



19 13th Avenue North
Waite Park, MN 56387

CITY COUNCIL WORK SESSION AGENDA

Upper Conference Room at Waite Park City Hall

Monday, October 1, 2018
5:00 PM

Work Session Agenda

Capital Improvement Plan Discussion:

Staff would like to discuss the following items related to the Capital Improvement Plan:

- *Existing street and alley maintenance needs
- *Congested roadways
- *Existing and future transportation concerns
- *Future development impacts
- *Trail connections and extensions
- *Redevelopment opportunities and impacts

Please see attached memo for more information related to discussion of the other Capital Improvements items and the process moving forward.

Documents:

[MEMO TO COUNCIL RE CIP PLAN WORK SESSION.PDF](#)



Memo

To: Mayor and City Council

From: Shaunna Johnson

cc: Department Heads

Date: Date

Re: Capital Improvement Process and Timeline for Review

As we discussed in our budget work session, staff would like to begin discussions on the Capital Improvement Plan with the City Council in October. As part of this, we indicated that we wanted to expand on our Capital Improvement Plan to include more than just streets. We intend to also include city facilities, utilities, staffing, and equipment. We believe adding these other items to our plan will provide a more comprehensive review of needs over a 5 period.

Staff intends to begin this discussion with the City Council at the work session on Monday. We would like to focus the discussion for Monday on existing street and alley maintenance needs, congested roadways, existing and future transportation concerns, future development impacts, trail connections and extensions, and redevelopment opportunities and impacts.

We would like to follow up on this discussion with a bus tour of the City in November to give the City Council an opportunity to see firsthand streets and alleys that are planned for future work. We can determine what we would like to tour and when we schedule this tour at our meeting on Monday. We will then follow up with the remainder of the Capital Improvement Plan areas at our budget work session the end of November. Typically, we schedule the work session the last week in November and will discuss the possible dates of this meeting on Monday as well.

The Capital Improvement Plan will then be compiled including all segments and will be considered for adoption by the City Council when the 2019 Budget is being considered in December.