AUDITOR T FORFEITURE-COUNTY PORT	4.06	MISC - TITLE FEES	818.4110.4010		16607423	000863	P	259	00146
FORFEITURE-STATE PORT	2.03	MISC - TITLE FEES	818.4110.4010		16607423	000863	P	259	00147
TITLE TRANS 07 MITSUBISH	21.75	MISC - TITLE FEES	817.4110.4010		16607731	000851	P	259	00144
TITLE TRANS 03 BUICK REG	21.75	MISC - TITLE FEES	817.4110.4010		17604353	000865	P	259	00145
3RD QTR 2017 EMS SERVICE	1,750.00	SERVICE CONTRACT	101.4191.4015		2017-00000006			259	00308
	1,799.59	*VENDOR TOTAL							
STEARNS COUNTY RECORDER RECORD POGANSKI REV CUP	46.00	CTY FEES/REAL ESTATE TAX	101.4011.4020		091817			259	00309
STEARNS COUNTY SHERIFFS 3RD QTR 2017 6 MDT	341.28	TECHNOLOGY SERVICE CONTR	101.4110.4017		SD17-0201	000871	P	259	00148
STEARNS ELECTRIC ASSN 0917 ST LIGHT CR 6	15.95	PUBLIC UTILITY SERVICES	101.4217.3600		100417			259	00143
THEISEN DESIGN MFG LOCKER BASE REPL (30)	500.00	REPAIR & MAINTENANCE	101.4120.3700		2942	029212	P	259	00149
THOMPSON/JASON J 092817 MEAL REIMB-ICAC	20.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		100217			259	00150
092617 MEAL REIMB-ICAC	20.89	TRAINING/TRAVEL/HOTEL	101.4110.3200		100217			259	00151
	40.89	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
TIERNEY BROTHERS INC	AV SERVICES - PW FAC	4,464.30	CAPITAL EXPENDITURES	101.4212.5400		501861-1	020149	P	259	00311
	AV NON-CONTRACT SVC-PWF	720.00	CAPITAL EXPENDITURES	101.4212.5400		752943	020148	P	259	00310
		5,184.30	*VENDOR TOTAL							
TWIN RIVER TIRE & AUTO I	TIRE REPL (4) #205	678.07	REPAIR & MAINTENANCE	101.4110.3700		G-261599	000847	P	259	00155
	TIRE REPL (4) #203	599.88	REPAIR & MAINTENANCE	101.4110.3700		G-261763	000844	P	259	00154
	TIRE REPL (4) #204	686.83	REPAIR & MAINTENANCE	101.4110.3700		G-261794	000846	P	259	00153
	TIRE REPL (4) #214	656.83	REPAIR & MAINTENANCE	101.4110.3700		G-261813	000845	P	259	00152
	TIRE REPAIR (1) #402	27.45	REPAIR & MAINTENANCE SUP	101.4212.2200		G-262087	028995	P	259	00156
		2,649.06	*VENDOR TOTAL							
ULINE	BULK CONTAINER/CART-PWF	782.40	CAPITAL EXPENDITURES	101.4212.5400		90660880	029040	P	259	00157
VERIZON WIRELESS SERVICE	0823-092217 CELLS PD	817.71	COMMUNICATIONS	101.4110.3100		9793241681			259	00158
	0823-092217 CELLS FD	16.84	COMMUNICATIONS	101.4120.3100		9793241681			259	00159
	0823-092217 CELLS PLAN	60.74	COMMUNICATIONS	101.4091.3100		9793241681			259	00160
	0823-092217 CELLS CL	60.74	COMMUNICATIONS	101.4051.3100		9793241681			259	00161
	0823-092217 CELLS PW	140.19	COMMUNICATIONS	101.4212.3100		9793241681			259	00162
	0823-092217 CELLS WTR	70.09	COMMUNICATIONS	703.4825.3100		9793241681			259	00163
	0823-092217 CELLS SWR	70.09	COMMUNICATIONS	709.4843.3100		9793241681			259	00164
	0823-092217 BBAND PW	35.01	COMMUNICATIONS	101.4212.3100		9793243316			259	00165
	0823-092217 BBAND WTR	17.51	COMMUNICATIONS	703.4825.3100		9793243316			259	00166
	0823-092217 BBAND SWR	17.50	COMMUNICATIONS	709.4843.3100		9793243316			259	00167
		1,306.42	*VENDOR TOTAL							
VISA	CLOCK-COUNCIL CHAMBERS	19.99	OFFICE SUPPLIES/POSTAGE	101.4051.2000		082917			259	00313
	USB MULTI ADAPTER-COUNCI	49.99	LOCAL ACCESS EXPENSES	101.4051.8300		082917			259	00314
	102317 REG EMPL TAX-DH	10.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		092817			259	00321
	MN NOTARY FEE-MS	120.00	DUES & SUBSCRIPTIONS	101.4110.4010		092917	000840	P	259	00168
	MN NOTARY FEE-KS	120.00	DUES & SUBSCRIPTIONS	101.4110.4010		092917	000841	P	259	00169
	092617 MEAL-CR FEE HOUSE	157.84	COMMUNITY POLICING	101.4110.2140		092917	000843	P	259	00170
	092417 MEAL ICAC TR-JT	11.08	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00171
	092517 MEAL ICAC TR-JT	23.40	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00172
	092517 MEAL ICAC TR-JT	10.07	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00173
	092517 MEAL ICAC TR-JT	15.51	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00174
	092617 MEAL ICAC TR-JT	5.39	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00175
	092617 MEAL ICAC TR-JT	23.40	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00176
	092717 MEAL ICAC TR-JT	5.39	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00177
	092717 MEAL ICAC TR-JT	23.40	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00178
	092717 MEAL ICAC TR-JT	18.01	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00179
	092817 MEAL ICAC TR-JT	8.33	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00180
	092517 MEAL BCA TR-RG	20.55	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00181
	092617 MEAL BCA TR-RG	18.62	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00182
	092717 MEAL BCA TR-RG	7.27	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00183
	092517 MEAL BCA TR-DN	18.87	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00184
	092617 MEAL BCA TR-DN	23.38	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00185

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
VISA										
	092717 MEAL BCA TR-DN	16.73	TRAINING/TRAVEL/HOTEL	101.4110.3200		092917			259	00186
	WALL CLOCKS (2)-PW FAC	85.48	CAPITAL EXPENDITURES	101.4212.5400		092917	020126	P	259	00187
	TONER (4)	144.32	OFFICE SUPPLIES/POSTAGE	101.4212.2000		092917	020128	P	259	00188
	TONER (4)	144.32	OFFICE SUPPLIES/POSTAGE	703.4825.2000		092917	020128	P	259	00189
	TONER (4)	144.32	OFFICE SUPPLIES/POSTAGE	709.4843.2000		092917	020128	P	259	00190
	CAR CH/CASE/SCR PROT-DW	96.63	TRAINING/TRAVEL/HOTEL	101.4212.3200		092917	029256	P	259	00191
	BATH MAT-PW FAC	10.72	REPAIR & MAINTENANCE SUP	101.4212.2200		092917	029028	P	259	00192
	BASKETBALL BACKBOARD-LIB	229.99	REPAIR & MAINTENANCE SUP	101.4095.2200		092917	029026	P	259	00193
	HOSE-VACTOR	252.48	REPAIR & MAINTENANCE SUP	709.4843.2200		092917	028488	P	259	00194
	INK/STAPLER/ETC-PW	341.79	REPAIR & MAINTENANCE SUP	703.4824.2200		092917	028492	P	259	00195
	091317 SNACKS-SFTY MTG	29.27	REPAIR & MAINTENANCE SUP	101.4094.2200		092917	029133	P	259	00196
	091117 MEAL AWWA CNF-WS	25.12	TRAINING/TRAVEL/HOTEL	703.4825.3200		092917			259	00197
	091217 MEAL AWWA CNF-WS	14.00	TRAINING/TRAVEL/HOTEL	703.4825.3200		092917			259	00198
	091317 MEAL AWWA CNF-WS	28.11	TRAINING/TRAVEL/HOTEL	703.4825.3200		092917			259	00199
	091417 MEAL AWWA CNF-WS	11.45	TRAINING/TRAVEL/HOTEL	703.4825.3200		092917			259	00200
	0911-091517 HTL AWWA-WS	620.68	TRAINING/TRAVEL/HOTEL	703.4825.3200		092917			259	00201
	DC CHARGERS (2)	19.98	OFFICE SUPPLIES/POSTAGE	101.4212.2000		092917	029417	P	259	00202
	USB CABLE/ETC-PW	85.09	OFFICE SUPPLIES/POSTAGE	101.4212.2000		092917	020143	P	259	00203
	USB HUB ADPT-SURFACE	43.10	REPAIR & MAINTENANCE SUP	101.4212.2200		092917	020144	P	259	00204
	092617 DRINKS-FLWR 4 WP	23.61	BEAUTIFICATION PROJ SUPP	101.4552.2230		092917	029142	P	259	00205
	PAPER SHREDDER/ETC-PWF	241.43	OFFICE SUPPLIES/POSTAGE	101.4212.2000		092917	020145	P	259	00206
	BOTTLED WTR (15C)-FD	52.35	OPERATING SUPPLIES	101.4120.2100		092917	028331	P	259	00207
	1020-102617 AIR-ICMA SJ	346.40	TRAINING/TRAVEL/HOTEL	101.4051.3200		092917			259	00312
	USB ADAPTER-COUNCIL	41.88	LOCAL ACCESS EXPENSES	101.4051.8300		092917			259	00315
	0817-091617 MS ONLINE CL	252.89	SERVICE CONTRACT	101.4051.4015		092917			259	00316
	0817-091617 MS ONLINE FD	108.39	SERVICE CONTRACT	101.4120.4015		092917			259	00317
	0817-091617 MS ONLINE BI	72.26	SERVICE CONTRACT	101.4140.4015		092917			259	00318
	0817-091617 MS ONLINE PW	180.65	SERVICE CONTRACT	101.4212.4015		092917			259	00319
	0817-091617 MS ONLINE WT	108.39	SERVICE CONTRACT	703.4825.4015		092917			259	00320
	091917 FOOD-CIVIL SVC MT	7.16	TRAINING/TRAVEL/HOTEL	101.4051.3200		092917			259	00322
	USB JUMPDRIVE-COUNCIL	39.99	OFFICE SUPPLIES/POSTAGE	101.4051.2000		092917			259	00323
	0921-102017 ADOBE SUB-SJ	75.15	OTHER CONTRACTUAL SERVIC	101.4051.4070		092917			259	00324
	0921-102017 ADOBE SUB MW	75.15	OTHER CONTRACTUAL SERVIC	101.4051.4070		092917			259	00325
		4,679.77	*VENDOR TOTAL							
WEST CENTRAL SANITATION										
	0917 REFUSE 1552 PICKUPS	26,160.43	OTHER CONTRACTUAL SERVIC	101.4223.4070		093017			259	00326
WILSON/DANIEL H										
	0720-082917 RELOCATE CON	661.50	LEGAL SERVICES	101.4060.3005		24092			259	00327
	0720-082917 COPIES	5.80	LEGAL SERVICES	101.4060.3005		24092			259	00328
		667.30	*VENDOR TOTAL							
WIN-911 SOFTWARE										
	ANNUAL SOFTW MAINT/SUPP	495.00	MISC - DUES	703.4825.4010		152XT137-20171	020147	P	259	00208
WINDAHL TECHNOLOGY, LLC.										
	PC USB PORT REP-JT	114.00	REPAIR & MAINT-TECHNOLOG	101.4110.3711		2451	000866	P	259	00209

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
XCEL	ENERGY									
	0820-091917 GILLITZER	64.80	PUBLIC UTILITY SERVICES	101.4094.3600		562592977			259	00214
	0821-092017 GREAT OAK DR	180.27	PUBLIC UTILITY SERVICES	101.4217.3600		562718718			259	00212
	0821-092017 NEW WTP	7,053.69	PUBLIC UTILITY SERVICES	703.4822.3600		563043321			259	00215
	0823-092417 860 17 AVE S	34.31	PUBLIC UTILITY SERVICES	101.4217.3600		563111397			259	00213
	0904-100317 STR LIGHTS	7,025.32	PUBLIC UTILITY SERVICES	101.4217.3600		564350206			259	00211
	0819-091917 PW FACILITY	2,680.18	PUBLIC UTILITY SERVICES	101.4212.3600		564425172			259	00210
	0820-091917 WTR TOWERS	375.66	PUBLIC UTILITY SERVICES	703.4824.3600		564522917			259	00216
	0821-092017 LIFT STATION	317.56	PUBLIC UTILITY SERVICES	709.4841.3600		564522917			259	00217
	0821-092017 PARKS	1,387.79	PUBLIC UTILITY SERVICES	101.4552.3600		564522917			259	00218
	0821-092017 RIVERS EDGE	11.80	PUBLIC UTILITY SERVICES	101.4552.3600		564522917			259	00219
	0821-092017 BARTZ PARK	11.93	PUBLIC UTILITY SERVICES	101.4552.3600		564522917			259	00220
	0821-092017 CITY GARAGES	492.20	PUBLIC UTILITY SERVICES	101.4212.3600		564522917			259	00221
	0821-092017 WELLHOUSES	102.92	PUBLIC UTILITY SERVICES	703.4822.3600		564522917			259	00222
	0821-092017 OLD WTP	102.02	PUBLIC UTILITY SERVICES	703.4822.3600		564522917			259	00223
	0820-091917 TRAFF LIGHTS	576.82	PUBLIC UTILITY SERVICES	101.4216.3600		564522917			259	00225
	0821-092017 CITY HALL	629.94	PUBLIC UTILITY SERVICES	101.4094.3600		564522917			259	00226
	0821-092017 CITY HALL	81.28	PUBLIC UTILITY SERVICES	101.4051.3600		564522917			259	00227
	0821-092017 CITY HALL	386.10	PUBLIC UTILITY SERVICES	101.4120.3600		564522917			259	00228
	0821-092017 CITY HALL	873.79	PUBLIC UTILITY SERVICES	101.4110.3600		564522917			259	00229
	0821-092017 CITY HALL	20.32	PUBLIC UTILITY SERVICES	101.4140.3600		564522917			259	00230
	0821-092017 CITY HALL	20.32	PUBLIC UTILITY SERVICES	703.4825.3600		564522917			259	00231
	0821-092017 CITY HALL	20.33	PUBLIC UTILITY SERVICES	709.4843.3600		564522917			259	00232
	0821-092017 LIBRARY	274.86	PUBLIC UTILITY SERVICES	101.4095.3600		564522917			259	00234
	0821-092017 STR LIGHTS	714.52	PUBLIC UTILITY SERVICES	101.4217.3600		564522917			259	00235
	0828-092617 810 3 ST N	8.72	PUBLIC UTILITY SERVICES	101.4217.3600		564522917			259	00237
	0821-092017 SPLASH PAD	1,097.00	PUBLIC UTILITY SERVICES	101.4554.3600		564522917			259	00238
	0820-091917 201 3 ST N	15.81	PUBLIC UTILITY SERVICES	101.4094.3600		564522917			259	00240
		24,560.26	*VENDOR TOTAL							
ZIEGLER INC	FUEL PUMP REP #125	787.17	REPAIR & MAINTENANCE SUP	101.4094.2200		SW080148979	029035	P	259	00242

ACS FINANCIAL SYSTEM
10/13/2017 07:41:54

Schedule of Bills

CITY OF WAITE PARK
GL540R-V08.05 PAGE 13

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	443,736.84						

RECORDS PRINTED - 000330

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	154,182.01
443	PUBLIC WORKS FACILITY	38,729.50
601	HOTEL MOTEL TAX	2,867.10
703	WATER FUND	153,385.59
709	SEWER FUND	93,365.38
715	STORMWATER FUND	14.72
815	CHARITABLE GAMBLING	224.42
817	DWI FORFEITURE	932.03
818	FORFEITURES	36.09
TOTAL ALL FUNDS		443,736.84

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	443,736.84
TOTAL ALL BANKS		443,736.84

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

ACS FINANCIAL SYSTEM
10/26/2017 10:22:51

Schedule of Bills

CITY OF WAITE PARK
GL050S-V08.05 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 1017D2 COMMENT... 102617 MISC DISBURSEMENT

DATA-JE-ID DATA COMMENT

D-10262017-297 102617 MISC DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ALL CARE TOWING INC										
	TOW #207-FLAT TIRES	100.00	TOWING	101.4110.3910		18119	000890	P	297	00138
	TOW 97 CHEV TAHOE	44.00	TOWING	101.4110.3910		181197	000883	P	297	00003
	TOW #206-FLAT TIRE	28.00	REPAIR & MAINTENANCE	101.4110.3700		181200	000888	P	297	00136
	TOW #214-FLAT TIRES	133.60	TOWING	101.4110.3910		181899	000889	P	297	00137
	TOW 01 DODGE CARAVAN	40.00	TOWING	101.4110.3910		182055	000887	P	297	00002
	TOW GMC SIERRA	72.00	TOWING	101.4110.3910		182206	000897	P	297	00001
		417.60	*VENDOR TOTAL							
AUTO TRIM & SIGN INC										
	LETTERS (9&12")-PW FAC	65.00	REPAIR & MAINTENANCE SUP	101.4094.2200		49025	028974	P	297	00004
AWWA MINNESOTA SECTION										
	101817 REG WTR SCHOOL WS	45.00	TRAINING/TRAVEL/HOTEL	703.4825.3200		101617	020151	P	297	00158
	101817 REG WTR SCHOOL DW	45.00	TRAINING/TRAVEL/HOTEL	703.4825.3200		101617	020151	P	297	00159
	101817 REG WTR SCHOOL DM	45.00	TRAINING/TRAVEL/HOTEL	703.4825.3200		101617	020151	P	297	00160
	101817 REG WTR SCHOOL JZ	45.00	TRAINING/TRAVEL/HOTEL	703.4825.3200		101617	020151	P	297	00161
	101817 REG WTR SCHOOL TG	45.00	TRAINING/TRAVEL/HOTEL	703.4825.3200		101617	020151	P	297	00162
	101817 REG WTR SCHOOL JB	45.00	TRAINING/TRAVEL/HOTEL	703.4825.3200		101617	020151	P	297	00163
	101817 REG WTR SCHOOL PR	45.00	TRAINING/TRAVEL/HOTEL	703.4825.3200		101617	020151	P	297	00164
		315.00	*VENDOR TOTAL							
BRAUN INTERTEC CORP										
	100717 MAT TEST-CLOUD PK	746.75	CONSULTANTS - ENGINEERIN	101.4211.3010		B108313			297	00135
BURDAS TOWING LLC										
	TOW 01 DODGE CARAVAN	346.00	TOWING	101.4110.3910		17-21120	000881	P	297	00005
CAL ENTERPRISE INC										
	BATTERY #215	224.35	REPAIR & MAINTENANCE	101.4110.3700		19223000100264	029320	P	297	00006
CARDIAC SCIENCE CORPORAT										
	G3 PLUS AED'S (5)	5,975.00	CAPITAL EXPENDITURES	101.4110.5400		7300629	000880	P	297	00007
CENTRAL HYDRAULICS INC										
	HYDRAULIC TANK REPL #441	2,243.33	REPAIR & MAINTENANCE SUP	101.4212.2200		021137	028795	P	297	00008
CHADER BUSINESS EQUIPMEN										
	0917-0918 DRAGON MAINT	2,094.00	TECHNOLOGY SERVICE CONTR	101.4110.4017		IN15195	000884	P	297	00009
CHARTER COMMUNICATIONS										
	1017 INTERNET/TV-CL	104.17	COMMUNICATIONS	101.4051.3100		8128101317			297	00010
	1017 INTERNET/TV-CH	33.14	COMMUNICATIONS	101.4094.3100		8128101317			297	00011
	1017 INTERNET/TV-FD	46.14	COMMUNICATIONS	101.4120.3100		8128101317			297	00012
	1017 INTERNET/TV-BI	104.17	COMMUNICATIONS	101.4140.3100		8128101317			297	00013
	1017 INTERNET/TV-PW	66.29	COMMUNICATIONS	101.4212.3100		8128101317			297	00014
	1017 INTERNET/TV-WTR	66.29	COMMUNICATIONS	703.4825.3100		8128101317			297	00015
	1017 INTERNET/TV-SWR	66.29	COMMUNICATIONS	709.4843.3100		8128101317			297	00016
	1017 INTERNET/TV-RADIO C	114.58	COMMUNICATIONS	101.4191.3100		8128101317			297	00017
	1017 INTERNET/TV-WTR	46.51	COMMUNICATIONS	703.4825.3100		8128101317			297	00018
	1017 INTERNET/TV-SWR	46.51	COMMUNICATIONS	709.4843.3100		8128101317			297	00019

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CHARTER COMMUNICATIONS									
0914-101317 INTERN/TV-PW	277.10	COMMUNICATIONS	101.4212.3100		8128101317			297	00020
1017 INTERNET/TV-PARKS	8.02	COMMUNICATIONS	101.4552.3100		8128101317			297	00021
1017 INTERNET-WARMING H	89.98	COMMUNICATIONS	101.4552.3100		8128101317			297	00022
1017 TV-WARMING HOUSE	8.02	COMMUNICATIONS	101.4552.3100		8128101317			297	00023
	1,077.21	*VENDOR TOTAL							
CITY OF SAUK RAPIDS									
3RD QTR 2017 GANG STRIKE	5,379.59	OTHER CONTRACTUAL SERVIC	101.4110.4070		101217			297	00165
CUSTOM ACCENTS INC									
MAILING LABELS	23.72	OFFICE SUPPLIES/POSTAGE	101.4051.2000		72000	010102	P	297	00166
MAILING LABELS	23.02	OFFICE SUPPLIES/POSTAGE	703.4825.2000		72000	010102	P	297	00167
MAILING LABELS	23.02	OFFICE SUPPLIES/POSTAGE	709.4843.2000		72000	010102	P	297	00168
	69.76	*VENDOR TOTAL							
DESIGN ELECTRIC INC									
ST LIGHT REPL-3 ST TR/44	7,061.85	REPAIR & MAINTENANCE	101.4217.3700		6159	010109	P	297	00169
ELLIOTT AUTO SUPPLY CO I									
ANTIFREEZE (48)	184.32	REPAIR & MAINTENANCE SUP	101.4552.2200		1-5378256	029318	P	297	00030
ANTIFREEZE RETURN (24)	92.16CR	REPAIR & MAINTENANCE SUP	101.4552.2200		124-059212	029318	P	297	00029
	92.16	*VENDOR TOTAL							
EMERGENCY RESPONSE SOLUT									
PINCH POINT CROW BAR #E1	71.18	EQUIPMENT	101.4120.5300		9285	029215	P	297	00031
ERICKSON ELECTRIC COMPAN									
ELECTRICAL REP-WTP	2,296.00	REPAIR & MAINTENANCE SUP	703.4822.2200		1606	028506	P	297	00032
FARM-RITE EQUIPMENT, INC									
AIR FILTER/WIPER #457	125.28	REPAIR & MAINTENANCE SUP	101.4212.2200		P25028	029326	P	297	00034
FASTENAL CO									
CABLE TIE 14.5" (2)-SP	20.08	REPAIR & MAINTENANCE SUP	101.4552.2200		MNST1105323	029141	P	297	00035
FERGUSON ENTERPRISES, IN									
INDUCTION CLAMP	335.00	REPAIR & MAINTENANCE SUP	703.4825.2200		263050	028501	P	297	00038
METAL LOCATOR	599.00	REPAIR & MAINTENANCE SUP	703.4825.2200		263956	028502	P	297	00037
LOCATOR	3,591.22	REPAIR & MAINTENANCE SUP	703.4824.2200		263957	028505	P	297	00036
	4,525.22	*VENDOR TOTAL							
FLAHERTY HOOD PA									
LABOR/EMP SERVICES	60.00	LEGAL SERVICES	101.4060.3005		10595			297	00170
0917 COPIES	5.10	LEGAL SERVICES	101.4060.3005		10595			297	00171
	65.10	*VENDOR TOTAL							
FREIGHTLINER OF ST CLOUD									
PWR STEAR PUMP REPL #443	519.28	REPAIR & MAINTENANCE SUP	101.4212.2200		138567	029325	P	297	00039

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
GARAGE DOOR STORE	GARAGE DR REP-PD	416.25	REPAIR & MAINTENANCE SUP	101.4094.2200		492342	029157	P	297	00040
GRANITE WATER WORKS INC	CURB STOP PARTS	279.00	REPAIR & MAINTENANCE SUP	703.4825.2200		102100	028503	P	297	00041
HARDRIVES INC	PYT #2-CLOUD PK/6 AVE S	63,733.57	CONSTRUCTION COSTS	101.4211.6300		092617			297	00139
	BLACK TOP (2.55T)-GATE V	121.13	REPAIR & MAINTENANCE SUP	101.4212.2200		182290	028979	P	297	00043
	CONCRETE (2.5YDS)-2 ST S	300.00	REPAIR & MAINT SUPPLIES-	101.4212.2210		182631	029260	P	297	00042
		64,154.70	*VENDOR TOTAL							
HAWKINS INC	AZONE 15/FLUORIDE-WTP	1,563.52	REPAIR & MAINTENANCE SUP	703.4822.2200		4164811	028504	P	297	00044
HEALTHPARTNERS	1117 HEALTH INS PREM CL	6,208.60	HOSPITALIZATION INSURANC	101.4051.1500		75937962			297	00045
	1117 HEALTH INS PREM PL	1,349.69	HOSPITALIZATION INSURANC	101.4091.1500		75937962			297	00046
	1117 HEALTH INS PREM CH	674.85	HOSPITALIZATION INSURANC	101.4094.1500		75937962			297	00047
	1117 HEALTH INS PREM PD	25,711.40	HOSPITALIZATION INSURANC	101.4110.1500		75937962			297	00048
	1117 HEALTH INS PREM BI	1,349.69	HOSPITALIZATION INSURANC	101.4140.1500		75937962			297	00049
	1117 HEALTH INS PREM PW	9,675.72	HOSPITALIZATION INSURANC	101.4212.1500		75937962			297	00050
	1117 HEALTH INS PREM SNW	1,282.20	HOSPITALIZATION INSURANC	101.4213.1500		75937962			297	00051
	1117 HEALTH INS PREM SS	323.91	HOSPITALIZATION INSURANC	715.4224.1500		75937962			297	00052
	1117 HEALTH INS PREM PK	1,673.60	HOSPITALIZATION INSURANC	101.4552.1500		75937962			297	00053
	1117 HEALTH INS PREM WTR	4,494.48	HOSPITALIZATION INSURANC	703.4825.1500		75937962			297	00054
	1117 HEALTH INS PREM SWR	2,807.34	HOSPITALIZATION INSURANC	709.4843.1500		75937962			297	00055
		55,551.48	*VENDOR TOTAL							
HENRYS WATERWORKS INC	CURB STOP WRENCHES (3)	324.86	REPAIR & MAINTENANCE SUP	703.4824.2200		19300	028491	P	297	00056
	CURB STOP KEYS/WRENCH	340.53	REPAIR & MAINTENANCE SUP	703.4824.2200		19301	028490	P	297	00057
		665.39	*VENDOR TOTAL							
HOME DEPOT CREDIT SERVIC	MULTI FLOWERS-PARKS	163.30	BEAUTIFICATION PROJ SUPP	101.4552.2230		2013317	028997	P	297	00061
	QUICKLINK CHAIN-WTP SFTY	31.44	REPAIR & MAINTENANCE SUP	703.4822.2200		2013320	028994	P	297	00062
	BUSHINGS/STORAGE BOX-PWF	31.26	REPAIR & MAINTENANCE SUP	101.4212.2200		2013323	029046	P	297	00063
	SHOE COVERS/ETC-PW	205.81	REPAIR & MAINTENANCE SUP	101.4212.2200		27837	029044	P	297	00059
	3M RESPIRATOR KIT/ETC	60.91	SAFETY	703.4825.2300		3013183	028983	P	297	00060
	TOOL PEG BRD HOLDER/ETC	25.64	REPAIR & MAINTENANCE SUP	101.4212.2200		4013067	029045	P	297	00058
		518.36	*VENDOR TOTAL							
HOWE/JEFFREY R	1017 BUILDING INSP SVC	8,446.00	OTHER CONTRACTUAL SERVIC	101.4140.4070		1017			297	00172
INNOVATIVE OFFICE SOLUTI	PAPER/FOLDERS/ETC	142.16	OFFICE SUPPLIES/POSTAGE	101.4051.2000		IN1793832	010104	P	297	00064
	PAPER/FOLDERS/ETC	161.90	OFFICE SUPPLIES/POSTAGE	703.4825.2000		IN1793832	010104	P	297	00065
	PAPER/FOLDERS/ETC	161.90	OFFICE SUPPLIES/POSTAGE	709.4843.2000		IN1793832	010104	P	297	00066
		465.96	*VENDOR TOTAL							

ACS FINANCIAL SYSTEM
10/26/2017 10:22:51

Schedule of Bills

CITY OF WAITE PARK
GL540R-V08.05 PAGE 4

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
INSPIRED SPECIALTIES LLC RECOGNITION PLAQUE-KL	80.99	OPERATING SUPPLIES	101.4110.2100		6344	000891	P	297	00067
INTOXIMETERS INC MOUTHPIECES-ALCO SENSORS	95.00	OPERATING SUPPLIES	101.4110.2100		578110	000882	P	297	00068
JEFF CURTIS ELECTRIC, IN EXHAUST FAN INST-CC	339.02	REPAIR & MAINTENANCE	101.4094.3700		1932	029152	P	297	00024
KLINEFELTER'S ENF & EMER UNIFORM BOOTS-AS	199.99	UNIFORMS	101.4110.2120		359152	000886	P	297	00070
SKELETAL EARPIECE-RG	4.99	UNIFORMS	101.4110.2120		359336	000885	P	297	00069
	204.98	*VENDOR TOTAL							
M R SIGN CO INC SIGN SHIPPING-WILLOW PND	16.50	REPAIR & MAINTENANCE SUP	101.4216.2200		197477	028980	P	297	00071
MARK J TRAUT WELLS INC PYT #2-WELL #6 CONT A 101217 8 WATER TESTS	37,354.00 184.00 37,538.00	CONSTRUCTION COSTS WATER TESTS *VENDOR TOTAL	703.4830.6300 703.4825.4820		2 300821			297	00140 297 00173
MARTIN MARIETTA MATERIAL CLASS 2 (22.85T)-YW CLASS 2 (34.58T)	223.93 338.89 562.82	REPAIR & MAINTENANCE SUP REPAIR & MAINTENANCE SUP *VENDOR TOTAL	101.4212.2200 101.4212.2200		21482508 21510106	028985 028988	P P	297 297	00072 00073
MENARDS PINESOL/BATT/ETC-WTP ROPE/CLEVIS-PW DRILL BITS-WTP TEMP GAUGES/BOLTS/ETC-PW	138.19 43.96 34.98 54.68 271.81	REPAIR & MAINTENANCE SUP REPAIR & MAINTENANCE SUP REPAIR & MAINTENANCE SUP REPAIR & MAINTENANCE SUP *VENDOR TOTAL	703.4822.2200 101.4212.2200 703.4822.2200 101.4212.2200		63501 63529 63530 63581	028507 029334 029268 020153	P P P P	297 297 297 297	00078 00077 00076 00079
MID CENTRAL DOOR CO HALD HOLDERS (2)-PD GARG	54.00	REPAIR & MAINTENANCE SUP	101.4094.2200		0034751	029155	P	297	00080
MILLER AUTO PLAZA KEYS/TRANSMITTER #215	306.77	REPAIR & MAINTENANCE	101.4110.3700		PNCS635341	029331	P	297	00081
MILLER/RICHARD E 1017 MILEAGE ST CTY MT	33.17	TRAINING/TRAVEL/HOTEL	101.4021.3200		101817			297	00174
MN COPY SYSTEMS 0912-101117 PD COPIER	114.05	PRINTING & BINDING	101.4110.3400		227179			297	00082
MN DEPT OF LABOR INDUSTR 0401-063017 QTR SURCHARG 0701-093017 QTR SURCHARG	1,167.21 6,013.15 7,180.36	REMITTANCE REV COL OTHER REMITTANCE REV COL OTHER *VENDOR TOTAL	101.4140.8100 101.4140.8100		102317 102317			297 297	00141 00154

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MN VALLEY TESTING LABORA 101617 WASTE WTR TESTS	765.20	SEWER TESTING	709.4843.4844		888116			297	00083
NEOPOST USA INC									
101817 POSTAGE INK MISC	34.00	OFFICE SUPPLIES/POSTAGE	101.4051.2000		15239390	010103	P	297	00142
101817 POSTAGE INK PD	34.00	OFFICE SUPPLIES/POSTAGE	101.4110.2000		15239390	010103	P	297	00143
101817 POSTAGE INK FD	17.00	OFFICE SUPPLIES/POSTAGE	101.4120.2000		15239390	010103	P	297	00144
101817 POSTAGE INK PW	34.00	OFFICE SUPPLIES/POSTAGE	101.4212.2000		15239390	010103	P	297	00145
101817 POSTAGE INK WTR	21.25	OFFICE SUPPLIES/POSTAGE	703.4825.2000		15239390	010103	P	297	00146
101817 POSTAGE INK SWR	21.24	OFFICE SUPPLIES/POSTAGE	709.4843.2000		15239390	010103	P	297	00147
101817 POSTAGE INK SS	8.50	OFFICE SUPPLIES/POSTAGE	715.4224.2000		15239390	010103	P	297	00148
	169.99	*VENDOR TOTAL							
OERTEL ARCHITECTS PYT #20 EXP-PW FACILITY	92.92	ENGINEERING COSTS	443.4214.6301		20			297	00184
OFFICE FURNITURE SOLUTIO OFFICE CHAIR-PW FAC	475.00	CAPITAL EXPENDITURES	101.4212.5400		116135	020155	P	297	00084
OMAN CONTRACTING COMPANI PYT #1-GRANITEVIEW RD	125,449.72	CONSTRUCTION COSTS	101.4211.6300		102017			297	00175
PERA 2017 CITY CONTRIBUTION	5,000.00	WP FIREFIGHTERS RELIEF	101.4120.8105		102417			297	00183
PLEAA 110817 REG PLEAA TR-KS	40.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		110817			297	00085
RAJKOWSKI HANSMEIER LTD									
1017 CRIMINAL	8,635.00	LEGAL SERVICES	101.4110.3005		77764			297	00187
1017 POGANSKI CUP	734.00	LEGAL SERVICES	101.4060.3005		77793			297	00188
1017 HOTEL ORDINANCE	1,289.00	LEGAL SERVICES	101.4060.3005		77793			297	00189
1017 MEETINGS	221.50	LEGAL SERVICES	101.4060.3005		77793			297	00190
1017 SEX TRAFFIC ORDINAN	54.00	LEGAL SERVICES	101.4060.3005		77793			297	00191
1017 OLSON ABATEMENT	486.50	LEGAL SERVICES	101.4060.3005		77793			297	00192
1017 IMHOLTE TRAIL EASEM	442.50	LEGAL SERVICES	101.4060.3005		77793			297	00193
1017 HYUNDAI CUP	214.00	LEGAL SERVICES	101.4060.3005		77793			297	00194
1017 PD DATA REUESTS	66.00	LEGAL SERVICES	101.4110.3005		77793			297	00195
1017 IMHOLTE CUP	240.00	LEGAL SERVICES	101.4060.3005		77793			297	00196
	12,382.50	*VENDOR TOTAL							
RAY'S BODY SHOP INC TOW 91 CAPRICE	172.50	TOWING	101.4110.3910		69305	000892	P	297	00149
RRV LODGE #1 NDFOP 111617 REG BULLET PRF-DW	119.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		111617			297	00086
RUSSELL/LORRAINE 1017 LANDSCAPE CONSULT	900.00	OTHER CONTRACTUAL SERVIC	101.4552.4070		1017			297	00176

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SAM'S CLUB/SYNCHRONY BAN CANDY-HALLOWEEN	53.30	COMMUNITY POLICING	101.4110.2140		357719919	000898	P	297	00087
SCENIC SIGN CORP COLONADE SIGN PERMIT	100.00	CAPITAL EXPENDITURES	101.4094.5400		44581	020136	P	297	00155
SCHELLINGER/KEITH MICHAEL WINDOW SHADES-PW FAC	4,482.82	CAPITAL EXPENDITURES	101.4212.5400		25531	020150	P	297	00088
WINDOW SHADE INST-PWF	450.00	CAPITAL EXPENDITURES	101.4212.5400		25531	020150	P	297	00089
	4,932.82	*VENDOR TOTAL							
SEH INC									
0917 17TH AVE S PH 2	242.20	ENGINEERING COSTS	442.4214.6301		339890			297	00211
0917 CLOUD PK/6TH AVE S	942.30	GENERAL ENGINEERING	101.4211.3015		339891			297	00209
0917 CLOUD PK/6TH AVE EX	16.00	GENERAL ENGINEERING	101.4211.3015		339891			297	00210
0917 GRANITEVIEW ROAD	3,438.60	GENERAL ENGINEERING	101.4211.3015		339892			297	00207
0917 GRANITEVIEW RD EXP	144.39	GENERAL ENGINEERING	101.4211.3015		339892			297	00208
0917 AMPHITHEATER	1,245.00	GENERAL ENGINEERING	101.4211.3015		339893			297	00206
0917 NES SOLAR	150.00	GENERAL ENGINEERING	101.4211.3015		339894			297	00198
0917 SOLAR GARDEN-HELD	237.00	GENERAL ENGINEERING	101.4211.3015		339894			297	00199
0917 SCHEELS	239.50	GENERAL ENGINEERING	101.4211.3015		339894			297	00200
0917 PLANNING MEETINGS	348.00	GENERAL ENGINEERING	101.4211.3015		339894			297	00201
0917 PLANNING MTG EXP	8.48	GENERAL ENGINEERING	101.4211.3015		339894			297	00202
0917 IMHOLTE SOLAR GARD	87.00	GENERAL ENGINEERING	101.4211.3015		339894			297	00203
0917 KFC	87.00	GENERAL ENGINEERING	101.4211.3015		339894			297	00204
0917 GRAND DEPOT	174.00	GENERAL ENGINEERING	101.4211.3015		339894			297	00205
0917 PICKLEBALL COURTS	446.20	GENERAL ENGINEERING	101.4211.3015		339895			297	00197
0917 WELL #6	4,394.25	ENGINEERING COSTS	703.4830.6301		340024			297	00212
0917 WELL #6 EXP	265.06	ENGINEERING COSTS	703.4830.6301		340024			297	00213
0917 WELLHEAD PROTECTION	1,775.50	WELLHEAD PROTECTION	703.4825.3013		340350			297	00214
	14,240.48	*VENDOR TOTAL							
SELECT ACCOUNT									
1017 HSA USER FEE CL	18.40	HOSPITALIZATION INSURANC	101.4051.1500		1206392			297	00090
1017 HSA USER FEE PLAN	4.00	HOSPITALIZATION INSURANC	101.4091.1500		1206392			297	00091
1017 HSA USER FEE CH	2.00	HOSPITALIZATION INSURANC	101.4094.1500		1206392			297	00092
1017 HSA USER FEE PD	76.90	HOSPITALIZATION INSURANC	101.4110.1500		1206392			297	00093
1017 HSA USER FEE BI	4.00	HOSPITALIZATION INSURANC	101.4140.1500		1206392			297	00094
1017 HSA USER FEE PW	20.88	HOSPITALIZATION INSURANC	101.4212.1500		1206392			297	00095
1017 HSA USER FEE SNOW	3.91	HOSPITALIZATION INSURANC	101.4213.1500		1206392			297	00096
1017 HSA USER FEE ST SWR	0.88	HOSPITALIZATION INSURANC	715.4224.1500		1206392			297	00097
1017 HSA USER FEE PARKS	5.06	HOSPITALIZATION INSURANC	101.4552.1500		1206392			297	00098
1017 HSA USER FEE WTR	10.89	HOSPITALIZATION INSURANC	703.4825.1500		1206392			297	00099
1017 HSA USER FEE SWR	7.18	HOSPITALIZATION INSURANC	709.4843.1500		1206392			297	00100
	154.10	*VENDOR TOTAL							
SENSUS USA INC									
1226-122518 FLEXNET SUPP	974.97	SERVICE CONTRACT	703.4825.4015		ZA17026598	010105	P	297	00177
1226-122518 FLEXNET SUPP	974.97	SERVICE CONTRACT	709.4843.4015		ZA17026598	010105	P	297	00178
	1,949.94	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SHIFT TECHNOLOGIES INC	1017 SERVER LEASE	972.00	OTHER CONTRACTUAL SERVIC	101.4051.4070		51360			297	00156
ST CLOUD TIMES #1076	1117 SUBSCRIPTION	36.92	ADVERTISEMENTS	101.4051.3300		102517			297	00157
STEARNS COUNTY AUDITOR T	2017 EMAIL/STORAGE	15,372.00	TECHNOLOGY SERVICE CONTR	101.4110.4017		2017-00000016	000879	P	297	00101
STEARNS COUNTY MUNICIPAL	2017 MEMBERSHIP	20.00	TRAINING/TRAVEL/HOTEL	101.4021.3200		101817			297	00179
STEARNS COUNTY RECORDER	RECORD IMHOLTE TR EASEMT	46.00	CTY FEES/REAL ESTATE TAX	101.4011.4020		101217			297	00186
	RECORD IMHOLTE CUP	46.00	CTY FEES/REAL ESTATE TAX	101.4011.4020		102617			297	00185
		92.00	*VENDOR TOTAL							
TENTER/LISA	101217 WP#29 @ LARGE FEE	25.00CR	OTHER CONTRACTUAL SERVIC	101.4196.4070		101217	029065	P	297	00075
	101617 BOARD/EUTH/ETC	395.00	OTHER CONTRACTUAL SERVIC	101.4196.4070		101617	029065	P	297	00074
		370.00	*VENDOR TOTAL							
TENVOORDE FORD INC	FR UNDER SHIELD REP #214	145.28	REPAIR & MAINTENANCE	101.4110.3700		R/O #6129041	000896	P	297	00150
TOTAL RENTAL CENTER	PROPANE GASS-TAR KETTLE	93.12	OPERATING SUPPLIES	101.4212.2100		213688	029261	P	297	00102
TWIN RIVER TIRE & AUTO I	TIRE REPAIR (2) #206	131.15	REPAIR & MAINTENANCE	101.4110.3700		G-262596	000895	P	297	00153
	TIRE REPAIR (2) #214	305.94	REPAIR & MAINTENANCE	101.4110.3700		G-262597	000893	P	297	00151
	TIRE REPAIR (2) #207	305.94	REPAIR & MAINTENANCE	101.4110.3700		G-262606	000894	P	297	00152
		743.03	*VENDOR TOTAL							
UNUM	LIFE INSURANCE COMA									
	1117 LIFE PREMIUM CL	51.73	LIFE INSURANCE	101.4051.1520		101617			297	00103
	1117 LIFE PREMIUM PLAN	11.25	LIFE INSURANCE	101.4091.1520		101617			297	00104
	1117 LIFE PREMIUM CH	5.63	LIFE INSURANCE	101.4094.1520		101617			297	00105
	1117 LIFE PREMIUM PD	214.31	LIFE INSURANCE	101.4110.1520		101617			297	00106
	1117 LIFE PREMIUM BI	11.25	LIFE INSURANCE	101.4140.1520		101617			297	00107
	1117 LIFE PREMIUM PW	62.87	LIFE INSURANCE	101.4212.1520		101617			297	00108
	1117 LIFE PREMIUM SNOW	12.49	LIFE INSURANCE	101.4213.1520		101617			297	00109
	1117 LIFE PREMIUM ST SWR	2.81	LIFE INSURANCE	715.4224.1520		101617			297	00110
	1117 LIFE PREMIUM PARKS	15.87	LIFE INSURANCE	101.4552.1520		101617			297	00111
	1117 LIFE PREMIUM WTR	30.05	LIFE INSURANCE	703.4825.1520		101617			297	00112
	1117 LIFE PREMIUM SWR	20.49	LIFE INSURANCE	709.4843.1520		101617			297	00113
	1117 DIS PREMIUM CL	235.58	DISABILITY INS & OTHERS	101.4051.1510		101617			297	00114
	1117 DIS PREMIUM PLAN	50.29	DISABILITY INS & OTHERS	101.4091.1510		101617			297	00115
	1117 DIS PREMIUM CH	19.88	DISABILITY INS & OTHERS	101.4094.1510		101617			297	00116
	1117 DIS PREMIUM PD	919.87	DISABILITY INS & OTHERS	101.4110.1510		101617			297	00117
	1117 DIS PREMIUM BI	39.75	DISABILITY INS & OTHERS	101.4140.1510		101617			297	00118

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
UNUM	LIFE INSURANCE COMA									
	1117 DIS PREMIUM PW	232.74	DISABILITY INS & OTHERS	101.4212.1510		101617			297	00119
	1117 DIS PREMIUM SNOW	40.68	DISABILITY INS & OTHERS	101.4213.1510		101617			297	00120
	1117 DIS PREMIUM ST SWR	8.97	DISABILITY INS & OTHERS	715.4224.1510		101617			297	00121
	1117 DIS PREMIUM PARKS	55.52	DISABILITY INS & OTHERS	101.4552.1510		101617			297	00122
	1117 DIS PREMIUM WTR	133.83	DISABILITY INS & OTHERS	703.4825.1510		101617			297	00123
	1117 DIS PREMIUM SWR	86.13	DISABILITY INS & OTHERS	709.4843.1510		101617			297	00124
		2,261.99	*VENDOR TOTAL							
VACUUM CENTER & SEWING R	VACUUM BAG-CH	12.99	REPAIR & MAINTENANCE SUP	101.4094.2200		177426	029158	P	297	00125
VEENSTRA/BRADLEY THOMAS	1017 TELEWISE MEETINGS	300.00	LOCAL ACCESS EXPENSES	101.4051.8300		1017			297	00180
VERIZON WIRELESS SERVICE	0911-101017 PD LAPTOPS	420.29	TECHNOLOGY SERVICE CONTR	101.4110.4017		9794349498			297	00126
VESSCO INC	CO2 VALVE REPL-WTP	1,965.00	REPAIR & MAINTENANCE	703.4822.3700		70995	028496	P	297	00127
VISION MARKETING	ACCOUNTABILITY TAGS (47)	76.10	OPERATING SUPPLIES	101.4120.2100		1634	029214	P	297	00128
WAITE PARK PIZZA RANCH I	101617 MEAL WORK SESSION	8.31	TRAINING/TRAVEL/HOTEL	101.4091.3200		113	029064	P	297	00129
	101617 MEALS WORK SESS	33.25	TRAINING/TRAVEL/HOTEL	101.4051.3200		113	029064	P	297	00130
	101617 MEALS WORK SESS	33.24	TRAINING/TRAVEL/HOTEL	101.4011.3200		113	029064	P	297	00131
	101617 MEAL WORK SESSION	8.31	TRAINING/TRAVEL/HOTEL	101.4021.3200		113	029064	P	297	00132
	101617 MEAL WORK SESSION	8.31	TRAINING/TRAVEL/HOTEL	101.4212.3200		113	029064	P	297	00133
	101617 MEAL WORK SESSION	8.31	TRAINING/TRAVEL/HOTEL	101.4110.3200		113	029064	P	297	00134
		99.73	*VENDOR TOTAL							
WEST CENTRAL SANITATION	0917 2 COMPOST DUMPSTERS	200.00	OTHER CONTRACTUAL SERVIC	101.4223.4070		11018155			297	00181
	0917 3 ROLLOFFS/DISPOSAL	3,821.05	OTHER CONTRACTUAL SERVIC	101.4223.4070		11018155			297	00182
		4,021.05	*VENDOR TOTAL							
WEX BANK	0921-102317 FUEL CH	17.06	GAS & OIL PURCHASES	101.4094.2110		51739669			297	00215
	092-102317 FUEL PD	710.79	GAS & OIL PURCHASES	101.4110.2110		51739669			297	00216
	0921-102317 SQUAD WASHES	45.00	REPAIR & MAINTENANCE	101.4110.3700		51739669			297	00217
	0921-102317 FUEL PW	18.67	GAS & OIL PURCHASES	101.4212.2110		51739669			297	00218
	0921-102317 FUEL PARKS	14.27	GAS & OIL PURCHASES	101.4552.2110		51739669			297	00219
	0921-102317 FUEL WTR	21.69	GAS & OIL PURCHASES	703.4825.2110		51739669			297	00220
	0921-102317 FUEL FD	231.11	GAS & OIL PURCHASES	101.4120.2110		51739669			297	00221
		1,058.59	*VENDOR TOTAL							

ACS FINANCIAL SYSTEM
10/26/2017 10:22:51

Schedule of Bills

CITY OF WAITE PARK
GL540R-V08.05 PAGE 9

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
REPORT TOTALS:	407,645.43						

RECORDS PRINTED - 000216

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	340,152.63
442	17TH AVE SOUTH	242.20
443	PUBLIC WORKS FACILITY	92.92
703	WATER FUND	61,832.34
709	SEWER FUND	4,980.27
715	STORMWATER FUND	345.07
TOTAL ALL FUNDS		407,645.43

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	407,645.43
TOTAL ALL BANKS		407,645.43

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

.....

.....

ACS FINANCIAL SYSTEM
10/31/2017 14:33:01

Schedule of Bills

CITY OF WAITE PARK
GL050S-V08.05 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 0817M1 COMMENT... 0817 MANUAL DISBURSEMENT

DATA-JE-ID DATA COMMENT

M-08312017-268 0817 MANUAL DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MN DEPT OF REVENUE II										
	0717 PARK RENT SALES TAX	47.90	REMITTANCE REV COL OTHER	101.4552.8100		0717			268	00023
	0717 HYD WTR SALES TAX	17.50	REMITTANCE REV COL OTHER	703.4825.8100		0717			268	00024
	0717 WTR METER SALES TAX	241.33	REMITTANCE REV COL OTHER	703.4825.8100		0717			268	00025
	0717 MXU SALES TAX	19.77	REMITTANCE REV COL OTHER	703.4825.8100		0717			268	00026
	0717 WATER SALES TAX	3,890.50	REMITTANCE REV COL OTHER	703.4825.8100		0717			268	00027
		4,217.00	*VENDOR TOTAL							
PLAZA PARK BANK										
	0817 ACH FEES	35.00	FEES FOR WIRE TRANSFERS	101.4051.4440		082517			268	00028
SELECT ACCOUNT										
	0817 HSA CITY CONTRIB CL	2,291.76	HOSPITALIZATION INSURANC	101.4051.1500		0817			268	00001
	0817 HSA CITY CONTRIB PL	532.97	HOSPITALIZATION INSURANC	101.4091.1500		0817			268	00002
	0817 HSA CITY CONTRIB CH	266.49	HOSPITALIZATION INSURANC	101.4094.1500		0817			268	00003
	0817 HSA CITY CONTRIB PD	10,153.08	HOSPITALIZATION INSURANC	101.4110.1500		0817			268	00004
	0817 HSA CITY CONTRIB BI	532.97	HOSPITALIZATION INSURANC	101.4140.1500		0817			268	00005
	0817 HSA CITY CONTRIB PW	2,979.26	HOSPITALIZATION INSURANC	101.4212.1500		0817			268	00006
	0817 HSA CITY CONTRIB SN	564.98	HOSPITALIZATION INSURANC	101.4213.1500		0817			268	00007
	0817 HSA CITY CONTRIB SS	159.90	HOSPITALIZATION INSURANC	715.4224.1500		0817			268	00008
	0817 HSA CITY CONTRIB PK	751.47	HOSPITALIZATION INSURANC	101.4552.1500		0817			268	00009
	0817 HSA CITY CONTRIB WA	1,151.22	HOSPITALIZATION INSURANC	703.4825.1500		0817			268	00010
	0817 HSA CITY CONTRIB SW	868.76	HOSPITALIZATION INSURANC	709.4843.1500		0817			268	00011
		20,252.86	*VENDOR TOTAL							
WP CITY UTILITIES										
	2ND QTR 2017 WTR/SWR CH	501.17	PUBLIC UTILITY SERVICES	101.4094.3600		0716			268	00012
	2ND QTR 2017 WTR/SWR LIB	253.26	PUBLIC UTILITY SERVICES	101.4095.3600		0716			268	00013
	2ND QTR 2017 WTR/SWR EMS	120.60	PUBLIC UTILITY SERVICES	101.4191.3600		0716			268	00014
	2ND QTR 2017 WTR/SWR PW	1,275.65	PUBLIC UTILITY SERVICES	101.4212.3600		0716			268	00015
	2ND QTR 2017 WTR/SWR PK	15,851.27	PUBLIC UTILITY SERVICES	101.4552.3600		0716			268	00016
	2ND QTR 2017 WATER	33,517.39	PUBLIC UTILITY SERVICES	703.4825.3600		0716			268	00017
	2ND QTR 2017 SEWER	75.55	PUBLIC UTILITY SERVICES	709.4843.3600		0716			268	00018
	2ND QTR 2017 WTR/SWR CL	49.11	PUBLIC UTILITY SERVICES	101.4051.3600		0716			268	00019
	2ND QTR 2017 WTR/SWR PD	527.91	PUBLIC UTILITY SERVICES	101.4110.3600		0716			268	00020
	2ND QTR 2017 WTR/SWR FD	233.26	PUBLIC UTILITY SERVICES	101.4120.3600		0716			268	00021
	2ND QTR 2017 WTR/SWR BI	12.28	PUBLIC UTILITY SERVICES	101.4140.3600		0716			268	00022
		52,417.45	*VENDOR TOTAL							

ACS FINANCIAL SYSTEM
10/31/2017 14:33:01

Schedule of Bills

CITY OF WAITE PARK
GL540R-V08.05 PAGE 2

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
REPORT TOTALS:	76,922.31						

RECORDS PRINTED - 000028

ACS FINANCIAL SYSTEM
10/31/2017 14:33:01

Schedule of Bills

CITY OF WAITE PARK
GL060S-V08.05 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	36,980.39
703	WATER FUND	38,837.71
709	SEWER FUND	944.31
715	STORMWATER FUND	159.90
TOTAL ALL FUNDS		76,922.31

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	76,922.31
TOTAL ALL BANKS		76,922.31

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

ACS FINANCIAL SYSTEM
11/03/2017 14:37:24

Schedule of Bills

CITY OF WAITE PARK
GL050S-V08.05 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 0817M2 COMMENT... 0817 SR CTR DISBURSEMENT

DATA-JE-ID DATA COMMENT

M-08312017-296 0817 SR CTR DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

ACS FINANCIAL SYSTEM
11/03/2017 14:37:24

Schedule of Bills

CITY OF WAITE PARK
GL540R-V08.05 PAGE 1

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
SAM'S CLUB/SYNCHRONY BAN							
ANNUAL MEMBERSHIP-SR CTR	22.50	EXPENSES APPROVED BY COU	603.4825.4451		80006G01KNPE99	010086	P 296 00002
FOOD/SNACKS-SR CTR	138.64	EXPENSES APPROVED BY COU	603.4825.4451		80006201EE80D4	000735	P 296 00001
	161.14	*VENDOR TOTAL					

ACS FINANCIAL SYSTEM
11/03/2017 14:37:24

Schedule of Bills

CITY OF WAITE PARK
GL540R-V08.05 PAGE 2

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
DESCRIPTION									
REPORT TOTALS:	161.14								

RECORDS PRINTED - 000002

ACS FINANCIAL SYSTEM
11/03/2017 14:37:24

Schedule of Bills

CITY OF WAITE PARK
GL060S-V08.05 RECAPPAGE
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
603	SENIOR CENTER FUND	161.14
TOTAL ALL FUNDS		161.14

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	161.14
TOTAL ALL BANKS		161.14

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY
.....
.....

ACS FINANCIAL SYSTEM
11/14/2017 12:59:17

Schedule of Bills

CITY OF WAITE PARK
GL050S-V08.05 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 1117D1 COMMENT... 111417 MISC DISBURSEMENT

DATA-JE-ID DATA COMMENT

D-11142017-341 111417 MISC DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ALBIN ACQUISITION CORPOR BKGR CK-MULTI MASS/LIQ	386.00	OPERATING SUPPLIES	101.4051.2100		1020179427S	029068	P	341	00206
ALBIN ACQUISITION CORPOR CR CK-MULTI MASS/LIQ	390.00	OPERATING SUPPLIES	101.4051.2100		102179460A	029069	P	341	00207
ALL CARE TOWING INC TOW TRAILER	44.00	TOWING	101.4110.3910		182210	000900	P	341	00038
ALL PRO POWDER COATING C VENT/CAMERA POLE-CH	165.00	REPAIR & MAINTENANCE SUP	101.4094.2200		32433	028899	P	341	00039
ALL STATE COMMUNICATIONS HARDWARE UPGR/ACCESS-CH	11,300.00	CAPITAL EXPENDITURES	101.4094.5400		269877	020165	P	341	00040
ALLSTREAM BUSINESS US IN									
1023-112217 PHONES-MAYOR	22.34	COMMUNICATIONS	101.4021.3100		14968727			341	00041
1023-112217 PHONES/LD-CL	128.57	COMMUNICATIONS	101.4051.3100		14968727			341	00042
1023-112217 PHONES-CH	29.79	COMMUNICATIONS	101.4094.3100		14968727			341	00043
1023-112217 PHONES/LD-PD	200.52	COMMUNICATIONS	101.4110.3100		14968727			341	00044
1023-112217 PHONES/LD-FD	22.39	COMMUNICATIONS	101.4120.3100		14968727			341	00045
1023-112217 PHONES/LD-BI	114.69	COMMUNICATIONS	101.4140.3100		14968727			341	00046
1023-112217 PHONES/LD-PW	114.90	COMMUNICATIONS	101.4212.3100		14968727			341	00047
1023-112217 PHONES-WTR	74.47	COMMUNICATIONS	703.4825.3100		14968727			341	00048
1023-112217 PHONES-SWR	74.46	COMMUNICATIONS	709.4843.3100		14968727			341	00049
1023-112217 PHONES-PD	44.30	COMMUNICATIONS	101.4110.3100		14968727			341	00050
1023-112217 PHONES-LIB	44.30	COMMUNICATIONS	101.4095.3100		14968727			341	00051
1023-112217 PHONES-WTR	135.09	COMMUNICATIONS	703.4825.3100		14968727			341	00052
1023-112217 PHONES-SWR	135.10	COMMUNICATIONS	709.4843.3100		14968727			341	00053
1023-112217 PHONES-PW	44.30	COMMUNICATIONS	101.4212.3100		14968727			341	00054
1023-112217 PHONES-PD	22.15	COMMUNICATIONS	101.4110.3100		14968727			341	00055
1023-112217 PHONES-CH	22.15	COMMUNICATIONS	101.4094.3100		14968727			341	00056
1023-112217 PHONES-CH	44.30	COMMUNICATIONS	101.4094.3100		14968727			341	00057
	1,273.82	*VENDOR TOTAL							
AUTO VALUE PARTS STORES									
BATT TERMINALS/ETC-PW	86.18	REPAIR & MAINTENANCE SUP	101.4212.2200		7469981	029343	P	341	00059
JUMPER CABLES	125.99	REPAIR & MAINTENANCE SUP	101.4212.2200		7472492	029365	P	341	00058
	212.17	*VENDOR TOTAL							
AXON ENTERPRISE, INC MAGNET MOUNTS/BDY CAMERA	552.06	CAPITAL EXPENDITURES	101.4110.5400		SI1507239	000912	P	341	00060
BENTRUD/DAVID W									
102617 UBER SX TRAF CONF	33.85	TRAINING/TRAVEL/HOTEL	101.4110.3200		110117			341	00061
102317 UBER SX TRAF CONF	34.37	TRAINING/TRAVEL/HOTEL	101.4110.3200		110117			341	00062
102317 MEAL OVERAGE	2.59CR	TRAINING/TRAVEL/HOTEL	101.4110.3200		110117			341	00063
102417 MEAL OVERAGE	8.80CR	TRAINING/TRAVEL/HOTEL	101.4110.3200		110117			341	00064
102517 MEAL OVERAGE	8.91CR	TRAINING/TRAVEL/HOTEL	101.4110.3200		110117			341	00065
102617 MEAL OVERAGE	3.11CR	TRAINING/TRAVEL/HOTEL	101.4110.3200		110117			341	00066
	44.81	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
BOUND TREE MEDICAL LLC DRESSING ABD PADS	10.56	OPERATING SUPPLIES	101.4120.2100		8265938	029216	P	341	00067
BRAUN INTERTEC CORP 101317 WELL SAMPLES	1,235.30	WATER TESTS	703.4825.4820		B109155			341	00219
BROCK WHITE CO LLC SALT GAURD	81.61	REPAIR & MAINTENANCE SUP	101.4094.2200		12846888-00	029156	P	341	00068
CAL ENTERPRISE INC BATTERIES (3) #444	331.05	REPAIR & MAINTENANCE SUP	101.4212.2200		1922301007016	029330	P	341	00099
CARD SERVICES 101117 FOOD PD TR-AVON	66.50	TRAINING/TRAVEL/HOTEL	101.4110.3200		924653	000913	P	341	00069
102517 FOOD PD TR	13.87	TRAINING/TRAVEL/HOTEL	101.4110.3200		942459	000901	P	341	00070
102817 FOOD NIEGHBOR EV	13.54	COMMUNITY POLICING	101.4110.2140		942459	000901	P	341	00071
	93.91	*VENDOR TOTAL							
CENTURYLINK 1025-112417 PHONE-PW FAC	107.48	COMMUNICATIONS	101.4212.3100		102517			341	00221
1117 PHONE - COMM PARK	33.48	COMMUNICATIONS	101.4552.3100		110117			341	00220
	140.96	*VENDOR TOTAL							
CITY OF ST CLOUD UNIFORMS/ETC-MCPA	217.80	COMMUNITY POLICING	101.4110.2140		AR008660	000905	P	341	00072
0917 OPER & MAINT	32,249.06	OPERATIONS & MAINTENANCE	709.4842.2160		AR008682			341	00222
0917 OPER & MAINT CONV	6,459.79	OPERATIONS & MAINTENANCE	709.4841.2160		AR008682			341	00223
0917 REHAB & REPLACE	1,993.80	REHAB & REPLACE	709.4842.3730		AR008682			341	00224
0917 REHAB & REPLACE CON	734.56	REHAB & REPLACE	709.4841.3730		AR008682			341	00225
0917 DEBT SVC-WWTF EXP	17,688.00	DEBT SERVICE	709.4842.4845		AR008682			341	00226
0917 DEBT SVC-TRI/SIS	14,321.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR008682			341	00227
0917 DEBT SVC-SIS PH 3	4,552.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR008682			341	00228
0917 DEBT SVC-SIS PH 4	8,669.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR008682			341	00229
0917 DEBT SVC-M LIFT ST	3,485.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR008682			341	00230
0917 EXISTING DEBT	3,075.31	EXISTING DEBT	709.4842.4846		AR008682			341	00231
	93,445.32	*VENDOR TOTAL							
CONVENTION VISITORS BURE 0917 H/M TAX - ASTERIA	2,216.96	PAYMENTS TO CHAMBER	601.4440.4441		0917			341	00232
CREATIVE FORMS & CONCEPT 2017 W-2/1099 FORMS	326.61	OFFICE SUPPLIES/POSTAGE	101.4051.2000		115863	010111	P	341	00233
CRYSTAL FUSION TECHNOLOG WINDOW KITS (25)	1,912.50	REPAIR & MAINTENANCE SUP	101.4212.2200		GP102317	029264	P	341	00073
CRYSSTEEL TRUCK EQUIPMENT LOADER PUSHER PLOW #451	5,378.28	CAPITAL EXPENDITURES	101.4212.5400		F40700	029335	P	341	00074

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
D J AUTO REPAIR INC BRAKE/ROTOR REPL #411	393.85	REPAIR & MAINTENANCE SUP	703.4825.2200		30998	029341	P	341	00075
DARREL NEMETH INC 1017 ELECTRIC INSP	1,614.15	FEES PAID TO ELECTRICAL	101.4140.4080		102017			341	00076
DE LAGE LANDEN FINANCIAL 1015-111417 PD COPIER	104.20	SERVICE CONTRACT	101.4110.4015		56660751	000906	P	341	00077
1117 PW COPIER LEASE PW	42.32	SERVICE CONTRACT	101.4212.4015		56881889			341	00234
1117 PW COPIER LEASE WTR	26.45	SERVICE CONTRACT	703.4825.4015		56881889			341	00235
1117 PW COPIER LEASE SWR	26.45	SERVICE CONTRACT	709.4843.4015		56881889			341	00236
1117 PW COPIER LEASE SS	10.58	SERVICE CONTRACTS	715.4224.4015		56881889			341	00237
	210.00	*VENDOR TOTAL							
DELTA DENTAL OF MN 1217 DENTAL PREM BB	69.24	HOSPITALIZATION INSURANC	101.4212.1500		110517	029070	P	341	00238
1217 DENTAL PREM RS	33.84	HOSPITALIZATION INSURANC	101.4140.1500		110517	029070	P	341	00239
	103.08	*VENDOR TOTAL							
DESIGN ELECTRIC INC ST LIGHT REPL-13 AV/1 ST	3,960.00	REPAIR & MAINTENANCE	101.4217.3700		6203	010112	P	341	00079
ST LIGHT REP-WAITE AVE	172.64	REPAIR & MAINTENANCE SUP	101.4217.2200		6214	029263	P	341	00078
	4,132.64	*VENDOR TOTAL							
ECOWATER SYSTEMS WATER SOFTNER SALT-CH	636.51	REPAIR & MAINTENANCE SUP	101.4094.2200		4467410	029160	P	341	00080
ELLIOTT AUTO SUPPLY CO I CARB CLEANER/ETC-PW	84.06	REPAIR & MAINTENANCE SUP	101.4212.2200		124-060660	029338	P	341	00082
BRAKE CLEANER (12)-PW	21.48	REPAIR & MAINTENANCE SUP	101.4212.2200		124-060666	029339	P	341	00081
	105.54	*VENDOR TOTAL							
FLAHERTY HOOD PA 1017 BONDING SERVICE-AMP	41.50	LEGAL SERVICES	101.4060.3005		10641			341	00241
1017 LABOR/EMP SERVICES	450.00	LEGAL SERVICES	101.4060.3005		10722			341	00240
	491.50	*VENDOR TOTAL							
G&K SERVICES 1017 UNIFORMS PW	86.24	UNIFORMS	101.4212.2120		103117			341	00342
1017 UNIFORMS WTR	18.68	UNIFORMS	703.4825.2120		103117			341	00343
1017 UNIFORMS SWR	37.90	UNIFORMS	709.4843.2120		103117			341	00344
1017 TOWELS PW	7.00	RUGS/TOWELS	101.4212.4012		103117			341	00345
100517 RUGS PW	20.64	RUGS/TOWELS	101.4212.4012		6043887510			341	00208
100517 RUGS LIBRARY	7.92	RUGS/TOWELS	101.4095.4012		6043887511			341	00210
101917 RUGS CH	8.16	RUGS/TOWELS	101.4094.4012		6043898871			341	00212
101917 RUGS FD	12.72	RUGS/TOWELS	101.4120.4012		6043898871			341	00213
101917 RUGS CL	6.72	RUGS/TOWELS	101.4051.4012		6043898871			341	00214
101917 RUGS PD	15.60	RUGS/TOWELS	101.4110.4012		6043898871			341	00215
101917 RUGS PARKS	4.32	RUGS/TOWELS	101.4552.4012		6043898872			341	00216

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
G&K SERVICES										
	101917 RUGS WTR	6.20	RUGS/TOWELS	703.4825.4012		6043898888			341	00217
	101917 RUGS SWR	6.20	RUGS/TOWELS	709.4843.4012		6043898888			341	00218
	101917 RUGS PW	20.64	RUGS/TOWELS	101.4212.4012		6043898891			341	00209
	101917 RUGS LIBRARY	7.92	RUGS/TOWELS	101.4095.4012		6043898892			341	00211
		266.86	*VENDOR TOTAL							
GOPHER STATE ONE CALL IN										
	1017 LOCATES-WTR	65.48	EXPENSES OF GOPHER STATE	703.4825.5000		7100786			341	00083
	1017 LOCATES-SWR	65.47	EXPENSES OF GOPHER STATE	709.4843.5000		7100786			341	00084
		130.95	*VENDOR TOTAL							
GRANITE WATER WORKS INC										
	PAINT BL/GR/RD-LOCATES	162.00	REPAIR & MAINTENANCE SUP	703.4824.2200		103217	029446	P	341	00085
	CURB BOX LIDS (12)	123.48	REPAIR & MAINTENANCE SUP	703.4822.2200		89853	029266	P	341	00086
		285.48	*VENDOR TOTAL							
HACH CO										
	TESTING PRODUCTS-WTP	423.36	REPAIR & MAINTENANCE SUP	703.4822.2200		10692190	028512	P	341	00087
HARDRIVES INC										
	HOT MIX (7.21T)-POT HOLE	363.82	REPAIR & MAINTENANCE SUP	101.4212.2200		182703/182700	029257	P	341	00089
	HOT MIX (5.04T)-STR REP	241.40	REPAIR & MAINTENANCE SUP	101.4212.2200		182712	029269	P	341	00090
	HOT MIX (6.1T)-STR REP	289.76	REPAIR & MAINTENANCE SUP	101.4212.2200		182731	029270	P	341	00088
		894.98	*VENDOR TOTAL							
HAWKINS INC										
	AZONE 15-WTP	1,079.00	REPAIR & MAINTENANCE SUP	703.4822.2200		4171413	028511	P	341	00091
HEARTLAND GLASS CO INC										
	WINDOWS (2)-LIBRARY	685.73	REPAIR & MAINTENANCE	101.4095.3700		LZ5330	029162	P	341	00092
HEARTLAND SECURITY SERVI										
	ANNUAL FIRE SPR INSP-CH	484.77	REPAIR & MAINTENANCE	101.4094.3700		494828			341	00242
HENDRICKSEN PSG										
	OFFICE FURNITURE-PW FAC	2,652.15	CAPITAL EXPENDITURES	101.4212.5400		629879	020163	P	341	00093
HENRYS WATERWORKS INC										
	HYDRANT OIL	226.72	REPAIR & MAINTENANCE SUP	703.4822.2200		19317	028509	P	341	00095
	SOCKETS/WRENCH-WTR	152.44	REPAIR & MAINTENANCE SUP	703.4824.2200		19344	029466	P	341	00094
		379.16	*VENDOR TOTAL							
HUSKY INC										
	BOLSTER KITS #444	578.78	REPAIR & MAINTENANCE SUP	101.4212.2200		SC-671224	029359	P	341	00096
	BOLSTER SPRING KIT #444	299.39	REPAIR & MAINTENANCE SUP	101.4212.2200		S4-666225	029345	P	341	00097
		878.17	*VENDOR TOTAL							
INNOVATIVE OFFICE SOLUTI										
	PENS/STAPLES/ETC-PD	51.30	OFFICE SUPPLIES/POSTAGE	101.4110.2000		IN1808097	000911	P	341	00098

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
JEFF CURTIS ELECTRIC, IN A/C WIRING-SERVER ROOM	574.93	REPAIR & MAINTENANCE	101.4094.3700		1954	029163	P	341	00100
JOHNSON/SHAUNNA									
102617 UBER ICMA CONF	13.44	TRAINING/TRAVEL/HOTEL	101.4051.3200		1101017			341	00246
1020-102617 MILES ICMA C	82.39	TRAINING/TRAVEL/HOTEL	101.4051.3200		110117			341	00243
102017 UBER ICMA CONF	16.44	TRAINING/TRAVEL/HOTEL	101.4051.3200		110117			341	00244
102517 UBER ICMA CONF	8.80	TRAINING/TRAVEL/HOTEL	101.4051.3200		110117			341	00245
102417 MEAL OVERAGE ICMA	5.95CR	TRAINING/TRAVEL/HOTEL	101.4051.3200		110117			341	00247
	115.12	*VENDOR TOTAL							
KANDI KOUNTRY EXPRESS SANDER DISC/BREAKER #444	317.10	REPAIR & MAINTENANCE SUP	101.4212.2200		397475	029340	P	341	00101
KEVIN MRZENA PUMP TEST #E2/5/T3	650.00	REPAIR & MAINTENANCE	101.4120.3700		7023	029220	P	341	00102
KLINFELTER'S ENF & EMER MAG/CUFF CASE-TR	39.99	UNIFORMS	101.4110.2120		361047	000903	P	341	00104
LED FLASHLIGHT-PG	144.99	UNIFORMS	101.4110.2120		361189	000904	P	341	00103
	184.98	*VENDOR TOTAL							
LANGUAGE LINE SERVICES 1017 INTERP-SOM/SPAN	37.24	PROF SERVICES - INTERPRE	101.4110.3031		4192162	000915	P	341	00105
LEXISNEXIS RISK DATA MAN 1017 MIN COMMIT BALANCE	50.00	INVESTIGATIVE SUPPLIES	101.4110.2150		10320002017103	000914	P	341	00106
LLRP LLC RANDOM DRUG TESTING-PW	149.00	PROFESSIONAL SERV PHYSIC	101.4212.3011		3289	029072	P	341	00248
LMC INSURANCE TRUST									
1017-18 WC INSURANCE PW	37,129.68	WC & UNEMPLOYMENT COMP	101.4212.3510		103017			341	00249
1017-18 WC INSURANCE WTR	6,188.28	WC & UNEMPLOYMENT COMP	703.4825.3510		103017			341	00250
1017-18 WC INSURANCE SWR	3,536.16	WC & UNEMPLOYMENT COMP	709.4843.3510		103017			341	00251
1017-18 WC INSURANCE PD	30,941.40	WC & UNEMPLOYMENT COMP	101.4110.3510		103017			341	00252
1017-18 WC INSURANCE FD	4,420.20	WC & UNEMPLOYMENT COMP	101.4120.3510		103017			341	00253
1017-18 WC INSURANCE CL	1,768.08	WC & UNEMPLOYMENT COMP	101.4051.3510		103017			341	00254
1017-18 WC INSURANCE BI	1,768.08	WC & UNEMPLOYMENT COMP	101.4140.3510		103017			341	00255
1017-18 WC INSURANCE LIB	176.81	WC & UNEMPLOYMENT COMP	101.4095.3510		103017			341	00256
1017-18 WC INSURANCE PK	1,768.08	WC & WORKERS COMP	101.4552.3510		103017			341	00257
1017-18 WC INSURANCE PK	66.30	WC & WORKERS COMP	101.4552.3510		103017			341	00258
1017-18 WC INSURANCE CC	35.36	COUNCIL WC 1003-04	101.4011.3510		103017			341	00259
1017-18 WC INSURANCE MAY	22.99	MAYOR WC 1003-04	101.4021.3510		103017			341	00260
1017-18 WC INSURANCE MIS	582.58	WC & UNEMPLOYMENT COMP	101.4930.3510		103017			341	00261
	88,404.00	*VENDOR TOTAL							
MAILROOM FINANCE INC									
103017 POSTAGE MISC	536.12	OFFICE SUPPLIES/POSTAGE	101.4051.2000		110217			341	00292
103017 POSTAGE PD	135.32	OFFICE SUPPLIES/POSTAGE	101.4110.2000		110217			341	00293
103017 POSTAGE FD	0.67	OFFICE SUPPLIES/POSTAGE	101.4120.2000		110217			341	00294

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MAILROOM FINANCE INC										
	103017 POSTAGE BI	33.54	OFFICE SUPPLIES/POSTAGE	101.4140.2000		110217			341	00295
	103017 POSTAGE RENTAL	19.90	OFFICE SUPPLIES/POSTAGE	101.4141.2000		110217			341	00296
	103017 POSTAGE PUBLIC HR	10.12	OFFICE SUPPLIES/POSTAGE	101.4140.2000		110217			341	00297
	103017 POSTAGE PLAN	22.61	OFFICE SUPPLIES/POSTAGE	101.4031.2000		110217			341	00298
	103017 POSTAGE PW	55.77	OFFICE SUPPLIES/POSTAGE	101.4212.2000		110217			341	00299
	103017 POSTAGE WTR	34.86	OFFICE SUPPLIES/POSTAGE	703.4825.2000		110217			341	00300
	103017 POSTAGE SWR	34.85	OFFICE SUPPLIES/POSTAGE	709.4843.2000		110217			341	00301
	103017 POSTAGE ST SWR	13.94	OFFICE SUPPLIES/POSTAGE	715.4224.2000		110217			341	00302
		897.70	*VENDOR TOTAL							
MARCO INC										
	1117 CL COPIER LEASE-CL	233.79	SERVICE CONTRACT	101.4051.4015		21535036			341	00118
	1117 CL COPIER LEASE-BI	77.93	SERVICE CONTRACT	101.4140.4015		21535036			341	00119
	1117 CL COPIER LEASE-WTR	38.97	SERVICE CONTRACT	703.4825.4015		21535036			341	00120
	1117 CL COPIER LEASE-SWR	38.96	SERVICE CONTRACT	709.4843.4015		21535036			341	00121
	1117 PHONE LEASE-PD	583.38	COMMUNICATIONS	101.4110.3100		21565045			341	00107
	1117 PHONE LEASE-CL	183.81	COMMUNICATIONS	101.4051.3100		21565045			341	00108
	1117 PHONE LEASE-BI	75.43	COMMUNICATIONS	101.4140.3100		21565045			341	00109
	1117 PHONE LEASE-CH	193.66	COMMUNICATIONS	101.4094.3100		21565045			341	00110
	1117 PHONE LEASE-MAYOR	23.65	COMMUNICATIONS	101.4021.3100		21565045			341	00111
	1117 PHONE LEASE-EOC	164.34	COMMUNICATIONS	101.4191.3100		21565045			341	00112
	1117 PHONE LEASE-PLAN	23.65	COMMUNICATIONS	101.4091.3100		21565045			341	00113
	1117 PHONE LEASE-FD	65.56	COMMUNICATIONS	101.4120.3100		21565045			341	00114
	1117 PHONE LEASE-PW	251.00	COMMUNICATIONS	101.4212.3100		21565045			341	00115
	1117 PHONE LEASE-WTR	28.13	COMMUNICATIONS	703.4825.3100		21565045			341	00116
	1117 PHONE LEASE-SWR	47.30	COMMUNICATIONS	709.4843.3100		21565045			341	00117
		2,029.56	*VENDOR TOTAL							
MARK S DYKES										
	SWR FLUME REP-10TH AVE N	408.00	REPAIR & MAINTENANCE	709.4843.3700		11715	029469	P	341	00122
	MILES-SWR FLUME REP-10TH	118.00	REPAIR & MAINTENANCE	709.4843.3700		11715	029469	P	341	00346
		526.00	*VENDOR TOTAL							
MARTIN MARIETTA MATERIAL										
	CLASS 2 (47.29T)-ALLEY	463.43	REPAIR & MAINTENANCE SUP	101.4212.2200		21584568	028952	P	341	00123
	CLASS 2 (11.92T)-23RD	116.82	REPAIR & MAINTENANCE SUP	101.4212.2200		21611918	029271	P	341	00124
		580.25	*VENDOR TOTAL							
MCDOWALL COMFORT MANAGEM										
	FURNACE #3 REP-CH	155.00	REPAIR & MAINTENANCE	101.4094.3700		600648	029164	P	341	00125
MENARDS										
	SHACKLES 1/2" (2)	8.58	REPAIR & MAINTENANCE SUP	101.4212.2200		63808	029337	P	341	00135
	WRENCHES/PLIERS/ETC-PW	169.40	REPAIR & MAINTENANCE SUP	101.4094.2200		64220	029273	P	341	00134
	ICE CUBE BINS/ETC	8.95	REPAIR & MAINTENANCE SUP	101.4094.2200		64253	029274	P	341	00133
	HUMIDIFIER FILTER-CH	29.78	REPAIR & MAINTENANCE SUP	101.4094.2200		64849	029118	P	341	00131
	EXT CORD/BATT/ETC-PW	55.08	REPAIR & MAINTENANCE SUP	101.4212.2200		64855	020156	P	341	00132
	FURNANCE FILTER-CH	85.60	REPAIR & MAINTENANCE SUP	101.4094.2200		64955	029119	P	341	00130

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MENARDS									
HUMIDIFIER FILTER-CH	14.99	REPAIR & MAINTENANCE SUP	101.4094.2200		65147	029120	P	341	00128
WIRELESS MOUSE	14.99	OFFICE SUPPLIES/POSTAGE	101.4212.2000		65395	020166	P	341	00129
WINDSHIELD WASH-PD	16.56	REPAIR & MAINTENANCE SUP	101.4110.2200		65472	029121	P	341	00127
WASTE BASKET/FAN/ETC-PW	60.62	REPAIR & MAINTENANCE SUP	101.4212.2200		65551	020167	P	341	00126
	464.55	*VENDOR TOTAL							
MN CHIEFS OF POLICE ASSN REG WELLNESS SERIES-DB									
	300.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		7028	000916	P	341	00136
MN COPY SYSTEMS									
1012-111117 PW COPIER	21.93	SERVICE CONTRACT	101.4212.4015		229087			341	00137
1012-111117 PW COPIER	13.71	SERVICE CONTRACT	703.4825.4015		229087			341	00138
1012-111117 PW COPIER	13.71	SERVICE CONTRACT	709.4843.4015		229087			341	00139
1012-111117 PW COPIER	5.48	SERVICE CONTRACTS	715.4224.4015		229087			341	00140
	54.83	*VENDOR TOTAL							
MN FALL MAINTENANCE EXPO									
1017 REG FALL EXPO-BM	25.00	TRAINING/TRAVEL/HOTEL	101.4212.3200		101617	029275	P	341	00141
1017 REG FALL EXPO-JB	25.00	TRAINING/TRAVEL/HOTEL	101.4212.3200		101617	029275	P	341	00142
1017 REG FALL EXPO-SB	25.00	TRAINING/TRAVEL/HOTEL	101.4212.3200		101617	029275	P	341	00143
1017 REG FALL EXPO-BC	25.00	TRAINING/TRAVEL/HOTEL	101.4212.3200		102417	029276	P	341	00144
1017 REG FALL EXPO-DP	25.00	TRAINING/TRAVEL/HOTEL	101.4212.3200		102417	029276	P	341	00145
1017 REG FALL EXPO-JL	25.00	TRAINING/TRAVEL/HOTEL	101.4212.3200		102417	029276	P	341	00146
	150.00	*VENDOR TOTAL							
MN POLLUTION CONTROL AGE									
WASTEWTR CERT RENEW-JZ	23.00	MISC - DUES	709.4843.4010		110717	029071	P	341	00147
WASTEWTR CERT RENEW-DM	23.00	MISC - DUES	709.4843.4010		110717	029467	P	341	00262
	46.00	*VENDOR TOTAL							
MN VALLEY TESTING LABORA									
102417 WASTE WTR TESTS	205.40	SEWER TESTING	709.4843.4844		889520			341	00148
MULTI MEDIA HOLDINGS COR									
093017 PB HR CUP MORATOR	78.64	ADVERTISEMENTS	101.4031.3300		0004917953			341	00263
NORTHLAND SECURITIES INC									
TIF 3-1 CONSULTING	1,450.00	CONSULTANTS	101.4051.3010		5092			341	00340
NORTHLAND TRUST SERVICES									
GO CROSS RFD BD 2010A PR	865,000.00	PRINCIPAL PAYMENT (BONDS)	320.4710.6001		100517			341	00264
GO CROSS RFD BD 2010A IN	44,542.50	INTEREST PAYMENT (BONDS)	320.4720.6100		100517			341	00265
GO IMP REF BD 2011A PRIN	115,000.00	PRINCIPAL PAYMENT (BONDS)	323.4710.6001		100517			341	00266
GO IMP REF BD 2011A INT	1,150.00	INTEREST PAYMENT (BONDS)	323.4720.6100		100517			341	00267
	1,025,692.50	*VENDOR TOTAL							
OMAN CONTRACTING COMPANI									
PYT #2 GRANITEVIEW RD	6,602.62	CONSTRUCTION COSTS	101.4211.6300		102017-2			341	00268

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
PALMER PRINTING 2018 REF/REC/BR CALENDAR	632.00	PRINTING & BINDING	101.4223.3400		172776-01	010108	P	341	00269
1017 CITY NEWSLETTER	480.00	PRINTING & BINDING	101.4013.3400		172785-01	010107	P	341	00270
	1,112.00	*VENDOR TOTAL							
PHYSIO CONTROL INC ELECTRODE KITS REPL	155.00	REPAIR & MAINTENANCE SUP	101.4094.2200		117083797	029159	P	341	00149
RAJKOWSKI HANSMEIER LTD 1117 CRIMINAL	9,747.00	LEGAL SERVICES	101.4110.3005		78104			341	00271
1117 MEETINGS	240.00	LEGAL SERVICES	101.4060.3005		78129			341	00272
1117 ST CLOUD TOYOTA CUP	120.00	LEGAL SERVICES	101.4060.3005		78129			341	00273
1117 HYUNDAI CUP	118.50	LEGAL SERVICES	101.4060.3005		78129			341	00274
1117 HYUNDAI CUP EXP	46.00	LEGAL SERVICES	101.4060.3005		78129			341	00275
117 HOTEL ORDINANCE	1,282.00	LEGAL SERVICES	101.4060.3005		78129			341	00276
1117 PD DATA REQUESTS	187.50	LEGAL SERVICES	101.4110.3005		78129			341	00277
1117 EARLY CHILDHOOD CUP	187.00	LEGAL SERVICES	101.4060.3005		78129			341	00278
1117 WILLOW SR LIV PUD	80.00	LEGAL SERVICES	101.4060.3005		78129			341	00279
1117 WILL SR LIV PUD EXP	11.00	LEGAL SERVICES	101.4060.3005		78129			341	00280
1117 SCHNEIDER SOLAR CUP	240.00	LEGAL SERVICES	101.4060.3005		78129			341	00281
1117 SCHNEIDER CUP EXP	5.00	LEGAL SERVICES	101.4060.3005		78129			341	00282
1117 IMHOLTE SOLAR CUP	27.00	LEGAL SERVICES	101.4060.3005		78129			341	00283
1117 KWIK TRIP CUP	320.00	LEGAL SERVICES	101.4060.3005		78129			341	00284
1117 OLSON ABATEMENT	244.50	LEGAL SERVICES	101.4060.3005		78131			341	00285
	12,855.50	*VENDOR TOTAL							
RETIRED SENIOR VOLUNTEER 2017 CONTRIB 2ND HALF	5,000.00	EXPENSES APPROVED BY COU	815.4825.4451		121916-2			341	00286
ROYAL TIRE INC TIRES/FOAM FILL (2) #505	277.92	REPAIR & MAINTENANCE SUP	101.4552.2200		328-30336	029329	P	341	00151
MOUNT TIRES #457	115.16	REPAIR & MAINTENANCE SUP	101.4212.2200		328-30566	029361	P	341	00150
	393.08	*VENDOR TOTAL							
SPECTRUM SUPPLY TISSUE/TOWELS/ETC-CH	129.19	REPAIR & MAINTENANCE SUP	101.4094.2200		16868	029165	P	341	00153
TOWELS-PW	110.30	CAPITAL EXPENDITURES	101.4212.5400		17266	029502	P	341	00152
	239.49	*VENDOR TOTAL							
ST CLOUD ACOUSTICS INC ACOUSTIC PANELS-PW FAC	7,350.00	CAPITAL EXPENDITURES	101.4212.5400		1	020164	P	341	00287
STAINBROOK COMMUNICATION MTL ELECTRIC/DATA BOXES	2,335.00	REPAIR & MAINTENANCE SUP	101.4094.2200		46135	010114	P	341	00154
LABOR-MTL ELECTRIC BOXES	210.00	REPAIR & MAINTENANCE SUP	101.4094.3700		46135	010114	P	341	00155
	2,545.00	*VENDOR TOTAL							
STEARNS COUNTY AUDITOR T FORFEITURE-COUNTY PORT	24.00	MISC - TITLE FEES	818.4110.4010		17603086	000908	P	341	00156
FORFEITURE-STATE PORT	48.00	MISC - TITLE FEES	818.4110.4010		17603086	000908	P	341	00157

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
STEARNS COUNTY AUDITOR T TITLE TRANS-99 HONDA CIV	21.75 93.75	MISC - TITLE FEES *VENDOR TOTAL	817.4110.4010		17607159	000910	P	341	00158
STEARNS COUNTY RECORDER RECORD SCHNEIDER CUP RECORD IMHOLTE TRUST CER RECORD DISCOVERY CUP	46.00 46.00 46.00 138.00	CTY FEES/REAL ESTATE TAX CTY FEES/REAL ESTATE TAX CTY FEES/REAL ESTATE TAX *VENDOR TOTAL	101.4011.4020 101.4011.4020 101.4011.4020		091817-2 101217-2 120516			341	00289 00288 00290
STEARNS ELECTRIC ASSN 1017 ST LIGHT CR 6	15.95	PUBLIC UTILITY SERVICES	101.4217.3600		110317			341	00159
STRATA OF MINNESOTA, LLC PXT (3)/360 EVAL (4)-PD SOSII HIRE TESTS - PD	2,555.00 999.00 3,554.00	PROF SERVICES - MISC PROF SERVICES - MISC *VENDOR TOTAL	101.4110.3039 101.4110.3039		101217 1027-WPC	000907 029066	P P	341	00160 00291
THE FIRST SIGNS OF FIRE REFLECTIVE MARKERS (100)	54.95	OPERATING SUPPLIES	101.4120.2100		S17.0555	029219	P	341	00161
THE TOOL CHEST INC IMPACT SOCKET SETS (2)	789.98	CAPITAL EXPENDITURES	101.4212.5400		D3848	029349	P	341	00162
TRAFFIC MARKING SERVICE ROAD STRIPPING	9,834.70	REPAIR & MAINTENANCE SUP	101.4216.2200		9644	029262	P	341	00163
TWIN RIVER TIRE & AUTO I TUBE INSTALL #501 TIRE REPL (1) #501 TIRE REPAIR #206	40.90 119.60 262.30 422.80	REPAIR & MAINTENANCE SUP REPAIR & MAINTENANCE SUP REPAIR & MAINTENANCE *VENDOR TOTAL	101.4552.2200 101.4552.2200 101.4110.3700		G-263049 G-263107 G262596	029346 029348 000895	P P P	341	00165 00164 00303
VERIZON WIRELESS SERVICE 0923-102217 CELLS-PD 0923-102217 CELLS-FD 0923-102217 CELLS-PLAN 0923-102217 CELLS-CL 0923-102217 CELLS-PW 0923-102217 CELLS-WTR 0923-102217 CELLS-SWR 0923-102217 BBAND-PW 0923-102217 BBAND-WTR 0923-102217 BBAND-SWR	818.68 16.88 60.84 60.84 141.26 70.63 70.62 35.01 17.51 17.50 1,309.77	COMMUNICATIONS COMMUNICATIONS COMMUNICATIONS COMMUNICATIONS COMMUNICATIONS COMMUNICATIONS COMMUNICATIONS COMMUNICATIONS COMMUNICATIONS COMMUNICATIONS *VENDOR TOTAL	101.4110.3100 101.4120.3100 101.4091.3100 101.4051.3100 101.4212.3100 703.4825.3100 709.4843.3100 101.4212.3100 703.4825.3100 709.4843.3100		9795008320 9795008320 9795008320 9795008320 9795008320 9795008320 9795008320 9795009943 9795009943 9795009943			341	00166 00167 00168 00169 00170 00171 00172 00173 00174 00175
VIRNIG/KARLA 0917 MISC MILEAGE 1017 MISC MILEAGE	24.40 19.31 43.71	TRAINING/TRAVEL/HOTEL TRAINING/TRAVEL/HOTEL *VENDOR TOTAL	101.4051.3200 101.4051.3200		110117 110117			341	00304 00305

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
VISA	TRASH PUMP 3'	605.00	REPAIR & MAINTENANCE SUP	703.4824.2200		103117	028500	P	341	00001
	GLOVES/VESTS/ETC-SFTY	201.18	SAFETY	101.4212.2300		103117	029254	P	341	00002
	PLUG/GASKET/ETC #445	45.98	REPAIR & MAINTENANCE SUP	101.4212.2200		103117	029327	P	341	00003
	SHOCK BOLT #442	6.75	REPAIR & MAINTENANCE SUP	101.4212.2200		103117	029328	P	341	00004
	FLOOR MATS (3)-PW FAC	154.97	CAPITAL EXPENDITURES	101.4212.5400		103117	020154	P	341	00005
	UP & UP IPA/ETC-WTP	32.18	REPAIR & MAINTENANCE SUP	703.4822.2200		103117	028508	P	341	00006
	WTR PUMP-HONDA	399.00	REPAIR & MAINTENANCE SUP	703.4824.2200		103117	029267	P	341	00007
	102517 REG MECA-JN/WS/TG	180.00	TRAINING/TRAVEL/HOTEL	715.4224.3200		103117	020152	P	341	00008
	HOSE 10'	21.90	REPAIR & MAINTENANCE SUP	703.4824.2200		103117	029272	P	341	00009
	102517 MEAL ZERO DTHS-AM	14.75	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00010
	102517 MEAL ZERO DTHS-TJ	15.76	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00011
	102617 MEAL ZERO DTHS-TJ	21.33	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00012
	102617 MEAL ZERO DTHS-AM	24.58	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00013
	102717 MEAL ZERO DTHS-AM	17.23	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00014
	102717 MEAL ZERO DTHS-TJ	18.53	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00015
	ACROBAT STAND PRO DC-WS	160.82	REPAIR & MAINTENANCE SUP	101.4212.2200		103117	020157	P	341	00016
	092817 MEAL ICAC TR-JT	23.40	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00017
	092917 MEAL ICAC TR-JT	13.50	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00018
	092917 MEAL ICAC TR-JT	8.07	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00019
	0925-092817 HTL BCA-RG	479.04	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00020
	0925-092817 HTL BCA-DN	479.04	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00021
	USB DC/PC CHARGE CBL-AM	6.98	OFFICE SUPPLIES/POSTAGE	101.4110.2000		103117	000860	P	341	00022
	UNIFORM SHIRTS (2)-MS	69.95	UNIFORMS	101.4110.2120		103117	000861	P	341	00023
	102317 MEAL SX TRAF-JT	14.90	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00024
	102317 MEAL SX TRAF-JT	19.65	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00025
	102417 MEAL SX TRAF-JT	26.13	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00026
	102517 MEAL SX TRAF-JT	23.21	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00027
	102617 MEAL SX TRAF-JT	23.88	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00028
	102317 MEAL SX TRAF-DB	17.59	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00029
	102317 BAG CK SX TRAF-DB	25.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00030
	102317 MEAL SX TRAF-DB	22.99	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00031
	102417 MEAL SX TRAF-DB	33.80	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00032
	102517 MEAL SX TRAF-DB	33.91	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00033
	102617 BAG CK SX TRAF-DB	25.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00034
	102617 MEAL SX TRAF-DB	23.11	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00035
	1025-102717 HTL ZERO-AM	329.52	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00036
	1025-102717 HTL ZERO-TJ	387.64	TRAINING/TRAVEL/HOTEL	101.4110.3200		103117			341	00037
	0927-092917 HTL MNAPA-JN	190.70	TRAINING/TRAVEL/HOTEL	101.4091.3200		103117			341	00306
	1020-102617 PARK ICMA-SJ	115.08	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00307
	100517 MEAL ADMIN MTG-SJ	9.58	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00308
	IPAD CASE/KEYBOARD-SJ	26.50	OFFICE SUPPLIES/POSTAGE	101.4051.2000		103117			341	00309
	101017 MEALS-MW EVAL	29.58	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00310
	SAM'S CLUB REIMB - SJ	170.41	REFUNDS & REIMBURSEMENTS	101.4980.4980		103117			341	00311
	SAM'S CLUB REIM - SJ	9.98	REFUNDS & REIMBURSEMENTS	101.4980.4980		103117			341	00312
	0917-101617 MS ONLINE CL	245.00	SERVICE CONTRACT	101.4051.4015		103117			341	00313
	0917-101617 MS ONLINE FD	105.00	SERVICE CONTRACT	101.4120.4015		103117			341	00314
	0917-101617 MS ONLINE BI	70.00	SERVICE CONTRACT	101.4140.4015		103117			341	00315
	0917-101617 MS ONLINE PW	175.00	SERVICE CONTRACT	101.4212.4015		103117			341	00316
	0917-101617 MS ONLINE WT	105.00	SERVICE CONTRACT	703.4825.4015		103117			341	00317
	AM PLANNING ASSN MEMBER	454.00	MISCELLANEOUS	101.4091.4010		103117			341	00318

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
VISA										
	HP TONER - ADMIN PRINTER	70.04	OFFICE SUPPLIES/POSTAGE	101.4051.2000		103117	010106	P	341	00319
	HP TONER - ADMIN PRINTER	67.98	OFFICE SUPPLIES/POSTAGE	703.4825.2000		103117	010106	P	341	00320
	HP TONER - ADMIN PRINTER	67.98	OFFICE SUPPLIES/POSTAGE	709.4843.2000		103117	010106	P	341	00321
	102017 BAGGAGE FEE - SJ	25.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00322
	102617 BAGGAGE FEE - SJ	25.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00323
	102017 MEAL ICMA CONF-SJ	25.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00324
	102017 MEAL ICMA CONF-SJ	18.38	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00325
	102117 MEAL ICMA CONF-SJ	14.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00326
	102117 MEAL ICMA CONF-SJ	23.02	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00327
	102217 MEAL ICMA CONF-SJ	25.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00328
	102417 MEAL ICMA CONF-SJ	30.95	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00329
	102517 MEAL ICMA CONF-SJ	16.39	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00330
	102517 MEAL ICMA CONF-SJ	23.51	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00331
	102617 MEAL ICMA CONF-SJ	19.90	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00332
	1020-102617 HTL ICMA-SJ	1,433.58	TRAINING/TRAVEL/HOTEL	101.4051.3200		103117			341	00333
	1021-112017 ADOBE SUB MW	75.15	OTHER CONTRACTUAL SERVIC	101.4051.4070		103117			341	00334
	1021-112017 ADOBE SUB SJ	75.15	OTHER CONTRACTUAL SERVIC	101.4051.4070		103117			341	00335
	102817 MEALS-MUSLIN NEIG	175.00	COMMUNITY POLICING	101.4110.2140		103117	000902	P	341	00336
		7,923.13	*VENDOR TOTAL							
WEST CENTRAL SANITATION										
	1017 REFUSE 1550 PICKUPS	26,126.72	OTHER CONTRACTUAL SERVIC	101.4223.4070		103117			341	00337
	1017 15 ROLLOFFS/DISPOSE	3,026.11	OTHER CONTRACTUAL SERVIC	101.4223.4070		11043659			341	00338
	101417 SPECIAL PICKUPS	20,982.08	OTHER CONTRACTUAL SERVIC	101.4223.4070		11063438			341	00339
		50,134.91	*VENDOR TOTAL							
WHITNEY SENIOR CENTER										
	0328-110917 CONTRIBUTION	680.00	EXPENSES APPROVED BY COU	815.4825.4451		131			341	00341
WINDAHL TECHNOLOGY, LLC.										
	PC REP LABOR-AM	129.00	REPAIR & MAINT-TECHNOLOG	101.4110.3711		2536	000909	P	341	00176
	PC REP BATT-AM	2.99	REPAIR & MAINT-TECHNOLOG	101.4110.3711		2536	000909	P	341	00177
		131.99	*VENDOR TOTAL							
WP BOY SCOUT TROOP 20										
	WREATHS (3)/DR SWAG (1)	95.00	EXPENSES APPROVED BY COU	815.4825.4451		103017	029067	P	341	00178
XCEL ENERGY										
	0919-101817 GILLITZER	64.94	PUBLIC UTILITY SERVICES	101.4094.3600		566375063			341	00183
	0920-101917 GREAT OAK DR	191.77	PUBLIC UTILITY SERVICES	101.4217.3600		566490768			341	00181
	0920-101917 WTP	6,470.29	PUBLIC UTILITY SERVICES	703.4822.3600		566824963			341	00184
	0924-102317 860 17 AVE S	35.77	PUBLIC UTILITY SERVICES	101.4217.3600		566899580			341	00182
	0919-101817 PW FACILITY	2,126.80	PUBLIC UTILITY SERVICES	101.4212.3600		568563431			341	00179
	1004-110317 STR LIGHTS	6,961.17	PUBLIC UTILITY SERVICES	101.4217.3600		568571314			341	00180
	0919-101817 WTR TOWERS	341.55	PUBLIC UTILITY SERVICES	703.4824.3600		568667750			341	00185
	0920-101917 LIFT STATION	311.05	PUBLIC UTILITY SERVICES	709.4841.3600		568667750			341	00186
	0920-102117 PARKS	1,240.44	PUBLIC UTILITY SERVICES	101.4552.3600		568667750			341	00187
	0920-101917 RIVERS EDGE	10.96	PUBLIC UTILITY SERVICES	101.4552.3600		568667750			341	00188
	0920-101917 BARTZ PARK	11.02	PUBLIC UTILITY SERVICES	101.4552.3600		568667750			341	00189
	0920-101917 GARAGES	405.68	PUBLIC UTILITY SERVICES	101.4212.3600		568667750			341	00190

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
XCEL ENERGY										
	0920-101917 WELLHOUSES	115.32	PUBLIC UTILITY SERVICES	703.4822.3600		568667750			341	00191
	0920-101917 OLD WTP	412.33	PUBLIC UTILITY SERVICES	703.4822.3600		568667750			341	00192
	0919-101817 TRAFF SIGNAL	512.00	PUBLIC UTILITY SERVICES	101.4216.3600		568667750			341	00193
	0920-102117 CITY HALL	612.60	PUBLIC UTILITY SERVICES	101.4094.3600		568667750			341	00194
	0920-102117 CITY HALL	79.05	PUBLIC UTILITY SERVICES	101.4051.3600		568667750			341	00195
	0920-102117 CITY HALL	375.47	PUBLIC UTILITY SERVICES	101.4120.3600		568667750			341	00196
	0920-102117 CITY HALL	849.74	PUBLIC UTILITY SERVICES	101.4110.3600		568667750			341	00197
	0920-102117 CITY HALL	19.76	PUBLIC UTILITY SERVICES	101.4140.3600		568667750			341	00198
	0920-102117 CITY HALL	19.76	PUBLIC UTILITY SERVICES	703.4825.3600		568667750			341	00199
	0920-102117 CITY HALL	19.76	PUBLIC UTILITY SERVICES	709.4843.3600		568667750			341	00200
	0920-101917 LIBRARY	238.44	PUBLIC UTILITY SERVICES	101.4095.3600		568667750			341	00201
	0920-101917 STR LIGHTS	727.43	PUBLIC UTILITY SERVICES	101.4217.3600		568667750			341	00202
	0927-102517 810 3 ST N	8.42	PUBLIC UTILITY SERVICES	101.4217.3600		568667750			341	00203
	0920-102117 SPLASH PAD	560.64	PUBLIC UTILITY SERVICES	101.4554.3600		568667750			341	00204
	0919-101817 201 3 ST N	20.58	PUBLIC UTILITY SERVICES	101.4094.3600		568667750			341	00205
	22,742.74		*VENDOR TOTAL							

ACS FINANCIAL SYSTEM
11/14/2017 12:59:18

Schedule of Bills

CITY OF WAITE PARK
GL540R-V08.05 PAGE 13

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
REPORT TOTALS:	1,392,770.97						

RECORDS PRINTED - 000346

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	241,169.45
320	\$6.885M GO REFUND BOND 2010	909,542.50
323	\$1.395M GO REFUND BOND 2011	116,150.00
601	HOTEL MOTEL TAX	2,216.96
703	WATER FUND	19,104.92
709	SEWER FUND	98,508.39
715	STORMWATER FUND	210.00
815	CHARITABLE GAMBLING	5,775.00
817	DWI FORFEITURE	21.75
818	FORFEITURES	72.00
TOTAL ALL FUNDS		1,392,770.97

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	1,392,770.97
TOTAL ALL BANKS		1,392,770.97

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

.....

.....

ACS FINANCIAL SYSTEM
11/28/2017 13:47:23

Schedule of Bills

CITY OF WAITE PARK
GL050S-V08.05 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 1117D2 COMMENT... 112817 MISC DISBURSEMENT

DATA-JE-ID DATA COMMENT

D-11282017-342 112817 MISC DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
AFFILIATED EMERGENCY VET 110617 EMERG SVC STRAY	116.00	OTHER CONTRACTUAL SERVIC	101.4196.4070		72314	029073	P	342	00001
ANDYS TOWING CO CORP TOW #441	151.00	REPAIR & MAINTENANCE SUP	101.4212.2200		17-1113-1114	029372	P	342	00002
ASPEN MILLS INC. UNIFORM SHIRT/ETC-AR	77.68	UNIFORMS	101.4110.2120		206686	000921	P	342	00003
AUTO TRIM & SIGN INC LOGO SIGNS-PW	870.00	CAPITAL EXPENDITURES	101.4212.5400		49217	020175	P	342	00004
LOGO SIGNS-CH	2,540.00	CAPITAL EXPENDITURES	101.4094.5400		49217	020175	P	342	00005
	3,410.00	*VENDOR TOTAL							
BREMER BANK NATIONAL ASS CASE INFORMATION REQUEST	7.00	PROF SERVICES - MISC	101.4110.3039		17608869	000928	P	342	00006
CAL ENTERPRISE INC BATTERIES (4) #499	519.16	REPAIR & MAINTENANCE SUP	101.4212.2200		1922301007171	029367	P	342	00042
CARE CAB INC TRANSPORT ASSIST	33.50	PROF SERVICES - MISC	101.4110.3039		CPP11484	000920	P	342	00007
CARGILL, INCORPORATED ROAD SALT (75.21T)	5,103.75	REPAIR & MAINTENANCE SUP	101.4213.2200		2903707228	029336	P	342	00008
ROAD SALT (171.02T)	11,605.43	REPAIR & MAINTENANCE SUP	101.4213.2200		2903710160	029336	P	342	00009
ROAD SALT (51.21T)	3,475.11	REPAIR & MAINTENANCE SUP	101.4213.2200		2903713777	029336	P	342	00010
	20,184.29	*VENDOR TOTAL							
CENTRACARE HEALTH HEPATITS IMMUNIZATION	220.00	PROFESSIONAL SERV PHYSIC	101.4212.3011		CC102676251	029075	P	342	00011
CENTRAL HYDRAULICS INC HYD HOSE/FITTINGS #441	182.48	REPAIR & MAINTENANCE SUP	101.4212.2200		0087493	029353	P	342	00012
SPINNER MOTOR #441	305.28	REPAIR & MAINTENANCE SUP	101.4212.2200		0087534	029354	P	342	00013
	487.76	*VENDOR TOTAL							
CENTRAL LANDSCAPE SUPPLY SPRUCE TIPS/ETC	137.40	REPAIR & MAINTENANCE SUP	101.4552.2200		279345	029291	P	342	00014
CHARTER COMMUNICATIONS 1117 INTERNET/TV-CL	74.43	COMMUNICATIONS	101.4051.3100		8128111317			342	00076
1117 INTERNET/TV-CH	23.68	COMMUNICATIONS	101.4094.3100		8128111317			342	00077
1117 INTERNET/TV-FD	36.68	COMMUNICATIONS	101.4120.3100		8128111317			342	00078
1117 INTERNET/TV-BI	74.43	COMMUNICATIONS	101.4140.3100		8128111317			342	00079
1117 INTERNET/TV-PW	47.37	COMMUNICATIONS	101.4212.3100		8128111317			342	00080
1117 INTERNET/TV-WTR	47.37	COMMUNICATIONS	703.4825.3100		8128111317			342	00081
1117 INTERNET/TV-SWR	47.37	COMMUNICATIONS	709.4843.3100		8128111317			342	00082
1117 INTERNET/TV-RADIO C	116.12	COMMUNICATIONS	101.4191.3100		8128111317			342	00083
1117 INTERNET/TV-WTR	46.51	COMMUNICATIONS	703.4825.3100		8128111317			342	00084
1117 INTERNET/TV-SWR	46.51	COMMUNICATIONS	709.4843.3100		8128111317			342	00085

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CHARTER COMMUNICATIONS									
1117 INTERNET/TV-PW	138.55	COMMUNICATIONS	101.4212.3100		8128111317			342	00086
1117 TV-PARKS	8.02	COMMUNICATIONS	101.4552.3100		8128111317			342	00087
1117 INTERNET-WARMING H	89.98	COMMUNICATIONS	101.4552.3100		8128111317			342	00088
1117 TV-WARMING HOUSE	8.02	COMMUNICATIONS	101.4552.3100		8128111317			342	00089
	805.04	*VENDOR TOTAL							
CUSTOM ACCENTS INC									
UNIFORM SHIRTS-PD ADMIN	314.44	UNIFORMS	101.4110.2120		72186	000922	P	342	00015
DE LAGE LANDEN FINANCIAL									
1115-121417 PD COPIER	99.23	SERVICE CONTRACT	101.4110.4015		57121715			342	00168
DESIGN ELECTRIC INC									
TRAF LIGHT REP-W AV/2 ST	323.91	REPAIR AND MAINTENANCE	101.4216.3700		6277	027083	P	342	00016
ELLIOTT AUTO SUPPLY CO I									
FLR DRY/WASHER FLUID-PW	355.42	REPAIR & MAINTENANCE SUP	101.4212.2200		124-061809	029360	P	342	00018
RV ANTIFREEZE (6)	23.04	REPAIR & MAINTENANCE SUP	101.4552.2200		124-062661	029376	P	342	00019
DEF FLUID FOR DIESEL	145.29	REPAIR & MAINTENANCE SUP	101.4212.2200		124-63440	029344	P	342	00017
	523.75	*VENDOR TOTAL							
EMERGENCY RESPONSE SOLUT									
TURNOUT GEER (2)	4,734.28	CAPITAL EXPENDITURES	101.4120.5400		9624	029218	P	342	00020
FASTENAL CO									
CABLE TIES/BOLTS/ETC-PW	228.63	REPAIR & MAINTENANCE SUP	101.4212.2200		MNST1107200	029355	P	342	00021
FREIGHTLINER OF ST CLOUD									
BOLSTERS REPL #444	1,117.91	REPAIR & MAINTENANCE SUP	101.4212.2200		138964	029356	P	342	00023
TRANS WIRE REPL #441	1,062.16	REPAIR & MAINTENANCE SUP	101.4212.2200		139166	029379	P	342	00022
	2,180.07	*VENDOR TOTAL							
GARAGE DOOR STORE									
ROLLER-PD GARAGE DR	7.00	REPAIR & MAINTENANCE SUP	101.4094.2200		494178	029503	P	342	00024
GRANITE ELECTRONICS									
FUSE HOLDER REP #211	89.00	REPAIR & MAINTENANCE	101.4110.3700		108000163-1	000917	P	342	00025
HACH CO									
TOT CHLORINE (2)-WTP	54.78	REPAIR & MAINTENANCE SUP	703.4822.2200		10702642	029472	P	342	00026
ALKALINE/MANGANESE/ETC	120.72	REPAIR & MAINTENANCE SUP	703.4822.2200		10722457	028517	P	342	00027
	175.50	*VENDOR TOTAL							
HARDRIVES INC									
COLD MIX (29.1T)-PATCH	2,764.50	REPAIR & MAINTENANCE SUP	101.4212.2200		183180	029277	P	342	00029
BLOCK 6'-WTP PIPE	50.00	REPAIR & MAINTENANCE SUP	703.4822.2200		183250	028513	P	342	00028
	2,814.50	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HAWKINS INC AZONE/FLUORIDE/ETC-WTP	4,652.59	REPAIR & MAINTENANCE	SUP 703.4822.2200		4183328/4143	028515	P	342	00030
HD SUPPLY FACILITIES MAI GUAGE (1)-WTP	107.10	REPAIR & MAINTENANCE	SUP 703.4822.2200		406569	029265	P	342	00033
PRESSURE GAUGE (1)-WTP	108.47	REPAIR & MAINTENANCE	SUP 703.4822.2200		413454	029473	P	342	00031
PRESSURE GAUGES (2)-WTP	198.18	REPAIR & MAINTENANCE	SUP 703.4822.2200		414764	029299	P	342	00032
	413.75	*VENDOR TOTAL							
HEYING/DEB 111717 MILES-SERV AWARDS	22.31	TRAINING/TRAVEL/HOTEL	101.4051.3200		112117			342	00100
HOME DEPOT CREDIT SERVIC TOTES 12 GAL (10)	64.70	OFFICE SUPPLIES/POSTAGE	101.4212.2000		1012974	029288	P	342	00036
MECHANICS TOOL SET #412	149.00	REPAIR & MAINTENANCE	SUP 703.4822.2200		11286	028510	P	342	00034
UTILITY KNIFE/ETC-WTP	288.68	REPAIR & MAINTENANCE	SUP 703.4822.2200		3013739	028518	P	342	00037
TOOL SET #411	149.00	REPAIR & MAINTENANCE	SUP 703.4824.2200		3013764	029418	P	342	00038
ROLLER/BRUSH-CC PAINTING	21.51	REPAIR & MAINTENANCE	SUP 101.4094.2200		4260862	029117	P	342	00035
	672.89	*VENDOR TOTAL							
HOTSY EQUIPMENT OF MN NOZZLES REP-PRESS WASHER	70.40	REPAIR & MAINTENANCE	SUP 101.4212.2200		WA70402	029358	P	342	00039
HOWE/JEFFREY R 1117 BUILDING INSP SVC	8,446.00	OTHER CONTRACTUAL SERVIC	101.4140.4070		1117			342	00131
IN CONTROL INC SCADA ENGINEER SVC-WTP	504.40	REPAIR & MAINTENANCE	SUP 703.4822.2200		17028DD01	029470	P	342	00040
INNOVATIVE OFFICE SOLUTI PRINTER CABLE #208	6.61	OFFICE SUPPLIES/POSTAGE	101.4110.2000		IN1826068	000925	P	342	00041
KLINEFELTER'S ENF & EMER DUTY BELT/ETC-TW	154.97	UNIFORMS	101.4110.2120		362777	000919	P	342	00043
GRIP GLOVES-JB	22.99	UNIFORMS	101.4110.2120		362777	000918	P	342	00044
	177.96	*VENDOR TOTAL							
LUBE-TECH & PARTNERS, LL OIL #680	134.50	REPAIR & MAINTENANCE	SUP 715.4224.2200		1051342	029357	P	342	00045
MARK J TRAUT WELLS INC 111617 8 WATER TESTS	184.00	WATER TESTS	703.4825.4820		302276			342	00103
MCFOA REGION III 121317 REG MCFOA REG III	20.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		111417			342	00098
MENARDS RULER/LEVELS/ETC-PW	105.37	REPAIR & MAINTENANCE	SUP 101.4212.2200		65479	029279	P	342	00047
TOW STRAP/CLEVIS/ETC	62.00	REPAIR & MAINTENANCE	SUP 703.4822.2200		65497	029295	P	342	00048

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MENARDS										
	TUBE-PW	34.99	REPAIR & MAINTENANCE SUP	101.4212.2200		65585	029371	P	342	00049
	PACKING TAPE (2)-PW	14.26	REPAIR & MAINTENANCE SUP	101.4212.2200		66020	029373	P	342	00046
	BLUETOOTH SPEAKER-PW	39.99	CAPITAL EXPENDITURES	101.4212.5400		66070	020170	P	342	00051
	BIT SET/SILICONE/ETC-PW	24.27	REPAIR & MAINTENANCE SUP	101.4212.2200		66105	029293	P	342	00050
	INSULATED GLOVES (12)	59.88	SAFETY	101.4212.2300		66291	029296	P	342	00052
	GLADE WARMER/SCENTS	16.21	REPAIR & MAINTENANCE SUP	101.4212.2200		66705	020176	P	342	00053
		356.97	*VENDOR TOTAL							
MN COPY SYSTEMS										
	1012-111117 FD COPIER	20.00	SERVICE CONTRACT	101.4120.4015		229461			342	00054
	1012-111117 PD COPIER	101.79	PRINTING & BINDING	101.4110.3400		229526			342	00055
		121.79	*VENDOR TOTAL							
MN DEPT OF HEALTH II										
	2017 4TH QTR WTR TEST FE	3,025.00	MANDATED TEST FEE	703.4825.8200		112117			342	00101
MN DNR										
	HERITAGE REVIEW-WOBEGON	90.00	MISC - DUES	101.4552.4010		228884	020172	P	342	00056
MN RECREATION & PARK ASS										
	2018 MEMBERSHIP DUES	450.00	MISC - DUES	101.4552.4010		112017	020173	P	342	00057
MOBILE HEALTH SERVICES L										
	FIT TESTING (4)	207.00	PROFESSIONAL SERV PHYSIC	101.4120.3011		32420	029217	P	342	00058
NOERENBERG/JON										
	102517 MILEAGE-MPCA MS4	49.22	TRAINING/TRAVEL/HOTEL	101.4091.3200		111317			342	00099
NORTHLAND TRUST SERVICES										
	GO IMP BOND 2013B PRIN	385,000.00	PRINCIPAL PAYMENT (BONDS)	324.4710.6001		101617			342	00132
	GO IMP BOND 2013B INT	48,800.00	INTEREST PAYMENT (BONDS)	324.4720.6100		101617			342	00133
	GO EQUIP CERT 2013C PRIN	55,000.00	PRINCIPAL PAYMENT (BONDS)	325.4710.6001		101617			342	00134
	GO EQUIP CERT 2013C INT	880.00	INTEREST PAYMENT (BONDS)	325.4720.6100		101617			342	00135
	GO TX ABATE BD 2016A PRI	140,000.00	PRINCIPAL PAYMENT (BONDS)	326.4710.6001		101617			342	00136
	GO TX ABATE BD 2016A INT	29,900.00	INTEREST PAYMENT (BONDS)	326.4720.6100		101617			342	00137
	GO CIP BOND 2016B PRIN	215,000.00	PRINCIPAL PAYMENT (BONDS)	327.4710.6001		101617			342	00138
	GO CIP BOND 2016B INT	150,575.00	INTEREST PAYMENT (BONDS)	327.4720.6100		101617			342	00139
	GO CIP BD 2016B AGENT FE	495.00	PAYING AGENT & SERVICE C	327.4730.6200		101617			342	00140
	GO REF BOND 2013A PRIN	360,000.00	PRINCIPAL PAYMENT (BONDS)	703.4710.6001		101617			342	00141
	GO REF BOND 2013A INT	39,550.00	INTEREST PAYMENT (BONDS)	703.4720.6100		101617			342	00142
	GO TAX INC BD 2014A PRIN	175,000.00	PRINCIPAL PAYMENT (BONDS)	917.4710.6001		101817			342	00143
	GO TAX INC BD 2014A INT	16,207.50	INTEREST PAYMENT (BONDS)	917.4720.6100		101817			342	00144
	GO TX INC BD 2014A AGENT	495.00	PAYING AGENT & SERVICE C	917.4730.6200		101817			342	00145
		1,616,902.50	*VENDOR TOTAL							
POPP/DEAN										
	SAFETY BOOTS REIMB	248.79	UNIFORMS	101.4212.2120		111517			342	00059

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
POWERHOUSE OUTDOOR EQUIP	BROOM 36" #555	3,519.00	CAPITAL EXPENDITURES	101.4212.5400		444115	029351	P	342	00060
	SNOW BLOWER-PW	1,519.00	CAPITAL EXPENDITURES	101.4212.5400		444116	029352	P	342	00061
		5,038.00	*VENDOR TOTAL							
RASCHIG USA INC	STRIPER BALLS-WTP	22,300.00	REPAIR & MAINTENANCE SUP	703.4822.2200		33320	028978	P	342	00062
REDS AUTO ELECTRIC INC	MOTOR REBUILD #401 PLOW	107.64	REPAIR & MAINTENANCE SUP	101.4212.2200		E19896	029366	P	342	00063
RUSSELL/LORRAINE	1117 LANDSCAPE CONSULT	600.00	OTHER CONTRACTUAL SERVIC	101.4552.4070		1117			342	00146
SAM'S CLUB/SYNCHRONY BAN	PD TRAINING SUPPLIES	58.41	COMMUNITY POLICING	101.4110.2140		541328420			342	00170
SCSS LLC	NOTARY STAMP-KS	48.75	OFFICE SUPPLIES/POSTAGE	101.4110.2000		192374	000926	P	342	00064
SEH INC	1017 2017 WATER SUP PLAN	7,425.00	WELLHEAD PROTECTION	703.4825.3013		340976			342	00162
	1017 WELLHEAD PROT PLAN	4,496.50	WELLHEAD PROTECTION	703.4825.3013		341214			342	00166
	1017 17TH AVE S PH 2	492.50	ENGINEERING COSTS	442.4214.6301		341573			342	00158
	1017 17TH AVE S PH 2 EXP	45.05	ENGINEERING COSTS	442.4214.6301		341573			342	00159
	1017 CLOUD PK/6TH AVE S	668.70	GENERAL ENGINEERING	101.4211.3015		341574			342	00157
	1017 GRANITEVIEW ROAD	1,216.70	GENERAL ENGINEERING	101.4211.3015		341575			342	00155
	1017 GRANITEVIEW RD EXP	20.24	GENERAL ENGINEERING	101.4211.3015		341575			342	00156
	1017 SOLAR GARDEN-HELD	424.00	GENERAL ENGINEERING	101.4211.3015		341576			342	00148
	1017 PLANNING MEETINGS	522.00	GENERAL ENGINEERING	101.4211.3015		341576			342	00149
	1017 PLANNING MTGS EXP	12.72	GENERAL ENGINEERING	101.4211.3015		341576			342	00150
	1017 MCDOWALL	174.00	GENERAL ENGINEERING	101.4211.3015		341576			342	00151
	1017 2ND STREET QUAD	174.00	GENERAL ENGINEERING	101.4211.3015		341576			342	00152
	1017 TRISKO	174.00	GENERAL ENGINEERING	101.4211.3015		341576			342	00153
	1017 MNDOT D3 MEETING	174.00	GENERAL ENGINEERING	101.4211.3015		341576			342	00154
	1017 PICKLEBALL COURTS	77.60	GENERAL ENGINEERING	101.4211.3015		341577			342	00147
	1017 WELL #6	8,601.95	ENGINEERING COSTS	703.4830.6301		341932			342	00160
	1017 WELL #6 EXP	2,389.55	ENGINEERING COSTS	703.4830.6301		341932			342	00161
		27,088.51	*VENDOR TOTAL							
SELECT ACCOUNT	1117 HSA USER FEE-CL	18.40	HOSPITALIZATION INSURANC	101.4051.1500		120138			342	00065
	1117 HSA USER FEE-PLAN	4.00	HOSPITALIZATION INSURANC	101.4091.1500		120138			342	00066
	1117 HSA USER FEE-CH	2.00	HOSPITALIZATION INSURANC	101.4094.1500		120138			342	00067
	1117 HSA USER FEE-PD	76.90	HOSPITALIZATION INSURANC	101.4110.1500		120138			342	00068
	1117 HSA USER FEE-BI	4.00	HOSPITALIZATION INSURANC	101.4140.1500		120138			342	00069
	1117 HSA USER FEE-PW	23.08	HOSPITALIZATION INSURANC	101.4212.1500		120138			342	00070
	1117 HSA USER FEE-SNOW	4.55	HOSPITALIZATION INSURANC	101.4213.1500		120138			342	00071
	1117 HSA USER FEE-ST SWR	1.04	HOSPITALIZATION INSURANC	715.4224.1500		120138			342	00072
	1117 HSA USER FEE-PARKS	5.86	HOSPITALIZATION INSURANC	101.4552.1500		120138			342	00073
	1117 HSA USER FEE-WTR	10.89	HOSPITALIZATION INSURANC	703.4825.1500		120138			342	00074

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SELECT ACCOUNT 1117 HSA USER FEE-SWR	7.38 158.10	HOSPITALIZATION INSURANC *VENDOR TOTAL	709.4843.1500		120138			342	00075
SHIFT TECHNOLOGIES INC MALWAREBYTES CREDIT NETWORK/PRINTER REPAIRS 1117 SERVER LEASE	450.00CR 263.30 972.00 785.30	REPAIR & MAINTENANCE REPAIR & MAINTENANCE OTHER CONTRACTUAL SERVIC *VENDOR TOTAL	101.4051.3700 101.4051.3700 101.4051.4070		51244 51423 51482			342	00179 00178 00169
SHINGOBEE BUILDERS INC DOOR GLASS/INSTALL - CC	18,928.00	CAPITAL EXPENDITURES	101.4094.5400		17004.005.04			342	00177
ST CLOUD TIMES #1076 1217 SUBSCRIPTION	40.00	ADVERTISEMENTS	101.4051.3300		112117			342	00097
STAINBROOK COMMUNICATION FAX LINE WIRING-PW FAC	86.00	CAPITAL EXPENDITURES	101.4212.5400		46121	020169	P	342	00090
STEARNS COUNTY AUDITOR T FORFEITURE-COUNTY PORT FORFEITURE-STATE PORT 2017 ASSESSMENT SERVICE PRIOR YEARS ASSESSMENT 2017 TRUTH-IN-TAX SVC	16.00 32.00 24.00 39.60 437.00 548.60	MISC - TITLE FEES MISC - TITLE FEES OTHER CONTRACTUAL SERVIC OTHER CONTRACTUAL SERVIC OTHER CONTRACTUAL SERVIC *VENDOR TOTAL	818.4110.4010 818.4110.4010 101.4053.4070 101.4053.4070 101.4053.4070		17603093 17603093 2017-00000066 2017-00000066 2017-00000066	000924 000924	P P	342 342	00091 00092 00163 00164 00165
STEARNS COUNTY RECORDER RECORD GRANITEVIEW VACAT	46.00	CTY FEES/REAL ESTATE TAX	101.4011.4020		110215			342	00102
TENVOORDE FORD INC OIL CHANGE #212	34.05	REPAIR & MAINTENANCE	101.4110.3700		6129747	000927	P	342	00093
THE TOOL CHEST INC SOCKET SETS (4) -PW	706.96	CAPITAL EXPENDITURES	101.4212.5400		D4011	029370	P	342	00094
TOTAL RENTAL CENTER PROPANE REFILL-FORK LIFT	23.28	GAS & OIL PURCHASES	101.4212.2110		213817	029287	P	342	00095
ULINE DRUM DOLLY/BUNG WRENCH	180.12	REPAIR & MAINTENANCE SUP	101.4212.2200		91803227	029347	P	342	00096
UNUM LIFE INSURANCE COMA 1217 LIFE PREMIUM CL 1217 LIFE PREMIUM PLAN 1217 LIFE PREMIUM CH 1217 LIFE PREMIUM PD 1217 LIFE PREMIUM BI 1217 LIFE PREMIUM PW 1217 LIFE PREMIUM SNOW 1217 LIFE PREMIUM ST SWR	51.73 11.25 5.63 214.31 11.25 62.87 12.49 2.81	LIFE INSURANCE LIFE INSURANCE LIFE INSURANCE LIFE INSURANCE LIFE INSURANCE LIFE INSURANCE LIFE INSURANCE LIFE INSURANCE	101.4051.1520 101.4091.1520 101.4094.1520 101.4110.1520 101.4140.1520 101.4212.1520 101.4213.1520 715.4224.1520		111317 111317 111317 111317 111317 111317 111317 111317			342 342 342 342 342 342 342 342	00104 00105 00106 00107 00108 00109 00110 00111

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
UNUM	LIFE INSURANCE COMA									
	1217 LIFE PREMIUM PARKS	15.87	LIFE INSURANCE	101.4552.1520		111317			342	00112
	1217 LIFE PREMIUM WTR	30.05	LIFE INSURANCE	703.4825.1520		111317			342	00113
	1217 LIFE PREMIUM SWR	20.49	LIFE INSURANCE	709.4843.1520		111317			342	00114
	1117 DIS PREMIUM CL	234.37	DISABILITY INS & OTHERS	101.4051.1510		111317			342	00115
	1117 DIS PREMIUM PLAN	50.29	DISABILITY INS & OTHERS	101.4091.1510		111317			342	00116
	1117 DIS PREMIUM CH	19.88	DISABILITY INS & OTHERS	101.4094.1510		111317			342	00117
	1117 DIS PREMIUM PD	912.59	DISABILITY INS & OTHERS	101.4110.1510		111317			342	00118
	1117 DIS PREMIUM BI	39.75	DISABILITY INS & OTHERS	101.4140.1510		111317			342	00119
	1117 DIS PREMIUM PW	232.75	DISABILITY INS & OTHERS	101.4212.1510		111317			342	00120
	1117 DIS PREMIUM SNOW	40.68	DISABILITY INS & OTHERS	101.4213.1510		111317			342	00121
	1117 DIS PREMIUM ST SWR	8.97	DISABILITY INS & OTHERS	715.4224.1510		111317			342	00122
	1117 DIS PREMIUM PARKS	55.52	DISABILITY INS & OTHERS	101.4552.1510		111317			342	00123
	1117 DIS PREMIUM WTR	133.76	DISABILITY INS & OTHERS	703.4825.1510		111317			342	00124
	1117 DIS PREMIUM SWR	86.06	DISABILITY INS & OTHERS	709.4843.1510		111317			342	00125
	2,253.37		*VENDOR TOTAL							
VEENSTRA/BRADLEY THOMAS	1117 TELVISE MEETINGS	300.00	LOCAL ACCESS EXPENSES	101.4051.8300		1117			342	00167
VERIZON WIRELESS SERVICE	1011-111017 PD LAPTOPS	635.37	TECHNOLOGY SERVICE CONTR	101.4110.4017		9796125315			342	00130
WAITE PARK PIZZA RANCH I	111317 MEAL PD INTERVIEW	30.12	TRAINING/TRAVEL/HOTEL	101.4090.3200		111317	029074	P	342	00126
	111317 MEAL PD INTERVIEW	30.12	TRAINING/TRAVEL/HOTEL	101.4110.3200		111317	029074	P	342	00127
	111317 MEAL PD INTERVIEW	40.14	TRAINING/TRAVEL/HOTEL	101.4051.3200		111317	029074	P	342	00128
	100.38		*VENDOR TOTAL							
WEX BANK	1024-112317 FUEL CH	15.57	GAS & OIL PURCHASES	101.4094.2110		52105763			342	00171
	1024-112317 FUEL PD	245.28	GAS & OIL PURCHASES	101.4110.2110		52105763			342	00172
	1024-112317 FUEL WTR	62.13	GAS & OIL PURCHASES	703.4825.2110		52105763			342	00173
	1024-112317 FUEL FD	173.31	GAS & OIL PURCHASES	101.4120.2110		52105763			342	00174
	1024-112317 SQUAD WASHES	45.00	REPAIR & MAINTENANCE	101.4110.3700		52105763			342	00175
	541.29		*VENDOR TOTAL							
ZIEGLER INC	SWIVELS/LUGS/ETC #450	517.22	REPAIR & MAINTENANCE SUP	101.4212.2200		PC080511126	029350	P	342	00129

ACS FINANCIAL SYSTEM
11/28/2017 13:47:23

Schedule of Bills

CITY OF WAITE PARK
GL540R-V08.05 PAGE 8

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
REPORT TOTALS:		1,755,521.17								

RECORDS PRINTED - 000178

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	82,480.36
324	\$4.720M GO IMPR BOND OF 2013	433,800.00
325	GO EQUIP CERTIFICATES 2013C	55,880.00
326	\$2.275M GO TX ABAT BND 2016A	169,900.00
327	\$9.505M GO CIP BOND OF 2016B	366,070.00
442	17TH AVE SOUTH	537.55
703	WATER FUND	454,747.63
709	SEWER FUND	207.81
715	STORMWATER FUND	147.32
818	FORFEITURES	48.00
917	\$1.685M GO TIF RFD BND 2014A	191,702.50
TOTAL ALL FUNDS		1,755,521.17

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	1,755,521.17
TOTAL ALL BANKS		1,755,521.17

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

.....

.....

Agenda Item No. 8

Issue: Administrator Update

Updates will be presented at the time of the meeting.

ADJOURNMENT

Respectfully submitted,

Shaunna Johnson, Administrator