

WAITE PARK CITY COUNCIL MEETING**DECEMBER 18, 2017**

A meeting of the Waite Park City Council was held at Waite Park City Hall on Monday, December 18, 2017 beginning at 6:30 PM.

MEMBERS PRESENT

Members present were Mayor Miller, Councilmembers Linquist, Schneider and Schulz.

CITY REPRESENTATIVES PRESENT

City Representatives present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig, Chief of Police Bentrud, Public Works Director Schluenz, Planning and Community Development Director Noerenberg, Attorney Hansmeier, SEH Engineer Wotzka

OTHERS PRESENT

Phil Carlson, Cap Fiedler

OPEN FORUM

Cap Fiedler, 900 7th Street South, Waite Park, stated he was there to comment on the Fee Schedule. Mayor Miller stated that would be discussed later on in the meeting.

COUNCIL AGENDA

Motion by Member Linquist, second by Member Schneider, to approve the 12/18/17 Council Agenda as presented. The motion carried unanimously by those members present.

1. CONSENT AGENDA

Motion by Member Linquist, second by Member Schneider, to approve the following 12/18/17 Consent Agenda items:

- 1.A. (Pulled for discussion – regarding 2017 Appointments)
- 1.B. (Pulled for discussion – regarding Position and Pay Grade Listing)
- 1.C. Approved 2018 Seasonal and Part Time Salary Schedule
- 1.D. Approved 2018 Union and Non Union Salary Schedule
- 1.E. Approved Resolution Approving Police Administration Collective Bargaining Unit Agreement (**RESOLUTION NO. 121817-01**)
- 1.F. Approve MOU with Police Administration
- 1.G. Approve Resolution Approving Police Officer Collective Bargaining Unit Agreement (**RESOLUTION NO. 121817-02**)
- 1.H. Approve Resolution Approving Maintenance Worker Collective Bargaining Unit Agreement (**RESOLUTION NO. 121817-03**)
- 1.I. Approve Resolution on Police Administration Collective Bargaining Unit MOU for Contributions to H.S.A. (**RESOLUTION NO. 121817-04**)
- 1.J. Approve Resolution on Police Officer Collective Bargaining Unit MOU for Contributions to H.S.A. (**RESOLUTION NO. 121817-05**)
- 1.K. Approve Resolution on Maintenance Worker Collective Bargaining Unit MOU for Contributions to H.S.A. (**RESOLUTION NO. 121817-06**)
- 1.L. Approve Resolution on Non-Union Employees MOUs for Contributions to H.S.A. (**RESOLUTION NO. 121817-07**)
- 1.M. Approve 2017 Write Offs
- 1.N. Approve 2018 Departmental Goals & Objectives
- 1.O. Approve Investment Policy (**RESOLUTION NO. 121817-11**)
- 1.P. Approve Change Order #1 – Cloud Park/6th Ave South
- 1.Q. Approve MN DOT Delegated Process Agreement by Resolution (**RESOLUTION NO. 121817-08**)
- 1.R. Approve Massage Enterprise Therapist License by Ronda Wohl located at 204 4th Ave NE

1. CONSENT AGENDA (Cont'd.)

- 1.S. Approve Massage Enterprise License for Riverwood Massage by Yan Hang Lin located at 2013 Frontage Road N
- 1.T. Approve Massage Enterprise License for Sara's Healing Hands by Sara Orth located at 217 3rd St NE
- 1.U. Approve 2018 Proposal from Flaherty and Hood for lobbying services AMP Bonding Request
- 1.V. Approve Warming House Attendant
- 1.W. Approve Proposal from Oertel Architects on the Design of the Proposed Amphitheater

1.A. 2018 APPOINTMENTS

Motion by Member Schneider, second by Member Schulz, to promote Jason Urzi as the Assistant Fire Chief, Adam Theisen as a Captain and for Stan Glass to remain in his position as a Captain. The motion carried unanimously by those members present.

Motion by Member Schneider, second by Member Schulz, to approve all of the rest of the 2018 Appointments. The motion carried unanimously by those members present.

1.B. POSITION AND PAY GRADE LISTING

Member Schneider stated that it seems like the first line of the position and pay grade listing for the period of January to June increases at about 2 ½ to 3 percent and the first line for the period of July to December increases at about 30 percent. City Administrator Johnson stated Staff will look at and verify all of the numbers and make sure they are increasing accordingly.

Motion by Member Schneider, second by Member Schulz, to approve the Position and Pay Grade Listing with the verification of the numbers. The motion carried unanimously by those members present.

2. FINAL 2018 TAX LEVY AND BUDGET/CAPITAL IMPROVEMENT PLAN AND GAMBLING DONATION REQUESTS

The proposed tax levy was certified to the County in September of 2017. The final 2018 tax levy needs to be approved by the Council and must be certified to the County by December 30, 2017.

Once the 2018 tax levy has been adopted, the City Council will need to approve the 2018 Budget.

Copies of the information have been provided to the City Council for review and are available to the public upon request.

Gambling Donations: The City Council reviewed the Gambling Donation requests for 2018. A list of those donation requests was presented. Staff is recommending the Council approve the list. The requests will be dispersed based on fund availability, as well as, timing of when they were paid in previous years to the respected organization.

Staff recommends approval of the 2018 Tax Levy and Budget/Capital Improvement Plan and Gambling Donation requests as presented.

Motion by Member Schulz, second by Member Schneider, to adopt the final 2018 Tax Levy per Resolution No. 121817-09 and moved to adopt the 2018 Budget/Capital Improvement Plan per Resolution No. 121817-10 as presented. The motion carried unanimously by those members present.

Motion by Member Schulz, second by Member Schneider, to approve the 2018 Gambling donation requests as presented. The motion carried unanimously by those members present.

3. PUBLIC HEARING – APPENDIX B – FEE SCHEDULE FOR 2018 INCLUDING UTILITY RATE INCREASES FOR 2018

The City considers changes to the Fee Schedule annually. Staff has reviewed all fees currently charged. Below and presented are the recommended changes/additions to the Fee Schedule for review:

Staff is proposing a Tax Levy Certification Fee of \$75 for past due account balances that have to be certified on the property tax roll. In the past, there was a \$35 Admin Fee charged, but this amount does not come close to the work and time it takes in the certification process. Staff feels that \$75 is a closer cost to certification processing.

3. PUBLIC HEARING – APPENDIX B – FEE SCHEDULE FOR 2018 INCLUDING UTILITY RATE INCREASES FOR 2018 (Cont'd.)

Staff is proposing the Resident and Non-Resident Park Rental Fees for 2019 to stay the same as the 2018 rates.

Staff is proposing the Water and Sewer Access Charges increase from \$1,000 per UAC unit to \$1,500 per UAC unit.

Staff is proposing to increase the Civil Service Board compensation. This has not been increased for over 20 years. There is a considerable amount of time that goes into their involvement with the hiring process. The recommendation would be to add compensation of \$300 per new hire. It is estimated that each of these members puts about 30 hours in for each new hire the City has from reviewing and scoring applications, meeting with Staff, and interviewing candidates.

Regarding proposed Utility Rate increases for 2018, water rates are proposed to increase from \$6.37 per 1,000 gallons to \$6.62 per 1,000 gallons. The water rate increase is a result of additional operation and maintenance and debt service. Wastewater rates are proposed to increase from \$7.03 per 1,000 gallons to \$7.24 per 1,000 gallons. This increase is due to continued debt service on the expansion and rehabilitation of the St. Cloud Waste Water Treatment Facility and debt service on the sewer interceptor lining project. The utility rates are proposed to take effect January 1, 2018 and will be reflected on the April 2018 quarterly bill.

The Massage Therapist and Massage Enterprise Application and Investigative Fees are proposed to increase to the amounts stated on the Proposed Fee Schedule, based on the actual costs of conducting background checks.

The Hotel/Motel/Lodging Establishment Application and Investigative Fees and License Fees were added to the Proposed Fee Schedule based on the Ordinance approved at the 12/4/17 City Council Meeting.

A Fire Watch Fee of \$75 for up to two firefighters per hour and \$25 per hour for each additional firefighter is also being proposed.

A Stearns County Transit Tax of .25% has also been approved and was added to the proposed fees where sales tax is applicable.

Also presented was a Notice of the Public Hearing and the "Summary Publication" for review and consideration.

Mayor Miller opened the Public Hearing by reading the Public Hearing Notice. The Public Hearing opened at 6:42 p.m. City Administrator Johnson explained all of the fees that are proposed to increase and the reasons why.

Cap Fiedler, 900 7th Street South, Waite Park, asked when the fees will stop increasing. City Administrator Johnson explained why some of the fees are proposed to increase. Member Linquist stated that years ago the water and sewer rates were never increased for many years and the water and sewer funds were underfunded; therefore, the City Council has chosen to increase the rates every year in smaller increments until the funds are balanced. It costs the City money to keep the water clean and regulated to meet all safe drinking water standards.

Motion by Member Schulz, second by Member Schneider, to close the Public Hearing at 6:54 p.m. The motion carried unanimously by those members present.

Motion by Member Schneider, second by Member Linquist, to approve amending Appendix B – Waite Park Schedule of Fee Charges and Summary Publication as proposed. The motion carried unanimously by those members present. **(ORDINANCE NO. 2017-07)**

4. CONDITIONAL USE PERMIT AND REZONING – STANTEC, INC. ON BEHALF OF HELD LIMITED PARTNERSHIP, BEL CLARE ESTATES INC. AND JEFF AND STACY M BLONIGAN – VICINITY OF COUNTY ROAD 137 AND BEL CLARE DRIVE

This request has been submitted by Phil Carlson, working on behalf of Stantec, Inc. representing Held Limited Partnership, Bel Clare Estates Inc., and Jeff & Stacy M. Blonigen, for rezoning of portion of Held Limited Partnership parcel from BP/C-2, I-94/TH 23 Entrance Corridor Business Park/Commercial District, to A-1, Agriculture/Rural Residential District, and for a Conditional Use Permit to allow for a 5 MW standalone solar array facility in an A-1, Agriculture/Rural Residential District. The proposed facility would be located in several locations, as outlined on the presented site plan documents, spread across the three properties, for a total output limited to 5MW per Xcel community solar facility requirements.

4. CONDITIONAL USE PERMIT AND REZONING – STANTEC, INC. ON BEHALF OF HELD LIMITED PARTNERSHIP, BEL CLARE ESTATES INC. AND JEFF AND STACY M BLONIGAN – VICINITY OF COUNTY ROAD 137 AND BEL CLARE DRIVE
(Cont'd.)

Per the A-1, Agricultural/Rural Residential District standards, Staff has made the previous determination that standalone solar arrays are considered a conditional use within the district, under the broader classification of "essential services, governmental and public utility buildings and structures". The Planning Commission previously reviewed a proposal to establish a moratorium on additional conditional use permits for solar and wind facilities to allow for review and updating of the ordinances to keep with the current market demands for renewable energy, with the notation that the request would not be forwarded to the City Council for their review and approval until the expected updated Held project was submitted. Now that the project is under consideration, the moratorium request will be forwarded to the City Council at the next available meeting.

As you may recall, the Planning Commission reviewed an initial request for rezoning of just the Held property in March of 2017, which was recommended for denial by Staff at the time and upheld by the Planning Commission recommendation to the City Council, due to concerns with the ultimate placement of the solar facility the rezoning was to accommodate near the established Highway 23 corridor. The applicant opted to withdraw the request from City Council consideration and instead focus on redesigning the layout.

In the time since, the applicants have worked with City Staff on cursory review and input for a redesigned facility that Staff would be more supportive of. The submitted plan is the culmination of these efforts. Instead of focusing the facility on a single parcel, the solar sites have been scattered across several parcels owned by the Held family, Bel Clare Estates, and Jeff & Stacy Blonigen.

The locations on the Held properties have been focused on low-lying wetland areas where possible to alleviate concerns with utilization of more readily-developable areas in the future while the solar facilities are still in place during their planned 25-year lease term. Staff is supportive of the locations as described and feels they achieve a better utilization of the area and limit the concern with the use of planned "higher use" areas closer to Highway 23. The location of the previous proposed site, solely upon the Held property at that time, was presented for reference within the supplied documentation and narrative. The narrative information is being supplied in its entirety to ensure that Planning Commission members have the opportunity to review all pertinent information. While numerous portions of the solar arrays are on upland areas, these are in areas not guided or anticipated for long-term commercial/retail growth and area less of a concern for Staff.

With the scaling-back of the portion to be located on the Held property, other locations were identified closer to County Road 137 and on the Blonigen property to the south. These areas, being zoned currently A-1, Ag/Rural Residential and not intended for the potential nearer-term growth along Highway 23 that may be possible, are less of a concern and would have little impact on the viewshed of those entering the community from Interstate 94. With the relocation of the Held parcel component, the viewshed from Highway 23 is nominally impacted, to the point where Staff does not believe landscaping/screening would be necessary. The wetland impacts have already been reviewed and approved by Stearns County, and setbacks to higher-quality wetland areas will be maintained through the construction.

The site access for the facility, required for construction and periodic maintenance, is located off of Bel Clare Drive, approximately 450 feet to the east of the intersection with Highway 23. The access roads would be gravel and, after construction, only utilized periodically for maintenance or emergencies. A secondary site access would also be located along County Road 137 for the eastern area parcels located on the Bel Clare property.

The array locations are not located immediately nearby to any residences, with the exception of the arrays on the Bel Clare property which are located about 800 feet from the nearest home at Bel Clare Estates and which is under common ownership of the property, and with tree cover in between. The applicants have submitted a listing and descriptions of neighboring properties for review and consideration.

The arrays themselves would be limited to 10-foot height, and would be south-oriented. A total of 23,400 panels are proposed. While the facility would be capable of an output of 7.5 MW at maximum, the

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(Cont'd.)

output is limited to 5MW through the interconnection equipment and the facility is purposefully oversized to account for reduced sunlight during winter and poor weather. Unlike the previous solar facility requests, some of the proposed array may be of a “tracker” variety, in which electric motors are utilized to allow the panels to follow the sun over the course of the day to maximize output.

The specific locations and numbers of the tracking vs. static panels have not been determined and Staff does not feel it is necessary for adequate review of the request. As with previous similar requests, security perimeter fencing at six-foot height is proposed, and vegetation below and around the panel systems would be established to ensure soil stabilization and help fulfill storm water management requirements.

As with other recent projects, the proposed solar array is intended to serve as a “community solar garden” as per an Xcel Energy program approved and supported by the State of Minnesota to provide for renewable energy supplies. The intent of such community solar garden is to offer subscription-based solar power options to homes and businesses which are unable to install solar facilities upon their own property. The properties would continue to be owned by the current property owners, with a lease to the solar group for a term of 25 years. The intent would be to remove the solar components and all associated equipment at the end of the 25 year period.

The proposed layout is subject to engineering and final Xcel program approval and may change slightly prior to construction, but would be subject to review/approval by both the City of Waite Park and the Sauk River Watershed due to its proximity to the Sauk River. As outlined earlier, the applicants have already submitted details regarding wetland determination request to Stearns County Staff. City Staff would require that all applicable wetland determinations are complete and any conditions complied with prior to issuance of any building permits for the project.

It is anticipated that site construction activities would commence in 2018. Staff has found that the process of navigating the required Xcel agreements and review process (done between the solar facilities and Xcel) can be more time-consuming than expected.

An aspect of renewable energy projects (solar/wind) that has come to Staff's attention recently is that of the local government/permitting authority requiring an escrow account or bond that can be drawn upon in the event that decommissioning at the end of their lease term does not occur as planned. The intent is to ensure that the local government has enough funds to draw on to cover the costs of decommissioning and removing the system if the end owners of the project and/or property owners essentially “walk away” from the project for some reason and do not want to undertake the decommissioning as required.

Given the long timeframes involved with these projects, Staff believes that it is a reasonable safeguard to put into place, as there are always unforeseen aspects which, while highly unlikely, could come to pass and lead to abandonment of the facility.

After discussion of the surety bond requirements at the Planning Commission meeting, the Planning Commission recommended requiring a surety bond in the amount of \$125,000 as a condition of approval for the project. The applicant noted that they do not have a concern with this and that this amount is a common requirement for projects of this size.

Part of the concern with the previous request and configuration of the site was the issue of the current zoning of the Held parcel, which as a commercial zone does not allow for the solar arrays. Staff and city officials have previously expressed discomfort with rezoning the entirety of the property to accommodate the request, which could potentially lead to future land use concerns for the remainder of the parcel. In working through the request, it was identified that that under the updated proposal an administrative lot split could be performed on the portion of the Held property where the solar site is to be located, which would parcel off that area for rezoning to A-1, Agricultural/Rural Residential and allow the remainder area (primarily along the Highway 23 frontage to be maintained as commercial, with adequate area for possible long-term development possibilities.

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(Cont'd.)

An aerial map of the parcel proposed to be rezoned to A-1, Ag/Rural Residential, as well as a copy of the certificate of survey for the administrative lot split was presented. Depicted Tract A (highlighted in yellow on the presented survey copy) would be rezoned to A-1, Agricultural/Rural Residential, from the current BP/C-2, I-94/TH 23 Entrance Corridor Business Park/Commercial District. Staff has reviewed the proposal and has found that it meets the criteria for a lot split, which can be performed administratively. Given that solar facilities are not considered structures for occupancy, the project does not trigger a need to plat the properties, and the administrative subdivision is sufficient to accommodate the rezoning of the necessary area.

Given that the approval for the rezoning and the Conditional Use Permit have not been obtained, the administrative lot split has not been processed, although it has been submitted with the appropriate application. The notification of the rezoning served as part of the request is sufficient to fulfill the public notice requirement, as the actual area to be rezoned is only a portion of the entire Held parcel. Upon an approval of the request, the administrative subdivision would be processed and recorded, with the rezoning documentation utilizing the updated legal description.

Staff is supportive of the proposal as-configured, and recommends approval of both the Conditional Use Permit and Rezoning components of the request.

The Planning Commission reviewed the request at their December 12th, 2017 meeting and recommended approval of the request, with the added condition of requirement of surety bond in the amount of \$125,000. Two members of the public were in attendance at the meeting and asked several questions regarding the project but did not voice any opposition for it.

Staff recommends approval of the rezoning of portion of Held Limited Partnership property (described as "Tract A" on presented Certificate of Survey for administrative subdivision) to A-1, Agricultural/Rural Residential as requested.

Staff recommends approval of the Conditional Use Permit to allow a 5 MW solar array in an A-1, Agricultural/Rural Residential District with the following conditions:

1. Site layout shall adhere to proposed configuration submitted unless specific approval is provided by the City of Waite Park. Major modifications may require review by the Planning Commission and City Council.
2. All necessary building, land disturbance, and electrical permits shall be obtained prior to project commencement.
3. Approval of the Sauk River Watershed District for finalized project configuration shall be submitted at time of building permit application.
4. All approvals of wetland delineations and applicable determinations must be submitted prior to issuance of any building permits.
5. The project shall be decommissioned and the site returned to pre-construction conditions by the end of 2044.
6. A surety bond shall be provided to the City of Waite Park for the duration of the project in the amount of \$125,000.

Discussion was held on the amount of the Surety Bond and whether it should be increased. Discussion was also held on where the different proposals for the Southwest Beltway are at. It was mentioned there is uncertainty of the future connection of the Southwest Beltway on where it will end up going.

Motion by Member Schneider, second by Member Schulz, to approve rezoning the Held property. The motion carried unanimously by those members present.

Motion by Member Schneider, second by member Schulz, to approve the Conditional Use Permit with the following conditions:

1. Site layout shall adhere to proposed configuration submitted unless specific approval is provided by the City of Waite Park. Major modifications may require review by the Planning Commission and City Council.

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2. All necessary building, land disturbance, and electrical permits shall be obtained prior to project commencement.
3. Approval of the Sauk River Watershed District for finalized project configuration shall be submitted at time of building permit application.
4. All approvals of wetland delineations and applicable determinations must be submitted prior to issuance of any building permits.
5. The project shall be decommissioned and the site returned to pre-construction conditions by the end of 2044.
6. A surety bond shall be provided to the City of Waite Park for the duration of the project in the amount of \$500,000.

The motion carried unanimously by those members present.

5. ORDINANCE AMENDMENTS – ORDINANCE 33 (RIGHT-OF-WAY) AND ORDINANCE 55 (TELECOMMUNICATION FREESTANDING TOWER REGULATION) TO ACCOMMODATE SMALL-CELL WIRELESS COMMUNICATIONS FACILITIES AS REQUIRED BY STATE LAW

During the 2017 legislative session, the State adopted new regulations allowing certain wireless data providers to locate “small cell” facilities within public right-of-way, provided that they meet specific requirements. These small-cell facilities typically consist of poles of less than 50-foot height, antennas, and related support equipment. The law changes were made to accommodate addition of small-cell facilities in anticipation of the next-generation (5G) wireless data networking. In speaking with telecommunications representatives, such small-cell facilities are intended to support, but not replace, the traditional freestanding “large cell” facilities that cities have historically seen. A League of Minnesota Cities informational document outlining the requirements of cities and their limitations in working with the structures was presented for review and reference.

Per State statute definitions, a small wireless facility must meet the following criteria:

- Each antenna is located inside an enclosure of no more than six cubic feet in volume or, in the case of an antenna that has exposed elements, the antenna and all its exposed elements could fit within an enclosure of no more than six cubic feet.
- All other wireless equipment associated with the small wireless facility, excluding electric meters, concealment elements, telecommunications demarcation boxes, battery backup power systems, grounding equipment, power transfer switches, cutoff switches, cable, conduit, vertical cable runs for the connection of power and other services, and any equipment concealed from public view within or behind an existing structure or concealment, is in aggregate no more than 28 cubic feet in volume.

Prior to the law changing, Staff had been approached several times by small-cell service providers interested in locating within City right-of-way, but after consideration and discussion (including City Council work session), the requests were declined. However, with the recent law changes, all communities must accommodate such facilities, with limited options for restrictions and permitting processes. Typically the wireless provider companies prefer to locate these small-cell facilities on existing poles, such as light poles, which would limit the addition of new poles into the right-of-way. However, in Waite Park's case, light poles are owned by Xcel, which may result in more new and separate poles being constructed within the right-of-way. City Staff throughout the state generally views these new requirements as unfavorable for a variety of reasons (including both the aesthetic and right-of-way management concerns) and the requirements have proved challenging for some cities to integrate within their right-of-way ordinances. Fortunately, the current Waite Park right-of-way ordinance utilizes a model used that is at least somewhat common throughout the state, and in which the updates are relatively straightforward to incorporate.

5. ORDINANCE AMENDMENTS – ORDINANCE 33 (RIGHT-OF-WAY) AND ORDINANCE 55 (TELECOMMUNICATION FREESTANDING TOWER REGULATION) TO ACCOMMODATE SMALL-CELL WIRELESS COMMUNICATIONS FACILITIES AS REQUIRED BY STATE LAW (Cont'd.)

The majority of the regulation of these new small-cell facilities is addressed via the City's right-of-way ordinance, with proposed amendments presented for review. The proposed amendments reflect the requirements and definitions established by the new State statute and these were incorporated by reference. However, there are certain components, primarily with regards to location of such poles within residential areas that must be addressed within the existing telecommunications ordinance and as such require review by the Planning Commission.

The City has the ability to incorporate a permit fee for the small-cell wireless application. By statute, the permit fee should be reflective of actual review and right-of-way management costs, and the applicants may ask for justification of the permit fee based on City processes. Based on the other permit fees related to actions within the right-of-way, the Staff time estimated to be needed to review a small-cell wireless permit, and the requirement that up to 15 locations may be applied for under a single permit, Staff is suggesting a permit fee requirement of \$500.00 per application. Any locations proposed within residential-zoned areas would also be subject to the established \$450.00 conditional use permit application fee.

Under statute, a City may also charge limited rent for structures located on City-owned poles within the right-of-way and may also choose to enter into collocation agreements with a small-cell wireless provider applicant. At this time, Staff is not aware of any City-owned pole structures within the right-of-way that would necessitate this component being established, but it could be added later at such time as it may be needed and State statute allows for a collocation agreement to be created within 3 months of an application made for location on a City-owned right-of-way structure.

As part of the zoning ordinance, the proposed updates for Ordinance 55, Telecommunication Freestanding Tower Regulation required the review of the Planning Commission, which reviewed and recommended approval of the updates at their November 14, 2017 meeting.

The proposed updates were presented for review. Added sections were highlighted in yellow and underlined. Removed language (primarily minor edits required when adding the new language) was denoted in ~~strikethrough~~.

Staff recommends approval of the amendments as submitted and proposed.

Discussion was held on the height requirements. Member Linquist questioned if the City can regulate what type of pole is put in. It was mentioned the City can regulate the type, but the overall dimensions and height is set by the legislature.

Motion by Member Linquist, second by Member Schneider, to approve the ordinance amendments to Ordinances 33 and 55 and the Summary Publications along with an Application/Permit Fee of \$500. The motion carried unanimously by those members present.

6. COUNCIL/MAYOR

6.A. REVIEW AND APPROVE BILLS

Motion by Member Schneider, second by Member Linquist, to authorize payment of the accounts payable list (0917M1, 1217D1). The motion carried unanimously by those members present.

7. ADMINISTRATOR


7.A. UPDATE

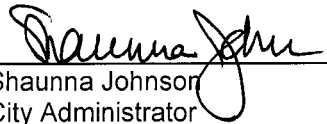
City Administrator Johnson reviewed the following:

- The Council will be considering Gas and Electric Franchise Ordinances in January
- January 22, 2018 is the next planned City Council meeting

ADJOURNMENT

Mayor Miller declared the meeting adjourned at 7:25 p.m.


Richard E. Miller
Mayor


Shaunna Johnson
City Administrator

