

**WAITE PARK CITY COUNCIL MEETING****APRIL 2, 2018****1. CALL TO ORDER**

A meeting of the Waite Park City Council was held at Waite Park City Hall on Monday, April 2, 2018 beginning at 6:30 PM.

**MEMBERS PRESENT**

Members present were Mayor Miller, Councilmembers Linquist, Schneider, and Schulz

**CITY REPRESENTATIVES PRESENT**

City Representatives present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig, Chief of Police Bentrud, Public Works Director Schluenz, Planning and Community Development Director Noerenberg, Attorney Hansmeier, SEH Engineer Wotzka

**OTHERS PRESENT**

Karen Voz

**2. PLEDGE OF ALLIGENCE****3. OPEN FORUM**

Leslie LeCuyer from the Central MN Arts Board presented a letter of support regarding the City's proposed amphitheater project. This letter will be presented to the Governor. Ms. LeCuyer stated their board believes this project will be an asset to the region and an asset to the whole state. Ms. LeCuyer also reviewed what the Central MN Arts Board is all about and reviewed the economic impact of arts in the area.

**4. COUNCIL AGENDA**

Motion by Member Schneider, second by Member Linquist, to approve the 4/2/18 Council Agenda as presented. The motion carried unanimously by those members present.

**5. CONSENT AGENDA**

Motion by Member Schulz, second by Member Schneider, to approve the following 4/2/18 Consent Agenda items:

- 5.A. Approved Property Casualty Insurance
- 5.B. Approved Public Works Seasonal Worker Appointments
- 5.C. Approved Highway #23 Coalition Membership
- 5.D. Approved H.S.A. MOU Amendments for Maintenance Workers, Police Officer, Police Administration, and Non-Union Employees

The motion carried unanimously by those members present.

**6.A. WELLHEAD PROTECTION PLAN PART II – PUBLIC HEARING & ADOPTION**

Mayor Miller began by reading the Public Hearing Notice. The Public Hearing opened at 6:42 p.m.

The City of Waite Park is required under Minnesota rules parts 7420.5100 to 4720.5590 to have in place a Wellhead Protection Plan. The goal of the Plan is to prevent or minimize human derived contaminants from entering the ground water aquifers that provide water to the City. The original plan was developed and approved in 2003, and under the rule the plan is scheduled to be updated by and approved by the Minnesota Department of Health (MDH) by June 17, 2018. The plan is split into two parts, some of the components of each part are as follows:

## **6.A. WELLHEAD PROTECTION PLAN PART II – PUBLIC HEARING & ADOPTION**

(Cont'd.)

### Part I- Documentation

- Wellhead Protection Area (WHPA) Delineation
- Drinking Water Supply Management Area (DWSMA) Delineation
- Well and Drinking Water Supply Management Area Vulnerability Assessments

### Part II— Plan Development

- Potential Contaminant Source Inventory (PCSI)
  - Land Use Review
  - Impacts, Problems, and Opportunities
- Management Plan
  - Goals - Objectives and Plan of Action
  - Evaluation Plan - Contingency Strategy

Part I of the plan has been approved by the Department of Health. As required by the Minnesota Wellhead Protection Rule (Part 4720.5350, subparts 1- 3), Part II has been distributed for the required 60-day public comment period. The final step before Part II is submitted to the MDH for final approval is tonight's Public Hearing.

Melanie Niday and Mark Sherrill from SEH gave a presentation on the Wellhead Protection Plan Part II. Member Linquist questioned if they see any big problems with chemicals from agricultural land entering the water system. Public Works Director Schluenz stated the main concern is the Nitrate level and this level is very low in the City, which is good. The overall goal of the City of Waite Park is to promote public health, economic development and community infrastructure by maintaining a potable drinking water supply for all residents of the community, both now and into the future.

Sharon Voz from the MN Department of Health stated she wanted to commend the City in taking steps to protect their drinking water supply for the residents of Waite Park. Public Works Director Schluenz stated the plan has been out for review for the past 60 days and the City has not received any comments regarding the plan. He also thanked everyone who worked on the plan.

Motion by Member Schneider, second by Member Schulz, to close the public hearing. The motion carried unanimously by those members present. The public hearing closed at 6:57 p.m.

Motion by Member Linquist, second by Member Schulz, to approve the adoption of the Wellhead Protection Plan Part II as presented. The motion carried unanimously by those members present.

## **6.B. 2018 OVERLAY IMPROVEMENTS**

This project includes the edge mill and overlay of 6th Avenue South from Division Street to 2nd Street South, the edge mill and overlay of 13th Avenue North from Division Street to 3rd Street North, the mill and fill of First Street North from 2nd Avenue to Waite Avenue, and the reclamation and paving of Old Hwy Road North. An alternate to mill and fill Waite Avenue from 2nd Street South to the South City limit is included in the bid as an alternate. Presented was representative Plan Sheets for review.

Discussion was held on putting in some special crosswalk treatments on 13<sup>th</sup> Avenue North. Discussion was also held on the alternate of Waite Avenue from 2<sup>nd</sup> Street South to the South City limit. The west side of this road is Waite Park, but the east side of this road is St. Cloud. St. Cloud does not have any money budgeted this year to pay for their part of this road. It is twice as expensive to do a mill and fill as it is to do an edge mill overlay. The estimate of what St. Cloud may owe is \$100,000. City Administrator Johnson stated staff felt it was best to get the cost estimates and then see if the City can work with the City of St. Cloud to come up with some way to pay for their half of the road improvements and if not, then the project may have to be delayed. Timing was also discussed on when the roads will be improved. Old Highway North is proposed to be improved before June 1<sup>st</sup> and 13<sup>th</sup> Avenue North is proposed to be improved the week after the Waite Park Family Fun Fest. Costs are estimated at \$818,000 for all of the road improvements.

West Road flooding was also discussed, but it has been determined not much else can be done with it at this point without purchasing right-of-way and widening the road, which becomes a larger project.

**6.B. 2018 OVERLAY IMPROVEMENTS (Cont'd.)**

Motion by Member Schneider, second by Member Linquist, to approve the Plans and Specifications for the 2018 Overlay Improvement project and authorize advertising for bids as presented. The motion carried unanimously by those members present.

**7. COUNCIL/MAYOR****7.A. REVIEW AND APPROVE BILLS**

Motion by Member Schneider, second by Member Schulz, to authorize payment of the accounts payable list (0118M1, 0118M2, 0318D1, 0318D2, 0318D3). The motion carried unanimously by those members present.

Mayor Miller reviewed the following:

- A thank you letter was received from the Boys and Girls Club for the donation they received.
- April 3, 2018 is Grandparents Day. Volunteers in Waite Park include Kay Heins, David Leslie, Mary Schill, Agnes Steichen and Maurita Niedzielski. Park Board Member John Bowden was also recognized.
- APO representatives are needed for 2018-2019. It was decided that Mayor Miller and Members Schulz and Theisen will continue as a representative.


**8. ADMINISTRATOR UPDATE**

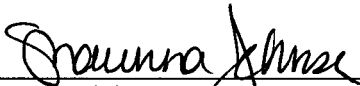
City Administrator Johnson reviewed the following:

- The Board of Appeal and Equalization Meeting will be held on April 9, 2018. There may be a short City Council Work Session and City Council Meeting before the Board of Appeal and Equalization Meeting.

**ADJOURNMENT**

Mayor Miller declared the meeting adjourned at 7:14 p.m.

  
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 Richard E. Miller  
 Mayor

  
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 Shaunna Johnson  
 City Administrator

