



19 13th Avenue North  
Waite Park, MN 56387

City Council Agenda  
Monday, January 4, 2021  
6:30 P.M.

**1. COUNCIL MEETING ATTENDANCE GUIDELINES**

The City Council meeting on VIA Video Conferencing using Zoom Optional for Elected Officials

The Chief Administrative Officer and the Chief Legal Counsel for the City of Waite Park have deemed an ongoing health pandemic and peacetime emergency by the office of the Governor of Minnesota, that warrants allowing members to choose to attend the meeting by electronic means as a precaution to ensure the health and safety of the other regular attendees of City Council meetings as well as members of the public who might choose to attend the meeting. Members can choose to join the meeting via a Zoom conference or in person. The City Council will adhere to the processes required under State Law:

1. We will ensure that all members of the meeting body, wherever their physical location, can hear one another and can hear all discussion;
2. We will ensure that all members of the public present at the regular meeting location of the body can hear all discussion of the members of the body; and
3. At least one member of the body, chief legal counsel, or chief administrative officer or designee will be physically present at the meeting location.

Hi there,

Shaunna Johnson is inviting you to a scheduled Zoom meeting.

## JOIN ZOOM MEETING

Phone	US: +19292056099,,85646819545#,,,,*636151# or
one-tap:	+13017158592,,85646819545#,,,,*636151#
Meeting	<a href="https://us02web.zoom.us/j/85646819545?">HTTPS://US02WEB.ZOOM.US/J/85646819545?</a>

URL: PWD=YUF3SE8YEWPK0I0Z2QZQW9HN2X5DZ09&FROM=ADDON  
Meeting ID: 856 4681 9545  
Passcode: 636151

## Join by Telephone

For higher quality, dial a number based on your current location.

Dial:

US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1  
669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Meeting ID: 856 4681 9545  
Passcode: 636151

INTERNATIONAL NUMBERS

## Skype for Business (Lync)

<HTTPS://US02WEB.ZOOM.US/SKYPE/85646819545>

### 2. CALL TO ORDER

#### A. OATH OF OFFICE

We have the mayoral position and two council members that were re-elected in November of 2020 for their terms beginning January 1, 2021. Newly elected members will need to complete the Oath of Office.

### 3. PLEDGE OF ALLEGIANCE

### 4. PUBLIC INPUT

The City Council allows for public input. Citizens are given up to two minutes to provide the Council with their thoughts or concerns regarding any issue they believe is relevant to the City of Waite Park. The City Council will provide any direction needed on issues presented. Depending on the issue raised, City Council may choose to discuss this at a future work session, future City Council Meeting, require staff to follow up, or chose to do nothing at all.

### 5. REVIEW AND APPROVE COUNCIL AGENDA

Councilmember \_\_\_\_\_ moved to approve the Council Agenda as presented or with the following additions:

Councilmember \_\_\_\_\_ seconded the motion.

#### A. Council Agenda

Documents:

[CITY COUNCIL AGENDA.PDF](#)

### 6. CONSENT AGENDA ITEMS

Recommended Action: approval of the consent agenda items as presented.

Councilmember \_\_\_\_\_ moved to approve the consent agenda items as presented.

Councilmember \_\_\_\_\_ seconded the motion.

**A. Approve Resolution Accepting Donations To The City**

Documents:

1-4-21 RESOLUTION REGARDING ACCEPTING A DONATION TO THE CITY.DOCX  
RESOLUTION 010421- ACCEPTING A DONATION TO THE CITY.DOC

**B. Approve New Massage Enterprise - Jamie's Therapeutic Massage**

Documents:

010421 CONSENT AGENDA NEW MASSAGE ENTERPRISE - JAIMES THERAPEUTIC MASSAGE.PDF

**C. Approve New Massage Enterprise - Jason's Body Harmonics LLC**

Documents:

010421 CONSENT AGENDA NEW MASSAGE ENTERPRISE - JASONS BODY HARMONICS LLC.PDF

**D. Approve New Massage Enterprise - Relaxing Pure Center LLC**

Documents:

010421 CONSENT AGENDA NEW MASSAGE ENTERPRISE - RELAXING PURE CENTER LLC.PDF

**E. Approve Resolution On MOU For Police Administration MOU On HSA**

Documents:

CONSENT AGENDA STAFF REPORT - RESOLUTIONS-MOUS FOR HSA PLANS.PDF  
RESOLUTION 2021 - POLICE ADMINISTRATION.PDF  
MOU-HSA ACCOUNT 2021 POLICE ADMIMITRATION.PDF

**F. Approve Resolution On Non-Union MOU For Contributions To HSA**

Documents:

CONSENT AGENDA STAFF REPORT - RESOLUTIONS-MOUS FOR HSA PLANS.PDF  
RESOLUTION 2021 - NON-UNION.PDF  
MOU-HSA ACCOUNT 2021 NON UNION.PDF

**7. REGULAR AGENDA ITEMS**

**A. Consider Police Administration Collective Bargaining Contract**

Documents:

REGULAR AGENDA STAFF REPORT POLICE ADMIN COLLECTIVE BARGAINING UNIT.PDF  
01-04-21 RESOLUTION APPROVING THE POLICE ADMINISTRATION COLLECTIVE BARGAINING AGREEMENT - FINAL.PDF  
POLICE ADMIN UNION SUMMARY OF TENTATIVE AGREEMENT.PDF  
POLICE ADMIN 2021 CONTRACTS.FINAL DOCUMENT.PDF  
POLICE ADMIN PAY PLAN.PDF  
2021 NON-EXEMPT SALARY SCHEDULE.PDF  
2022 NON-EXEMPT SALARY SCHEDULE.PDF  
2023 NON-EXEMPT SALARY SCHEDULE.PDF

**B. Consider Non-Union Compensation Plan & Leave Policies**

Documents:

NON UNION PAY PLAN AND VACATION AND SICK LEAVE STAFF REPORT.PDF  
NON-UNION VACATION SICK POLICY UPDATES.PDF  
NON-UNION PAY PLAN IMPLEMENTATION.PDF  
2021 NON-EXEMPT SALARY SCHEDULE.PDF  
SALARY SCHEDULE EXEMPT 2021.PDF

**8. COUNCIL/MAYOR**

**A. Approve Bills; Other Business**

Documents:

1-4-21 APPROVE BILLS AND OTHER BUSINESS AGENDA ITEM.DOCX  
12-4-20 TO 12-28-20 ACCOUNTS PAYABLE.PDF

**9. ADMINISTRATOR UPDATE**

**Adjourn**