

City of Waite Park

Park Board Minutes

April 1, 2015

Meeting called to order by Chairman Schmitt at 7:00 P.M.

Members Present: John Bowden, Wayne Lenzmeier, Janice Rein, Ken Schmitt, Bill Schluenz, Krystal Vierkant.

Guest Present: Lorraine Russell

Additions to the agenda were: Kohl's Earth Day, Splash Pad security cameras. Motion to approve the agenda by Member Vierkant, seconded by Member Bowden. Agenda approved.

Motion to approve the minutes by Member Vierkant, seconded by Member Lenzmeier. Minutes approved.

Review Plat for Silver Leaf Addition

Member Schluenz presented the plan for the Silver Leaf Addition plat. The site is currently occupied by the Tri-County Trailer Park. The plan includes two separate hotels and a conference center. The Parkland fee is \$18,120.

Discussion followed. Member Bowman asked whether this would affect the discount foods store currently on that site. Member Schluenz replied that the store would be closed as that area was part of the Silver Leaf Addition. Member Lenzmeier moved to accept the parkland fee at \$18,120. Member Bowden seconded. Motion approved.

Landscape Coordinator

Member Schluenz remarked on the history of the Flowers for Waite Park volunteer program and the growth of the project. He thanked Margie Wolf, Bernie Schiffler and Janice Rein for their work in coordinating this program since it began. A consultant has now been hired who has been and is presently a Flowers for Waite Park volunteer. Volunteers will continue to be needed to work in the gardens.

Lorraine Russell was introduced to the Park Board members as the new consultant and the contract with her was reviewed. Member Schluenz discussed the scope of the services; while in the future this will be a yearly contract, this one is written for April 1, 2015 to December 31, 2015. She will use her own vehicle, but will have access to the supplies she needs.

Discussion followed. Member Vierkant questioned why she was not hired as an employee. Member Schluenz explained that Ms. Russell has her own landscape business and is hired as an outside consultant. Member Bowman questioned whether the financial arrangement was realistic as it appeared to be rather low. Member Lenzmeier wished to know if there was a minimum of hours required under this contract. Member Bowman asked about liability. Member Schluenz replied that this is a contract for services such as we have with other businesses.

Member Bowman asked Ms. Russell if she is comfortable with the contract. She replied that she is comfortable with this contract and added that she has had a small landscape business for 15 years. Member Vierkant suggested that Ms. Russell come to the August meeting and review the work she has done for the City.

Member Lenzmeier moved that we accept the contract as written. Member Rein seconded and the motion passed.

Lake Wobegon Trail Update

Member Schluenz announced that bids for the Waite Park trail will be received using the Legacy Grant we received. The bridge will be installed this summer. It will be at a skewed angle from the railroad bridge instead of parallel and some trees will need to be removed to make way for the crane that will drop the bridge in place. Then the landscaping and lighting will be done. LED lights will be installed. The same style light fixtures will be used as those already in the park. LED lights will be brighter and less invasive as they are more directional. The cost is \$136,423.01 which is doable in the present budget.

An arrangement has been made with Stearns County so Waite Park is the owner and Stearns County is the lien agent. Member Vierkant asked how far the trail will be built. Member Schluenz replied that it will come up to the point where the trail curves to meet the bridge. He also said that there would be two lights on each bridge abutment but no lights actually on the bridge.

Grants

Member Bowden reported on the current state of grants. He was working on a major grant for the Senior Center which needs an adequate kitchen. This would be \$20,000 from the Bremer Foundation. He is also concerned that the Senior Center needs to add programming. Currently it is run by volunteers so he is looking for funds for a part time coordinator.

The Coborn's request was not funded.

Splash Pad Security and River's Edge Park

Member Schluenz reported that cameras are being installed. Monitoring will be available at City Hall.

He also reported that the city needs more space all around, offices are crowded. With bonding coming up, he is discussing, with the City Council, that a new public works facility be included. Moving the public works facility would provide some parking space for Rock Island Park, which has none currently. The garage now has security doors and a camera.

There are now cameras throughout the Splash Pad and Playground area that have 108 degree to 270 degree coverage. These will be connected to the warming house by wireless or cable and available at City Hall. The cameras will be capable of great detail such as license plates. Member Vierkant suggested that cable would be best. Member Schmitt suggested that there be cameras at the concession stand and that it makes sense to have all the cable borings done at the same time and followed his

suggestion with a motion that this recommendation be taken to the City Council. Member Vierkant seconded and the motion was approved.

Kohl's Earth Day

Member Rein reported that Kohl's employees will be cleaning gardens for us on April 22, 2015 as their Earth Day Project.

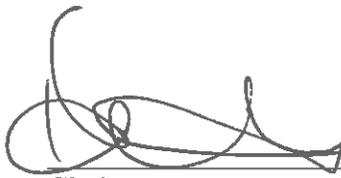
Other Business

None

Next Meeting

June 3, 2015

Member Bowden moved that we adjourn. Member Vierkant seconded. Motion approved.


Chairperson _____ Date 06/17/15


Secretary _____ Date 6/17/15