

WAITE PARK CITY COUNCIL REGULAR MEETING**AUGUST 19, 2019****1. CALL TO ORDER**

A meeting of the Waite Park City Council was held at Waite Park City Hall on Monday, August 19, 2019, beginning at 6:30 PM.

MEMBERS PRESENT

Members present were Mayor Miller, Councilmembers Linquist, Schulz, Schmitt and Theisen.

CITY REPRESENTATIVES PRESENT

City Representatives present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig, Chief of Police Bentrud, Finance Director Lindberg, Planning and Community Development Director Noerenberg, Attorney Storm, SEH Engineers Wotzka and Halter

OTHERS PRESENT

There were no signatures on an attendance sheet.

2. PLEDGE OF ALLEGIANCE**3. COUNCIL AGENDA**

Motion by Member Theisen, second by Member Schulz, to approve the 8/19/19 Council Agenda as presented. The motion carried unanimously.

4. CONSENT AGENDA

- 4.A. Approve 1-Day Temporary Liquor License for St. Joseph Church
- 4.B. Approve Police Officer Conditional Offer of Employment
- 4.C. Approve 8-5-19 City Council Meeting Minutes

Member Schmitt asked to pull item C.

Motion by Member Theisen, second by Member Linquist, to approve the Consent Agenda items A and B. The motion carried unanimously.

Motion by Member Theisen, second by Member Schulz, to approve the 8-5-19 City Council Meeting Minutes.

Ayes: Mayor Miller, Members Linquist, Schulz, Theisen

Nays: None

Abstained: Member Schmitt

The motion carried.

5. REGULAR AGENDA ITEMS**5.A. CONSIDER CHANGE ORDER #3 FOR AMP PROJECT**

City Administrator Johnson proposed Change Order # 3 on the Amphitheater Project. As discussed in the work session at the August 5th meeting, there has been some additional work that was included in Phase I of the project related to a number of items that have been outlined in the presented attachment. The total cost of this Change Order is \$191,771.31. This has been anticipated in the overall budget for Phase I as this work involved a great deal of rock excavation, blasting, and fill work that was known to have some uncertainties given the layout and makeup of the site.

Motion by Member Theisen, second by Member Schmitt, to approve Change Order #3 for the Amp Project as presented. The motion carried unanimously.

5.B. CONSIDER PR #8 ADDING EAST CONCESSION/RESTROOM FACILITY TO AMP PROJECT

As part of the Amphitheater Park Project, the City Council decided in April to not move forward with the two concession/restroom facilities. The intention was to wait until additional revenue could be identified to help offset the cost of these facilities. Further discussions with the contractors, it was

5.B. CONSIDER PR #8 ADDING EAST CONCESSION/RESTROOM FACILITY TO AMP PROJECT (Cont'd.)

determined that it would be difficult to construct the east concession/restroom facility at a later time, given its proximity to the entrance of the facility. Staff has also reached out to the contractors and have determined that if this east concession stand/restroom is going to move forward and be completed by the time the site opens next year that the City would need to move forward now in making that determination.

Given that, Staff asked for an updated number for constructing this facility. The total cost to construct the east concession/restroom facility is \$809,110.82. This number is the same as what was presented to the City in April. The only difference is the cost of the footings and foundations have been subtracted from this total as the City had already chose to move forward with this portion of this facility.

Staff is recommending paying for this facility with a combination of revenue generated from donations, parkland dedication fees, and/or sales tax reserves. To date, the City has \$250,000 committed from a local business and continue to work on securing additional funding from a variety of sources of which will be determined between now and this fall as to what revenue can and will be generated. If additional revenue is needed to pay for this facility, Staff is recommending using parkland dedication fees and sales tax reserves to do so.

Moving forward with this east concession/restroom facility is all about timing. If the City Council desires to construct this facility, the time to do this is now.

Member Linquist asked for clarification on the cost. Administrator Johnson explained the \$809,110.82 is less the footings that have already been installed and paid for.

Motion by Member Schulz, second by Member Linquist, to approve PR #8 East Concession Restroom Facility. The motion carried unanimously.

6. COUNCIL/MAYOR

6.A. REVIEW AND APPROVE BILLS

Motion by Member Theisen, second by Member Schmitt to approve the April Month-End and 8-1-19 to 8-12-19 bills as presented. The motion carried unanimously.

7. ADMINISTRATOR UPDATE

City Administrator Johnson reviewed the following:

- Some of the upcoming meetings consist of a regular Council Meeting on September 23, 2019, the Amp Open House on Monday, September 16th from 4-6 p.m. and a budget work session on September 18, 2019.
- Public Works Director Schluenz indicated he will be setting up a community meeting at Lions Park to gather input on what the community would like to see in that park.
- Member Theisen indicated the City received a small award from the APO for the use of Waite Park City Hall for their meetings.

8. PUBLIC INPUT SUMMARY


Mayor Miller stated Patsy Magelson, from Aspen Springs, was present at the public input session. She expressed concern about the speed limit on County Road 137/7th Street South. She stated that she was going to be taking her concern to the County since it is a County Road and they are the ones that would have to do the study. Patsy requested that the City send a letter of support to the County.

Motion by Member Schulz, second by Member Schmitt to approve sending a letter of support to the County. The motion carried unanimously.

ADJOURNMENT

Mayor Miller declared the meeting adjourned at 6:40pm


 Richard E. Miller
 Mayor


 Shaunna Johnson
 City Administrator