



19 13th Avenue North  
Waite Park, MN 56387

City Council Agenda  
Monday, May 17, 2021  
6:30 P.M.

1. CALL TO ORDER

A. Council Meeting Attendance Guidelines

The City Council meeting on VIA Video Conferencing using Zoom Optional for Elected Officials

The Chief Administrative Officer and the Chief Legal Counsel for the City of Waite Park have deemed an ongoing health pandemic and peacetime emergency by the office of the Governor of Minnesota, that warrants allowing members to choose to attend the meeting by electronic means as a precaution to ensure the health and safety of the other regular attendees of City Council meetings as well as members of the public who might choose to attend the meeting. Members can choose to join the meeting via a Zoom conference or in person. The City Council will adhere to the processes required under State Law:

1. We will ensure that all members of the meeting body, wherever their physical location, can hear one another and can hear all discussion;
2. We will ensure that all members of the public present at the regular meeting location of the body can hear all discussion of the members of the boys; and
3. At least one member of the body, chief legal counsel, or chief administrative officer or designee will be physically present at the meeting location.

Hi there,

Shaunna Johnson is inviting you to a scheduled Zoom meeting.

## JOIN ZOOM MEETING

One tap mobile: US: +13017158592,,86144918337#,,,,\*168264# or  
+13126266799,,86144918337#,,,,\*168264#

Meeting URL: [HTTPS://US02WEB.ZOOM.US/J/86144918337?](https://us02web.zoom.us/j/86144918337?pwd=ENRTYWXHCNV1WKK0UXFUS0PZU3HHZZ09&FROM=ADDON)  
Meeting ID: 861 4491 8337

Passcode: 168264

## Join by Telephone

For higher quality, dial a number based on your current location.

Dial:

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1  
253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Meeting ID: 861 4491 8337

ID:

Passcode: 168264

INTERNATIONAL NUMBERS

## Skype for Business (Lync)

<HTTPS://US02WEB.ZOOM.US/SKYPE/86144918337>

### 2. PLEDGE OF ALLEGIANCE

### 3. PUBLIC INPUT

The City Council allows for public input. Citizens are given up to two minutes to provide the Council with their thoughts or concerns regarding any issue they believe is relevant to the City of Waite Park. The City Council will provide any direction needed on issues presented. Depending on the issue raised, City Council may choose to discuss this at a future work session, future City Council Meeting, require staff to follow up, or chose to do nothing at all.

### 4. REVIEW AND APPROVE COUNCIL AGENDA

Councilmember \_\_\_\_\_ moved to approve the Council Agenda as presented or with the following additions:

Councilmember \_\_\_\_\_ seconded the motion.

Documents:

[COUNCIL AGENDA.PDF](#)

### 5. CONSENT AGENDA ITEMS

Recommended Action: approval of the consent agenda items as presented.

Councilmember \_\_\_\_\_ moved to approve the consent agenda items as presented.

Councilmember \_\_\_\_\_ seconded the motion.

#### A. Approve 4-12-21 Board Of Appeal & Equalization Minutes

Documents:

[4-12-21 BOARD OF APPEAL AND EQUILAZATION MINUTES.DOCX](#)

#### B. Approve On-Sale Liquor & Sunday Sale For Southern Hospitality Concessions LLC

Documents:

051721 CONSENT AGENDA ON SALE LIQUOR AND SUNDAY SALE FOR SOUTHERN HOSPITALITY CONCESSIONS LLC.PDF

**C. Approve Renewal Of JPA With The State Of MN For The Police Department To Access State Records**

Documents:

2021 RENEW JPA WITH STATE OF MN-BCA TO ACCESS STATE RECORDS.DOCX  
WAITE PARK PD MASTER JPA.DOCX  
WAITE PARK PD COURT AMENDMENT.DOC  
RESOLUTION 051721- RESOLUTION APPROVING STATE OF MN JPA WITH THE CITY.DOC  
CJDN FEE STRUCTURE EFFECTIVE JULY 2018.DOCX

**D. Approve Sergeant Promotion**

Documents:

2021 SERGEANT PROMOTION.DOCX

**E. Approve Proposed Site-Wide Internet Proposal At The Ledge**

Documents:

CONSENT AGENDA STAFF REPORT WIFI FOR THE LEDGE AMPHITHEATER.PDF

**6. REGULAR AGENDA ITEMS**

**A. 2019 Audit Review And Fund Transfers**

Documents:

AGENDA STAFF REPORT 2019 AUDIT.PDF  
FUND CLOSURES AND TRANSFERS 2019.PDF

**B. Final Plat - Park Square Third Addition (Marketplace)**

Review of Park Square Third Addition final plat - per approval requirements of 2020 Planned Unit Development for property.

**C. Nonprofit Group To Unpack Chairs**

Documents:

REGULAR AGENDA STAFF REPORT APPROVING A NONPROFIT GROUP TO UNPACK CHAIRS 5-17-21.PDF  
TRACKING AND MAILING ORGANIZATIONS FOR LEDGE VOLUNTEER WORK.PDF  
WAITE PARK BABE RUTH 5-12-21.PDF  
WAITE PARK SCOUTS 5-12-21.PDF  
APOLLO DIAMOND BOOSTER CLUB 5-10-21.PDF  
APOLLO FOOTBALL 5-9-21.PDF  
ST CLOUD PRIDE 5-12-21.PDF

**D. Consideration Of Police Officer Candidates For Hire**

Documents:

**7. COUNCIL/MAYOR**

**A. Approve Bills; Other Business**

Documents:

5-17-21 APPROVE BILLS AND OTHER BUSINESS AGENDA ITEM.DOCX  
5-17-21 ACCOUNTS PAYABLE.PDF

**8. ADMINISTRATOR UPDATE**

**Adjourn**