



19 13th Avenue North  
Waite Park, MN 56387

City Council Agenda  
Monday, June 17, 2019  
6:30 P.M.

**1. CALL TO ORDER**

**A. Council Meeting Guidelines**

Enclosed are the City of Waite Park Council Meeting Guidelines that describes the processes the City Council follows for their meetings.

Documents:

[COUNCIL MEETING GUIDELINES.PDF](#)

**2. PLEDGE OF ALLEGIANCE**

**3. REVIEW AND APPROVE COUNCIL AGENDA**

Councilmember \_\_\_\_\_ moved to approve the Council Agenda as presented or with the following additions:

Councilmember \_\_\_\_\_ seconded the motion.

**A. City Council Agenda**

Documents:

[CITY COUNCIL AGENDA.PDF](#)

**4. CONSENT AGENDA ITEMS**

Recommended Action: approval of the consent agenda items as presented.

Councilmember \_\_\_\_\_ moved to approve the consent agenda items as presented.

Councilmember \_\_\_\_\_ seconded the motion.

**A. Approve 5-6-19 City Council Meeting Minutes**

Documents:

**B. Approve 5-20-19 City Council Meeting Minutes**

Documents:

[5-20-19 COUNCIL MINUTES - DRAFT.DOC](#)

**C. Approve Change Order #1 For Rivers Edge Park Phase 3 Landscaping**

Documents:

[6-17-19 CHANGE ORDER 1 LANDSCAPING ON RIVERS EDGE PH 3 BACKGROUND INFO.PDF](#)

[6-17-19 CHANGE ORDER 1 LANDSCAPING ON RIVERS EDGE PH 3.PDF](#)

**D. Approve Change Order #4 For Rivers Edge Park Phase 3**

Documents:

[CO 4 STAFF REPORT.PDF](#)

[CO 4.PDF](#)

**E. Appoint Ryan Gruber To Fire Captain**

Documents:

[STAFF REPORT APPOINT RYAN GRUBER TO FIRE CAPTAIN.PDF](#)

**F. Approve 2020 Census Resolution**

Documents:

[AGENDA ITEM PACKET - CENSUS RESOLUTION - 6-17-19.PDF](#)

**G. Approve Addendums To JPA With Sherburne County For The Regional Criminal Tracking And Analysis**

Documents:

[STAFF REPORT APPROVE ADENDUM TO JOINT POWERS AGREEMENT WITH SHERBURNE COUNTY.PDF](#)

[2019 JPA ADDENDUM LETTER FROM SHERBURNE SO.PDF](#)

[2019 RCTAG JPA ADDENDUM.DOCX](#)

**H. Approve Part-Time Community Service Officer Appointments To Shea Rosa And Gabriel Linn**

Documents:

STAFF REPORT APPOINT CSO OFFICERS.PDF

**I. Authorize Hire Of Two Full-Time Police Officers And Approve Expiration Of Eligibility List For 12.31.19**

Documents:

STAFF REPORT AUTHORIZE POLICE OFFER HIRE AND APPROVE EXPIRATION OF ELIGIBILITY LIST 12.31.19.DOCX

**J. Approve Resolution For City Of Waite Park's Participation In The MN Council On Local Results And Innovation's Comprehensive Performance Measurement Program**

Documents:

STAFF REPORT PERFORMANCE MEASURES PROGRAM.PDF  
061719 RESOLUTION APPROVING THE CITY OF WAITE PARKS PARTICIPATION IN THE PERFORMANCE MEASUREMENT PROGRAM.PDF

**K. Approve Contract With JJDeVries Consulting Firm**

Documents:

STAFF REPORT CONTRACT WITH JJDEVRIES CONSULTING.PDF  
CONTRACT II WAITE PARK JJDEVRIESMN JUNE 2019.PDF

**L. Approve Hiring Alex Dalbec To PW Seasonal Worker Position**

Documents:

STAFF REPORT APPROVE PW SEASONAL WORKER HIRE.PDF

**M. Approve Hotel/Motel License For Silver Leaf-Hilton Garden Inn**

Documents:

STAFF REPORT APPROVE HOTEL-MOTEL LICENSE SILVER LEAF-HILTON GARDEN INN.PDF

**N. Approve Allowing City Administrator To Temporarily Appoint PW Seasonal Workers**

Documents:

STAFF REPORT APPROVE CITY ADMINISTRATOR TO TEMPORARILY APPOINT PW SEASONAL WORKERS .PDF

**5. REGULAR AGENDA ITEMS**

**A. Consideration Of Revoking The Hotel License Of Asteria Hotel. The License Holder For The Hotel Is Sarju WP LLC**

Documents:

STAFF REPORT (ASTERIA).PDF

**B. Consider The Revocation Of Q & S Massage License**

Documents:

[STAFF REPORT Q S MESSAGE.PDF](#)

**C. Preliminary And Final Plat - Daylily**

Documents:

[AGENDA ITEM PACKET - DAYLILY PLAT - 6-17-19.PDF](#)

**D. Consider Purchase Of Outdoor Warning Sirens**

Documents:

[STAFF REPORT - PURCHASE OF OUTDOOR WARNING SIRENS.PDF](#)  
[WAITE PARK\\_MN\\_SOUNDPLAN MAP R2.PDF](#)

**6. COUNCIL/MAYOR**

**A. Approve Bills; Other Business**

Documents:

[6-17-19 APPROVE BILLS AND OTHER BUSINESS AGENDA ITEM.DOCX](#)  
[5-15-19 TO 6-12-19 ACCOUNTS PAYABLE.PDF](#)

**B. Public Input Summary**

The City Council allows for public input before the first City Council meeting of the month at 6:15 PM at the City Council Work Session. Citizens are given up to two minutes to provide the Council with their thoughts or concerns regarding any issue they believe is relevant to the City of Waite Park. The City Council will then summarize this discussion during their Council Meeting at this time on the agenda and will provide any direction needed on issues presented. Depending on the issue raised, City Council may choose to discuss this at a future work session, future City Council Meeting, require staff to do follow up, or chose to do nothing at all.

**7. ADMINISTRATOR UPDATE**

**Adjourn**