



**PARK BOARD MEETING AGENDA**

**WAITE PARK PUBLIC WORKS  
CONFERENCE ROOM  
WEDNESDAY, FEBRUARY 4, 2026  
6:30 PM**

1. Park Board Agenda

Documents:

[PARK BOARD AGENDA 2-4-2026.PDF](#)

2. Approve 10/01/25 Park Board Minutes

Documents:

[PARK BOARD MINUTES 100125 - DRAFT.PDF](#)



**PARK BOARD MEETING AGENDA**  
**WAITE PARK PUBLIC WORKS**  
**CONFERENCE ROOM**  
**WEDNESDAY, February 4th, 2026**  
**6:30 PM**

1. Roll Call by Zack Dubay - ex-officio member
2. Election of Officers by Zack Dubay - ex-officio member
  - a. Chair
  - b. Deputy Chair
  - c. Secretary

**Chair takes over meeting.**

3. Approve Agenda for February 4<sup>th</sup>, 2026
4. Approve October 1st, 2025, Park Board Minutes
5. Grants
6. AMP
7. Landscape Coordinator
8. Public Safety- City Hall Construction update
9. Set Park rental fees for 2027. 2026 rate: \$75 resident. \$160 nonresidents. **(Need Vote).**
10. Capping Parkland Fund. **(Need Vote.)**
11. Other Business

**Next Meeting: April 1st @ 6:30 PM - Adjourn**

## **Park Board Minutes**

### **October 1<sup>st</sup> 2025**

Meeting called to order by Zach Dubay ex-officio member.

Pledge of Allegiance by members.

#### **Roll Call**

Chair John Bowden asked roll call be taken.

Members present, Roger Beuning, Janice Rein, Claire Garcia, John Bowden. Rachelle Schmitt.

#### **Approve Agenda**

Motion to approve agenda for October 1<sup>st</sup> 2025 by Claire Garcia, seconded by Rachelle Schmitt. Approved by members.

#### **Approve Minutes**

Motion made by Janice Rein to approve minutes from July 30<sup>th</sup>, 2025 seconded by Roger Beuning.

#### **Lions Park**

Lions Park Master Plan. Update playground and trail. Motion made by Park Board Members to include these updates into the City Master Plan.

#### **Grants**

John Bowden mentioned he contacted Bernick's Pepsi about matching grants for adapted playgrounds. \$15,000 and \$10,000.

#### **Statue**

James J, Hill Statue to be moved from St. Cloud to here in Waite Park.  
Motion to be moved forward.

#### **Memorial Dedication Policy**

The purpose of this policy is to establish clear terms and conditions for the dedication of memorials and the placement of items within Waite Park public parks and trails. This includes naming rights and placement of objects or plantings that honor individuals, groups, or events. All memorials must be reviewed and approved by the **Waite Park Park Board** prior to any placement or dedication.

## **Flowers Update**

Flowers for Waite Park annual appreciation get together will be held October 15<sup>th</sup> at Park Pavillion.

## **Other Business**

None

**Next Meeting : February to be announced**

## **Adjourn**

Motion made by Rachelle Schmitt and seconded by Janice Rein