



WORK SESSION
5:00 p.m.
Upper Level Conference Room

AMENDED
WAITE PARK CITY COUNCIL AGENDA
MONDAY, JUNE 27, 2016
6:30 P.M.

ESGR Patriot Award Presentation to Fire Department

6:30 P.M. Pledge of Allegiance
Open Forum – two minute limit

Review and approve, June 27, 2016 Council Agenda

1. Consent Agenda:

Recommended action: approval of following items

- A. Approve Special Council Minutes for May 23, 2016
 - B. Approve Council Minutes for June 6, 2016
 - C. Approve 17th Avenue Relocation Costs
 - D. Approve Preliminary Plat of Waite Park Public Works and Park Site
 - E. Approve Waite Park Right of Way Plat Number 5A
 - F. Approve SEH to Prepare Plans and Specifications for the 2016 10th Avenue Overlay Project and Authorize Advertising for Bids
 - G. Approve Massage License for Teresa Papagni at 132 Division St.
2. Luther Honda Sign Variance
3. Approve Seeking Delegated Power to License and Inspect Lodging Facilities in the City
4. Council/Mayor
- A. Review and Approve Bills
5. Administrator
- A. Update
6. Consideration of making an offer to purchase the ownership rights and compensation of real property. The council will close this portion of the meeting to the public pursuant to Minnesota Statute 13D.05 subdivision 3 (a) (3)

ADJOURN

**CITY OF WAITE PARK
CALL TO ORDER –**

**PLEDGE OF ALLEGIANCE
OPEN FORUM**

ESGR PATRIOTIC AWARD PRESENTATION TO FIRE DEPARTMENT

Review and Approve June 27, 2016 Council Agenda

Councilmember _____ moved that the Council Agenda for June 27, 2016 be approved as presented.

Councilmember _____ seconded the motion.
Motion (Approved) (Denied)

Agenda Item No. 1-Consent Agenda

1. Consent Agenda:

Recommended action: approval of following items

- A. Approve Special Council Minutes for May 23, 2016
- B. Approve Council Minutes for June 6, 2016
- C. Approve 17th Avenue Relocation Costs
- D. Approve Preliminary Plat of Waite Park Public Works and Park Site
- E. Approve Waite Park Right of Way Plat Number 5A
- F. Approve SEH to Prepare Plans and Specifications for the 2016 10th Avenue Overlay Project and Authorize Advertising for Bids
- G. Approve Massage License for Teresa Papagni at 132 Division St.

Councilmember _____ moved that the Consent Agenda, as presented, be approved.

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linquist _____
Councilmember Charles Schneider _____
Councilmember Vic Schulz _____
Councilmember Frank Theisen _____
Mayor Richard Miller _____

Motion (Approved) (Denied)

WAITE PARK CITY COUNCIL SPECIAL MEETING

MAY 23, 2016

A special meeting of the Waite Park City Council was held at Waite Park City Hall on Monday, May 23, 2016 beginning at 5:00 PM.

MEMBERS PRESENT

Members present were Mayor Miller, Councilmembers Schneider, Schulz, and Theisen.

CITY REPRESENTATIVES PRESENT

City Representatives present were City Administrator Johnson, Chief of Police Bentrud

OTHERS PRESENT

There were no signatures on an attendance sheet.

COUNCIL AGENDA

Motion by Member Theisen, second by Member Schulz, to approve the 5/23/16 Council Agenda as presented. The motion carried unanimously by those members present.

1. LABOR CONTRACT GRIEVANCE

Mayor Miller stated this agenda item is Pending Litigation – Teamsters, Local No. 320 Labor Contract Grievance. This portion of the meeting will be closed pursuant to Minnesota Statutes, section 13D.05, subdivision 3 (b). The City's need for absolute confidentiality outweighs the purposes served by the open-meeting law in this case based on the following:

- The City Council and legal counsel need to have a candid and open discussion to determine the available legal options to handle the litigation, including response strategy and possible areas of reconciliation.
- The purpose of the closed meeting is not to make a decision behind closed-doors, but instead the purpose of the meeting is to determine the legal options for handling the litigation.
- The only business to be discussed is the pending litigation.
- An open session would be detrimental because it may take place in the presence of individuals involved in the litigation.
- A closed session would benefit the public because the ultimate outcome of the litigation may impact the finances and operations of the city.

Motion by Member Schulz, second by Member Theisen, to close the meeting at 5:02 p.m. The motion carried unanimously by those members present.

Motion by Member Theisen, second by Member Schulz, to open the meeting at 5:22 p.m. The motion carried unanimously by those members present.

2. OTHER BUSINESS

There was no other business discussed.

ADJOURNMENT

Mayor Miller declared the meeting adjourned at 5:23 p.m.

Richard E. Miller
Mayor

Shaunna Johnson
City Administrator

WAITE PARK CITY COUNCIL MEETING

JUNE 6, 2016

A meeting of the Waite Park City Council was held at Waite Park City Hall on Monday, June 6, 2016 beginning at 6:30 PM.

MEMBERS PRESENT

Members present were Mayor Miller, Councilmembers Linquist, Schneider, Schulz, and Theisen.

CITY REPRESENTATIVES PRESENT

City Representatives present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig, Public Works Director Schluenz, Attorney Hansmeier, SEH Engineer Wotzka

OTHERS PRESENT

Diane Bartz, Tracey Thompson, Jim Alesire, Kim Kuester, Dan Molitor

OPEN FORUM

Mayor Miller invited anyone wishing to speak during the open forum to step forward, but no one came forth.

COUNCIL AGENDA

Motion by Member Schulz, second by Member Theisen, to approve the 6/6/16 Council Agenda as presented. The motion carried unanimously.

1. CONSENT AGENDA

Motion by Member Schneider, second by Member Theisen, to approve the following 6/6/16 Consent Agenda items:

- 1.A. Approved Special Council Minutes for April 26, 2016
- 1.B. Approved Council Minutes for May 2, 2016
- 1.C. Approved Board of Appeal and Equalization Minutes for May 9, 2016
- 1.D. Approved Tobacco License for Mills Fleet
- 1.E. Approved Resolution for Gambling License for St. Cloud Youth Hockey at Super America – 1013 2nd Street South (**RESOLUTION NO. 060616-01**)
- 1.F. Approved Resignation for Brian Alsaker from Fire Department
- 1.G. (Pulled for discussion – regarding Change Order #1 for 17th Avenue Improvement Project)
- 1.H. (Pulled for discussion – regarding Weed Inspector Contract for Rick Savage)
- 1.I. Approved election Judges for August 9, 2016 Primary Election

The motion carried unanimously.

1.G. CHANGE ORDER #1 FOR 17TH AVENUE IMPROVEMENT PROJECT

Member Linquist questioned where the ties were pulled out of the ground. SEH Engineer Wotzka stated there was an old railroad bed that ran down the west side of the property. The old railroad ties were located in about 40 feet of the southwest corner of the site. Member Linquist questioned whether Burlington Northern should have taken them out. SEH Engineer Wotzka stated the City had agreed to purchase the property “as is”, so the City was responsible for taking the old railroad ties out. Attorney Hansmeier agreed the City purchased the property “as is” and so he feels there is no basis for recourse on the clean-up.

Motion by Member Schneider, second by Member Theisen, to approve Change Order #1 on the 17th Avenue Improvement Project. The motion carried unanimously.

1.H. WEED INSPECTOR CONTRACT FOR RICK SAVAGE

Discussion was held on whether this contracted position is needed since the City recently hired two new Public Works employees. It was also discussed whether the weed inspector position can be transferred to a Public Works employee. It was mentioned the Public Works Department is still short one employee. In the past, the City had an Assistant Weed Inspector that was not a City employee. The budget impact was also discussed. It was stated the budget impact would be minimal because the fees associated with weeds are charged back to the property owner. It was also stated that based on PERA rules, this discussion with Rick Savage could not take place until 30 days after his retirement from the City. Some of the Council Members would have liked to discuss this in a Work Session.

Motion by Member Schneider, second by Member Schulz, to approve the Weed Inspector Contract with Rick Savage.

Ayes: Mayor Miller, Members Schneider, Schulz

Nays: Member Linquist, Theisen

Abstained: None

The motion carried.

2. PICKLEBALL COURTS PLANS/SPECS AND AUTHORIZE ADVERTISING FOR BID

Presented were selected plan sheets for review. Staff has been working with the Park Board and a Pickleball Sub-Committee on this project, both of which have reviewed and approved. Staff estimates the total project cost at approximately \$470,000.

The Park Board at its meeting on June 1, 2016, recommended for the Council to move forward with the project and they would also like to see the parking lots be considered to be built also, depending on available funding. They suggested that the north parking lot be first then the south parking lot, but that could be switched again depending on funding.

They feel that parking is a large item that also needs to be resolved in the short term. They also suggested, although not in a motion, to keep money available for the future bridge crossing on the Lake Wobegon trail extension. The timeframe is not confirmed but will be coming in the next few years, and they want to make sure the City is in a position to fund this.

SEH Engineer Wotzka presented the details of the six pickleball courts proposed to be built. The area is also proposed to be irrigated. Tracy Thompson, a U.S. Pickleball Association Ambassador for the St. Cloud area, stated the proposed courts meet all specifications. Discussion was held on building four or six courts. Ms. Thompson stated there are six pickleball courts at Calvary in St. Cloud and they are all being used. It is a fast-growing sport for all ages. Seniors are the largest demographic that play it at this time. It is an active and social sport. Izaty's or in the cities are the other closest pickleball courts. People come from all around to play at the courts in St. Cloud. The Minnesota Pickleball Club, Northern Paddles, started in 2011 with 30 members and there are now 150 to 200 members. The club raised one-third of the funds to build the courts at Calvary in St. Cloud. Their mission is to promote pickleball. The group will look into raising funds to help with the proposed pickleball courts in Waite Park. At this point, there is not any scheduling to play at the courts; it is open play where there is a rotation system of play where you rotate on and off the courts. There is a message board at Calvary that explains the information on playing the sport and the information is also on the city's website.

The courts are built like tennis courts. The proposed plan has a layer of bituminous with a layer of acrylic on top. There will be black vinyl fencing around the courts. Parking was also discussed. The estimates on adding a south parking lot is \$1.3 million and to add on to the north parking lot, the estimate is \$550,000. Plans for the parking lots will be presented at a different time with the proposal for the rest of the park.

Motion by Member Schneider, second by Member Schulz, to approve Plans and Specifications for the 2016 Pickleball Court Improvement Project and authorize advertising for bids as presented. Discussion was held on whether there will be any grass area inside the fenced area of the pickleball courts. There will not be any grass inside the fenced in area of the pickleball courts. It will be all hard surfaced. The motion carried unanimously.

3. COUNCIL/MAYOR

3.A. RESOLUTION ADOPTING THE METRO BUS BOARD APPOINTMENT

In the past, Mayor Miller has been appointed to the St. Cloud Metropolitan Transit Commission Board Appointment. His membership expires on June 30, 2016. The Council will need to re-appoint a City Council Member to this membership for a three-year term from July 1, 2016 to June 30, 2019. Staff's recommendation is to approve the presented resolution appointing that member. Mayor Miller expressed his interest in his re-appointment to the St. Cloud Metropolitan Transit Commission Board.

Motion by Member Schneider, second by Member Theisen, that the Resolution Adopting the Metro Bus Board Appointment of Mayor Miller be approved. (**RESOLUTION NO. 060616-02**)

Ayes: Members Linqvist, Schneider, Schulz, Theisen

Nays: None

Abstained: Mayor Miller

The motion carried.

Mayor Miller stated thank you letters were received from the Tri-School Donations Committee, Junior Achievement of the St. Cloud Area and WACOSA for the City's donations.

Member Schneider questioned what the City's park fund stands at. It was stated it is at a little over \$300,000.

3.B. REVIEW AND APPROVE BILLS

Motion by Member Schneider, second by Member Theisen, to authorize payment of the accounts payable list (0316M1, 0316M2, 0316M3, 0516D1, 0516D2). The motion carried unanimously.

4. ADMINISTRATOR

4.A. UPDATE

City Administrator Johnson stated the Stearns County Board of Commissioners will be meeting tomorrow, June 7th, to discuss a rezoning request on the Held property, which is along Highway 23. This property is in the City's orderly annexation area and the request is to rezone it from Urban Expansion to an Ag 40 zone for a solar farm. City Administrator read a letter that is proposed to be signed by the City Council and sent to the Stearns County Board of Commissioners stating the City's concerns with rezoning and the City's objection to the rezoning. The City feels this is spot zoning and not in the best interest to Waite Park at this time.

Motion by Member Linqvist, second by Member Schulz, to sign and send the letter to the Stearns County Board of Commissioners regarding the request for rezoning a property from Urban Expansion to an Ag 40 zone. The motion carried unanimously.

City Administrator Johnson reviewed the following:

- This week is the Waite Park Family Fun Fest. You can look on the City's website or the Waite Park Family Fun Fest's Facebook page for more information.
- The League of Minnesota Cities conference is next week in St. Paul.
- Mayor Miller stated he had sent an email to BNSF a few weeks ago regarding donating a windmill to the City. He stated he received an email back that their real estate department is looking into the request.

ADJOURNMENT

Mayor Miller declared the meeting adjourned at 7:27 p.m.

Richard E. Miller
Mayor

Shaunna Johnson
City Administrator

Consent Agenda Item C: 17th Avenue Relocation Costs

Enclosed are two additional claims regarding Re-Establishment and Moving Costs for tenants on the Sis property. They are listed as follows:

Leo Wiechmann – Re-Establishment Costs of \$1,340.27

Chris Sis, Sis Furniture and Auto Upholstery – Commercial Moving Costs of \$10,738.13

These payments have been calculated and recommended by our relocation expert as part of the 17th Avenue South Project. Staff is recommending approval of these payments.

RE-ESTABLISHMENT COSTS CLAIM

Advance Claim Partial Claim Final Claim

FOR OFFICIAL USE ONLY			
Name (Payee) <u>Leo Wiechmann</u>			
Tax ID# _____			
Dist. <u>N/A</u>	Artemis S.P. <u>N/A</u>	Parcel <u>N/A</u>	
C.S. <u>N/A</u>		C.ID. <u>N/A</u>	
Fed. No. _____ County <u>Stearns</u>			
Prop. Owner <u>Chris Sis</u>			
Prop. Address <u>1621 County Road 137</u>			
City/State/Zip <u>Waite Park, MN 56387</u>			
Type of Acquisition:	<input checked="" type="checkbox"/> Direct Purchase	<input type="checkbox"/> _____	<input type="checkbox"/> ED

FOR OFFICIAL USE ONLY	
Approved Amount	<u>\$1,340.27</u>
Approved By	_____
Approved By	_____ Relocation Manager
Date Application Approved	_____
Mail Check to:	
Name	<u>Leo Wiechmann</u>
Address	<u>1029 Diamond Willow Circle</u>
City/State/Zip	<u>Waite Park, MN 56387</u>

REPLACEMENT PROPERTY	
Address	<u>1135 35th Avenue North</u>
City/State/Zip	<u>St. Cloud, MN 56303</u>

FOR OFFICIAL USE ONLY
VENDOR NUMBER: _____

ELIGIBLE EXPENSES

A. Repairs or improvements as required by law, code, or ordinance	\$ <u>N/A</u>
B. Modifications to accommodate the operation	\$ <u>590.27</u>
C. Exterior Signing	\$ <u>N/A</u>
D. Utilities from R/W to the improvement	\$ <u>750.00</u>
E. Redecoration costs of worn surfaces	\$ <u>N/A</u>
F. Feasibility surveys, etc.	\$ <u>N/A</u>
G. Advertisement of Replacement Site	\$ <u>N/A</u>
H. Professional Services for purchase or lease of new site	\$ <u>N/A</u>
I. Est. increased costs of operation (leases, taxes, ins., utility charges during first 2 years)	\$ <u>N/A</u>
J. Other items - Licenses, fees, permits, etc. (Approved by agency)	\$ <u>N/A</u>
K. TOTAL OF CLAIM (maximum \$50,000)	<u>\$1,340.27</u>

Residency Certification: I attest, under penalty of perjury, that myself and/or members of this partnership, association or corporation are lawfully citizens of United States or aliens lawfully admitted for residency and authorized to conduct business in the United States.

I, the undersigned, do hereby certify that the above information is true and correct, and that any receipts or statements attached hereto accurately represent the expenses incurred. I further certify that I have not submitted any other claim for reimbursement of, or received compensation for, any expense in connection with this claim. I understand that falsification of any portion of this claim will result in its denial.

MAIL CLAIM TO:

✎ Date June 6th 2016
 ✎ Name (print) Leo Wiechmann
 ✎ Signature Leo Wiechmann
 ✎ Telephone _____

COMMERCIAL MOVING COSTS CLAIM

Advance Claim Partial Claim Final Claim

FOR OFFICIAL USE ONLY

Name (Payee) Sis Furniture and Auto Upholstery

Fed. _____ State _____

Dist. N/A Artemis S.P. N/A Parcel N/A

C.S. 00279-31039 C.ID. N/A

Fed. No. N/A County Stearns

Prop. Owner Chris Sis

Prop. Address 1621 County Road 137

City/State/Zip Waite Park, MN 56387

Type of Acquisition: Direct Purchase ED

FOR OFFICIAL USE ONLY

Approved Amount \$ 10,738.13

Approved By _____

Approved By Steven Carlson Relocation Manager

Date Application Approved _____

Mail Check to:
Name Chris Sis (Sis Furniture and Auto Upholstery)

Address 6601 County Road 47

City/State/Zip St. Augusta, MN 56301

FOR OFFICIAL USE ONLY

Business

Farm

Non-Profit

Sign Removal

Other

Date of Move: Completed by 12-4-2015

FOR OFFICIAL USE ONLY

VENDOR NUMBER: _____

FOR OFFICIAL USE ONLY

6601 County Road 47
St. Augusta, MN 56301

Moving Expense	\$ 10,738.13
Searching Expense for Replacement Site (Max. \$2,500.00)	\$ 0.00
Total Payment	\$ 10,738.13

Residency Certification: I attest, under penalty of perjury, that myself and/or members of this partnership,

association or corporation are lawfully citizens of United States or allans lawfully admitted for residency and authorized to conduct business in the United States.

I, the undersigned, do hereby certify that the above information is true and correct, and that any mover's receipts or statements attached hereto accurately represent the expenses incurred. I further certify that I have not submitted any other moving claim for reimbursement of, or received compensation for, any expense in connection with this claim. I understand that falsification of any portion of this claim will result in its denial.

MAIL CLAIM TO:

Date 6-2-2016

Name (print) Chris Sis

Signature Chris Sis

Telephone _____

Consent Agenda Item D: Preliminary Plat of Waite Park Public Works and Park Site Subdivision

The City of Waite Park is the applicant for this request. The subject property is located south of Parkway Drive and north of County Road 137. It is also adjacent to the currently-underway 17th Ave project and the Right-of-Way Plat 5A that is also being reviewed by the Planning Commission at this time. The total acreage of the plat is approximately 36.8 acres.

This plat will establish the property that will be utilized for the forthcoming new Public Works facility, located on the southern portion of the property as well as the parkland/amphitheater to be located in the former quarry area in the northern half of the property. The property is currently zoned primarily I-1 Light Industrial, except for the former Gillitzer home on the western side (Block 1) which is zoned as B-2, Commercial/General Business District. These parcels will likely be requested for rezoning at a later time to better define their public purpose.

There is currently a 50 foot railroad easement that crosses Lot 1, Block 2 of the property. While there is not any possibility that this will be utilized by the railroad, City staff is examining the options for vacating this easement, but this will likely require approval of the railroad which has typically been a time-consuming process. The existence of the easement, even if not vacated, will not prohibit or deter any City plans for the property.

As this is a plat of City property which also incorporates area that is slated for public use as a park/amphitheater, no parkland dedication is associated with this request.

Only the preliminary plat is being reviewed at this time. The final plat will be brought to the Planning Commission at a later date, likely with rezoning request(s) for the parcels.

Due to the location of the plat adjacent to County Road 137, City Engineering staff has submitted the proposed plat to Stearns County for their review and comment. At this time no comments have yet been received. Any comments received will be incorporated into the final plat at a later time.

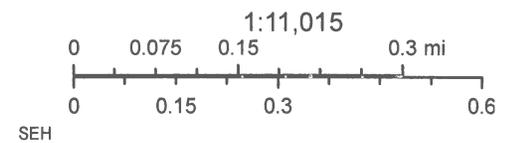
The Planning Commission held a Public Hearing on June 14, 2016 and after review of the plat and the Findings of Fact, the Planning Commission made a recommendation to approve the Preliminary Plat as presented.

General Location Map - Waite Park Public Works and Park Site Subdivision



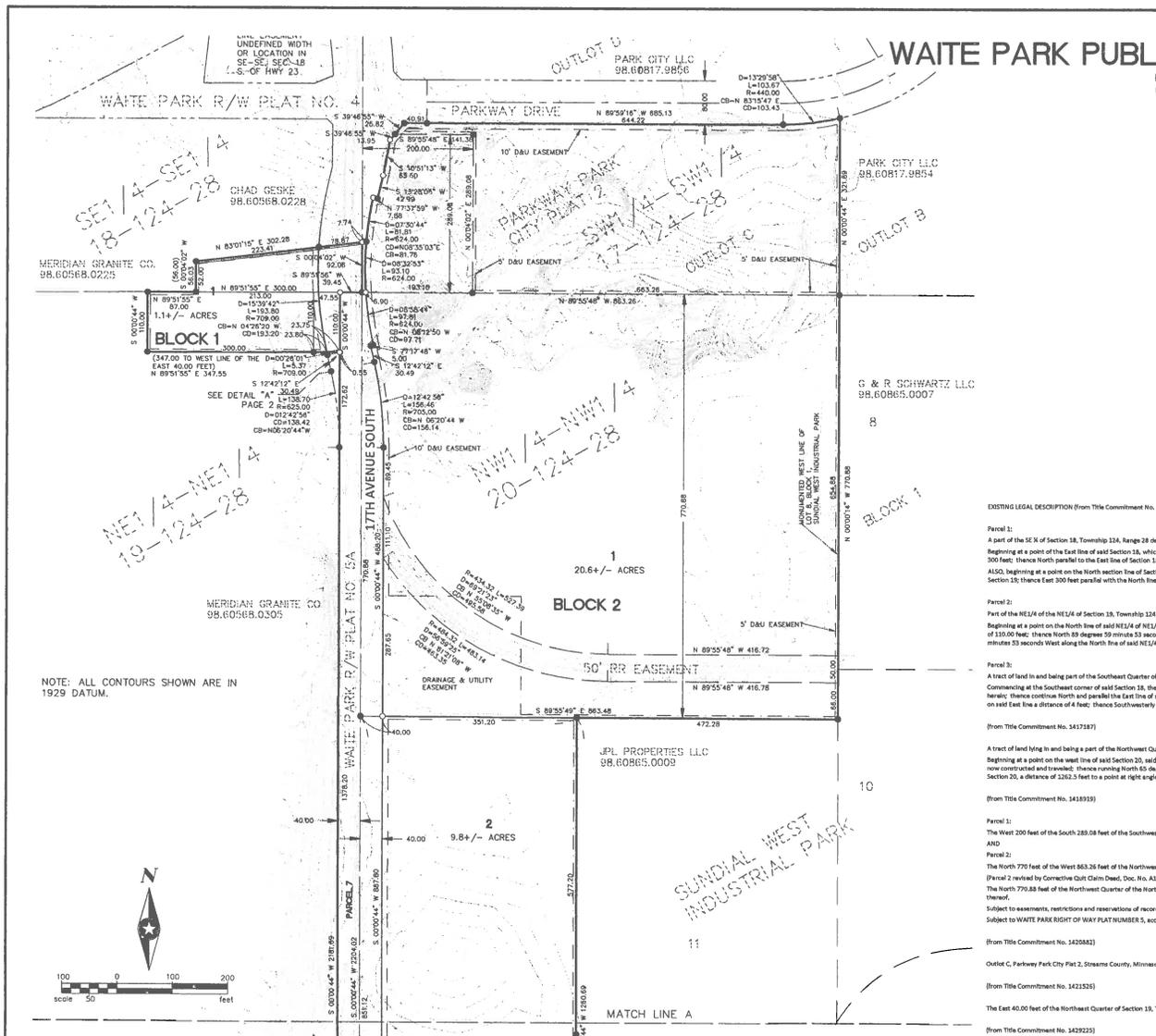
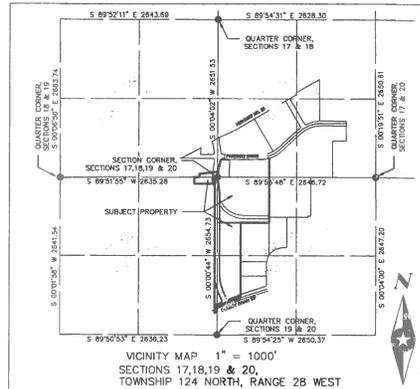
June 1, 2016

□ Parcels



PRELIMINARY PLAT OF WAITE PARK PUBLIC WORKS AND PARK SITE SUBDIVISION

PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER, SECTION 17,
PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER, SECTION 18,
PART OF THE NORTHEAST QUARTER OF SECTION 19,
PART OF THE NORTHWEST QUARTER OF SECTION 20,
ALL IN TOWNSHIP 124 NORTH, RANGE 28 WEST, STEARNS COUNTY, MINNESOTA



EXISTING LEGAL DESCRIPTION (From Title Commitment No. 139218)

Parcel 1:
A part of the SE 1/4 of Section 18, Township 124, Range 28 described as follows:
Beginning at a point on the East line of said Section 18, which is 88 feet North of the Southeast corner of said Section; thence South a distance of 88 feet to the Southeast corner of said Section 18; thence West along the south line of said Section 18 a distance of 300 feet; thence North parallel to the East line of Section 18 a distance of 23 feet; thence Northwesterly in a straight line to the point of beginning, Stearns County, Minnesota.
ALSO, beginning at a point on the North section line of Section 19, Township 124, Range 28, 87 feet West from the Northeast corner of said Section 19; thence 300 feet West along said Section line; thence 110 feet South parallel with the East section line of said Section 19; thence East 300 feet parallel with the North line of said Section; thence North 110 feet to the point of beginning, Stearns County, Minnesota.

Parcel 2:
Part of the NE 1/4 of the NE 1/4 of Section 19, Township 124, Range 28 described as follows:
Beginning at a point on the North line of said NE 1/4 of NE 1/4 distant 87 feet West from the Northeast corner of said NE 1/4 NE 1/4; thence South 00 degrees 08 minutes 45 seconds West, assumed bearing, parallel to the East line of said NE 1/4 of NE 1/4 a distance of 130.00 feet; thence North 89 degrees 59 minutes 53 seconds East parallel to the North line of said NE 1/4 of NE 1/4 a distance of 47.35 feet; thence North 00 degrees 08 minutes 45 seconds East parallel to said East line 130.00 feet; thence South 89 degrees 59 minutes 53 seconds West along the North line of said NE 1/4 of NE 1/4 a distance of 47.35 feet to the point of beginning, Stearns County, Minnesota.

Parcel 3:
A tract of land in and being part of the Southeast Quarter of Section 18, Township 124, Range 28, described as follows:
Commencing at the Southeast corner of said Section 18, thence West along the South line of said Section 18 a distance of 300 feet; thence North and parallel to the East line of said Section 18 a distance of 52 feet to the point of beginning of the tract conveyed hereto; thence continue North and parallel to the East line of said Section 18 a distance of 4 feet; thence Northwesterly in a straight line to a point on the East line of said Section 18; said point being a distance of 92 feet North of the Southeast corner of said Section 18; thence South on said East line a distance of 4 feet; thence Southwesterly to the point of beginning and thence retrace.

(From Title Commitment No. 1417387)

A tract of land lying in and being a part of the Northwest Quarter of Section 20, Township 124 North, Range 28 West, Stearns County, Minnesota, described as follows, to wit:
Beginning at a point on the west line of said Section 20, said point being 770.88 feet South of the Northwest corner of said Section 20; thence continuing South along said west line of said Section 20, a distance of 1428.12 feet to the centerline of a public road as now constructed and traveled; thence running North 69 degrees 38 minutes East along the center line of said road a distance of 424.32 feet to the east line of the West 392.20 feet of said Northwest Quarter; thence North and parallel with said West line of said Section 20, a distance of 1282.5 feet to a point at right angles to and distance 391.2 feet from the point of beginning; thence defined 90 degree left and West 391.2 feet to the point of beginning and thence retrace.

(From Title Commitment No. 1418939)

Parcel 1:
The West 200 feet of the South 289.08 feet of the Southwest Quarter (SW1/4) of the Southwest Quarter (SW1/4) of Section 17, Township 124 North, Range 28 West, Stearns County, Minnesota. LESS Parcel No. 7 Waite Park ROW Plat No. 4.

AND:

Parcel 2:
The North 770 feet of the West 883.26 feet of the Northwest Quarter (NW1/4) of the Northwest Quarter (NW1/4) of Section 20, Township 124 North, Range 28 West, Stearns County, Minnesota.
(Parcel 2 revised by Corrective Claim Deed, Doc. No. A1465183)

The North 770.88 feet of the Northwest Quarter of the Northwest Quarter, Section 20, Township 124 North, Range 28 West, Stearns County, Minnesota, lying westerly of Lots 8 and 10, Block 1, SUNDIAL WEST INDUSTRIAL PARK, according to the recorded plat thereof.

Subject to assessments, restrictions and reservations of record.
Subject to WAITE PARK RIGHT OF WAY PLAT NUMBER 5, according to the recorded plat thereof, Stearns County, Minnesota.

(From Title Commitment No. 1428282)

Outlot C, Parkway Park City Plat 2, Stearns County, Minnesota.

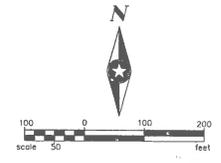
(From Title Commitment No. 1421356)

The East 40.00 feet of the Northwest Quarter of Section 19, Township 124 North, Range 28 West, Stearns County, Minnesota, lying northerly of the northerly right of way line of County Road 137.

(From Title Commitment No. 1428225)

The part of the Southeast Quarter of the Northwest Quarter of Section 15, Township 124, Range 28, Stearns County, Minnesota, described as follows:
Beginning at the point of intersection of the east line of said Southeast Quarter of the Northwest Quarter and the southerly right-of-way line of County Road 137, said point being 433.95 feet north of the southeast corner of said Southeast Quarter of the Northwest Quarter; thence North 00 degrees 08 minutes 45 seconds East, assumed bearing, along said east line of the Southeast Quarter of the Northwest Quarter 124.21 feet; thence South 02 degrees 53 minutes 45 seconds West 45.03 feet; to a point 40.00 feet west of the east line of said Southeast Quarter of the Northwest Quarter as measured at right angles; thence South 00 degrees 08 minutes 45 seconds West, along a line parallel with and 40.00 feet west of the east line of said Southeast Quarter of the Northwest Quarter, a distance of 134.60 feet; to a point 37.00 feet easterly of said southerly right-of-way line as measured at right angles; thence North 02 degrees 53 minutes 45 seconds East, along a line parallel with and 27.00 feet south of said right-of-way line a distance of 45.03 feet to the east line of said Southeast Quarter of the Northwest Quarter; thence North 00 degrees 08 minutes 45 seconds East along the east line of said Southeast Quarter of the Northwest Quarter a distance of 30.38 feet to the point of beginning.

NOTE: ALL CONTOURS SHOWN ARE IN 1929 DATUM.



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON STEARNS COUNTY COORDINATES (NAD 83-HARN, 96' ADJUSTMENT).

BENCHMARK EL=1082.29 FEET (29 DATUM)
DESCRIPTION-SPIKE IN POWER POLE AT SOUTH SIDE OF PARKWAY COURT APPROX. 605 FEET WEST OF 17TH AVE S.

NOTE: ALL LAND WITHIN PROPOSED PLAT IS ABSTRACT

DRAWN BY:	DJW	
CHECKED BY:	MDH	
NO.	BY	DATE

REVISIONS	

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Dennis O. Warner
Dennis O. Warner, R.L.S.
Date: 5-31-2018 Lic. No. 42656

PHONE: 320.229.4300
1200 26TH AVE. SO.
ST. CLOUD, MN 56302-1717
www.sehinc.com

WAITE PARK, MINNESOTA

PRELIMINARY PLAT FOR CITY OF WAITE PARK

FILE NO.	1
WAITE 135186	2

P:\UZ\VM\WAITE\135186\5-18-dwg\app\51-drawings\10-City\135186-preliminary.plt, 22 x 34, pg. 1.dwg, 5/31/2018, 3:35 PM

PRELIMINARY PLAT OF WAITE PARK PUBLIC WORKS AND PARK SITE SUBDIVISION

PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER, SECTION 17,
PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER, SECTION 18,
PART OF THE NORTHEAST QUARTER OF SECTION 19,
PART OF THE NORTHWEST QUARTER OF SECTION 20,
ALL IN TOWNSHIP 124 NORTH, RANGE 28 WEST, STEARNS COUNTY, MINNESOTA

CURRENT ZONING=I-1
MINIMUM LOT SIZE=1 ACRE
MINIMUM LOT WIDTH=100'

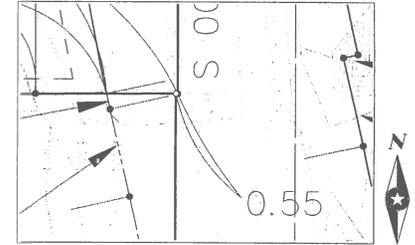
CURRENT ZONING FOR GILLITZER HOUSE=B-2
(WILL BE RE-ZONING THIS PARCEL)

TOTAL PLAT ACREAGE=38.8+/- ACRES
(INCLUDING RIGHT OF WAYS)

THE PROPOSED PLAT LIES OUTSIDE OF THE SPECIAL FLOOD
HAZARD AREA AS SHOWN ON FIRM 27145C0640E, WITH AN
EFFECTIVE DATE OF 2-15-2012.

OWNER/DEVELOPER:
CITY OF WAITE PARK
ATTN: JON NDERENBERG
PLANNING AND COMMUNITY DEVELOPMENT DIRECTOR
CITY OF WAITE PARK
19 - 13TH AVENUE NORTH
WAITE PARK, MN 56387

SURVEYOR:
SHORT ELLIOTT HENDRICKSON INC.
ATTN: DENNIS WARNER
PROFESSIONAL LAND SURVEYOR
1200 25TH AVENUE SOUTH
ST. CLOUD, MN 56302



DETAIL "A"
SCALE: 1"=20'

LEGEND

- DENOTES FOUND ALUMINUM CAPPED IRON PIPE
- DENOTES FOUND 1" IRON PIPE
- DENOTES FOUND 3/4" IRON PIPE WITH CAP (NO. ____)
- DENOTES SET 1/2" IRON PIPE W/ CAP, LIC. NO. 42656
- ▲ DENOTES FOUND PK NAIL
- △ DENOTES SET PK NAIL
- ⊙ DENOTES STEARNS COUNTY MONUMENT
- (XXX) DENOTES DEED BEARING AND/OR USTANCE
- DENOTES RIGHT OF WAY
- DENOTES PERMANENT EASEMENT
- DENOTES BOUNDARY LINE
- DENOTES LOT LINE
- DENOTES SANITARY SEWER AND MANHOLE
- DENOTES FORCE MAIN
- DENOTES WATER MAIN, HYDRANT AND VALVE
- DENOTES WATER VALVE MANHOLE
- DENOTES STORM SEWER, APRON, MANHOLE AND CATCH BASIN
- DENOTES CULVERT
- DENOTES WATER SERVICE AND CURB STOP BOX
- DENOTES BURIED FIBER OPTIC CABLE
- DENOTES BURIED PHONE CABLE AND PEDESTAL
- DENOTES BURIED TV CABLE AND PEDESTAL
- DENOTES BURIED ELECTRIC CABLE AND PEDESTAL
- DENOTES OVERHEAD ELECTRIC, POLE AND DOWN GUY ANCHOR
- DENOTES LIGHT POLE
- DENOTES TRAFFIC SIGNAL STANDARD
- DENOTES GAS MAIN
- DENOTES GAS SIGN, VALVE AND VENT
- DENOTES SOIL BORING
- DENOTES TRAVERSE POINT
- DENOTES CONCRETE CURB AND CUTTER
- DENOTES EXISTING PAVEMENT OR SIDEWALK
- DENOTES SIGN (HWY, PARK, STOP, ETC.)
- DENOTES STREET NAME SIGN
- DENOTES DITCH
- DENOTES RAILROAD TRACKS
- DENOTES FENCE (UNIDENTIFIED)
- DENOTES BARBED WIRE FENCE
- DENOTES CHAIN LINK FENCE
- DENOTES ELECTRIC WIRE FENCE
- DENOTES WOOD FENCE
- DENOTES WOVEN WIRE FENCE
- DENOTES PLATE BEAM GUARDRAIL
- DENOTES CABLE GUARDRAIL
- DENOTES DECIDUOUS AND CONIFEROUS TREE
- DENOTES BUSH-SHRUB
- DENOTES WOODED AREA
- DENOTES WET LAND
- DENOTES BUILDING
- DENOTES GUARD POST
- DENOTES HANDICAP PARKING SPACE
- DENOTES EXISTING CONTOUR LINES
- DENOTES SCHEDULE B EXCEPTION

SUNDIAL WEST INDUSTRIAL PARK

SET 1/4 - ME 1/4
19-124-28

AREA REFERRED TO AS THE
WEST 16.5 FEET OF THE
SOUTH 565.82 FEET OF THE
NORTH 1930.1 FEET

OUTLOT A
0.6+/- ACRES

LIENS AND ENCUMBRANCES:
DOC. NO. 1416536, QCD FROM BNSF TO CITY, SCHD. B-SECTION II, ITEM 9.
DOC. NO. 1413561, PLATTED EASEMENTS WITH PARKWAY PARK CITY PLAT 2.
DOC. NO. 1385646, RESTRICTIONS AND EASEMENTS CONTAINED IN DEVELOPMENT CONTRACT.
DOC. NO. 1465161, RESERVATIONS TO MERIDIAN GRANITE.
SUBJECT TO R/W PLAT NO. 5 AND 5A.
DOC. NO. 1446727 (510053) PERTAINING TO RAILROAD.
BOOK 35 OF A&A, PG. 391, POWERLINE EASEMENT-UNDEFINED WIDTH OR LOCATION IN SE-SE, SEC. 18.
DOC. NO. 369397, SLOPE EASEMENT, UNDEFINED LOCATION NEAR CO RD 137.

DRAWN BY:	DJW		
CHECKED BY:	MDH		
NO.	BY	DATE	REVISIONS

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY
DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR
UNDER THE LAWS OF THE STATE OF MINNESOTA.
Dennis Warner Name, R.L.S.
DENNIS WARNER
Date: 02-21-2018 Lic. No. 42656

SEH PHONE: 320.229.4300
1200 25TH AVE. SO.
ST. CLOUD, MN 56302-1717
www.sehinc.com

**WAITE PARK,
MINNESOTA**

**PRELIMINARY PLAT FOR:
CITY OF WAITE PARK**

FILE NO.
WAITE 135186

2
2

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Consent Agenda Item E: Waite Park Right of Way Plat Number 5A

The subject property is located south of Highway 23 and partial section of 17th Avenue South which is currently stubbed in just past Parkway Drive, and to the west of the developing Miller-area properties on Parkway Drive. The recorded owners of the property include the City of Waite Park and Meridian Granite Company.

This plat is essentially an amendment to Right-of-Way Plat 5, which was reviewed and approved by the Planning Commission in June of 2015. The intent of the plat at that time was to establish formal right-of-way to allow for the construction of the remaining portion of 17th Avenue, from its current dead-end just south of Parkway Drive all the way to County State Aid Highway 137 to the south.

The plat is being adjusted to reflect the finalization of the southernmost right-of-way along 17th Avenue, the area in which property was obtained for the project from the Sis family. The final alignment is depicted on this plat, whereas previously it was only preliminary.

The two sections of street depicted on the plat are in fact one continuous north/south stretch, but are split on the plat copy so they may be shown and described on a single page.

The currently-underway 17th Avenue project will aid in access to developing areas in the vicinity, including eventual park/amphitheater and new Public Works facilities.

As this plat is dedicated right-of-way for public use, there is no parkland dedication or payment-in-lieu of parkland dedication associated with it.

The Planning Commission at their meeting June 14, 2016 held a Public Hearing and took comments and after review of the Plat and the Findings of Fact made a recommendation to approve the plat as presented.

WAITE PARK RIGHT OF WAY PLAT NUMBER 5A

RIGHT OF WAY IN SECTION 17 T 124 N - R 28 W								
PROPERTY ID. NUMBER	PARCEL ID. NO.	RECORDED OWNER	LOCATION PART OF	NEW R/W IN FEE INTEREST	FEE INTEREST	PERMANENT EASEMENT SQUARE FEET (MORE OR LESS)	TEMPORARY EASEMENT SQUARE FEET (MORE OR LESS)	TEMPORARY EASEMENT EXPIRES ON
38.60587.0117	5	CITY OF WAITE PARK	SW1/4-SW1/4	587				

RIGHT OF WAY IN SECTION 18 T 124 N - R 28 W								
PROPERTY ID. NUMBER	PARCEL ID. NO.	RECORDED OWNER	LOCATION PART OF	NEW R/W IN FEE INTEREST	FEE INTEREST	PERMANENT EASEMENT SQUARE FEET (MORE OR LESS)	TEMPORARY EASEMENT SQUARE FEET (MORE OR LESS)	TEMPORARY EASEMENT EXPIRES ON
38.60588.0320	4	CITY OF WAITE PARK	SE1/4-SE1/4	892				

RIGHT OF WAY IN SECTION 19 T 124 N - R 28 W								
PROPERTY ID. NUMBER	PARCEL ID. NO.	RECORDED OWNER	LOCATION PART OF	NEW R/W IN FEE INTEREST	FEE INTEREST	PERMANENT EASEMENT SQUARE FEET (MORE OR LESS)	TEMPORARY EASEMENT SQUARE FEET (MORE OR LESS)	TEMPORARY EASEMENT EXPIRES ON
38.60588.0325	2	MERIDIAN GRANITE COMPANY	S1/4-NE1/4	1378				
38.60588.0320	4	CITY OF WAITE PARK	NE1/4-NE1/4	3243				
38.60588.0320	8	CITY OF WAITE PARK	E1/4-NE1/4	7350				

RIGHT OF WAY IN SECTION 20 T 124 N - R 28 W								
PROPERTY ID. NUMBER	PARCEL ID. NO.	RECORDED OWNER	LOCATION PART OF	NEW R/W IN FEE INTEREST	FEE INTEREST	PERMANENT EASEMENT SQUARE FEET (MORE OR LESS)	TEMPORARY EASEMENT SQUARE FEET (MORE OR LESS)	TEMPORARY EASEMENT EXPIRES ON
38.60589.0104	1	CITY OF WAITE PARK	W1/2-NW1/4	73184				
38.60589.0102	3	CITY OF WAITE PARK	NW1/4-NW1/4	28658				

PLAT BOUNDARY DATA		
POINT	ID.	DISTANCE (FT)
B1	B2	19.13 N 00°00'44" E
B2	B3	CH 158.07 N 82°42'37" E
B3	B4	CH 288.70 BEL 0°52'00" E
B4	B5	CH 28.48 N 00°00'00" E
B5	B6	CH 143.55 N 24°24'29" W
B6	B7	CH 300.31 N 71°15'59" W
B7	B8	L 302.80 R 70.00 BEL 24°29'59" W
B8	B9	CH 136.50 N 00°00'00" E
B9	B10	CH 158.02 N 00°00'44" W
B10	B11	CH 625.00 BEL 24°29'59" W
B11	B12	CH 168.01 N 02°02'20" W
B12	B13	CH 181.01 N 33°01'15" W
B13	B14	CH 104.14 N 00°00'00" E
B14	B15	L 120.38 R 224.00 BEL 71°31'37" W
B15	B16	CH 304.9 N 24°29'59" W
B16	B17	CH 136.04 S 24°29'59" W
B17	B18	L 154.44 R 705.00 BEL 72°42'56" W
B18	B19	CH 136.00 S 00°00'44" W
B19	B20	CH 268.05 S 01°15'00" E
B20	B21	CH 268.00 BEL 24°29'59" W
B21	B22	CH 148.97 S 24°24'29" E
B22	B23	CH 28.48 S 00°00'00" E
B23	B24	CH 224.21 N 88°32'43" E
B24	B25	CH 388.75 BEL 03°15'15" W
B25	B26	CH 16.13 S 00°00'44" W
B26	B27	CH 471.43 S 88°18'19" W
B27	B28	L 471.72 R 385.71 BEL 07°00'00" E

THE CITY COUNCIL OF WAITE PARK, MINNESOTA IS HEREBY DESIGNATING THE DEFINITE LOCATION OF 17TH AVENUE SOUTH IN SECTION 17, 18, 19 AND 20, TOWNSHIP 124 NORTH, RANGE 28 WEST, STEARNS COUNTY, MINNESOTA.

As shown on this plat prepared for the City of Waite Park, and is hereby certified as the official plat of that portion of said 17th Avenue South, within the designated portion of Sections 17, 18, 19, and 20, Township 124 North, Range 28 West, Stearns County, Minnesota, pursuant to Minnesota Statutes Section 505.1792 and Section 505.1793.

I hereby certify that this plat was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota. I hereby further certify that this plat meets the requirements of Minnesota Statutes, Section 505.1792 and Section 505.1793; that the parcel ownerships are correctly described and delineated on the plat; that the proposed right of way boundary lines are correctly designated on the plat; that all monuments are correctly shown and that all monuments have been correctly placed in the ground as shown.

Dennis J. Warner, Licensed Land Surveyor,
Minnesota License Number 42656
Dated this _____ day of _____, 20__

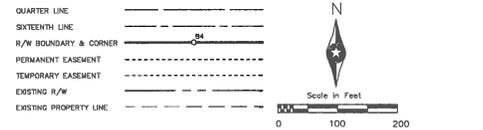
STATE OF MINNESOTA,
COUNTY OF _____
The foregoing Surveyor's Certificate was acknowledged before me this _____ day of _____, 20__ by Dennis J. Warner, Licensed Land Surveyor, Minnesota License Number 42656.

(Notary Signature) _____ (Notary Printed Name)
Notary Public, _____ County, State of Minnesota
My commission expires _____ day of _____, 20__

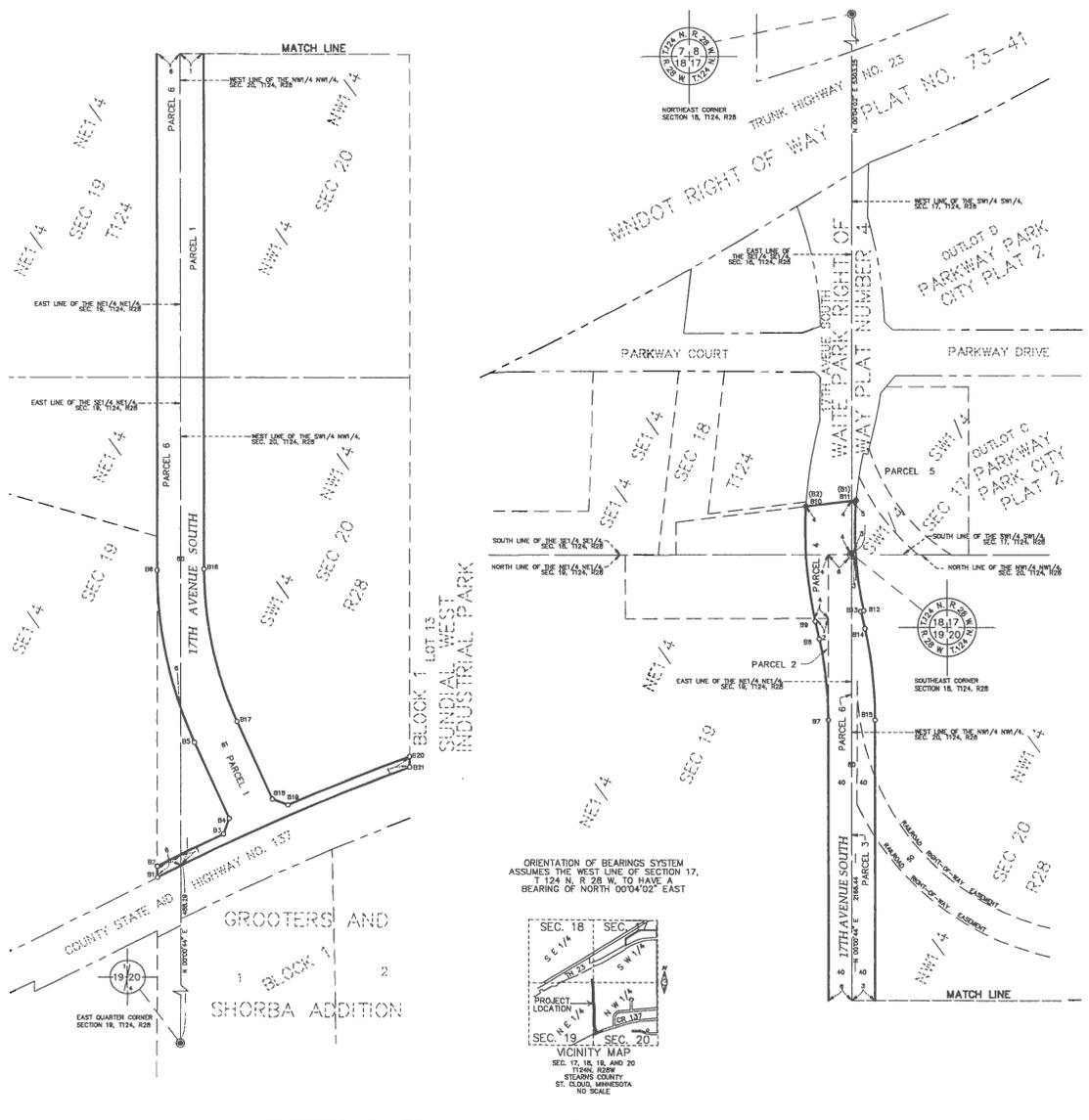
I hereby certify that this plat has been examined this _____ day of _____, 20__.

Stearns County Surveyor _____
Minnesota License No. _____
I hereby certify that this instrument was filed for record in the Office of the County Recorder in and for Stearns County, Minnesota, on this _____ day of _____, 20__, at _____ o'clock _____ M., as Document No. _____ in Plat Cabinet _____.

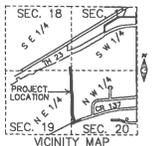
Stearns County Recorder _____ Deputy _____



① DENOTES: FOUND IRON MONUMENT
② DENOTES: SET 1/2 INCH IRON PIPE WITH CAP STAMPED "42656"
③ DENOTES: FOUND CAST IRON MONUMENT
TE = TEMPORARY EASEMENT
PE = PERMANENT EASEMENT

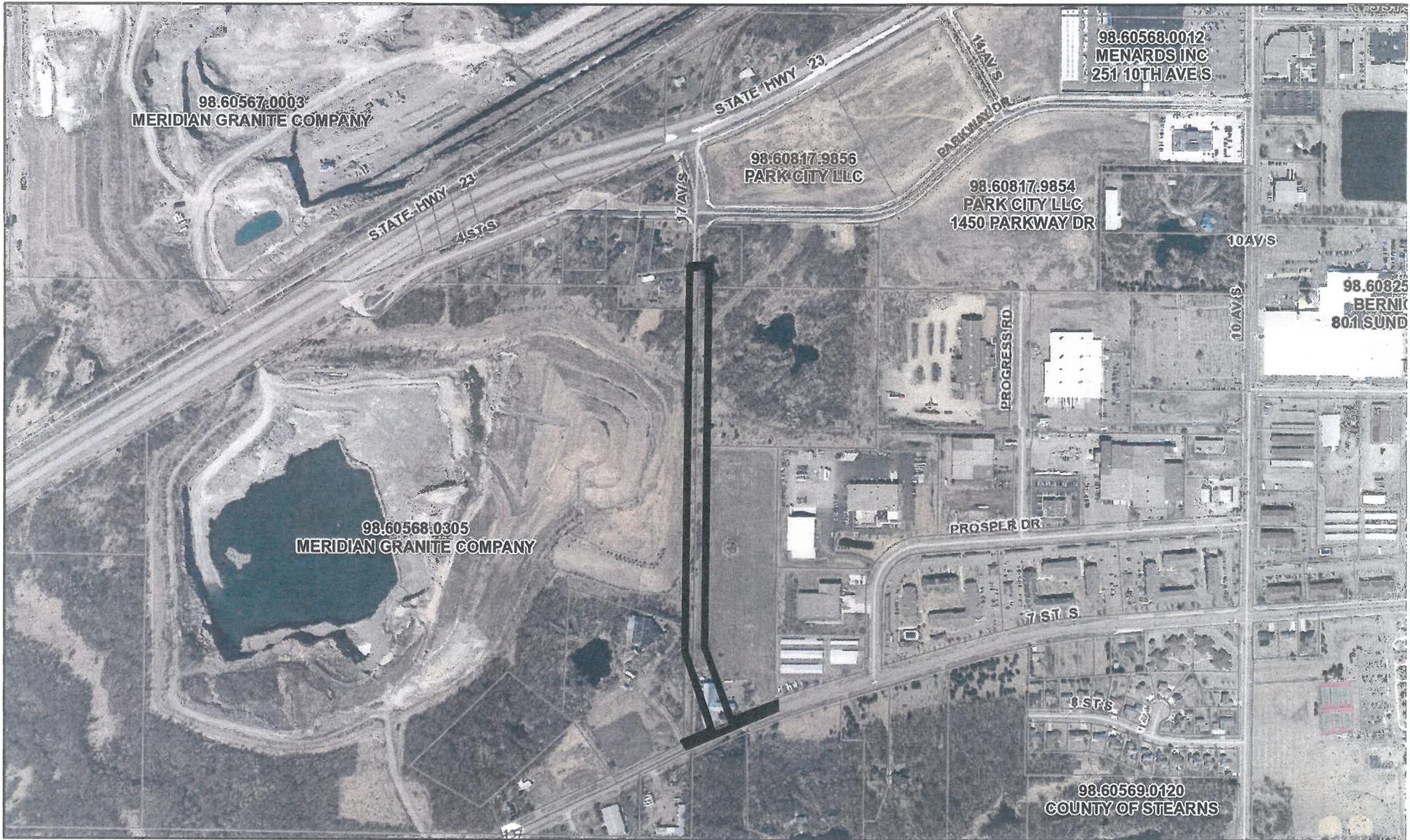


ORIENTATION OF BEARINGS SYSTEM ASSUMES THE WEST LINE OF SECTION 17, T 124 N R 28 W, TO HAVE A BEARING OF NORTH 00°04'02" EAST



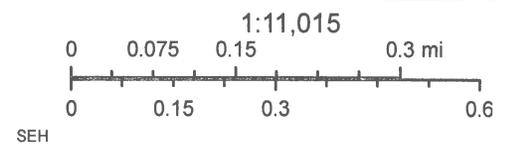
PROJECT LOCATION VICINITY MAP SEC. 17, 18, 19, AND 20 T 124 N R 28 W STEARNS COUNTY ST. CLOUD, MINNESOTA NO SCALE

General Location Map - Waite Park Right-of-Way Plat 5A



June 1, 2016

Parcels



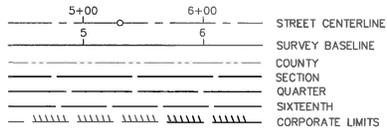
Consent Agenda Item F: Issue: Authorize preparation of plans and specifications, approve plans and specifications, and authorize advertising for bids for the 2016 10th Avenue South Overlay Improvement project.

This project proposes to edge mill and place a 2” bituminous overlay on 10th Avenue South from the railroad tracks to Parkway Drive. The project also includes, pedestrian ramp updates, miscellaneous curb repair, striping, and loop replacement.

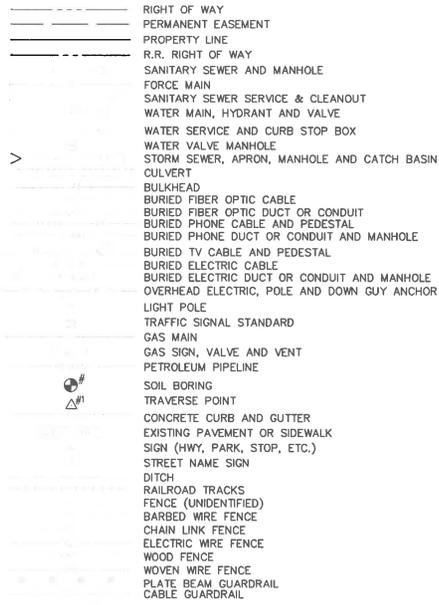
Authorize preparation of plans and specifications, approve plans and specifications, and authorize advertising for bids for the 2016 10th Avenue South Overlay Improvement project.

.

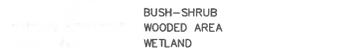
LEGEND



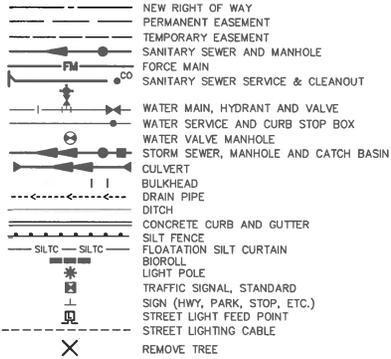
EXISTING



DECIDUOUS AND CONIFEROUS TREE



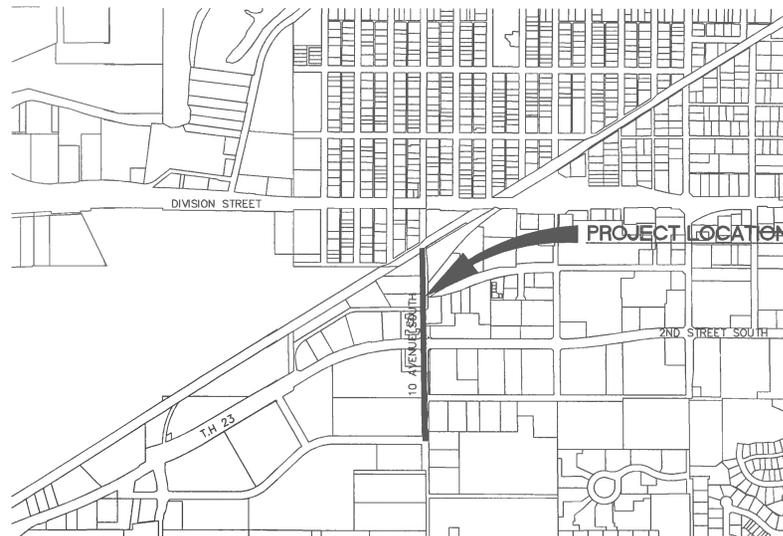
PROPOSED



CITY OF WAITE PARK, MINNESOTA

CONSTRUCTION PLANS FOR EDGE MILLING, BITUMINOUS SURFACING, AND STRIPING

10TH AVENUE SOUTH OVERLAY IMPROVEMENTS



GOVERNING SPECIFICATIONS

THE 2014 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN EXCEPT AS MODIFIED BY THE SPECIFICATIONS FOR THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MAINTO, INCLUDING FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL, ZONE LAYOUTS - CURRENT EDITION.

INDEX

SHEET NO.	DESCRIPTION
-----------	-------------

1	TITLE SHEET
2-4	SITE LAYOUT

THIS PLAN CONTAINS 4 SHEETS.

PROJECT LOCATION



APPROVED: _____

CITY ENGINEER OF _____ DATE _____

APPROVED: _____

COUNTY ENGINEER _____ DATE _____

WAITE PARK, MINNESOTA



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

FILE NO.

Signature _____ Name _____ PE

Date: --/--/--- Lic. No. ---

1

4

P:\DATA\WAITE\137850\137850-10-01\137850-10-01.dwg 6/22/2016 4:03 PM cmtol



DRAWN BY:	-			
DESIGNER:	-			
CHECKED BY:	-			
DESIGN TEAM	NO.	BY	DATE	REVISIONS

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Name: Jon M. Hoffer, PE
Lic. No. 45812

Date: ---/---/---



PHONE: 320.229.4300
1200 25TH AVENUE SOUTH
P.O. BOX 1717
ST. CLOUD, MN 56302-1717
www.sehinc.com

**WAITE PARK,
MINNESOTA**

SITE LAYOUT

FILE NO.	2
	4

Consent Agenda Item G: Massage License for Teresa Papagni for 132 Division Street

We have received an application for a new massage enterprise. Massage Enterprise Teresa Papagni will be leasing a space at Salons by JC located at 132 Division Street, Waite Park. Teresa Papagni's Therapist Application has also been turned in and is under review of the Police Chief. Background and credit checks have been run, all fees have been paid, and the massage enterprise license will be contingent upon a final approval from Police Chief Dave Bentrud who will complete a review of the application and information submitted.

Agenda Item No. 2

Issue: Luther Honda Sign Variance

BACKGROUND

We have received an application from The Luther Company, LLLP for a variance from Waite Park Ordinance Section 53.11, Table 53-1 to allow an increase in the height of the proposed elevated sign for the new Luther Honda location from 20 feet to 30 feet. The project is located at 1500 Highway 23 West, formerly addressed as 1401 Parkway Drive. The property is zoned B-2, Commercial/General Business District in which the current ordinance limits height of elevated signs to 20 feet.

The proposed sign would be located at the northeast corner of the property, at the intersection of Highway 23. Staff met with Luther Honda representatives in May regarding signage for the property and advised them that if they wanted to pursue an elevated sign higher than the 20 feet allowed under ordinance, they would need to demonstrate practical difficulties of the property and why a 20 foot sign is insufficient through the variance application process. Staff further advised them at that time that the request would be held to the City standards of variance request review, as is standard procedure.

The applicants submitted a very thorough application narrative and exhibits, which outlines their justifications of practical difficulty for the request. The exact sign design has not been finalized yet as it would not be prudent to do so unless a variance were approved and the applicants know they would be able to proceed with their requested design.

As the narrative submitted by the applicants contains most of the same materials and information staff would include in the Planning Commission report and recommendation, and it is attached as an exhibit, staff will avoid reiterating it in the report. That being said, staff does believe that the applicant has demonstrated practical difficulties, primarily due to the location of the existing nearby Menards fence and the alignment of Highway 23. In staff's opinion the granting of the variance will not be detrimental to other uses already existing and permitted in the area, and staff recommends approval of the variance as requested.

The Planning Commission held a Public Hearing on June 14, 2016 and after review of the Findings of Fact recommended approval of the request to recommend to the City Council to approve the variance for 1500 Highway 23 West, as requested by The Luther Company, LLLP.

RECOMMENDED ACTION:

To approve the sign variance request for Luther Honda.

SUGGESTED MOTION:

Council Member _____ moved to approve (or deny) the variance for 1500 Hwy 23 West as requested by The Luther Company, LLLP on conditions: _____

Council Member _____ seconded the motion.

ROLL CALL

Council member Charles Schneider _____
Council member Vic Schulz _____
Council member Michael Linquist _____
Council member Frank Theisen _____
Mayor Richard E. Miller _____

Motion (Approved) (Denied)

Luther Company LLLP



ST. CLOUD HONDA

Waite Park, MN

**APPLICATION FOR SIGN HEIGHT
VARIANCE**

May 27, 2016

INTRODUCTION

On behalf of The Luther Company, LLLP, Landform is pleased to submit this application for a variance at Luther St. Cloud Honda, 1500 Highway 23. We are excited about the improvements proposed for this site.

VARIANCE

We are requesting City approval for a variance from the ground sign height permitted in the B-2 Commercial/General Business District. We are requesting approval to allow a ground sign height of 30 feet where 20 feet is allowed. We have reviewed the request in accordance with MN law and City ordinance standards in Section 52.51.01 and find that the ordinance standards have been met. Specifically:

1. *That there are exceptional or extraordinary circumstances or conditions applying to the property in question as to the intended use of the property that do not apply generally to other properties in the same zoning district. The exceptional or extraordinary circumstances must not be the result of actions taken by the petitioner.*

The site is zoned B-2 and the properties to the east are zoned B-2 and B-3. While the zoning of this property and the adjacent property are the same, Luther Honda is located on the outskirts of the business district, which is closer to the highway where roads have a higher speed limit than the B-2 properties located closer to the center of town. It is more difficult for people to read signs when traveling at higher speeds. The speed limit on Highway 23 increases from 45 mph to 65 mph in front of our site when traveling from the center of the business districts. Therefore, the traffic is moving faster past our building location than other businesses in the B-2 and B-3 District. The increased speeds makes our sign seem much less noticeable than other surrounding signs. In addition to the higher speeds, the alignment of Highway 23 and the existing adjacent Menards building and existing fence does not allow the sign to be seen from the intersection at 10th Avenue South and Highway 23. The building and fence would block the visibility of a 20-foot high sign.

2. *That the literal interpretation of the provisions of this Ordinance would deprive the petitioner of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.*

The variance is needed to allow the signage to be visible to the traffic on Highway 23 and failure to grant the sign would deprive the landowner of rights enjoyed by other properties. The intent of the Sign Ordinance (Section 53 of the Zoning, Land Use and Building Regulations) is to promote the public health, safety and welfare of the community while improving the visual appearance of

the City and providing effective means of communication, consistent with constitutional guarantees and the City's goals of public safety and aesthetics. A 20-foot sign would not provide effective means of communication from the busy intersection to the east of the site or traffic traveling past the site at a higher speed than adjacent commercially zoned parcels. The sign is of high quality material and design and is not detrimental to the public health, safety and welfare of the community.

3. *That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to other lands in the same district.*

Granting the variance to allow for effective means of communication will not confer on the applicant any special privilege that is denied by the Sign Ordinance to other lands in the same district. The existing Menards building, fence and alignment of Highway 23 do not allow the sign to be seen from the east. Surrounding properties are adjacent to sections of Highway 23 that are regulated at lower speeds than the section of the Highway adjacent to this site and have a greater visibility for passing motorists. The difference from cars traveling at 65 mph versus 45 mph justifies an increased sign height to allow for effective means of communication.

4. *That the proposed variance will not impair an adequate supply of light and air to adjacent property, or diminish or impair established property values within the surrounding area, or in any other respect impair the public health, safety or welfare of the residents of the City.*

The proposed variance will not impair supply of light and air or diminish or impair established property values within the surrounding areas. An additional increase in height of 10 feet will not impair the public health, safety or welfare of the residents of the City.

5. *That the condition or situation of a specific piece of property, or the intended use of said property, for which the variance was sought, is not of so general or recurrent a nature as to make reasonably practicable the formulation of a general regulation for such conditions or a situation.*

The conditions affecting this site are unique and would not apply to other properties in the B-2 district or the immediate area. The existing Menards building and fence and the alignment of Highway 23 preclude effective communication with a 20-foot high sign. The speed of cars traveling by the site is increased when compared to other properties within the surrounding commercial districts.

6. *That the variance requested is the minimum variance which would alleviate the hardship on the particular property.*

The variance requested is the minimum variance, which would alleviate the hardship on the particulate property. We have prepared exhibits showing the visibility of 20-foot and 30-foot high signs. The attached exhibits clearly show that a 30-foot tall sign is required to be visible to the traveling public.

7. *That the variance would not be materially detrimental to the purposes of the zoning ordinance or property within the same zoning classification.*

The variance would not be materially detrimental to the purposes of the zoning ordinance or property within the same zoning classification. The variance will allow Luther St. Cloud Honda to effectively communicate in the same manner as other properties in the commercial districts. The presence of an existing building, fence and alignment and speed limits of Highway 23 justify a larger sign to enjoy the same property rights as other properties within the same zoning classification.

SUMMARY

We respectfully request approval of the variance to allow installation of a new 30-foot ground sign for Luther Automotive at 1500 Highway 23 in Waite Park.

CONTACT INFORMATION

This document was prepared by:

Kathleen Hammer

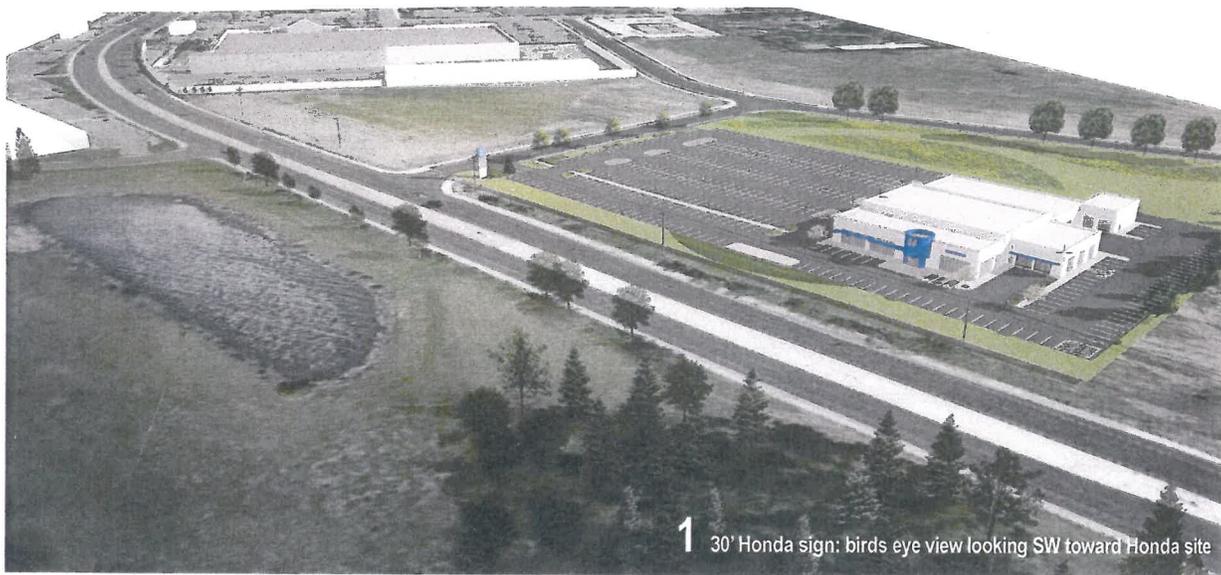
Landform

105 South Fifth Street, Suite 513

Minneapolis, MN 55401

Any additional questions regarding this application can be directed to Sean Murphy at smurphy@landform.net or 612.638.0244.

Luther Honda of St. Cloud
ST. CLOUD, MN

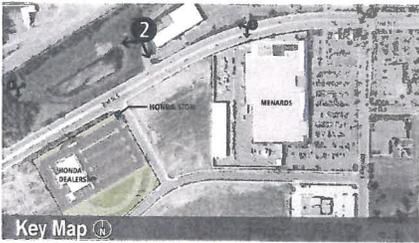


LANDFORM
From Site to Finish

SIGN VARIANCE EXHIBIT
May 20, 2019

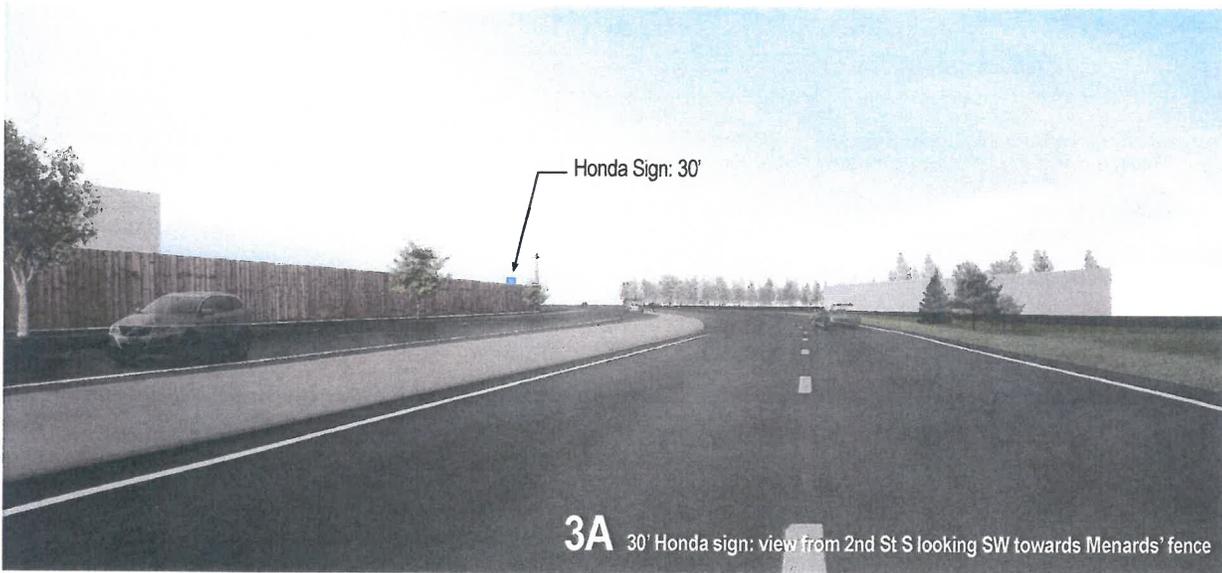
Landform and Site & Plan are registered service marks of Landform Software, LLC

Luther Honda of St. Cloud
ST. CLOUD, MN

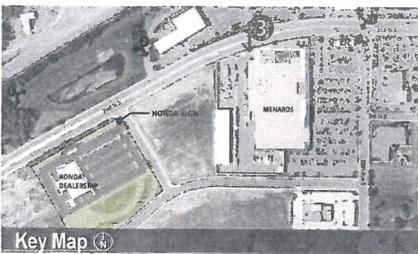


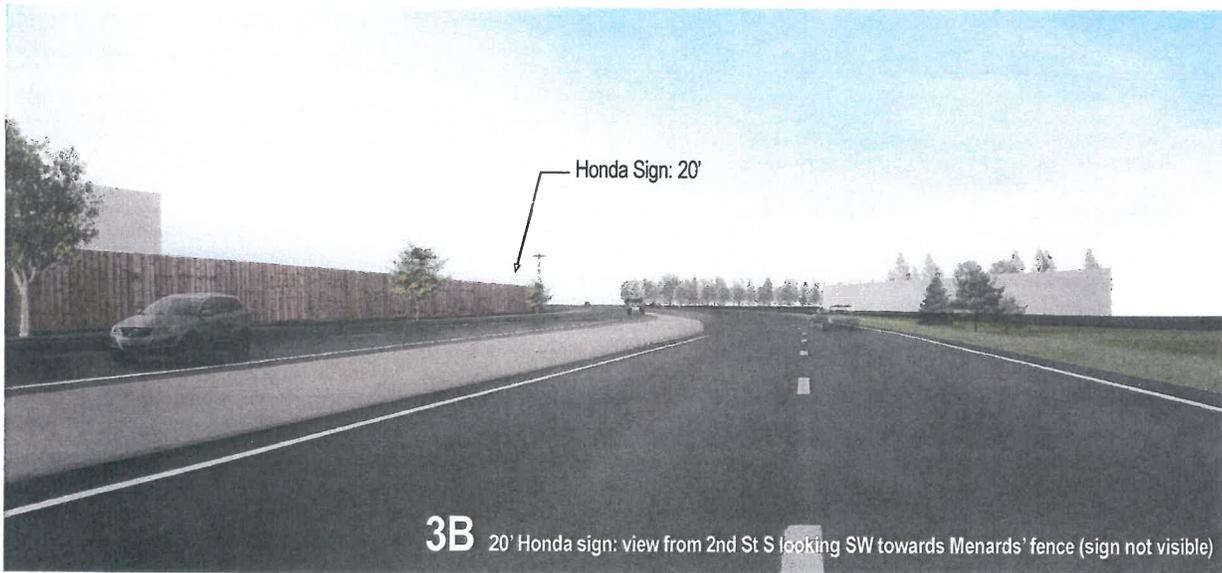
LANDFORM
From Site to Finish

SIGN VARIANCE EXHIBIT
MAY 29, 2016

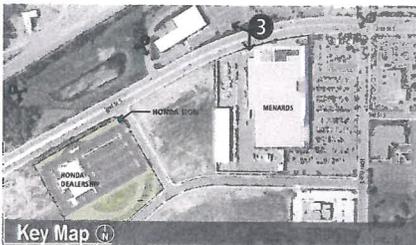


3A 30' Honda sign: view from 2nd St S looking SW towards Menards' fence





3B 20' Honda sign: view from 2nd St S looking SW towards Menards' fence (sign not visible)



Luther Honda of St. Cloud
ST. CLOUD, MN



4 View from the intersection of 2nd St S and 10th Ave S, looking southwest towards KFC and Menards (sign not visible)



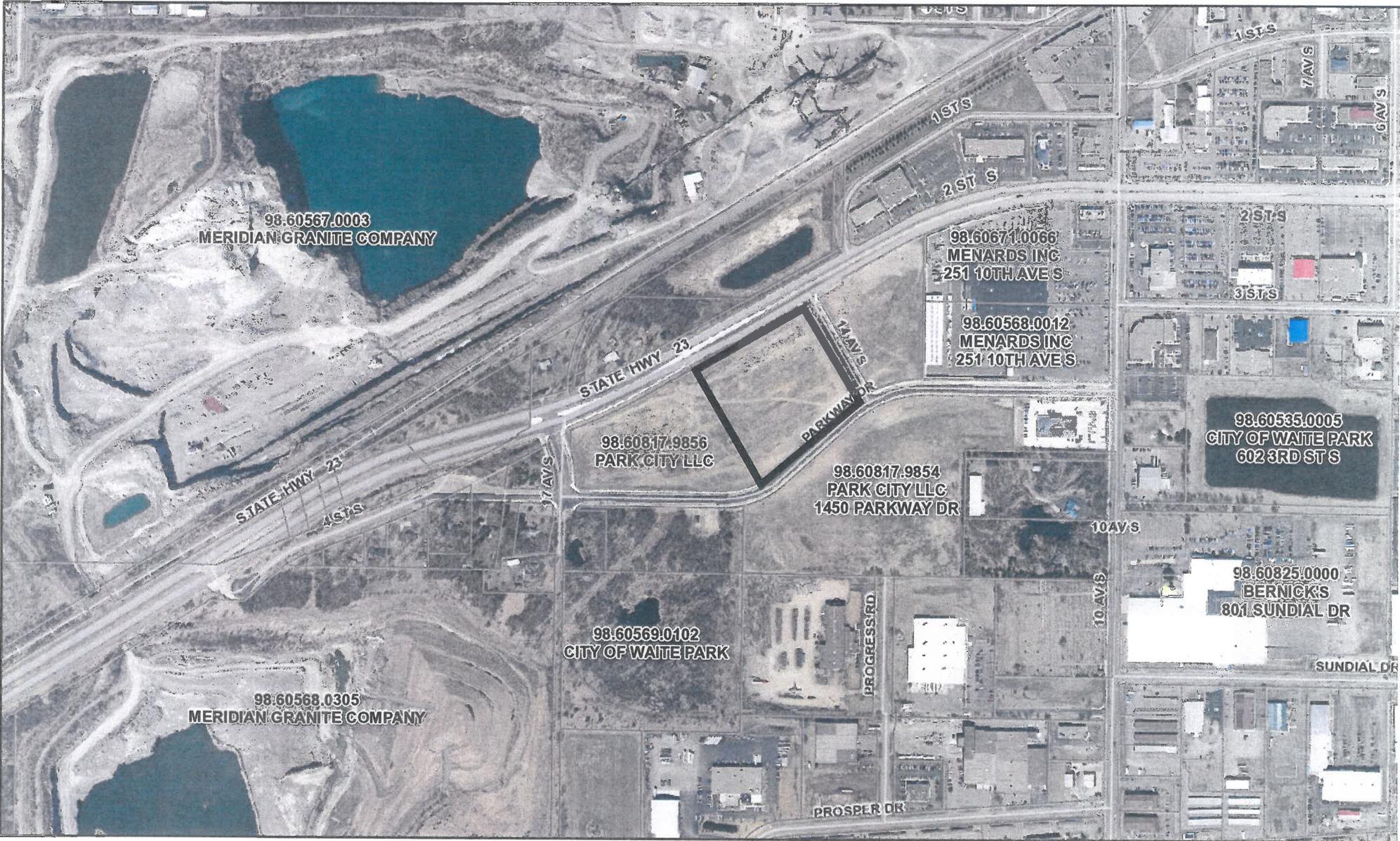
LANDFORM
From S.C. to E.ish

SIGN VARIANCE EXHIBIT

MAY 20, 2016

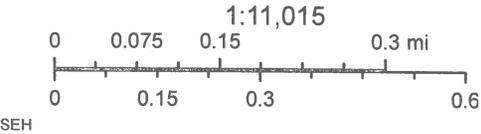
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General Location Map - Luther Company LLLP Sign Variance Request



June 1, 2016

□ Parcels



Agenda Item No. 3

Issue: Delegated Power to License and Inspect Lodging Facilities in the City

BACKGROUND:

In the past several years the city has encountered issues of public safety and police actions with Motel 6, which facility is now closed. In the course of dealing with those issues we contacted the State of Minnesota Department of Health looking for help on how we could have a larger role in licensing and controlling lodging in the city. The thought being if we had the licensing and inspection responsibilities we have more contact with lodging facilities to deal with issues as they arise. A second reason for seeking additional powers are the pending proposals of new hotels and lodging in the city.

The State of Minnesota delegates the authority to counties and cities for licensing and inspections of lodging. In our case, the state's delegated power has been given to Stearns County to inspect and license lodging in the City of Waite Park. In order for the city to take over those responsibilities under current law we must seek and obtain the support from Stearns County and if that is given then seek and receive approval from the Minnesota Department of Health.

We met with Stearns County Environmental Services and a representative from the County Attorney's office regarding issues with lodging. They indicated a favorable reaction to a proposal that Waite Park would license lodging and would have responsibility for inspections. The proposal would have Stearns County personnel continue to do the actual inspections because lodging inspections include required inspection credentials and because the new proposed facilities likely will serve food and have swimming pools and hot tubs. Those are additional credentials needed to qualify as an inspector.

Waite Park would be financially responsible for paying for the inspection services, but Waite Park would be the point of contact for licensing and complaints relating to the lodging. By acquiring these responsibilities we expect the lodging facilities would be more responsive to city concerns.

We are requesting an action by the council to permit the Mayor and City Administrator along with assistance of the City Attorney to present a proposal to Stearns County to take over the inspection and licensing of lodging. The County Board would need to be presented with this proposal and if they approved the agreement then the agreement would need to be sent to the Minnesota Department of Health for their consideration.

REQUIRED ACTION:

To grant the Mayor and City Administrator's authority to present a proposal to Stearns County to seek the delegated power of inspecting and licensing lodging in the City of Waite Park.

RECOMMENDED ACTION:

To pass the above requested proposal.

SUGGESTED MOTION:

Council Member _____ moved to approve (or deny) authority to the Mayor and City Administrator to present a proposal to Stearns County to support the granting of inspection and licensing of lodging in the City of Waite Park and to seek approval with the Minnesota Department of Health for such delegation; or with the following conditions: _____

Council Member _____ seconded the motion.

ROLL CALL

Council member Charles Schneider _____
Council member Vic Schulz _____
Council member Michael Linquist _____
Council member Frank Theisen _____
Mayor Richard E. Miller _____

Motion (Approved) (Denied)

Agenda Item No. 4

Issue: Council/Mayor: Review and Approve Bills, Other Business

Councilmember _____ moved to approve bills as presented.

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linqvist	_____
Councilmember Charles Schneider	_____
Councilmember Vic Schulz	_____
Councilmember Frank Theisen	_____
Mayor Richard Miller	_____

Motion (Approved) (Denied)

ACS FINANCIAL SYSTEM
06/13/2016 09:44:49

Schedule of Bills

CITY OF WAITE PARK
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 0616D1 COMMENT...

DATA-JE-ID DATA COMMENT

D-06132016-377 061316 MISC DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ALBIN ACQUISITION CORPOR									
PRE-EMPLOY BACKGROUND CK	225.00	OPERATING SUPPLIES	101.4212.2100		0520169427S	027192	P	377	00147
BACKGROUND CHECK FD	92.00	OPERATING SUPPLIES	101.4120.2100		0520169427S	027192	P	377	00149
BACKGROUND CHECK-LIQ LIC	30.00	OPERATING SUPPLIES	101.4051.2100		0520169427S	027192	P	377	00153
BACKGROUND CK-GAMB LIC	30.00	OPERATING SUPPLIES	101.4051.2100		0520169427S	027192	P	377	00154
BACKGROUND CKS-TOB LIC	120.00	OPERATING SUPPLIES	101.4051.2100		0520169427S	027192	P	377	00156
	497.00	*VENDOR TOTAL							
ALL CARE TOWING INC									
TOW DODGE 1500	40.00	TOWING	101.4110.3910		172908	000221	P	377	00074
TOW FORD EXPLORER	68.00	REPAIR & MAINTENANCE	101.4110.3700		173029	000232	P	377	00075
	108.00	*VENDOR TOTAL							
ALLEN/RICHARD									
DRINKING FOUNTAIN PARTS	88.00	REPAIR & MAINTENANCE SUP	101.4094.2200		1489	027072	P	377	00076
DRINKING FOUNTAIN LABOR	105.00	REPAIR & MAINTENANCE SUP	101.4094.2200		1489	027072	P	377	00077
	193.00	*VENDOR TOTAL							
AMERICAN BOOK RETURNS, L									
BOOK DROP BOX-LIBRARY	1,730.00	REPAIR & MAINTENANCE	101.4095.3700		15-13073	026567	P	377	00078
AMO/MICHAEL B									
0915 APPRAISAL UPDATE-SI	2,850.00	LAND ACQUISITION - ROW	442.4750.5500		10716			377	00158
120415 APPRAISAL UPD-SIS	300.00	LAND ACQUISITION - ROW	442.4750.5500		10916			377	00161
	3,150.00	*VENDOR TOTAL							
APPLIED CONCEPTS INC									
RADAR REP/TESTED #208	155.00	REPAIR & MAINTENANCE	101.4110.3700		288666	000226	P	377	00079
ASPEN MILLS INC.									
UNIFORM PANT/ETC-RG	271.80	UNIFORMS	101.4110.2120		181135	000224	P	377	00080
BACKER/CODY L									
051116 MILES ELECT TR RE	33.48	TRAINING/TRAVEL/HOTEL	101.4120.3200		060216			377	00081
BOUND TREE MEDICAL LLC									
MEGAMOVER (15)-PD	382.35	OPERATING SUPPLIES	101.4110.2100		82156055	000237	P	377	00082
BRAUN INTERTEC CORP									
052016 WELL SAMPLES	1,465.30	WATER TESTS	703.4825.4820		B060266			377	00162
CARLSON/BENJAMIN D									
051116 MILES ELECT TR RE	33.48	TRAINING/TRAVEL/HOTEL	101.4120.3200		060116			377	00083
CENTRAL MCGOWAN INC									
OXYGEN REFILLS (9)	128.03	REPAIR & MAINTENANCE	101.4110.3700		941739	000238	P	377	00084
CENTURYLINK									
0616 PHONE - COMM PARK	32.38	COMMUNICATIONS	101.4552.3100		060116			377	00163

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CHARTER COMMUNICATIONS 0615-071416 INTERNET WH	69.98	COMMUNICATIONS	101.4120.3100		060516			377	00228
CMI INC GAS CYLINDER-INTOXILYZER	115.00	OPERATING SUPPLIES	101.4110.2100		823103	000234	P	377	00085
COMMERCIAL RECREATION SP FLOW PROBE/ETC-SP PAD	402.77	REPAIR & MAINTENANCE SUP	101.4554.2200		8965	027283	P	377	00086
DARREL NEMETH INC 0516 ELECTRIC INSPECTION	1,343.85	FEES PAID TO ELECTRICAL	101.4140.4080		053116			377	00229
DE LAGE LANDEN FINANCIAL 0615-071416 PD COPIER	239.82	SERVICE CONTRACT	101.4110.4015		50316493	000241	P	377	00087
DELUXE PURCHASE ORDER FORMS	158.75	OFFICE SUPPLIES/POSTAGE	101.4051.2000		0061331658	010023	P	377	00230
PURCHASE ORDER FORMS	154.08	OFFICE SUPPLIES/POSTAGE	703.4825.2000		0061331658	010023	P	377	00231
PURCHASE ORDER FORMS	154.08	OFFICE SUPPLIES/POSTAGE	709.4843.2000		0061331658	010023	P	377	00232
	466.91	*VENDOR TOTAL							
ELLIOTT AUTO SUPPLY CO I OIL (30)-SHOP	108.12	REPAIR & MAINTENANCE SUP	101.4212.2200		124-20085	027125	P	377	00089
ETHANOL PRODUCTS LLC CO2 (10089#)	695.14	REPAIR & MAINTENANCE SUP	703.4822.2200		CO216607	027281	P	377	00088
FASTENAL CO RUBBER GLOVES (24)-SHOP	543.35	REPAIR & MAINTENANCE SUP	101.4212.2200		MNST180697	027139	P	377	00307
FIRST AMERICAN TITLE COM TITLE SEARCH/EXAM-BNSF	554.00	LAND ACQUISITION - ROW	440.4750.5500		12214-33291223			377	00166
FLEET ONE LLC 0516 FUEL BI	24.87	GAS & OIL PURCHASES	101.4140.2110		4473390055			377	00233
0516 FUEL CH	98.52	GAS & OIL PURCHASES	101.4094.2110		4473390055			377	00234
0516 FUEL PD	3,001.39	GAS & OIL PURCHASES	101.4110.2110		4473390055			377	00235
0516 PD SQUAD WASHES	80.37	REPAIR & MAINTENANCE	101.4110.3700		4473390055			377	00236
0516 FUEL PW	384.60	GAS & OIL PURCHASES	101.4212.2110		4473390055			377	00237
0516 FUEL PARKS	567.94	GAS & OIL PURCHASES	101.4552.2110		4473390055			377	00238
0516 FUEL ST SWR	65.04	GAS & OIL PURCHASES	715.4224.2110		4473390055			377	00239
0516 FUEL WTR	511.66	GAS & OIL PURCHASES	703.4825.2110		4473390055			377	00240
0516 FUEL SWR	330.46	GAS & OIL PURCHASES	709.4843.2110		4473390055			377	00241
0516 FUEL FD	34.38	GAS & OIL PURCHASES	101.4120.2110		4473390055			377	00242
	5,099.23	*VENDOR TOTAL							
G&K SERVICES 0516 UNIFORMS PW	86.40	UNIFORMS	101.4212.2120		053116			377	00101
0516 UNIFORMS WTR	15.06	UNIFORMS	703.4825.2120		053116			377	00102
0516 UNIFORMS SWR	17.09	UNIFORMS	709.4843.2120		053116			377	00103
0516 TOWELS PW	7.00	RUGS/TOWELS	101.4212.4012		053116			377	00104

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
G&K SERVICES										
	050516 RUGS LIBRARY	7.92	RUGS/TOWELS	101.4095.4012		1043470591			377	00092
	050516 RUGS CL	3.12	RUGS/TOWELS	101.4051.4012		1043470594			377	00094
	050516 RUGS FD	12.72	RUGS/TOWELS	101.4120.4012		1043470594			377	00095
	050516 RUGS CH	6.72	RUGS/TOWELS	101.4094.4012		1043470594			377	00096
	050516 RUGS PD	17.52	RUGS/TOWELS	101.4110.4012		1043470594			377	00097
	050516 RUGS PARKS	4.32	RUGS/TOWELS	101.4552.4012		1043470595			377	00098
	050516 RUGS WTR	6.20	RUGS/TOWELS	703.4825.4012		1043470609			377	00099
	050516 RUGS SWR	6.20	RUGS/TOWELS	709.4843.4012		1043470609			377	00100
	050516 RUGS PW	8.40	RUGS/TOWELS	101.4212.4012		1043470613			377	00090
	051916 RUGS LIBRARY	7.92	RUGS/TOWELS	101.4095.4012		1043481622			377	00093
	051916 RUGS PW	8.40	RUGS/TOWELS	101.4212.4012		1043481644			377	00091
		214.99	*VENDOR TOTAL							
GARAGE DOOR STORE										
	ADJ/LUBE OVER HEAD DR-SP	105.50	REPAIR & MAINTENANCE	101.4554.3700		461360	026826	P	377	00105
GENE LANGE SONS EXCAVATI										
	PYT #2 - SIS DEMO	13,314.25	CONSTRUCTION COSTS	442.4214.6300		052016			377	00174
GOPHER STATE ONE CALL IN										
	0516 LOCATES WTR	132.45	EXPENSES OF GOPHER STATE	703.4825.5000		6050777			377	00106
	0516 LOCATES SWR	132.45	EXPENSES OF GOPHER STATE	709.4843.5000		6050777			377	00107
		264.90	*VENDOR TOTAL							
GRAINGER										
	FILTERS (36)-CH	101.52	REPAIR & MAINTENANCE SUP	101.4094.2200		9113985155	027063	P	377	00108
GRANITE ELECTRONICS										
	RADIO REP-TANKER	409.75	COMMUNICATIONS	101.4120.3100		119000117-1	026745	P	377	00111
	SQD EQUIP/INST #203/204	8,338.00	CAPITAL EXPENDITURES	101.4110.5400		142000108-1	000228	P	377	00113
	SQD EQUIP/INST #203/204	10,156.56	CAPITAL EXPENDITURES	817.4110.5400		142000108-1	000228	P	377	00114
	PAGER REP #136WLU6906	149.00	COMMUNICATIONS	101.4120.3100		153001783-1	026746	P	377	00112
	SIREN REP-10TH AVE S	1,029.98	REPAIR & MAINTENANCE	101.4191.3700		153001846-1	000223	P	377	00109
	SIREN REP-JULIP RD	761.50	REPAIR & MAINTENANCE	101.4191.3700		153001846-1	000223	P	377	00110
		20,844.79	*VENDOR TOTAL							
GUTIERREZ/MICAEALA CEDILL										
	#8 HOUSE PURCHASE	5,600.00	CONSULTANTS	101.4060.3010		061316			377	00308
HAWKINS INC										
	AZONE 15-SP PAD	129.00	REPAIR & MAINTENANCE SUP	101.4554.2200		3889009	027287	P	377	00116
	PLANT CHEMICALS	2,048.70	REPAIR & MAINTENANCE SUP	703.4822.2200		3892962 RI	027289	P	377	00117
		2,177.70	*VENDOR TOTAL							
HD SUPPLY WATERWORKS LTD										
	WTR MTRS/GLANGE KITS	2,226.94	REPAIR & MAINTENANCE SUP	703.4824.2200		F58276	027280	P	377	00115
HULS BROS TRUCKING INC										
	LIME (23.31T)	815.85	REPAIR & MAINTENANCE SUP	101.4552.2200		WAI47990509	027216	P	377	00118

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
IN CONTROL INC	LEVEL TRANSMIT INST- WTP	1,237.76	REPAIR & MAINTENANCE	703.4822.3700		16069DA01	026907	P	377	00119
	ANALYZER REPROGRAM-WTP	270.00	REPAIR & MAINTENANCE	703.4822.3700		16069DB01	027282	P	377	00120
		1,507.76	*VENDOR TOTAL							
INNOVATIVE OFFICE SOLUTI	YLLW PAPER/MEMO NOTEBOOK	31.95	OFFICE SUPPLIES/POSTAGE	101.4110.2000		IN1187082	000215	P	377	00121
	SUGGESTION BOX-SFTY	71.39	OFFICE SUPPLIES/POSTAGE	101.4110.2000		IN1187083	000216	P	377	00122
	ENVELOPES/LABELS-PD	180.26	OFFICE SUPPLIES/POSTAGE	101.4110.2000		IN1196875	000239	P	377	00123
	RIBBON/FOLDERS/PENS/ETC	111.32	OFFICE SUPPLIES/POSTAGE	101.4051.2000		IN1199169	027483	P	377	00243
	RIBBON/FOLDERS/PENS/ETC	108.04	OFFICE SUPPLIES/POSTAGE	703.4825.2000		IN1199169	027483	P	377	00244
	RIBBON/FOLDERS/PENS/ETC	108.04	OFFICE SUPPLIES/POSTAGE	709.4843.2000		IN1199169	027483	P	377	00245
	TONER (2) -PD	132.32	OFFICE SUPPLIES/POSTAGE	101.4110.2000		IN1995148	000233	P	377	00124
		743.32	*VENDOR TOTAL							
INTEGRA TELECOM	0523-062216 PHONES MAYOR	21.90	COMMUNICATIONS	101.4021.3100		13892124			377	00246
	0523-062216 PHONES/LD CL	116.87	COMMUNICATIONS	101.4051.3100		13892124			377	00247
	0523-062216 PHONES CH	29.22	COMMUNICATIONS	101.4094.3100		13892124			377	00248
	0523-062216 PHONES/LD PD	194.24	COMMUNICATIONS	101.4110.3100		13892124			377	00249
	0523-062216 PHONES/LD FD	23.03	COMMUNICATIONS	101.4120.3100		13892124			377	00250
	0523-062216 PHONES/LD BI	115.38	COMMUNICATIONS	101.4140.3100		13892124			377	00251
	0523-062216 PHONES/LD PW	109.88	COMMUNICATIONS	101.4212.3100		13892124			377	00252
	0523-062216 PHONES WTR	73.04	COMMUNICATIONS	703.4825.3100		13892124			377	00253
	0523-062216 PHONES SWR	73.04	COMMUNICATIONS	709.4843.3100		13892124			377	00254
	0523-062216 PHONES PD	41.56	COMMUNICATIONS	101.4110.3100		13892124			377	00255
	0523-062216 PHONES LIB	41.56	COMMUNICATIONS	101.4095.3100		13892124			377	00256
	0523-062216 PHONES WTR	124.64	COMMUNICATIONS	703.4825.3100		13892124			377	00257
	0523-062216 PHONES SWR	124.64	COMMUNICATIONS	709.4843.3100		13892124			377	00258
	0523-062216 PHONES PW	41.56	COMMUNICATIONS	101.4212.3100		13892124			377	00259
	0523-062216 PHONES PD	20.78	COMMUNICATIONS	101.4110.3100		13892124			377	00260
	0523-062216 PHONES CH	20.78	COMMUNICATIONS	101.4094.3100		13892124			377	00261
	0523-062216 PHONES CH	41.56	COMMUNICATIONS	101.4094.3100		13892124			377	00262
		1,213.68	*VENDOR TOTAL							
J&K BRUGH INC	COIL REPL #404	174.53	REPAIR & MAINTENANCE SUP	101.4212.2200		12931	027124	P	377	00125
JEFF CURTIS ELECTRIC, IN	AC DISCONNECTS-COMM PK	93.88	REPAIR & MAINTENANCE	101.4552.3700		1373	027066	P	377	00126
	WIRE FOR TV-CH	97.89	REPAIR & MAINTENANCE	101.4094.3700		1374	027067	P	377	00127
		191.77	*VENDOR TOTAL							
JOHNSON/SHAUNNA	012916 PARKING-MCMA CONF	3.60	TRAINING/TRAVEL/HOTEL	101.4051.3200		060816			377	00175
	012816 PARKING-MCMA CONF	2.40	TRAINING/TRAVEL/HOTEL	101.4051.3200		060816			377	00177
	PLATES/FORKS - ADMIN	47.01	OPERATING SUPPLIES	101.4051.2100		060816			377	00179
	041216 PARKING-LOSS CNTL	5.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		060816	060816	P	377	00190
	TV MOUNT-CH ATRIUM	33.69	LOCAL ACCESS EXPENSES	101.4051.8300		060816			377	00191
	0101-0516 MISC MILEAGE	408.89	TRAINING/TRAVEL/HOTEL	101.4051.3200		060816			377	00192
		500.59	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
KLINEFELTER'S ENF & EMER	PEPPER SPRAY CANISTERS	33.87	TRAINING/TRAVEL/HOTEL	101.4110.3200		304040	000217	P	377	00132
	FLASHLIGHT/CHARGER-PV	129.99	UNIFORMS	101.4110.2120		308087	000220	P	377	00128
	FLASHLIGHT POUCH-PV	29.99	UNIFORMS	101.4110.2120		308088	000219	P	377	00129
	SIDEBREAK SCABBARD-AS	40.89	UNIFORMS	101.4110.2120		309175	000218	P	377	00131
	UNIFORM BOOTS-TD	129.39	UNIFORMS	101.4110.2120		309980	000240	P	377	00130
		364.13	*VENDOR TOTAL							
LANDMARK ELECTRIC	ELECTRIC PERMIT REFUND	76.00	REFUNDS & REIMBURSEMENTS	101.4140.4980		W6139	027484	P	377	00263
LENNYS CROSSROADS AUTO,	FUEL PUMP/ETC REPL #209	886.33	REPAIR & MAINTENANCE	101.4110.3700		10103	000236	P	377	00133
LLRP LLC	RANDOM DRUG/ALCOHOL	149.00	PROFESSIONAL SERV PHYSIC	101.4212.3011		2674	027197	P	377	00210
LOGIN, INC.	0701-063017 ANNUAL MEMB	525.00	DUES & SUBSCRIPTIONS	101.4110.4010		27858	000227	P	377	00134
MARCO INC	0616 CL COPIER LEASE CL	233.78	SERVICE CONTRACT	101.4051.4015		18813332			377	00275
	0616 CL COPIER LEASE BI	77.93	SERVICE CONTRACT	101.4140.4015		18813332			377	00276
	0616 CL COPIER LEASE WTR	38.97	SERVICE CONTRACT	703.4825.4015		18813332			377	00277
	0616 CL COPIER LEASE SWR	38.97	SERVICE CONTRACT	709.4843.4015		18813332			377	00278
	0616 PHONE LEASE PD	583.38	COMMUNICATIONS	101.4110.3100		18832140			377	00264
	0616 PHONE LEASE CL	183.81	COMMUNICATIONS	101.4051.3100		18832140			377	00265
	0616 PHONE LEASE BI	75.43	COMMUNICATIONS	101.4140.3100		18832140			377	00266
	0616 PHONE LEASE CH	193.66	COMMUNICATIONS	101.4094.3100		18832140			377	00267
	0616 PHONE LEASE MAYOR	23.65	COMMUNICATIONS	101.4021.3100		18832140			377	00268
	0616 PHONE LEASE EOC	164.34	COMMUNICATIONS	101.4191.3100		18832140			377	00269
	0616 PHONE LEASE PLAN	23.65	COMMUNICATIONS	101.4091.3100		18832140			377	00270
	0616 PHONE LEASE FD	65.56	COMMUNICATIONS	101.4120.3100		18832140			377	00271
	0616 PHONE LEASE PW	89.21	COMMUNICATIONS	101.4212.3100		18832140			377	00272
	0616 PHONE LEASE WTR	28.13	COMMUNICATIONS	703.4825.3100		18832140			377	00273
	0616 PHONE LEASE SWR	47.30	COMMUNICATIONS	709.4843.3100		18832140			377	00274
		1,867.77	*VENDOR TOTAL							
MENARDS	MULCH/FERTILIZER-FLOWERS	266.90	REPAIR & MAINTENANCE SUP	101.4552.2200		23058	026342	P	377	00138
	BITTERSWEET VINES-LIB	17.76	REPAIR & MAINTENANCE SUP	101.4552.2200		23060	026343	P	377	00136
	THREAD LOCKE/ETC-SP PAD	6.94	REPAIR & MAINTENANCE SUP	101.4552.2200		23739	027383	P	377	00135
	CLIFF BARS-KOHL'S COMM D	17.76	REPAIR & MAINTENANCE SUP	101.4552.2200		23768	026348	P	377	00137
		309.36	*VENDOR TOTAL							
MICRO FORMAT, INC	SQUAD PRINTER PAPER	1,135.00	PRINTING & BINDING	101.4110.3400		123687	000225	P	377	00139
MN COPY SYSTEMS	0412-051116 PD COPIER	111.35	PRINTING & BINDING	101.4110.3400		187367			377	00280

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VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MN ELEVATOR INC SVC CALL-LIB ELEVATOR ELEVATOR REP-CH	243.00 486.55 729.55	REPAIR & MAINTENANCE REPAIR & MAINTENANCE *VENDOR TOTAL	101.4095.3700 101.4094.3700		662208 662935	027062 027068	P	377	00141 00142
MN PIPE AND EQUIPMENT HYDRANT REP PARTS	1,620.36	REPAIR & MAINTENANCE SUP	703.4824.2200		355694	026820	P	377	00140
MN VALLEY TESTING LABORA 052416 WASTE WTR TESTS	202.68	SEWER TESTING	709.4843.4844		810321			377	00143
MOBOTREX RED LIGHTS (4)	240.00	REPAIR & MAINTENANCE SUP	101.4216.2200		212567	027119	P	377	00144
MULTI MEDIA HOLDINGS COR 050616 ORD 22 AMENDMENT 050616 ORD 52.40 AMEND 050616 ORD 52.49.05 AMEN BILLING ERROR REFUND	100.20 107.00 125.70 90.00CR 242.90	ADVERTISEMENTS ADVERTISEMENTS ADVERTISEMENTS ADVERTISEMENTS *VENDOR TOTAL	101.4051.3300 101.4051.3300 101.4051.3300 101.4051.3300		0004403874 0004403874 0004403874 0004403874			377 377 377 377	00203 00204 00205 00206
MUNICIPAL CLERKS FINANCE 0716-0617 MEMBERSHIP-KV	35.00	MISC - DUES	101.4051.4010		060216	010021	P	377	00279
NORTHERN STAR THERAPY LT PRE-EMPL PHYSICALS-JA/SW	118.00	PROFESSIONAL SERV PHYSIC	101.4120.3011		060216	027194	P	377	00194
OERTEL ARCHITECTS ARCHITECT SVC PYT #4-PW ARCHTECT EXP PYT #4-PW	22,750.00 168.48 22,918.48	CONSULTANTS - ENGINEERIN CONSULTANTS - ENGINEERIN *VENDOR TOTAL	101.4211.3010 101.4211.3010		4 4			377 377	00196 00197
PERFORMANCE POOL & SPA, PH INDICATOR SOL/ETC-SP	66.55	REPAIR & MAINTENANCE SUP	101.4554.2200		253461-1	027277	P	377	00145
POSTMASTER (WAITE PARK) 0616-0717 PO BX 339 RENT	224.00	OFFICE SUPPLIES/POSTAGE	101.4051.2000		060116	010022	P	377	00281
POWERHOUSE OUTDOOR EQUIP AIR FILTER/COVER-PUSH MW	11.19	REPAIR & MAINTENANCE SUP	101.4552.2200		369404	027132	P	377	00146
RIGGS/WENDY 0531-060216 AMP CONSULT	2,000.00	OTHER CONTRACTUAL SERVIC	101.4051.4070		105			377	00198
RUSSELL/LORRAINE PERENNIALS (6)-ROCK GARD FLOWERS (6) REIMB-RIVERS	73.32 19.26 92.58	REPAIR & MAINTENANCE SUP REPAIR & MAINTENANCE SUP *VENDOR TOTAL	101.4552.2200 101.4552.2200		J6K5HTANF5048 1990	026349 026347	P	377	00159 00157

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VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SAM'S CLUB/SYNCHRONY BAN BANDAIDS/CUPS - PD	23.95	OFFICE SUPPLIES/POSTAGE	101.4110.2000		000229	000198	P	377	00306
SCHENDZIELOS/SCOTT L 051116 MILES ELECT TR RE	33.48	TRAINING/TRAVEL/HOTEL	101.4120.3200		060216			377	00148
SECURITY LOCKSMITHS INC KEY DUPLICATION-OCT BLDG	9.00	REPAIR & MAINTENANCE SUP	101.4552.2200		48294	027385	P	377	00150
SELECT ACCOUNT									
0616 HSA USER FEE CL	14.80	HOSPITALIZATION INSURANC	101.4051.1500		1149716			377	00282
0616 HSA USER FEE PLAN	4.00	HOSPITALIZATION INSURANC	101.4091.1500		1149716			377	00283
0616 HSA USER FEE CH	2.00	HOSPITALIZATION INSURANC	101.4094.1500		1149716			377	00284
0616 HSA USER FEE PD	76.90	HOSPITALIZATION INSURANC	101.4110.1500		1149716			377	00285
0616 HSA USER FEE BI	4.00	HOSPITALIZATION INSURANC	101.4140.1500		1149716			377	00286
0616 HSA USER FEE PW	16.49	HOSPITALIZATION INSURANC	101.4212.1500		1149716			377	00287
0616 HSA USER FEE SNOW	2.63	HOSPITALIZATION INSURANC	101.4213.1500		1149716			377	00288
0616 HSA USER FEE ST SWR	0.56	HOSPITALIZATION INSURANC	715.4224.1500		1149716			377	00289
0616 HSA USER FEE PARKS	3.46	HOSPITALIZATION INSURANC	101.4552.1500		1149716			377	00290
0616 HSA USER FEE WTR	13.78	HOSPITALIZATION INSURANC	703.4825.1500		1149716			377	00291
0616 HSA USER FEE SWR	8.18	HOSPITALIZATION INSURANC	709.4843.1500		1149716			377	00292
	146.80	*VENDOR TOTAL							
SHIFT TECHNOLOGIES INC NETWORK SERVICE-PD PC REPAIR	1,400.00 57.50 1,457.50	TECHNOLOGY SERVICE CONTR REPAIR & MAINTENANCE	101.4110.4017 101.4051.3700		49783 49824			377	00294 00293
		*VENDOR TOTAL							
SITEONE LANDSCAPE SUPPLY SPRINKLER HEADS (2)-COMM	17.84	REPAIR & MAINTENANCE SUP	101.4552.2200		75818422	027120	P	377	00151
SPECTRUM SUPPLY TISSUE/SOAP/ETC-PARKS	283.76	REPAIR & MAINTENANCE SUP	101.4552.2200		94515	027069	P	377	00152
ST CLOUD MEDICAL GROUP P PRE-EMPL EXAM (4) - FD PRE-EMPL EXAM (5) - PW	1,071.00 486.00 1,557.00	PROFESSIONAL SERV PHYSIC PROFESSIONAL SERV PHYSIC	101.4120.3011 101.4212.3011		25842 25842	027193 027193	P P	377	00199 00200
		*VENDOR TOTAL							
ST PETER HOMES INC RUEDY HOME RELOCATE-1/2	5,500.00	CONSULTANTS	101.4060.3010		060816			377	00207
STEARNS COUNTY ABSTRACT #51 REPLACE HOUSE PMT	29,900.00	CONSULTANTS	101.4060.3010		060216			377	00208
UNIQUE SOFTWARE CORP SQD PRINTERS/CABLES/ETC	9,557.19	CAPITAL EXPENDITURES	101.4110.5400		239732/653/654	000245	P	377	00155
VERIZON WIRELESS SERVICE 0423-052216 CELLS PD 0423-052216 CELLS FD	391.36 16.85	COMMUNICATIONS COMMUNICATIONS	101.4110.3100 101.4120.3100		9765877384 9765877384			377	00295 00296

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
VERIZON WIRELESS	SERVICE									
	0423-052216 CELLS PLAN	60.75	COMMUNICATIONS	101.4091.3100		9765877384			377	00297
	0423-052216 CELLS CL	60.75	COMMUNICATIONS	101.4051.3100		9765877384			377	00298
	0423-052216 CELLS PW	130.81	COMMUNICATIONS	101.4212.3100		9765877384			377	00299
	0423-052216 CELLS WTR	65.41	COMMUNICATIONS	703.4825.3100		9765877384			377	00300
	0423-052216 CELLS SWR	65.40	COMMUNICATIONS	709.4843.3100		9765877384			377	00301
	0423-052216 CELLS TASK F	149.62	CUMMUNICATIONS - TASK FO	101.4110.3110		9765877384			377	00302
	0423-052216 BBAND PW	35.01	COMMUNICATIONS	101.4212.3100		9765879185			377	00303
	0423-052216 BBAND WTR	17.51	COMMUNICATIONS	703.4825.3100		9765879185			377	00304
	0423-052216 BBAND SWR	17.50	COMMUNICATIONS	709.4843.3100		9765879185			377	00305
		1,010.97	*VENDOR TOTAL							
VESSCO INC										
	ANALYZER INST-WTP	1,700.00	REPAIR & MAINTENANCE	703.4822.3700		66346	026902	P	377	00160
VISA										
	PAPER 9X11/ETC	131.95	OFFICE SUPPLIES/POSTAGE	101.4212.2000		053116	027101	P	377	00001
	050416 MEAL EROSION-WS	15.12	TRAINING/TRAVEL/HOTEL	715.4224.3200		053116			377	00002
	050416 MEAL EROSION-DW	15.12	TRAINING/TRAVEL/HOTEL	715.4224.3200		053116			377	00003
	050416 MEAL EROSION-JN	13.54	TRAINING/TRAVEL/HOTEL	715.4224.3200		053116			377	00004
	050416 MEAL EROSION-TG	11.71	TRAINING/TRAVEL/HOTEL	715.4224.3200		053116			377	00005
	050516 MEAL EROSION-WS	10.25	TRAINING/TRAVEL/HOTEL	715.4224.3200		053116			377	00006
	050516 MEAL EROSION-DW	13.97	TRAINING/TRAVEL/HOTEL	715.4224.3200		053116			377	00007
	050516 MEAL EROSION-JN	12.76	TRAINING/TRAVEL/HOTEL	715.4224.3200		053116			377	00008
	050516 MEAL EROSION-TG	17.18	TRAINING/TRAVEL/HOTEL	715.4224.3200		053116			377	00009
	MINI BINDER CLIPS/ETC	54.28	OFFICE SUPPLIES/POSTAGE	101.4212.2000		053116	027100	P	377	00010
	CAT 5 CABLE	22.99	OFFICE SUPPLIES/POSTAGE	101.4212.2000		053116	027104	P	377	00011
	CAT 5 COUPLER	8.99	OFFICE SUPPLIES/POSTAGE	101.4212.2000		053116	027110	P	377	00012
	JOURNAL/BINDER CLIPS	18.57	OFFICE SUPPLIES/POSTAGE	101.4212.2000		053116	027215	P	377	00013
	0621-062416 REG AWWA-WS	75.00	TRAINING/TRAVEL/HOTEL	703.4825.3200		053116			377	00014
	0622-062416 REG AWWA-DM	75.00	TRAINING/TRAVEL/HOTEL	703.4825.3200		053116			377	00015
	051916 MEAL WALM AMP-VS	15.46	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00016
	051916 MEAL WALM AMP-RM	14.21	TRAINING/TRAVEL/HOTEL	101.4021.3200		053116			377	00017
	051916 MEAL WALM AMP-WS	15.46	TRAINING/TRAVEL/HOTEL	101.4212.3200		053116			377	00018
	051916 MEAL WALM AMP-VS	11.57	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00019
	051916 MEAL WALM AMP-RM	10.71	TRAINING/TRAVEL/HOTEL	101.4021.3200		053116			377	00020
	051916 MEAL WALM AMP-WS	13.93	TRAINING/TRAVEL/HOTEL	101.4212.3200		053116			377	00021
	052016 MEAL WALM AMP-VS	7.55	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00022
	052016 MEAL WALM AMP-RM	11.91	TRAINING/TRAVEL/HOTEL	101.4021.3200		053116			377	00023
	052016 MEAL WALM AMP-WS	13.00	TRAINING/TRAVEL/HOTEL	101.4212.3200		053116			377	00024
	052016 MEAL WALM AMP-WR	10.83	TRAINING/TRAVEL/HOTEL	101.4051.3200		053116			377	00025
	0519-052116 FUEL AMP-WS	3.41	TRAINING/TRAVEL/HOTEL	101.4212.3200		053116			377	00026
	MCMA PRES PLAQUE	74.98	MISC - DUES	101.4051.4010		053116			377	00027
	PC KEYBOARD/MOUSE - CL	46.16	CAPITAL EXPENDITURES	101.4051.5400		053116	026813	P	377	00028
	PC KEYBOARD/MOUSE	46.16	CAPITAL EXPENDITURES	101.4212.5400		053116	026813	P	377	00029
	0504-050616 HTL-MCMA SJ	228.06	TRAINING/TRAVEL/HOTEL	101.4051.3200		053116			377	00030
	0519-052116 AIR-AMP RS	487.20	TRAINING/TRAVEL/HOTEL	101.4021.3200		053116			377	00031
	0519-052116 AIR-AMP VS	487.20	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00032
	0519-052116 AIR-AMP WS	487.20	TRAINING/TRAVEL/HOTEL	101.4212.3200		053116			377	00033
	TV - CITY HALL ATRIUM	459.57	LOCAL ACCESS EXPENSES	101.4051.8300		053116			377	00034
	053016 AIR TRANS FEE-AMP	16.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		053116			377	00035

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
VISA										
	053016 AIR - AMP SJ	176.60	TRAINING/TRAVEL/HOTEL	101.4051.3200		053116			377	00036
	053016 AIR - AMP FT	176.60	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00037
	053016 AIR - AMP ML	176.60	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00038
	053016 AIR - AMP EW	176.60	TRAINING/TRAVEL/HOTEL	101.4051.3200		053116			377	00039
	060316 AIR - AMP SJ	422.10	TRAINING/TRAVEL/HOTEL	101.4051.3200		053116			377	00040
	060316 AIR - AMP FT	422.10	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00041
	060316 AIR - AMP ML	422.10	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00042
	060316 AIR - AMP EW	422.10	TRAINING/TRAVEL/HOTEL	101.4051.3200		053116			377	00043
	DRINKING FOUNTAIN - CH	888.95	REPAIR & MAINTENANCE SUP	101.4094.2200		053116	027187	P	377	00044
	PC'S - CL	1,310.07	CAPITAL EXPENDITURES	101.4051.5400		053116	027188	P	377	00045
	PC/MONITOR/STANDS - PW	1,634.39	CAPITAL EXPENDITURES	101.4212.5400		053116	027188	P	377	00046
	053116 AIR - AMP EW	219.60	TRAINING/TRAVEL/HOTEL	101.4051.3200		053116			377	00047
	ADOBE SUBSCRIPTION-MW/SJ	150.30	OTHER CONTRACTUAL SERVIC	101.4051.4070		053116			377	00048
	0516-0616 SUBSCRIPTIONS	59.00	ADVERTISEMENTS	101.4051.3300		053116			377	00049
	0417-051616 MS ONLINE CL	224.00	SERVICE CONTRACT	101.4051.4015		053116			377	00050
	0417-051616 MS ONLINE FD	96.00	SERVICE CONTRACT	101.4120.4015		053116			377	00051
	0417-051616 MS ONLINE BI	64.00	SERVICE CONTRACT	101.4140.4015		053116			377	00052
	0417-051616 MS ONLINE PW	160.00	SERVICE CONTRACT	101.4212.4015		053116			377	00053
	0417-051616 MS ONLINE WT	96.00	SERVICE CONTRACT	703.4825.4015		053116			377	00054
	0530-060316 CAR RENT-AMP	75.59	TRAINING/TRAVEL/HOTEL	101.4051.3200		053116			377	00055
	0530-060316 CAR RENT-AMP	151.17	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00056
	0530-060316 PARK - AMP	18.22	TRAINING/TRAVEL/HOTEL	101.4051.3200		053116			377	00057
	0530-060316 PARK - AMP	36.43	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00058
	053016 MEAL - AMP FT	15.30	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00059
	053016 MEAL - AMP SJ	14.24	TRAINING/TRAVEL/HOTEL	101.4051.3200		053116			377	00060
	053016 MEAL - AMP ML	14.25	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00061
	053016 MEAL - AMP WR	2.74	TRAINING/TRAVEL/HOTEL	101.4051.3200		053116			377	00062
	FINANCE CHARGE - CL	43.89	MISC - DUES	101.4051.4010		053116			377	00063
	0519-052116 HTL WALM-VS	202.04	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00064
	0519-052116 HTL WALM-RM	202.04	TRAINING/TRAVEL/HOTEL	101.4021.3200		053116			377	00065
	0519-052116 HTL WALM-WS	202.04	TRAINING/TRAVEL/HOTEL	101.4212.3200		053116			377	00066
	052116 MEAL WALMART A-VS	9.83	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00067
	052116 MEAL WALMART A-RM	9.85	TRAINING/TRAVEL/HOTEL	101.4021.3200		053116			377	00068
	052116 MEAL WALMART A-WS	7.93	TRAINING/TRAVEL/HOTEL	101.4212.3200		053116			377	00069
	0519-052115 CAR WALM AMP	15.23	TRAINING/TRAVEL/HOTEL	101.4011.3200		053116			377	00070
	0519-052115 CAR WALM AMP	15.23	TRAINING/TRAVEL/HOTEL	101.4021.3200		053116			377	00071
	0519-052115 CAR WALM AMP	15.23	TRAINING/TRAVEL/HOTEL	101.4212.3200		053116			377	00072
	FINANCE CHARGE-PW	13.10	MISC - DUES	101.4051.4010		053116			377	00073
	FUNNEL/FLOOR DRY-FD	21.99	OPERATING SUPPLIES	101.4120.2100		053116	026741	P	377	00164
	DRINKING WTR (12 CASES)	41.88	OPERATING SUPPLIES	101.4120.2100		053116	026739	P	377	00165
	0927-092816 REG BCA-LL	115.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		053116			377	00188
	0927-092816 REG BCA-KS	115.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		053116			377	00189
	LITERATURE MAILER BOXES	52.44	OPERATING SUPPLIES	101.4110.2100		053116	000193	P	377	00193
	0509-052016 REG CANC-TD	1,000.00	TRAINING/TRAVEL/HOTEL	101.4110.3200	CR	053116	000206	P	377	00195
	FLASH DRIVES (2)	42.93	OFFICE SUPPLIES/POSTAGE	101.4110.2000		053116	000196	P	377	00201
	FLASH DRIVES (7)	128.77	OFFICE SUPPLIES/POSTAGE	101.4110.2000		053116	000196	P	377	00202
	CUTTER UNIT-LABEL PRINT	22.81	INVESTIGATIVE SUPPLIES	101.4110.2150		053116	000195	P	377	00209
	SHIPPING-STALKER PART RE	9.98	OFFICE SUPPLIES/POSTAGE	101.4110.2000		053116	000205	P	377	00213
	RIFLE MAGAZINES (2)	258.85	OPERATING SUPPLIES	101.4110.2100		053116	000209	P	377	00214
	051116 MEAL BULLETPR-RG	10.48	TRAINING/TRAVEL/HOTEL	101.4110.3200		053116			377	00217

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
VISA										
	051116 MEAL BULLETPR-RG	4.87	TRAINING/TRAVEL/HOTEL	101.4110.3200		053116			377	00218
	051116 MEAL BULLETPR-RG	20.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		053116			377	00219
	051216 MEAL BULLETPR-RG	10.30	TRAINING/TRAVEL/HOTEL	101.4110.3200		053116			377	00220
	0511-051216 HTL BULLT-RG	115.42	TRAINING/TRAVEL/HOTEL	101.4110.3200		053116			377	00221
	051216 MEAL BULLETPR-RG	15.17	TRAINING/TRAVEL/HOTEL	101.4110.3200		053116			377	00222
	UNIFORM SWEATER-MS	59.95	UNIFORMS	101.4110.2120		053116	000210	P	377	00223
	POSTAGE (5 PKGS)	277.58	OFFICE SUPPLIES/POSTAGE	101.4110.2000		053116	000230	P	377	00224
	POSTAGE (1 PKG)	23.78	OFFICE SUPPLIES/POSTAGE	101.4110.2000		053116	000231	P	377	00225
	SPEECHLIVE SFTW (3MO)	779.40	REPAIR & MAINT-TECHNOLOG	101.4110.3711		053116	000235	P	377	00226
	FINANCE CHARG PD	5.00	MISC - DUES	101.4051.4010		053116			377	00227
		12,450.06	*VENDOR TOTAL							
WEST	CENTRAL SANITATION									
	050716 SPECIAL PICKUPS	18,189.50	OTHER CONTRACTUAL SERVIC	101.4223.4070		05072016			377	00212
	0516 REFUSE 1537 PICKUPS	25,384.29	OTHER CONTRACTUAL SERVIC	101.4223.4070		053116			377	00211
	0516 4 COMPOST DUMPSTERS	400.00	OTHER CONTRACTUAL SERVIC	101.4223.4070		3864800			377	00215
		43,973.79	*VENDOR TOTAL							
XCEL	ENERGY									
	0323-052216 LIBRARY	683.35	PUBLIC UTILITY SERVICES	101.4095.3600		502395833			377	00176
	0323-052116 CITY HALL	1,185.45	PUBLIC UTILITY SERVICES	101.4094.3600		502398229			377	00167
	0323-052116 CITY HALL	152.96	PUBLIC UTILITY SERVICES	101.4051.3600		502398229			377	00168
	0323-052116 CITY HALL	726.56	PUBLIC UTILITY SERVICES	101.4120.3600		502398229			377	00169
	0323-052116 CITY HALL	1,644.33	PUBLIC UTILITY SERVICES	101.4110.3600		502398229			377	00170
	0323-052116 CITY HALL	38.24	PUBLIC UTILITY SERVICES	101.4140.3600		502398229			377	00171
	0323-052116 CITY HALL	38.24	PUBLIC UTILITY SERVICES	703.4825.3600		502398229			377	00172
	0323-052116 CITY HALL	38.24	PUBLIC UTILITY SERVICES	709.4843.3600		502398229			377	00173
	0421-052216 GR OAK DR	95.09	PUBLIC UTILITY SERVICES	101.4217.3600		502413237			377	00181
	0421-052216 RIVERS EDGE	11.75	PUBLIC UTILITY SERVICES	101.4552.3600		502434608			377	00184
	0421-052216 14/16 3 ST N	210.02	PUBLIC UTILITY SERVICES	101.4217.3600		502443252			377	00178
	0420-051916 201 3 ST N	16.88	PUBLIC UTILITY SERVICES	101.4094.3600		502443252			377	00180
	0323-052116 SPLASH PAD	798.90	PUBLIC UTILITY SERVICES	101.4554.3600		502455742			377	00185
	0420-052316 401 17 AVE S	53.36	PUBLIC UTILITY SERVICES	101.4217.3600		502473127			377	00182
	0323-052216 BARTZ PARK	24.94	PUBLIC UTILITY SERVICES	101.4552.3600		502489936			377	00183
	0420-051916 WATER TWRS	366.92	PUBLIC UTILITY SERVICES	703.4824.3600		502754933			377	00186
	0421-052216 WELLHOUSES	6,200.46	PUBLIC UTILITY SERVICES	703.4822.3600		502754933			377	00187
		12,285.69	*VENDOR TOTAL							
ZELLNER/JUD J	UNUM PREMIUM REFUND	25.50	GENERAL REVENUE	703.3950.0000		060816	027195	P	377	00216

ACS FINANCIAL SYSTEM
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Schedule of Bills

CITY OF WAITE PARK
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VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
REPORT TOTALS:	221,673.84						

RECORDS PRINTED - 000308

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	173,529.22
440	18TH AVE SOUTH	554.00
442	17TH AVE SOUTH	16,464.25
703	WATER FUND	19,430.29
709	SEWER FUND	1,364.27
715	STORMWATER FUND	175.25
817	DWI FORFEITURE	10,156.56
TOTAL ALL FUNDS		221,673.84

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	221,673.84
TOTAL ALL BANKS		221,673.84

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

Agenda Item No. 5
Administrator-Update of Activities

Updates will be presented at the time of the meeting.

ADJOURNMENT

Respectfully submitted,

Shaunna Johnson, Administrator