



19 13th Avenue North
Waite Park, MN 56387

City Council Agenda
Monday, May 7, 2018
6:30 P.M.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. OPEN FORUM
4. REVIEW AND APPROVE COUNCIL AGENDA

Councilmember _____ moved to approve the Council Agenda as presented or with the following additions:

Councilmember _____ seconded the motion.

5. CONSENT AGENDA ITEMS

Recommended Action: approval of the consent agenda items as presented.

Councilmember _____ moved to approve the consent agenda items as presented.

Councilmember _____ seconded the motion.

A. Approve 3-19-18 City Council Meeting Minutes

Documents:

[3-19-18 COUNCIL MINUTES - DRAFT.PDF](#)

B. Approve 4-2-18 City Council Meeting Minutes

Documents:

[4-2-18 COUNCIL MINUTES - DRAFT.PDF](#)

C. Approve 4-9-18 City Council Meeting Minutes

Documents:

D. Approve 4-9-18 Board Of Appeal & Equalization Meeting Minutes

Documents:

4-9-18 BOARD OF APPEAL AND EQUILAZATION MINUTES -
DRAFT.PDF

E. Approve 4-23-18 Board Of Appeal & Equalization Meeting Minutes

Documents:

4-23-18 BOARD OF APPEAL AND EQUILAZATION MINUTES -
DRAFT.PDF

F. Approve Liquor License For Crooked Pint Ale House

Documents:

050718 CONSENT AGENDA-CP WAITE PARK LLC-CROOKED PINT
ALE HOUSE.PDF

G. Approve Liquor License For Family Fun Fest

Documents:

050718 CONSENT AGENDA-FAMILY FUN FEST.PDF

H. Approve Resolution For Notice Of Hearing On Proposed Assessment Of Unpaid City Charges

Documents:

5-7-18 CONSENT AGENDA ITEM REGARDING ASSESSMENT OF
UNPAID CITY CHARGES.PDF

I. Approve PW Seasonal Worker Position Appointment

Documents:

5.07.18 PW SEASONAL POSITIONS.PDF

J. Adopt Resolution Approving County Project Within Municipal Corporate Limits

Documents:

05.07.18 RESOLUTION APPROVING COUNTY PROJECT WITHIN
MUNICIPAL CORPORATE LIMITS.DOCX
05.07.18 STAFF REPORT CSAH 75 RESOLUTION.DOCX

K. Approve Administrative Job Descriptions, Points, And Pay Grades

Documents:

05.07.18 APPROVE ADMINISTRATIVE JOB DESCRIPTIONS.PDF

L. Approve Beginning The Hiring Process For The Administrative Position Opening

Documents:

[05.07.18 APPROVE BEGINNING THE HIRING PROCESS FOR ADMINISTRATIVE POSITION OPENING.PDF](#)
[ADMINISTRATIVE HIRING PROCESS 4.24.18.PDF](#)

M. Approve Change Order #2 For Well #6 - Contract A

Documents:

[5-7-18 CONSENT AGENDA ITEM REGARDING CHANGE ORDER 2 FOR WELL 6 - CONTRACT A.PDF](#)
[CHANGE ORDER 2 - WELL 6 CONTRACT A.PDF](#)

N. Approve Change Order #2 For Well #6 - Contract B

Documents:

[CHANGE ORDER 2 FOR WELL 6 - CONTRACT B.PDF](#)

O. Joint Powers Agreement - Central MN Human Trafficking Task Force

Request council approval of Joint Powers Agreement in support of our participation in the Central MN Human Trafficking Task Force. This JPA has been reviewed and approved by City Attorney Gordon Hansmeier.

Documents:

[CMHTTF JPA 2018.DOCX](#)

P. Conditional Offer For Part-Time CSO

The initial conditional offer to fill this part-time Community Service Officer position was rescinded. Requesting approval to make a conditional offer of employment to Jared Timm for the position of Part-time Community Service Officer. Jared will be attending skills this summer so it is anticipated that he would beginning work for us in mid-July 2018.

6. REGULAR AGENDA ITEMS

A. Variance Requests - The Grande Depot Signage And Rear-Yard Setback

Variance requests for increased height/dimensions ground signage and reduction of rear-yard setback for building expansion for The Grande Depot, 8318 State Highway 23.

Documents:

[AGENDA ITEM AND ATTACHMENTS - THE GRANDE DEPOT VARIANCES, 5-7-18.PDF](#)

B. Amend Ordinance 53.20 - Off-Premise Sign Corridor Map

Request to amend Off-Premise Sign Corridor Map (billboards) and expand area along Interstate 94 where billboards may be allowed.

Documents:

[AGENDA REPORT AND ATTACHMENTS - AMEND ORDINANCE
53.20 - OFF-PREMISE SIGN CORRIDOR MAP.PDF](#)

**C. Vacation And Relocation Of Drainage And Utility Easement - 57 & 53
Waterford Lane**

Request to relocate drainage and utility easement due to relocation of common property line. Relocation of property line was previously approved administratively but relocation of easement requires Council approval and public hearing.

Documents:

[AGENDA REPORT AND ATTACHMENTS - WINDSOR GREENE
EASEMENT VACATION - 5-7-18.PDF](#)

D. Consider Awarding 2018 Overlay Project Bid

Documents:

[05-07-18 OVERLAY AWARD \(3\).PDF](#)
[BID TABULATION.PDF](#)
[L OWNER RECOMMENDATION 043018 DRAFT.PDF](#)

7. COUNCIL/MAYOR

A. Review & Approve Bills; Other Business

Documents:

[COUNCIL AGENDA REVIEW AND APPROVE BILLS
TEMPLATE.PDF](#)
[5-7-18 SCHEDULE OF BILLS.PDF](#)

8. ADMINISTRATOR UPDATE

Adjourn