



19 13th Avenue North
Waite Park, MN 56387

CITY COUNCIL WORK SESSION AGENDA

Upper Conference Room at Waite Park City Hall

Monday, January 25, 2021

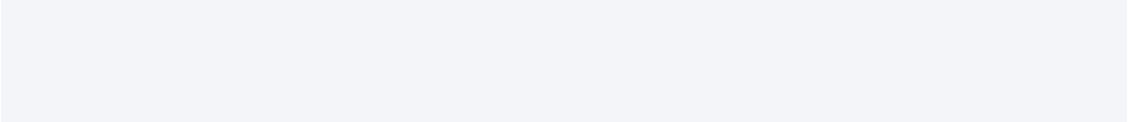
4:30 PM

Lower Level Conference Room

or

via Zoom

1. Zoom Link Instructions



Hi there,

Shaunna Johnson is inviting you to a scheduled Zoom meeting.

JOIN ZOOM MEETING

Phone one-tap: US: +13017158592,,89012299029#,,,,*610601# or
+13126266799,,89012299029#,,,,*610601#

Meeting URL: [HTTPS://US02WEB.ZOOM.US/J/89012299029?
PWD=TGdZEGVSMFRtUG1HLZn0wELDRkCRUT09&from=addon](https://us02web.zoom.us/j/89012299029?pwd=TGdZEGVSMFRtUG1HLZn0wELDRkCRUT09&from=addon)

Meeting ID: 890 1229 9029

Passcode: 610601

Join by Telephone

For higher quality, dial a number based on your current location.

Dial:

US: +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099 or +1 253
215 8782 or +1 346 248 7799 or +1 669 900 6833

Meeting ID: 890 1229 9029

Passcode: 610601

INTERNATIONAL NUMBERS

Skype for Business (Lync)

<HTTPS://US02WEB.ZOOM.US/SKYPE/89012299029>

2. **Council Meeting Attendance Guidelines**

The City Council meeting on VIA Video Conferencing using Zoom Optional for Elected Officials

The Chief Administrative Officer and the Chief Legal Counsel for the City of Waite Park have deemed an ongoing health pandemic and peacetime emergency by the office of the Governor of Minnesota, that warrants allowing members to choose to attend the meeting by electronic means as a precaution to ensure the health and safety of the other regular attendees of City Council meetings as well as members of the public who might choose to attend the meeting. Members can choose to join the meeting via a Zoom conference or in person. The City Council will adhere to the processes required under State Law:

1. We will ensure that all members of the meeting body, wherever their physical location, can hear one another and can hear all discussion;

2. We will ensure that all members of the public present at the regular meeting location of the body can hear all discussion of the members of the body; and

3. At least one member of the body, chief legal counsel, or chief administrative officer or designee will be physically present at the meeting location.

1. 4:30 PM **Facility Needs Study Update**

Staff would like to continue the discussion on the Facility Needs Study with the City Council. Additional options were being considered and staff would like to share them with the Council.

3. 5:00 P.M. **Continued Sales Tax Discussion**

Staff would like to continue discussions with the City Council on the additional sales tax that council would like to pursue with the Legislature in 2021. The resolution will need to be finalized and approved at the City Council meeting so that it can be sent to the State by the end of January. Attached is a draft resolution. Staff will be meeting on Friday the 22nd and will provide recommendations on the amounts listed in the resolution for projects. The council will then need to decide what projects to consider moving forward.

Documents:

[RESOLUTION APPROVING ADDITIONAL LOCAL OPTION SALES TAX 2021.PDF](#)

1. 5:30 PM **Discussion On WiFi Partnership With Infiniti Technologies At The Ledge**

Joseph Salaski of Infiniti Technologies would like to discuss with the City Council an opportunity to partner with his company to provide WiFi at the Ledge.

2. 6:15 PM **Other Business**

RESOLUTION NO. 01252021_____
CITY OF WAITE PARK

**A RESOLUTION OF THE CITY OF WAITE PARK, MINNESOTA
APPROVING THE USE OF A LOCAL OPTION SALES TAX
AUTHORIZED BY SPECIAL LAW**

WHEREAS, the City of Waite Park is located in Central Minnesota and part of the St. Cloud Regional area; and

WHEREAS, the City of Waite Park is known as *The City Where Minnesota Connects* as it includes the major roadways of Interstate #94, Highway #23, Highway #15, and County Road #75 that are all within the City's municipal boundaries; and

WHEREAS, the City of Waite Park is a regional destination center because of its commercial and industrial businesses. The community's population of 7,777 residents expands during the daytime to a population of over 30,000 as a result the large number of visitors who work and shop in the community; and

WHEREAS, the City of Waite Park, as part of the St. Cloud Regional Cities, currently collects a one-half of one percent of sales tax through December 31, 2038. Sales tax funds are shared amongst the St. Cloud Regional Cities and the City of Waite Park has already identified and designated its share of these funds to specific projects. The list of regional projects far exceeds the amount of revenue generated for the City of Waite Park; and

WHEREAS, the City of Waite Park, unlike its neighboring St. Cloud Regional Communities, receives no Local Government Aid to lessen the impact of providing services to a much larger population than just its resident population; and

WHEREAS, the City of Waite Park has a demand for capital investment beyond its current tax levy and current local option sales tax collected; and

WHEREAS, 80% of the sales tax generated in the City of Waite Park is generated by people outside the Waite Park community; and

WHEREAS, the projects identified all serve a regional purpose that extends the benefit beyond the residents of Waite Park; and

WHEREAS, pursuant to Minnesota Statutes, Section 297A.99-Local Sales Taxes, the City may impose a general sales tax, if permitted by special law, for the purpose of funding construction and rehabilitation of capital projects; and

WHEREAS, pursuant to Minnesota Statutes, Section 297A.99, subdivision 2, prior to the City of Waite Park City Council requesting legislative approval to impose a local sales tax authorized by a special law, the City Council must first adopt a resolution indicating approval of the tax; and

The City Council of the City of Waite Park, Minnesota, does ordain:

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF WAITE PARK, MINNESOTA
THAT:**

1. The City Council hereby approves a proposed general sales tax of one half-percent be used for the following capital projects:
 - a. **10th Avenue Regional Corridor:** Up to **\$15.5 million** to be collected over 9 years.

- b. **Regional Trail Connections:** Up to \$10 million to be collected over 5 years.
- c. **Public Safety Facility:** Up to \$12 million to be collected over 6 years.

Total Estimated Cost of all Regional Projects is \$37.5 million to be collected over 25 years* with an estimated average of \$1.5 million to be collected each year.

***Please Note:** The actual amount of years the tax is collected is dependent on which projects are approved by voters.

- 2. The descriptions of each project and its specific regional significance is attached as Exhibit A.

Adopted by the Council this 27th day of January 2020.

Richard E. Miller
Mayor

Shaunna Johnson
City Administrator-Clerk-Treasurer

ACTION ON THIS RESOLUTION:

Motion for adoption: Member Linquist
Seconded by: Schmitt
Voted in favor of: All
Voted against: None
Abstained: None
Absent: None
Resolution adopted

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Waite Park City Council at a duly authorized meeting held on 1/27/2020.

Shaunna Johnson
City Administrator-Clerk-Treasurer

EXHIBIT A

REGIONAL SIGNIFICANCE OF PROPOSED PROJECTS

10TH Avenue Regional Corridor:

The 10th Avenue Regional Corridor Improvements includes the reconstruction of this minor arterial roadway from Third Street North to Parkway Drive. This roadway connects the cities of Waite Park, St. Cloud, and Sartell, to the retail center of Waite Park. This segment of 10th Avenue presently experiences an average daily traffic of 14,000 vehicles per day, causing significant traffic congestion and delays.

The project includes adding traffic lanes to improve capacity, and intersection improvements to increase capacity and improve safety, and pedestrian. Because the road right-of-way is not wide enough to accommodate the proposed improvements, there are significant right-of-way acquisitions planned.

Regional Trail Connections:

The City of Waite Park is the location where access to hundreds of miles of trails will exist in the future provided the City can invest in making the trail connections. The Lake Wobegon Trail comes into the City of Waite Park from the north side of the community. This trail extends from Waite Park to Osakis with additional connections to the Central Lakes Trail and the Soo Line Trail. In addition, the ROCCORI and Glacial Lakes State Trail will connect to Waite Park on the West side of the community providing access to a future trail from Waite Park all the way to Wilmar. The City's goal with the Regional Trail Connections is to connect these two major regional trail systems together (Wobegon Trail and Glacial Lakes State Trail) and build a trail segment to connect the Glacial Lakes Trail to the exiting City trail system in the southern part of Waite Park to allow for the connection to Quarry Park, a regional county park. With completion of this regional trail connection, visitors would have access to trails from Willmar to Waite Park and from Waite Park to Fergus Falls and all the way to Superior. The funds used for the regional trail connections would include purchasing right-of-way, constructing the trail, and constructing a pedestrian bridge over highway #23 to provide safe trail access.

Public Safety Facility:

The City of Waite Park has 18 full-time sworn police officers and a staff of over 25 in the police department. A city of 7,777 would not typically have this large of a police department but the personnel are needed, as well as the need for a public safety facility to provide the added level of services created by the 30,000-day time population of the community. The public safety facilities exceed current capacity and as a result, addressing public safety facility needs is needed. In 2020, the City of Waite Park ranked #6 in the most dangerous cities in the state of Minnesota. Waite Park ranks #7 in violent crimes, with 386 per 100,00 people. It is also #1 in the State of Minnesota for property crime. The significance of these numbers is that 80% of the crimes committed in Waite Park are committed by people that do not live in this community. As a result, public safety in the Waite Park community becomes very regionally significant.