

WAITE PARK CITY COUNCIL MEETING**JANUARY 22, 2018****1. CALL TO ORDER**

A meeting of the Waite Park City Council was held at Waite Park City Hall on Monday, January 22, 2018 beginning at 6:30 PM.

MEMBERS PRESENT

Members present were Mayor Miller, Councilmembers Linquist, Schneider, Schulz and Theisen.

CITY REPRESENTATIVES PRESENT

City Representatives present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig, Chief of Police Benrud, Planning and Community Development Director Noerenberg, Attorney Erickson

OTHERS PRESENT

There were no signatures on an attendance sheet. Mayor Miller did welcome three Boy Scouts from Pack 20 who were in attendance.

2. PLEDGE OF ALLEGIANCE**3. OPEN FORUM**

Mayor Miller invited anyone wishing to speak during the open forum to step forward, but no one came forth.

4. COUNCIL AGENDA

Motion by Member Linquist, second by Member Theisen, to approve the 1/22/18 Council Agenda as presented. The motion carried unanimously.

5. CONSENT AGENDA

Motion by Member Schulz, second by Member Schneider, to approve the following 1/22/18 Consent Agenda items:

- 5.A. Approved City Council Meeting Minutes of 12-4-17
- 5.B. (Pulled for voting purposes – regarding City Council Meeting Minutes of 12-18-17)
- 5.C. Approved New Tobacco License for Northern Tier Retail, LLC #5023, Dba Super Spirits, to be located at 1431 Division
- 5.D. Approved Temporary Minnesota Lawful Gambling Permit for St. Joseph Volunteer Firefighter Relief Association
- 5.E. Approved the Appointment of Matthew Braun to the Firefighter Position
- 5.F. (Pulled for discussion – regarding SEH Proposal for Engineering Design Services for the AMP Project)

The motion carried unanimously.

5.B. CITY COUNCIL MEETING MINUES OF 12-18-17

Member Theisen stated he did not attend this meeting. Motion by Member Linquist, second by Member Schulz, to approve the city council meeting minutes of 12-18-17 as presented.

Ayes: Mayor Miller, Members Linquist, Schneider, Schulz

Nays: None

Abstained: Member Theisen

The motion carried.

5.F. SEH PROPOSAL FOR ENGINEERING DESIGN SERVICES FOR THE AMP PROJECT

Member Linquist questioned the hourly billing of the contract. City Administrator Johnson explained that the contract includes an estimated amount of time that SEH is going to put towards the project. Staff will be notified of any extra time that is needed beyond the estimated time. The estimated amount of the contract is \$52,500, which includes the civil design services and an alternate for underground stormwater chamber design.

Motion by Member Linquist, second by Member Schneider, to approve the SEH Proposal for Engineering Design Services for the AMP Project. The motion carried unanimously.

6. COUNCIL/MAYOR

6.A. REVIEW AND APPROVE BILLS

Motion by Member Schneider, second by Member Theisen, to authorize payment of the accounts payable list (1017M1, 1017M2, 1117M1, 1117M2, 1217D2, 0118D1, 0118D2). The motion carried unanimously.

7. ADMINISTRATOR UPDATE

City Administrator Johnson reviewed the following:


- Planning and Community Development Director Noerenberg, Chief of Police Benrud and herself will be attending the SCSU Winter Institute on February 1st and 2nd, 2018.
- She is unsure of when the next Joint Cities Meeting will take place.
- The CGMC Lobby Day is scheduled for March 1, 2018.
- The Fire Relief Association will be having their annual meeting on Tuesday, January 30, 2018.
- The next City Council Meeting will be on Monday, February 5, 2018.
- Planning and Community Development Director Noerenberg stated planning of the 2020 Census will be starting up soon and he will be attending a planning workshop next week regarding this.
- Chief of Police Benrud stated the two new police officer hires started their in-field training.

ADJOURNMENT

Mayor Miller declared the meeting adjourned at 6:41 p.m.



Richard E. Miller
Mayor



Shauna Johnson
City Administrator