



19 13th Avenue North
Waite Park, MN 56387

City Council Agenda
Monday, November 4, 2019
6:30 P.M.

1. CALL TO ORDER

A. Council Meeting Guidelines

Documents:

[COUNCIL MEETING GUIDELINES.PDF](#)

2. PLEDGE OF ALLEGIANCE

3. REVIEW AND APPROVE COUNCIL AGENDA

Councilmember _____ moved to approve the Council Agenda as presented or with the following additions:

Councilmember _____ seconded the motion.

A. City Council Agenda

Documents:

[CITY COUNCIL AGENDA.PDF](#)

4. CONSENT AGENDA ITEMS

Recommended Action: approval of the consent agenda items as presented.

Councilmember _____ moved to approve the consent agenda items as presented.

Councilmember _____ seconded the motion.

A. Approve 9-23-19 City Council Meeting Minutes

Documents:

[9-23-19 COUNCIL MINUTES - DRAFT.DOCX](#)

B. Approve 10-7-19 City Council Meeting Minutes

Documents:

10-7-19 COUNCIL MINUTES - DRAFT.DOCX

C. Approve Resolution Designating Polling Places For 2020 Elections

Documents:

11-4-19 CONSENT AGENDA ITEM REGARDING DESIGNATING POLLING PLACES.DOCX

11-4-19 RESOLUTION DESIGNATING POLLING PLACES FOR ELECTIONS IN 2020 - DRAFT.DOC

5. REGULAR AGENDA ITEMS

A. Preliminary And Final Plat - Wilderness Addition

Preliminary and Final Plat Review of Wilderness Addition - By GATS Property, LLC.

Documents:

AGENDA ITEM - WILDERNESS ADDITION, 11-4-19.PDF

B. Assessment Of Unpaid City Charges

Documents:

11-4-19 COUNCIL PACKET BACKGROUND INFO FOR UNPAID CITY CHARGES CERTIFYING ASSESSMENTS.DOC

NOTICE OF PUBLIC HEARING ON 11-4-19 FOR UNPAID CHARGES WITH PAID BALANCES.DOCX

11-4-19 RESOLUTION ADOPTING UNPAID CITY CHARGES ASSESSMENT - DRAFT.DOC

C. Consider Facility Event Coordinator Position

Documents:

STAFF REPORT FACILITIES EVENT COORDINATOR POSITION.PDF

FACILITIES EVENT COORDINATOR JOB DESCRIPTION.PDF

D. Consider Accounts Payable/Account Receivable Position

Documents:

STAFF REPORT AP AR CLERK POSITION.PDF

ACCOUNTS PAYABLE CLERK.PDF

E. Consider Payroll/HR Position

Documents:

STAFF REPORT PAYROLL AND HUMAN RESOURCES CLERK POSITION.PDF

PAYROLL - HUMAN RESOURCES CLERK UPDATED.PDF

F. Consider The Ledge Logo

Documents:

[STAFF REPORT OPERATOR AGREEMENT .PDF](#)
[OPERATOR AGREEMENT - NEW WEST UPDATED.PDF](#)
[11.4.19 RESOLUTION APPROVING OPERATOR AGREEMENT FOR THE LEDGE.PDF](#)

6. COUNCIL/MAYOR

A. Approve Bills; Other Business

Documents:

[11-4-19 APPROVE BILLS AND OTHER BUSINESS AGENDA ITEM.DOCX](#)
[10-1-19 TO 10-29-19 ACCOUNTS PAYABLE.PDF](#)

B. Public Input Summary

The City Council allows for public input before the first City Council meeting of the month at 6:15 PM at the City Council Work Session. Citizens are given up to two minutes to provide the Council with their thoughts or concerns regarding any issue they believe is relevant to the City of Waite Park. The City Council will then summarize this discussion during their Council Meeting at this time on the agenda and will provide any direction needed on issues presented. Depending on the issue raised, City Council may choose to discuss this at a future work session, future City Council Meeting, require staff to do follow up, or chose to do nothing at all.

7. ADMINISTRATOR UPDATE

Adjourn