



RENTAL DWELLING LICENSE APPLICATION

Waite Park City Hall
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Waite Park, MN 56387

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RENTAL HOUSING LOCATION

Property Address: _____

Property Name: _____

BUILDING OWNER(S) INFORMATION

Name: _____

Address: _____

Phone: _____ Email: _____

PROPERTY MANAGEMENT INFORMATION

(If different than owner) required if property owner lives more than 30 miles from property

Company Name: _____ Contact Name: _____

Address: _____

Phone: _____ Email: _____

REGISTRATION FEE CALCULATION

Application and Initial Inspection Fee \$60.00

Yearly License Fee is \$50 per unit up to two units---three or more units are \$100 plus \$15 per unit

Total Number of Units _____ Rental Dwelling License Fee \$ _____
(The Rental Dwelling License Fee is due after the completion of the initial inspection)

Signature of Owner/Property Manager

Date

Office Use Only – Payment Information

Date: _____ Amount: _____ Payment Method: _____ Receipt #: _____