

**WAITE PARK CITY COUNCIL MEETING****AUGUST 6, 2018****1. CALL TO ORDER**

A meeting of the Waite Park City Council was held at Waite Park City Hall on Monday, August 6, 2018 beginning at 6:30 PM.

**MEMBERS PRESENT**

Members present were Mayor Miller, Councilmembers Linqvist, Schneider, Schulz and Theisen.

**CITY REPRESENTATIVES PRESENT**

City Representatives present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig, Public Works Director Schluenz, Planning and Community Development Director Noerenberg, Attorney Hansmeier, SEH Engineer Halter

**OTHERS PRESENT**

There were no signatures on an attendance sheet.

**2. PLEDGE OF ALLEGIANCE****3. OPEN FORUM**

Mayor Miller stated he received a memorandum from the League of Minnesota Cities stating that Senator Jerry Relph, who represents District 14 in which the City of Waite Park is in, has been selected as the League of Minnesota Cities Legislator of Distinction for 2018. Senator Relph was congratulated and thanked for all the work he has done for the City of Waite Park. Senator Relph thanked City Council and Staff for the leadership they have shown and congratulated them on receiving bonding for the amphitheater project.

**4. COUNCIL AGENDA**

Motion by Member Linqvist, second by Member Theisen, to approve the 8/6/18 Council Agenda as presented. The motion carried unanimously.

**5. CONSENT AGENDA**

Motion by Member Schulz, second by Member Theisen, to approve the following 8/6/18 Consent Agenda items:

- 5.A. Approved City Council Meeting Minutes for 6-25-18
- 5.B. Approved Updated Election Judge List for Primary Election
- 5.C. Approved Resolution for Off-Site Gambling Permit for St. Joseph's Church  
**(RESOLUTION NO. 080618-01)**
- 5.D. (Pulled for discussion – regarding Temporary Security Fence for Amp Site)
- 5.E. Approved Recommended Fire Fighter Appointments
- 5.F. (Pulled for discussion – regarding 2 AM Liquor and Hotel/Motel Licenses for Silver Leaf Lodging d.b.a. Residence Inn by Marriot located at 450 Division Street)
- 5.G. (Pulled for discussion – regarding SEH Contract for 13<sup>th</sup> Avenue Water Tower)

The motion carried unanimously.

**5.D. TEMPORARY SECURITY FENCE FOR AMP SITE**

Member Theisen questioned if temporary security fence meant the fence would be installed temporarily and removed once the City is done with it for the project, which means the City is renting the fence. Director of Public Works Schluenz confirmed this was the case.

Motion by Member Theisen, second by Member Schneider, to approve the temporary security fence for the amphitheater site. The motion carried unanimously.

**5.E. FIRE FIGHTER APPOINTMENTS**

Motion by Member Theisen, second by Member Linnquist, to approve the Fire Fighter Appointments of Kurt Kedrowski, Braeden Firkus and Mitchel Howe as presented. The motion carried unanimously.

**5.F. 2 AM LIQUOR AND HOTEL/MOTEL LICENSES FOR SILVER LEAF LODGING D.B.A. RESIDENCE INN BY MARRIOTT LOCATED AT 450 DIVISION STREET**

Member Schneider questioned whether the second hotel on the site, the Hilton Garden Inn, will have a liquor license. City Administrator Johnson stated the Hilton Garden Inn licenses will be presented to the City Council at a later time.

Motion by Member Schneider, second by Member Schulz, to approve the 2 AM Liquor and Hotel/Motel Licenses for Silver Leaf Lodging d.b.a. Residence Inn by Marriott located at 450 Division Street. The motion carried unanimously.

**5.G. SEH CONTRACT FOR 13<sup>TH</sup> AVENUE WATER TOWER**

Member Schneider questioned if the same contractor, colors, process, etc. will be used on the 13<sup>th</sup> Avenue Water Tower as it is on the 10<sup>th</sup> Avenue Water Tower. SEH Engineer Halter confirmed that it would be.

Motion by Member Theisen, second by Member Linnquist, to approve the SEH Contract for the 13<sup>th</sup> Avenue Water Tower. The motion carried unanimously.

**6.B. PLANS AND SPECIFICATIONS FOR THE 2018 10<sup>TH</sup> AVENUE TRAIL IMPROVEMENTS AND AUTHORIZE ADVERTISING FOR BIDS**

SEH Engineer Halter presented plan sheets for the 2018 10<sup>th</sup> Avenue Trail Improvements. A 10-foot wide concrete trail will be installed along 10<sup>th</sup> Avenue by Rivers Edge Park from Great Oak Drive up to the Railroad Tracks. To do this, there will be some parking lot modifications. Some existing trees will also be transplanted. The bid opening will be scheduled for August 29, 2018. The estimated construction costs is approximately \$250,000. This project was awarded some grant money from the DNR. The project needs to be completed by June 30, 2019.

Motion by Member Schneider, second by Member Schulz, to approve the Plans and Specifications for the 2018 10<sup>th</sup> Avenue Trail Improvements and authorize advertising for bids as presented. The motion carried unanimously.

**7.A. COUNCIL/MAYOR**

Motion by Member Linnquist, second by Member Schneider, to authorize payment of the accounts payable lists from 7-1-18 to 7-30-18. The motion carried unanimously.

Mayor Miller stated that August 7, 2018 is the Night to Unite with many neighborhood activities going on.

**8. ADMINISTRATOR UPDATE**

City Administrator Johnson reviewed the following:

- The Primary Election will be held on August 14, 2018.
- A short Council Meeting and Budget Work Session will be held on August 22, 2018 beginning at 4:30 p.m.
- The September City Council Meeting will be on either September 10, 2018 or September 17, 2018.

**ADJOURNMENT**

Acting Mayor Schneider declared the meeting adjourned at 6:41 p.m.



Richard E. Miller  
Mayor



Shaunna Johnson  
City Administrator

