

WAITE PARK CITY COUNCIL MEETING**JANUARY 11, 2016**

A meeting of the Waite Park City Council was held at Waite Park City Hall on Monday, January 11, 2016 beginning at 6:30 PM.

MEMBERS PRESENT

Members present were Mayor Miller, Councilmembers Linnquist, Schneider, Schulz and Theisen.

CITY REPRESENTATIVES PRESENT

City Representatives present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig, Chief of Police Bentrud, Public Works Director Schlueenz, Planning and Community Development Director Noerenberg, Attorney Fossey

OTHERS PRESENT

There were no signatures on an attendance sheet.

OPEN FORUM

Mayor Miller invited anyone wishing to speak during the open forum to step forward, but no one came forth.

COUNCIL AGENDA

Motion by Member Schneider, second by Member Schulz, to approve the 1/11/16 Council Agenda as amended:

- 4.C. (Amend) Approve contract proposal with Wendy Riggs to assist with the Amphitheater Project planning process as amended

City Administrator Johnson presented the amended contract indicating the amendment includes an hourly rate if the City wanted Ms. Riggs to do any additional consulting after her visit. The motion carried unanimously.

1. CONSENT AGENDA

Motion by Member Schulz, second by Member Theisen, to approve the following 1/11/16 Consent Agenda items:

- 1.A. Approved Council Minutes for December 21, 2015
- 1.B. (Pulled for discussion – regarding the proposal for Retrofit Companies to complete pre-demolition waste removal on the Sis property)
- 1.C. Approved contract proposal with Wendy Riggs to assist with the Amphitheater Project planning process as amended
- 1.D. Approved the retirement of Canine Kato and authorized Eric Brutger to purchase Kato for \$1.00
- 1.E. Authorized Police Department to purchase a new canine with donation proceeds
- 1.F. Authorized payment to Chris Sis for eligible costs associated with relocation in the amount of \$50,000
- 1.G. Authorized payment of \$76,080.39 to Granite City Moving Company for moving expenses related to the relocation of Sis Upholstery
- 1.H. Authorized SEH to prepare demolition plans and specifications for the Sis property
- 1.I. Authorized purchase of new squad vehicles for Police Department

The motion carried unanimously.

1.B. PROPOSAL FOR RETROFIT COMPANIES TO COMPLETE PRE-DEMOLITION WASTE REMOVAL ON THE SIS PROPERTY

Member Linquist questioned whether the City would be able to recuperate the costs for the pre-demolition waste removal on the Sis property. City Administrator Johnson stated the Condemnation Hearing is in April and some of the costs pertaining to the property and what was left on-site are being videographed and documented and will be brought up at the hearing and requested that the City be reimbursed and it will be up to the Commissioners to make that determination. Because the City now owns the property, the City has the obligation to remove the waste. The waste still left contains contaminated types of waste. Discussion was held on who is ultimately responsible for the removal of the waste. Granite City Moving Company was not contracted to remove the contaminated waste.

Motion by Member Schneider, second by Member Theisen, to authorize proposal for Retrofit Companies to complete pre-demolition waste removal on the Sis property. The motion carried unanimously.

2. PUBLIC HEARING – VACATION OF DRAINAGE AND UTILITY EASEMENTS KWIK TRIP 10TH AVE SOUTH SITE

Mayor Miller opened the Public Hearing by reading the Public Hearing Notice. The Public Hearing opened at 6:44 p.m. No one came forth to speak at the Public Hearing.

Motion by Member Schneider, second by Member Schulz, to close the Public Hearing. The Public Hearing closed at 6:45 p.m.

Planning and Community Development Director Noerenberg stated Staff has received a request to vacate existing drainage and utility easements in the vicinity of the forthcoming Kwik Trip 10th Ave South/1st Street South project. The easements are remnants of earlier original 1st Street South right-of-way and are not needed, and impede the approved development of the Kwik Trip property. As part of the site plan for the property, they will be re-establishing the standard utility easements around the perimeter, so there will be the ability to access that site for anything needed.

Kwik Trip has been coordinating with the property owners in legal actions to “clean up” the legal descriptions of the property and the requested vacation of easements is one element of those efforts. The requirement for submittal of vacation requests was a condition of approval of the preliminary plat for the property as reviewed at the City Council meeting on December 7th. If approved, the vacations will be reflected on the final plat which will still need to be reviewed and approved.

The vacation process requires a public hearing and public notice was previously published. One comment from a utility provider was received, from Charter Communications, which advised that they have equipment on Xcel poles in the area that appear to be in parts of the easement, and that they will seek reimbursement from Kwik Trip for any impacts or required changes. Kwik Trip staff has advised that they agree to this and noted that similar situations are a common occurrence for their developments.

Discussion was held on right-of-way for 10th Avenue South. It was mentioned the final plat will show the ownership and the right-of-way.

Motion by Member Theisen, second by Member Linquist, to approve the vacation of drainage and utility easements and adoption of the proposed resolution as presented. The motion carried unanimously. (RESOLUTION NO. 011116-01)

3. COUNCIL/MAYOR

3.A. REVIEW AND APPROVE BILLS

Motion by Member Theisen, second by Member Schneider, to authorize payment of the accounts payable list (1215D2). The motion carried unanimously.

Mayor Miller stated the City received a thank you from RSVP for the City's continued financial support.

5. ADMINISTRATOR

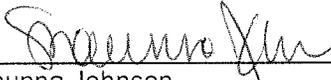
5.A. UPDATE

City Administrator Johnson reviewed the following:

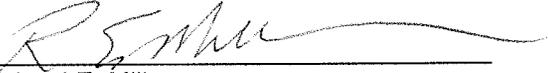
- The next Joint Cities meeting will be held on January 26, 2016 in St. Augusta. One of the topics will be on the Legislative Priorities, in which one of these priorities may be on the hotel statutes that allow cities to regulate hotels. Another priority may be looking at funding for the Lake Wobegon Trail.
- There is a Fire Relief Association meeting on January 26, 2016.
- City Administrator Johnson will be looking at finding a date to meet with Wendy Riggs regarding the amphitheater planning process.
- The State of the Cities Address will be held on February 17, 2016 at the American Legion.
- The next City Council meeting will be on February 1, 2016.
- The City Hall remodeling project is nearing completion. The Council Chambers will be the next project.

ADJOURNMENT

Mayor Miller declared the meeting adjourned at 6:52 p.m.



Shaunna Johnson
City Administrator-Clerk-Treasurer



Richard E. Miller
Mayor