



**WORK SESSION**  
**5:45 p.m.**  
**Upper Level Conference Room**

**WAITE PARK CITY COUNCIL AGENDA**  
**MONDAY, JUNE 6, 2016**  
**6:30 P.M.**

6:30 P.M. Pledge of Allegiance  
Open Forum – two minute limit

Review and approve, June 6, 2016 Council Agenda

1. Consent Agenda:

Recommended action: approval of following items

- A. Approve Special Council Minutes for April 26, 2016
- B. Approve Council Minutes for May 2, 2016
- C. Approve Board of Appeal and Equalization Minutes for May 9, 2016
- D. Approve Tobacco License for Mills Fleet
- E. Approve Resolution for Gambling License for St. Cloud Youth Hockey at Super America - 1013 2<sup>nd</sup> Street South
- F. Approve Resignation for Brian Alsaker from Fire Department
- G. Approve Change Order #1 for 17<sup>th</sup> Avenue Improvement Project
- H. Approve Weed Inspector Contract for Rick Savage
- I. Approve Election Judges for August 9, 2016 Primary Election

2. Approve Pickleball Courts Plans/Specs and Authorize Advertising for Bid

3. Council/Mayor

- A. Resolution Adopting the Metro Bus Board Appointment
- B. Review and Approve Bills

4. Administrator

- A. Update

**ADJOURN**

**CITY OF WAITE PARK  
CALL TO ORDER –**

**PLEDGE OF ALLEGIANCE  
OPEN FORUM**

**Review and Approve June 6, 2016 Council Agenda**

Councilmember \_\_\_\_\_ moved that the Council Agenda for June 6, 2016 be approved as presented.

Councilmember \_\_\_\_\_ seconded the motion.  
Motion (Approved) (Denied)

**Agenda Item No. 1-Consent Agenda**

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1. Consent Agenda:

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- E. Approve Resolution for Gambling License for St Cloud Youth Hockey at Super America – 1013 2<sup>nd</sup> Street South
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- G. Approve Change Order for Sis and 17<sup>th</sup> Avenue Improvement Project
- H. Approve Weed Inspector Contract for Rick Savage
- I. Approve Election Judges for August 9, 2016 Primary Election

Councilmember \_\_\_\_\_ moved that the Consent Agenda, as presented, be approved.  
Councilmember \_\_\_\_\_ seconded the motion.

**ROLL CALL**

Councilmember Michael Linquist \_\_\_\_\_  
Councilmember Charles Schneider \_\_\_\_\_  
Councilmember Vic Schulz \_\_\_\_\_  
Councilmember Frank Theisen \_\_\_\_\_  
Mayor Richard Miller \_\_\_\_\_

Motion (Approved) (Denied)

**WAITE PARK CITY COUNCIL SPECIAL MEETING**

**APRIL 26, 2016**

A special meeting of the Waite Park City Council was held at Waite Park City Hall on Tuesday, April 26, 2016 beginning at 5:00 PM.

**MEMBERS PRESENT**

Members present were Mayor Miller, Councilmembers Linquist, Schulz, and Theisen.

**CITY REPRESENTATIVES PRESENT**

City Representatives present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig, Public Works Director Schluez, Public Works Supervisor Warzecha

**OTHERS PRESENT**

Bruce Berscheit

**COUNCIL AGENDA**

Motion by Member Theisen, second by Member Linquist, to approve the 4/26/16 Council Agenda as presented. The motion carried unanimously by those members present.

**1. CONSIDER MAINTENANCE WORKER APPOINTMENT**

The Civil Service Board has reviewed 54 applications for the Maintenance Worker position. They have brought forward two candidates for the council to interview and consider for the position. The Council completed final interviews prior to the Council meeting. If the Council chooses, they can choose to offer a conditional job offer subject to a successful background check and physical and drug testing requirements.

In addition to this action, the Council will also need to set the length of the eligibility list for the Maintenance Worker position. The maximum length of the eligibility list is 2 years. The City Council can make this list shorter than two years.

Staff's recommendation is to consider the recommendation of the Civil Service Board for hiring and to set the length of the eligibility list to not exceed 6 months.

Motion by Member Linquist, second by Member Theisen, to appoint both Dean Popp and Brian Catton to the Maintenance Worker position. Starting salary would be a Pay Grade 4, Step 1. Employment offer is subject to a successful completion of a background check and drug and physical testing. Both individuals will be eligible in six months from the date of their employment to move to Pay Grade 4, Step 2 provided they have a satisfactory employment performance review completed by their supervisor with a recommendation to approve the step increase. Dean Popp would be eligible to start first with Brian Catton starting at least a week later. The motion carried unanimously by those members present.

**2. OTHER BUSINESS**

There was no other business discussed.

**ADJOURNMENT**

Mayor Miller declared the meeting adjourned at 5:03 p.m.

\_\_\_\_\_  
Richard E. Miller  
Mayor

\_\_\_\_\_  
Shaunna Johnson  
City Administrator

## WAITE PARK CITY COUNCIL MEETING

MAY 2, 2016

A meeting of the Waite Park City Council was held at Waite Park City Hall on Monday, May 2, 2016 beginning at 6:30 PM.

### MEMBERS PRESENT

Members present were Mayor Miller, Councilmembers Linquist, Schneider, Schulz, and Theisen.

### CITY REPRESENTATIVES PRESENT

City Representatives present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig, Finance Director Lindberg, Public Works Director Schluenz, Planning and Community Development Director Noerenberg, Attorney Hansmeier, SEH Engineer Wotzka

### OTHERS PRESENT

There were no signatures on an attendance sheet.

### OPEN FORUM

Mayor Miller invited anyone wishing to speak during the open forum to step forward, but no one came forth.

### COUNCIL AGENDA

Motion by Member Theisen, second by Member Schulz, to approve the 5/2/16 Council Agenda as amended:

- 5.B. (Add) Firefighter Appointments

### 1. CONSENT AGENDA

Motion by Member Schulz, second by Member Theisen, to approve the following 5/2/16 Consent Agenda items:

- 1.A. Approve Council Minutes for April 4, 2016
- 1.B. Approve Change Order 1 for 2016 Sis Property Demolition Improvement Project
- 1.C. Approve Resolution for 17<sup>th</sup> Avenue Drainage Easement (**RESOLUTION NO. 050216-01**)
- 1.D. Approve Eligibility List for Maintenance Worker Position
- 1.E. Approve On Sale Liquor License for Anejos Waite Park LLC
- 1.F. Approve Retirement of Gary Curtis from Fire Department

Attorney Hansmeier stated that approval of the On Sales Liquor License for Anejos Waite Park LLC should be contingent on receiving clean background checks as he has not heard that all of the background checks were received yet. Deputy Clerk-Treasurer Virnig confirmed that Staff has not received all background checks back. The Council approved contingent upon receiving clean background checks.

The motion carried unanimously.

### 2. TAX ABATEMENT BONDS ISSUANCE AND SALE RESOLUTION – TAMMY OMDAL

The City is proposing to issue General Obligation Tax Abatement Bonds to finance the construction of the extension of 17<sup>th</sup> Street South to County Road 137. Tammy Omdal of Northland Securities presented a resolution approving the sale of \$2,275,000 of General Obligation Tax Abatement Bonds, Series 2016A. She stated on March 7, 2016 she presented a preliminary finance plan to the City Council. The bond sale is still the same at \$2,275,000. The bonds are now bid with a premium of \$100,720 to increase the deposit to the construction fund to be available to pay for construction costs. The final sale will be at 2.56% interest. Finance Director Lindberg agreed with the issuance and sale of this bond.

## **2. TAX ABATEMENT BONDS ISSUANCE AND SALE RESOLUTION – TAMMY OMDAL (Cont'd.)**

Motion by Member Schneider, second by Member Schulz, to approve Resolution No. 050216-02 providing for the issuance and sale of \$2,275,000 General Obligation Tax Abatement Bonds, Series 2016A. The motion carried unanimously.

## **3. CIVIL SERVICE ORDINANCE**

The City Council approved the creation of the Payroll/Human Resources Clerk and the Utility Billing/Communications Coordinator position. Since these two positions are new they are not covered under the civil service as discussed with the Council previously. As a formality, we have to specifically list these two positions as exempt under our Civil Service Ordinance. A copy of the Civil Service Ordinance was presented that lists these two positions under the exemption.

Motion by Member Theisen, second by Member Linquist, to approve amending the Civil Service Ordinance, Ordinance #22, as presented. The motion carried unanimously. (**ORDINANCE NO. 2016-01**)

## **4.A. ZONING ORDINANCE AMENDMENT - FENCES**

Staff is proposing minor amendments to zoning ordinance pertaining to installation and construction of fences within the City. The current requirement under ordinance is that a survey must be submitted in order to construct the fence up to the property line, but long-standing policy has included the option to locate and mark property corner pins in lieu of a survey. Property corner pins are metal rods buried shallowly at the property corners and often capped with a plastic piece identifying the surveyor that installed them. In most cases they are easily located with a metal detector.

Locating property corner pins is generally a much cheaper option than having a survey completed and is much more appealing to many residents. Verification of property lines through location of corner pins has proven to work well for both homeowners and the City for permitting and inspection purposes and staff is proposing to formalize it within the ordinance, as many people will review the ordinance on their own before contacting the City with questions.

Additionally, it has been long-standing City policy to allow connection of fences between neighbors, with their permission, although this is technically not allowed under the existing ordinance. Allowance for connection minimizes gap areas in between fences which can be problematic for maintenance and can sometimes become overgrown with weeds. The informal allowance for connections has not posed any problems for staff and staff believes it would be beneficial to formalize the allowance within the ordinance in case any questions come up. Written permission would be required and would be kept on file, and any potential disagreements between neighbors, such as the case of change in ownership, would need to be privately resolved without City involvement.

The Planning Commission reviewed the proposed amendment at their April 12<sup>th</sup> meeting. Discussion and recommendation regarding fences that require maintenance is reflected in the proposed amendments below. As the Planning Commission held the required public hearing (no comments were received), a public hearing by the City Council is not required.

Staff is proposing the following amendments to City Ordinance Section 52.49.05, Subd. B. New text is underlined. Removed text is noted as ~~strikethrough~~.

3. Except as provided in Section 52.49.05 B. 1 and 2, all fence structures may be constructed to lot lines provided a boundary survey, or verification of property corner pins via locating and flagging, is submitted to the City before construction and that the fence does not require maintenance. Fences without accompanying boundary survey or property corner pin verification ~~or fences that require maintenance~~, must be setback two (2) feet from the lot line. Fences that require maintenance must be setback two (2) feet from property line unless written approval is submitted by adjacent property owners.
5. Fences may be connected with adjacent neighboring fences upon submittal of written permission and agreement between all affected property owners. Any future disagreement between property owners regarding fence location or maintenance must be privately resolved between affected property owners.

Mayor Miller questioned what happens if two property owners connect their fences and then one of the properties is sold and the new owner doesn't like the fences being connected. Planning and Community Development Director Noerenberg stated that record is put on file the fences were connected

#### **4.A. ZONING ORDINANCE AMENDMENT – FENCES** (Cont'd.)

and if there were disagreements, it would be up to the property owners to resolve the issue. He also stated he has not seen any issues regarding this.

Motion by Member Schneider, second by Member Schulz, to approve the proposed amendments to City Ordinance Section 52.49.05, Subd. B. The motion carried unanimously. (**ORDINANCE NO. 2016-02**)

#### **4.B. ZONING ORDINANCE – HOME OCCUPATION SIGNAGE**

Staff is proposing minor amendments relating to signage allowed in connection with home-based businesses. It was recently identified upon a question that came up from a resident that there is an inconsistency within the ordinances relating to such signage. In the sign ordinance, the signage below is noted as allowable:

Subd. 2. Residential and professional nameplates, not to exceed three (3) square feet in area, indicating the name of the occupant or occupants and the name of a permitted business or home occupation.

However, the Home Occupation ordinance notes the following:

G. The home occupation shall be allowed to have the following signs: one sign not to exceed a total of two (2) square feet. Free standing signs shall not be permitted for a home occupation. Signs shall be further regulated by the City's Sign Ordinance.

Staff is proposing that the square footage allowance within the home occupation ordinance be amended to three (3) square feet in order to align with the sign ordinance, and that the such signage be allowed as either exterior wall-mounted or free standing, or combination, provided total signage does not exceed three square feet. We have had several requests for ground-mount sign allowance for home-based businesses, particularly connected with home-based daycare, and staff believes that at the proposed size of three square feet or less their impact on the surround areas would be nominal.

The Planning Commission reviewed the proposed amendment at their April 12th meeting and recommended approval as presented. As the Planning Commission held the required public hearing (no comments were received), a public hearing by the City Council is not required.

Staff is proposing the following amendments to City Ordinance Section 52.40, Subd. 2 G. New text is underlined. Removed text is noted as ~~strikethrough~~.

G. The home occupation shall be allowed to have the following signs: ~~one sign~~ Signs not to exceed a total of ~~two (2)~~ three (3) square feet. ~~Free standing signs shall not be permitted for a home occupation. Signs may be either free standing, provided they are located on the subject property, wall mounted, or combination thereof.~~ Signs shall be further regulated by the City's Sign Ordinance.

It was questioned whether three square feet was big enough. Planning and Community Development Director Noerenberg stated the Planning Commission did discuss this, but came up to the conclusion that it is. He also stated he has not had any requests to increase the size of the signs, but just to allow for ground-mounted signs.

Motion by Member Schulz, second by Member Schneider, to approve the proposed amendments to City Ordinance Section 52.40, Subd. 2.G. The motion carried unanimously.

### **5. COUNCIL/MAYOR**

#### **5.A. REVIEW AND APPROVE BILLS**

Motion by Member Linquist, second by Member Schneider, to authorize payment of the accounts payable list (0216M1, 0216M2, 0416D1, 0416D2). The motion carried unanimously.

#### **5.B. FIREFIGHTER APPOINTMENTS**

Motion by Member Schneider, second by Member Theisen, to approve the hiring of Joshua Athmann and Sean Woodley as new firefighters. The motion carried unanimously. Mayor Miller stated if anyone would like to be a firefighter in the City of Waite Park to please apply as the City is still looking for some.

**4. ADMINISTRATOR****4.A. UPDATE**

City Administrator Johnson reviewed the following:

- The Coalition of Minnesota Cities will be hosting another Lobby Day on May 11, 2016.
- City Administrator Johnson will be attending the MCMA Conference this week Wednesday through Friday.
- The City's Board of Appeal and Equalization Meeting will be held on Monday, May 9, 2016 at 6:30 p.m.

**ADJOURNMENT**

Mayor Miller declared the meeting adjourned at 6:46 p.m.

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Richard E. Miller  
Mayor

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Shaunna Johnson  
City Administrator

**WAITE PARK BOARD OF APPEAL & EQUALIZATION**

**MAY 9, 2016**

The annual Waite Park Board of Appeal and Equalization meeting was held at the Waite Park City Hall on Monday, May 9, 2016 beginning at 6:30 PM.

**MEMBERS PRESENT**

Members present were Mayor Miller, Councilmembers Linquist, Schneider, Schulz and Theisen

**CITY REPRESENTATIVES PRESENT**

City Representative present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig

**COUNTY ASSESSORS PRESENT**

Don Ramler, Kathy Korte, Michelle Hinnenkamp

**OTHERS PRESENT**

David Dropp, David N. Dropp, Ervin Scherer

**INTRODUCTION**

Don Ramler, Kathy Korte and Michelle Hinnenkamp from the Stearns County Assessor's Office first introduced themselves. Mr. Ramler then gave an overview of the city's assessments. He stated Commercial property values increased by about 1-2% from last year, Industrial property increased by about 0-1% from last year and Apartments increased by about 2-3% from last year. Ms. Hinnenkamp stated Residential properties increased by about 0-2% from last year, with the exception of the Angus/Cloud Park areas of the city increasing over 8% and the Old Townsite Residential area of the city increasing over 3%.

**PID NO. 98.60710.0000 – DAVID N. DROPP**

Estimated Market Value of \$295,100.00

**PID NO. 98.60711.0000 – DAVID & SUSAN DROPP**

Estimated Market Value of \$302,400.00

**PID NO. 98.60712.0005 – DAVID & SUSAN DROPP**

Estimated Market Value of \$390,400.00

**PID NO. 98.60713.0000 – DAVID & SUSAN DROPP**

Estimated Market Value of \$372,500.00

**PID NO. 98.60714.0000 – DAVID & SUSAN DROPP**

Estimated Market Value of \$193,000.00

David Dropp stated he and his son own five parcels by Crossroads Center and he does not like the heavy tax liabilities that are being proposed on his properties. He stated he can't even hire people to do maintenance work for him because the taxes are too heavy

Mr. Ramler stated the Estimated Market Value of all of these properties together is \$1,553,400.00 or \$12.38 per square foot. Mr. Dropp stated he talked to a realtor about what he could sell the properties for and he was told anywhere between \$1,200,000 to \$1,325,000. He also stated he sold the photography business a few years ago and the people who bought it have now closed the business. Mr. Ramler stated the values of the property stayed the same as last year. The total value of all the properties is \$1,553,400. Mr. Ramler stated that the properties in the past have been looked at as highest and best use and as commercial land value, with the exception of the parcel with the photography business, which was looked at with a land value and building value. Because the photography building is now vacant, they could now look at it as a commercial land value, which could drop the value slightly. It would drop the value from \$1,553,400 to \$1,400,800.

**PID NO. 98.60735.0000 - ERV SCHERER**

Mr. Scherer stated his property is zoned B-1 and the taxes are high. The property across the street from him is also zoned B-1 and their taxes are low. He was told the most he could get for his property is \$185,000. The property is valued at \$221,700. He made an offer for Crossroads to buy it for \$200,000 and they won't even talk with him. Mr. Ramler stated they look at the path of development when valuing properties that the path of development in this area will grab Mr. Scherer's property first before jumping across the street. City Administrator Johnson stated that from the City's perspective, the real challenge is the whole area will need to develop collectively. Crossroads has spent money on improvements to their own property, so they do not feel they could purchase Mr. Scherer's property at this time. Mr. Ramler compared Mr. Scherer's property to the future Kwik Trip site located by 10<sup>th</sup> Avenue South and 1<sup>st</sup> Street South in Waite Park. The three parcels for that site sold at \$21.08 per square foot, \$16.55 per square foot, and \$15.78 per square foot. The third parcel sold for 25% less than the first parcel. Comparing that with Mr. Scherer's property, his property is the third parcel in from a corner. If you apply the 25% comparison from the Kwik Trip site, Mr. Scherer's property value would decrease from \$221,700 to \$180,100.

**PID NO. 98.60655.0705 – Home Depot Property**

A letter was received from representatives from Home Depot stating they wanted to go on record that they will be appealing at the local level to continue to the County level.

Motion by Member Schneider, second by Member Schulz, to decrease the total valuation of PID No. 98.60710.0000, 98.60711.0000, 98.60712.0005, 98.60713.0000 and 98.60714.0000 from \$1,553,400 to \$1,400,800 and to decrease the value of PID No. 98.60735.0000 from \$221,700 to \$180,100. The motion carried unanimously.

Mr. Ramler stated it is early in the season for the sales ratio study, but he is anticipating an upward movement in commercial land values. Ms. Hinnenkamp stated in residential, she is anticipating possibly staying the same.

**MEETING ADJOURNED**

Mayor Miller adjourned the meeting at 7:03 p.m.

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Shaunna Johnson  
City Administrator-Clerk-Treasurer

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Richard E. Miller  
Mayor

**Consent Agenda Item D: Tobacco License for Mills Fleet**

Attached for approval of the City Council is a Tobacco License for Fleet and Farm of Green Bay LLC. Fleet and Farm of Green Bay LLC will be operating this Tobacco License under the business Mills Fleet Farm, located at 2630 Division Street. Fleet and Farm of Green Bay LLC has turned in all the appropriate paperwork and passed the background checks.



CITY OF

# Waite Park

WHERE MINNESOTA CONNECTS

## APPLICATION FOR TOBACCO LICENSE

The undersigned hereby applies for the following:

**\$60.00 Tobacco Application Fee**

  
\_\_\_\_\_  
(Signature is required)  
Jeffry L. Meek  
\_\_\_\_\_  
(Print Name)

Business Name: Fleet and Farm of Green Bay LLC dba Mills Fleet Farm

Business Address: 2630 Division Street, Waite Park, MN 56387

Business Phone #: (320) 253-8889

License Application to Make Retail Sales of Cigarette and Other Tobacco Products

To be completed by applicant when applying for a license with a city or county.

Applicant's Minnesota tax ID number

The Minnesota tax ID must be issued in the same legal name of the licensee below.

FOR MUNICIPAL USE ONLY

License number, Period covered, Date of issuance

Cigarettes/tobacco products will be sold (a separate license is required for each location or vending machine):

Over counter, Through vending machine, Both

Print or type

Licensee's legal name, Business trade name, Complete address of business location, City, State, Zip code, Mailing address, Federal employer ID number, Daytime phone, Other phone number, Fax number, Email address

Type of legal organization (check one):

Sole proprietor, Partnership, Other, Minnesota corporation, Out-of-state corporation, Are you registered to do business in Minnesota?

Corporate officers or partners (attach a list if necessary)

Name, Title, Address, City, State, Zip code

As a licensed tobacco products or cigarette retailer, I understand that:

- 1. I can purchase cigarettes only from a Minnesota distributor or subjobber who holds a license with the Minnesota Department of Revenue.
2. I must obtain a tobacco products distributor license if I purchase untaxed tobacco products from an out-of-state company.
3. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
4. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
5. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of the purchase.
6. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
7. I know that failure to comply with all requirements can result in criminal penalties, including the loss of cigarettes and tobacco products.

Statement of understanding

Sign here

Licensee signature, Title, Print name, Date, Daytime phone, Licensing agent's signature, Title, Print name, Date, Daytime phone

License applicant: Submit this form to the licensing authority along with the license application.

Licensing authority: Mail or fax a copy of approved form to: Minnesota Revenue, Mail Station 3331, St. Paul, MN 55146-3331.

Fleet and Farm of Green Bay LLC  
DBA Mills Fleet Farm

**Corporate Officers or Partners**

<u>OFFICER</u>	<u>NAME</u>	<u>ADDRESS</u>
President/CEO	Duncan Mac Naughton	
EVP/COO	Hugh Leasum	
EVP/CFO	Jeffry L. Meek	

**Consent Agenda Item E:** Gambling License for St. Cloud Youth Hockey at Super America –  
1013 2<sup>nd</sup> Street South

Attached for approval is a Gambling Premises & Permit Application License for St Cloud Youth Hockey Association. The premises to be at JM Speedstop Waite Park, 1013 2<sup>nd</sup> St S. This Gambling License is contingent upon notification of Big Lake Aquatic Association vacating the location. St Cloud Youth Hockey Association's financial background check and Gambling Manger background check came back good for licensing.

**LG215 Lease for Lawful Gambling Activity**

**LEASE INFORMATION**

Organization: St. Cloud Youth Hockey Association	License/Site Number:	Daytime Phone: 320-260-8607
Address: PO Box 1005	City: St. Cloud	State: Zip: MN 56302
Name of Leased Premises: Super America Waite Park - 4857	Street Address: 1013 2nd St S	
City: Waite Park	State: Zip: MN 56387	Daytime Phone: 320-259-4586
Name of Legal Owner: JM Companies LLC	Business/Street Address: 3341 Southway Dr	
City: St. Cloud	State: Zip: MN 56301	Daytime Phone: 320-443-6620
Name of Lessor (if same as legal owner, write "SAME"): Same	Address:	
City:	State: Zip:	Daytime Phone:

Check applicable item:

**New or amended lease.** Effective date: 7/1/16. Submit changes at least ten days **before** the effective date of the change.

**New owner.** Effective date: \_\_\_\_\_. Submit new lease **within** ten days after new lessor assumes ownership.

**CHECK ALL ACTIVITY THAT WILL BE CONDUCTED (no lease required for raffles)**

<input checked="" type="checkbox"/> Pull-Tabs (paper)	<input type="checkbox"/> Electronic Pull-Tabs
<input type="checkbox"/> Pull-Tabs (paper) with dispensing device	<input type="checkbox"/> Electronic Linked Bingo
<input type="checkbox"/> Bar Bingo <input type="checkbox"/> Bingo	Electronic games may only be conducted:
<input type="checkbox"/> Tipboards	1. at a premises licensed for the on-sale of intoxicating liquor or the on-sale of 3.2% malt beverages; or
<input type="checkbox"/> Paddlewheel <input type="checkbox"/> Paddlewheel with table	2. at a premises where bingo is conducted as the primary business and has a seating capacity of at least 100.

**PULL-TAB, TIPBOARD, AND PADDLEWHEEL RENT (separate rent for booth and bar ops)**

**BOOTH OPERATION:** Some or all sales of gambling equipment are conducted by an employee/volunteer of a licensed organization at the leased premises.

**ALL GAMES, including electronic games:** Monthly rent to be paid: \_\_\_\_%, not to exceed **10%** of gross profits for that month.

- Total rent paid from all organizations for only booth operations at the leased premises **may not exceed \$1,750.**
- The rent cap does not include BAR OPERATION rent for electronic games conducted by the lessor.

**BAR OPERATION:** All sales of gambling equipment conducted by the lessor or lessor's employee.

**ELECTRONIC GAMES:** Monthly rent to be paid: \_\_\_\_%, not to exceed **15%** of the gross profits for that month from electronic pull-tab games and electronic linked bingo games.

**ALL OTHER GAMES:** Monthly rent to be paid: 20%, not to exceed **20%** of gross profits from all other forms of lawful gambling.

- If any booth sales conducted by a licensed organization at the premises, rent may not exceed **10%** of gross profits for that month and is subject to booth operation **\$1,750** cap.

**BINGO RENT (for leased premises where bingo is the primary business conducted, such as bingo hall)**

Bingo rent is limited to one of the following:

- Rent to be paid: \_\_\_\_%, not to exceed **10%** of the monthly gross profit from all lawful gambling activities held during bingo occasions, excluding bar bingo.
- OR -
- Rate to be paid: \$ \_\_\_\_\_ per square foot, not to exceed 110% of a comparable cost per square foot for leased space, as approved by the director of the Gambling Control Board. The lessor must attach documentation, verified by the organization, to confirm the comparable rate and all applicable costs to be paid by the organization to the lessor.
  - ⇒ **Rent may not be paid for bar bingo.**
  - ⇒ Bar bingo does not include bingo games linked to other permitted premises.

**LEASE TERMINATION CLAUSE (must be completed)**

The lease may be terminated by either party with a written 30 day notice. Other terms:

# LG215 Lease for Lawful Gambling Activity

**Lease Term:** The term of this agreement will be concurrent with the premises permit issued by the Gambling Control Board (Board).

**Management:** The owner of the premises or the lessor will not manage the conduct of lawful gambling at the premises. The organization may not conduct any activity on behalf of the lessor on the leased premises.

**Participation as Players Prohibited:** The lessor will not participate directly or indirectly as a player in any lawful gambling conducted on the premises. The lessor's immediate family and any agents or gambling employees of the lessor will not participate as players in the conduct of lawful gambling on the premises, except as authorized by Minnesota Statutes, Section 349.181.

**Illegal Gambling:** The lessor is aware of the prohibition against illegal gambling in Minnesota Statutes 609.75, and the penalties for illegal gambling violations in Minnesota Rules 7865.0220, Subpart 3. In addition, the Board may authorize the organization to withhold rent for a period of up to 90 days if the Board determines that illegal gambling occurred on the premises or that the lessor or its employees participated in the illegal gambling or knew of the gambling and did not take prompt action to stop the gambling. Continued tenancy of the organization is authorized without payment of rent during the time period determined by the Board for violations of this provision, as authorized by Minnesota Statutes, Section 349.18, Subd. 1(a).

To the best of the lessor's knowledge, the lessor affirms that any and all games or devices located on the premises are not being used, and are not capable of being used, in a manner that violates the prohibitions against illegal gambling in Minnesota Statutes, Section 609.75.

Notwithstanding Minnesota Rules 7865.0220, Subpart 3, an organization must continue making rent payments under the terms of this lease, if the organization or its agents are found to be solely responsible for any illegal gambling, conducted at this site, that is prohibited by Minnesota Rules 7861.0260, Subpart 1, item H, or Minnesota Statutes, Section 609.75, unless the organization's agents responsible for the illegal gambling activity are also agents or employees of the lessor.

The lessor must not modify or terminate the lease in whole or in part because the organization reported, to a state or local law enforcement authority or to the Board, the conduct of illegal gambling activity at this site in which the organization did not participate.

**Other Prohibitions:** The lessor will not impose restrictions on the organization with respect to providers (distributor or linked bingo game provider) of gambling-related equipment and services or in the use of net profits for lawful purposes.

The lessor, the lessor's immediate family, any person residing in the same residence as the lessor, and any agents or employees of the lessor will not require the organization to perform any action that would violate statute or rule. The lessor must not modify or terminate this lease in whole or in part due to the lessor's violation of this provision. If there is a dispute as to whether a violation occurred, the lease will remain in effect pending a final determination by the Compliance Review Group (CRG) of the Board. The lessor agrees to arbitration when a violation of this provision is alleged. The arbitrator shall be the CRG.

**Access to Permitted Premises:** Consent is given to the Board and its agents, the commissioners of revenue and public safety and their agents, and law enforcement personnel to enter and inspect the permitted premises at any reasonable time during the business hours of the lessor. The organization has access to the premises during any time reasonable and when necessary for the conduct of lawful gambling.

**Lessor Records:** The lessor must maintain a record of all money received from the organization, and make the record available to the Board and its agents, and the commissioners of revenue and public safety and their agents upon demand. The record must be maintained for 3-1/2 years.

**Rent All-Inclusive:** Amounts paid as rent by the organization to the lessor are all-inclusive. No other services or expenses provided or contracted by the lessor may be paid by the organization, including but not limited to:

- trash removal
- electricity, heat
- snow removal
- storage
- janitorial and cleaning services
- other utilities or services
- lawn services
- security, security monitoring
- cost of any communication network or service required to conduct electronic pull-tabs games or electronic bingo
- in the case of bar operations, cash shortages.

Any other expenditures made by an organization that is related to a leased premises must be approved by the director of the Board. Rent payments may not be made to an individual.

## ACKNOWLEDGMENT OF LEASE TERMS

I affirm that this lease is the total and only agreement between the lessor and the organization, and that all obligations and agreements are contained in or attached to this lease and are subject to the approval of the director of the Gambling Control Board.

**Other terms of the lease:**

Signature of Lessor:

Date:

*Sarah B.*

5/12/14

Signature of Organization Official (Lessee):

Date:

*Mike Petroske*

5/13/16

Print Name and Title of Lessor:

Director of Op

Print Name and Title of Lessee:

Mike Petroske

**Questions?** Contact the Licensing Section, Gambling Control Board, at 651-539-1900. This publication will be made available in alternative format (i.e. large print, braille) upon request. **Data privacy notice:** The information requested on this form and any attachments will become public information when received by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

**Mail or fax lease to:**

Minnesota Gambling Control Board  
1711 W. County Road B, Suite 300 South  
Roseville, MN 55113

Fax: 651-639-4032

MINNESOTA LAWFUL GAMBLING  
**LG214 Premises Permit Application**

**Annual Fee \$150 (NON-REFUNDABLE)**

**REQUIRED ATTACHMENTS TO LG214**

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity**.
2. \$150 annual premises permit fee, for each permit (non-refundable). Make check payable to **"State of Minnesota."**

**Mail the application and required attachments to:**  
 Minnesota Gambling Control Board  
 1711 West County Road B, Suite 300 South  
 Roseville, MN 55113

**Questions?** Call 651-539-1900 and ask for Licensing.

**ORGANIZATION INFORMATION**

Organization Name: St. Cloud Youth Hockey Association License Number: \_\_\_\_\_  
 Chief Executive Officer (CEO) Mike Petroske Daytime Phone: \_\_\_\_\_  
 Gambling Manager: Laurie Hayward Daytime Phone: \_\_\_\_\_

**GAMBLING PREMISES INFORMATION**

Current name of site where gambling will be conducted: Super America Waite Park - 4857  
 List any previous names for this location:  
Speedstop Waite Park  
 Street address where premises is located: 1013 2nd St S  
(Do not use a P.O. box number or mailing address.)

City: <b>OR</b> Township:	County:	Zip Code:
Waite Park	Stearns	56387

Does your organization own the building where the gambling will be conducted?  
 Yes  No **If no, attach LG215 Lease for Lawful Gambling Activity.**

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site?  Yes  No  Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site?  Yes  No  Don't know

**GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA**

Bank Name: Bremer Bank Bank Account Number: 09183237  
 Bank Street Address: 1100 W St. Germain St City: St. Cloud State: **MN** Zip Code: 56301

**ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES**

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
_____	_____	<b>MN</b>	_____
_____	_____	<b>MN</b>	_____
_____	_____	<b>MN</b>	_____

**ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION**

<b>CITY APPROVAL for a gambling premises located within city limits</b>	<b>COUNTY APPROVAL for a gambling premises located in a township</b>
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel:  _____	Signature of County Personnel:  _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<b>Local unit of government must sign.</b>	<b>TOWNSHIP NAME:</b> _____  <b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)  Print Township Name: _____  Signature of Township Officer: _____  Title: _____ Date Signed: _____

**ACKNOWLEDGMENT AND OATH**

<ol style="list-style-type: none"> <li>1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.</li> <li>2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.</li> <li>3. I have read this application and all information submitted to the Board is true, accurate, and complete.</li> <li>4. All required information has been fully disclosed.</li> <li>5. I am the chief executive officer of the organization.</li> </ol>	<ol style="list-style-type: none"> <li>6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.</li> <li>7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.</li> <li>8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.</li> <li>9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.</li> <li>10. I understand the fee is non-refundable regardless of license approval/denial.</li> </ol>
 _____ <b>Signature of Chief Executive Officer (designee may not sign)</b>	 _____ Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public	information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information;	Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.
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**RESOLUTION NO. 060616-  
CITY OF WAITE PARK**

**RESOLUTION APPROVING PREMISES PERMIT FOR JM SUPER AMERICA  
WAITE PARK**

**WHEREAS**, St Cloud Youth Hockey Association has applied for a Gambling Premise Permit; and

**WHEREAS**, the Gambling Premise will be located at JM Super America Waite Park, 1013 2<sup>nd</sup> Street South, Waite Park, MN 56387 and no other organization is conducting gambling at this site.

**THEREFORE, BE IT RESOLVED** that the City of Waite Park, Stearns County, Minnesota does hereby approve a gambling premises for JM Super America Waite Park, 1013 2<sup>nd</sup> Street South, Waite Park, MN 56387.

Adopted by the Council this 6<sup>th</sup> day of June 2016.

\_\_\_\_\_  
Shaunna Johnson  
City Administrator-Clerk-Treasurer

\_\_\_\_\_  
Richard E. Miller  
Mayor

**ACTION ON THIS RESOLUTION:**

Motion for adoption:  
Seconded by:  
Voted in favor of:  
Voted against:  
Abstained:  
Absent:  
Resolution

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Waite Park City Council at a duly authorized meeting held on 6/6/16.

\_\_\_\_\_  
Shaunna Johnson  
City Administrator-Clerk-Treasurer

**Consent Agenda Item F: Resignation for Brian Alsaker from Fire Department**

Brian Alsaker has announced his retirement from the Fire Department. To make this official, the council will need to approve this.

5-6-16

Chief Aleshire,

I'm writing to inform you of my resignation from WPF. I'm resigning for personal reasons. Thank you for the fantastic (nearly) four years and all that the department has taught me. I look forward to seeing you on scene working together in mutual aid situations. Thanks again for everything.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian Alsaker', with a long horizontal stroke extending to the right.

Brian Alsaker

**Consent Agenda Item G: Change Order #1 for 17<sup>th</sup> Avenue Improvement Project**

This Change Order addresses two items. The first item is to remove some buried railroad ties on the site. The approximate cost of removal is \$5,400.

The second item is the replacement of a surface infiltration basin that was designed as a part of the original project, with an underground storage chamber infiltration system. The reason this is being considered, is the potential to utilize this area (approximately 0.75 ac) for future amphitheater parking. The net difference for this item is an increase of approximately \$117,655.17.

## CHANGE ORDER NO. 1

OWNER	City of Waite Park	DATE	June 1, 2016
CONTRACTOR	Larson Excavating Contractors, Inc.		
ENGINEER	SEH		
Contract	N/A	OWNER's No.	WAITE 132054
Project	2016 17th Avenue Improvements, Waite Park, MN		

You are directed to make the following changes in the Contract Documents:

Description: Remove buried railroad ties. Eliminate an infiltration basin and replace with an underground infiltration chamber system.

ITEM	DESCRIPTION	UNIT	UNIT COST	QUANTITY	AMOUNT
74A	12" RC APRON	EACH	\$384.87	(1.00)	(\$384.87)
75A	27" RC APRON	EACH	\$528.46	(1.00)	(\$528.46)
79A	60" POND SKIMMER STRUCTURE	EACH	\$4,791.50	(1.00)	(\$4,791.50)
80A	BENTONITE ANTI-SEEP COLLAR	EACH	\$100.00	(2.00)	(\$200.00)
81A	INFILTRATION BASIN EXCAVATION	CU YD	\$7.00	(4,730.00)	(\$33,110.00)
82A	RANDOM RIPRAP CL-III W/ GEOTEXTILE FABRIC	CU YD	\$50.00	(20.00)	(\$1,000.00)
83A	ROCK WEEPER	EACH	\$1,000.00	(1.00)	(\$1,000.00)
119	REMOVE BURIED (HIDDEN) RAILROAD TIES	LF	\$3.00	1,800.00	\$5,400.00
120	INFILTRATION SYSTEM INCLUDING STRUCTURES 143 AND 144. DOES NOT INCLUDE FLEXSTORM PURE INSERTS FOR UPSTREAM STRUCTURES	LS	\$157,670.00	1.00	\$157,670.00
<b>TOTAL</b>					<b>\$122,055.17</b>

Reason for Change Order: Owner's request.

Attachments: Drawing Nos. 30 and 36.

ITEM	CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES	
		Substantial Completion	Ready for Final Payment
Original Contract Price:	\$1,019,982.40	09/30/16	06/30/17
Net increase (decrease) from previous Change Order No.0 to 0:	N/A	No Change	No Change
Contract price prior to the Change Order:	\$1,019,982.40	No Change	No Change
Net increase (decrease) of this Change Order:	\$122,055.17	No Change	No Change
Contract price with all approved Change Orders:	\$1,142,037.57	09/30/16	06/30/17

In accordance with the Minnesota Uniform Transaction Act, an electronic signature on this document is binding and afforded the same effect as if the document was signed by hand.

**RECOMMENDED:**

SEH

PO Box 1717

St. Cloud, MN 56302-1717

By:



Title:

Project Engineer

Date:

06/01/16

**APPROVED:**

City of Waite Park

PO Box 339

Waite Park, MN 56387-0339

By:

\_\_\_\_\_

Title:

\_\_\_\_\_

Date:

\_\_\_\_\_

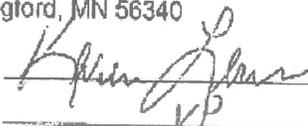
**ACCEPTED:**

Larson Excavating Contractors, Inc.

41354 County Road 9

Holdingsford, MN 56340

By:

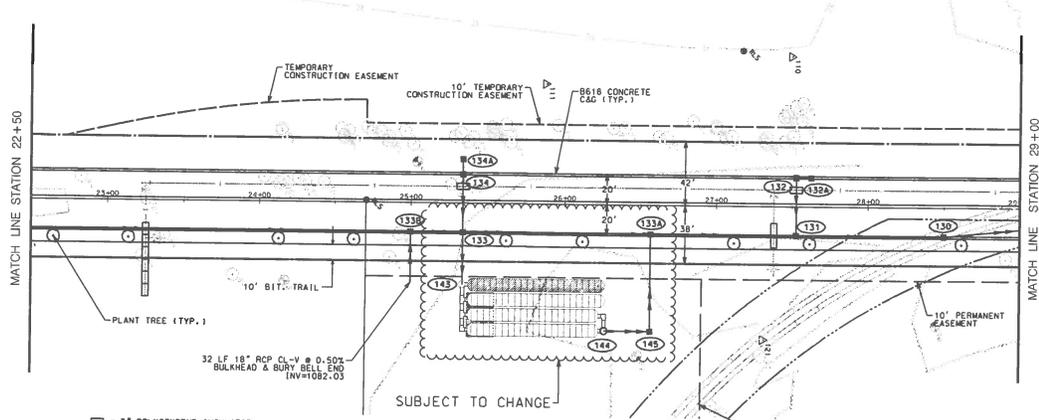


Title:

VP

Date:

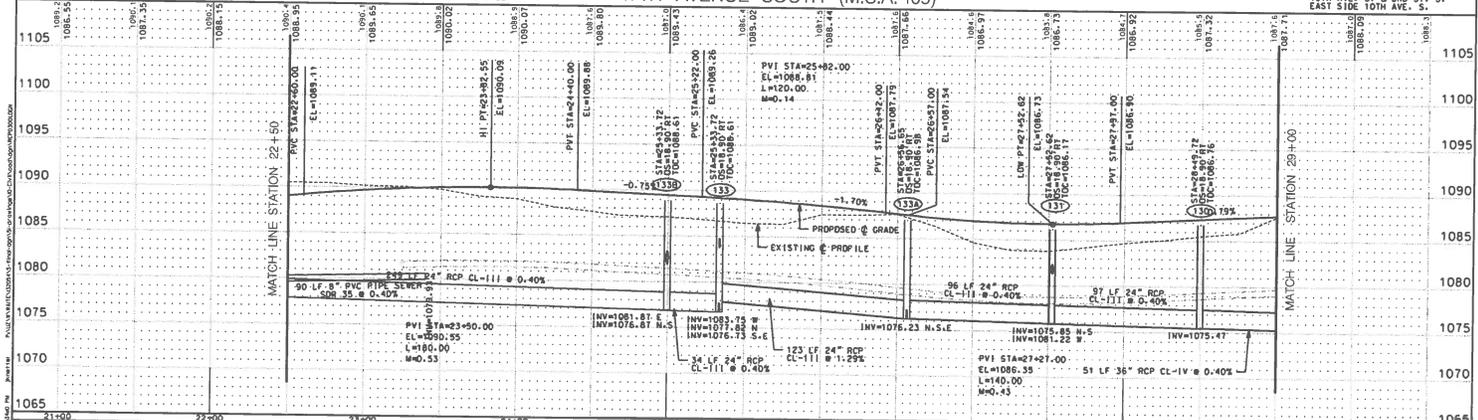
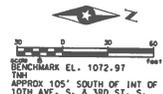
10/1/2016

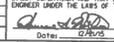


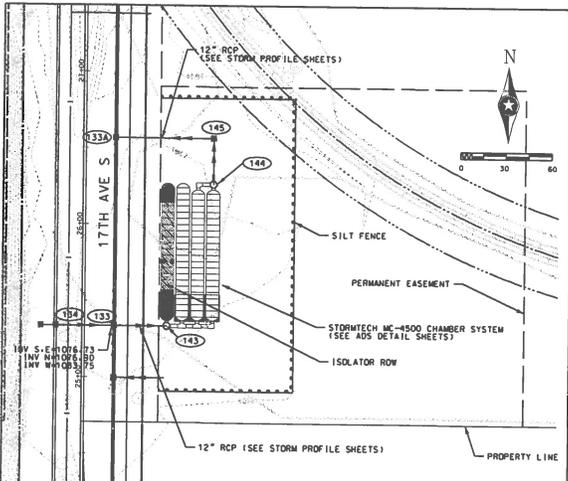
BENCHMARK EL. 1082.29  
SPIKE IN POWER POLE  
SOUTH SIDE PARKWAY CT  
APPROX. 605' WEST OF 17TH AVE S

□ = 3" POLYSTYRENE INSULATION  
▣ = CONC. PED. RAMP W/TRUNCATED DOMES  
(SEE PED RAMP DETAIL SHEET)

17TH AVENUE SOUTH (M.S.A. 109)



DRAWN: JRK DESIGNED: JRK CHECKED: JMK	3 JMK 2/21/16 ALIGNMENT STA 9+94.58 TO STA 24+66.23, WATER MAIN & STORM SEWER LAYOUT	I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.  Name: TORRENCE S. ROUSH Reg. No.: 8566	 PHONE: 320.229.4300 1200 28TH AVE. S. P.O. BOX 1717 ST. CLOUD, MN 56302-1717	2016 17TH AVENUE SOUTH IMPROVEMENTS WAITE PARK, MINNESOTA	STREET & STORM SEWER	FILE NO. 12094	30 64
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BASIN DRAINAGE AREA  
TOTAL = 7.79 ACRES  
IMPERVIOUS = 1.75 ACRES

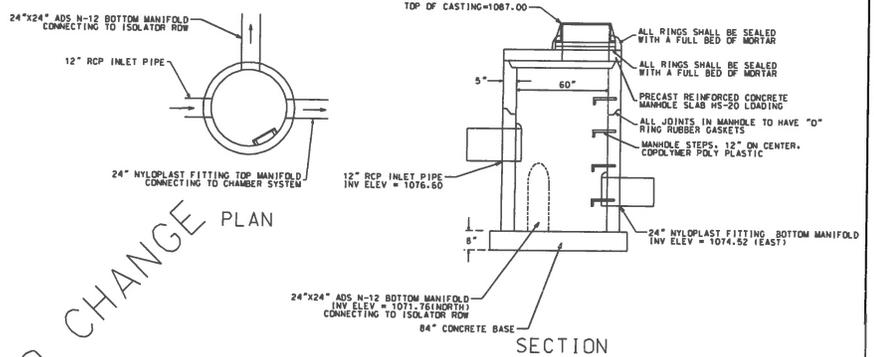
1.1" WATER QUALITY VOLUME = 0.160 AC-FT

INSTALLED SYSTEM VOLUME = 12620 CF (0.290 AC-FT)

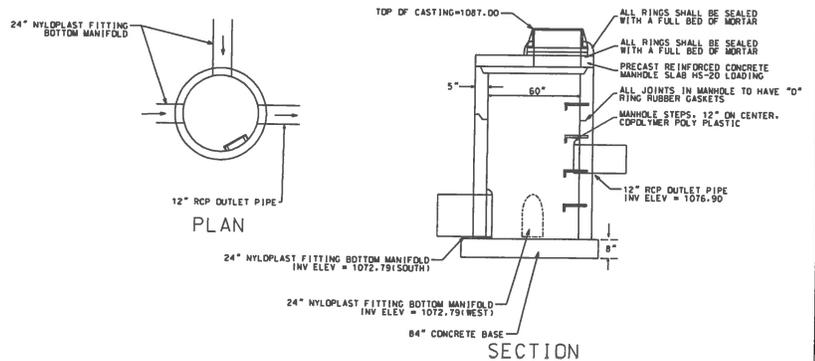
SOIL BORINGS INDICATE A GROUNDWATER ELEVATION  
OF 1067 IN THE AREA OF THE BASIN

2016 17TH AVENUE SOUTH UNDERGROUND STORAGE CHAMBER SYSTEM				
	TOTAL BASIN DRAINAGE AREA (ACRES)	IMPERVIOUS AREA (ACRES)	1.1"W/QV REQUIRED (ac-ft)	UNDERGROUND STORAGE VOLUME PROVIDED (ac-ft)
UNDERGROUND STORAGE CHAMBER DRAINAGE AREA	8.5	2.3	0.21	0.31
TOTAL PROJECT	11.9	3.6	0.33	N/A

### INLET STRUCTURE 143 DETAIL



### OUTLET STRUCTURE 144 DETAIL



SUBJECT TO CHANGE

DRAWN: JRC	3	JRC	4/27/18	INFILTRATION BASIN - POND TYPE VS UNDERGROUND
DESIGNED: JRC				
CHECKED: JSH				
NO.	BY	DATE	REVISIONS	

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY  
DIRECT SUPERVISION AND THAT I AM A QUALIFIED PROFESSIONAL  
ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Date: 2/26/18  
Name: FERENC S. ROTZKA  
Reg. No.: 48566

PHONE: 320.229.4300  
1200 28TH AVE. S.  
P.O. BOX 1717  
SEH ST. CLOUD, MN 56302-1717

2016 17TH AVENUE SOUTH  
IMPROVEMENTS  
WAITE PARK, MINNESOTA

UNDERGROUND STORAGE CHAMBER  
SYSTEM DETAILS

FILE NO. 36  
13054

**Consent Agenda Item H: Weed Inspector Contract for Rick Savage**

With the retirement of Rick Savage, we no longer have the staff available to do the weed inspections in house. Rick asked if the City would be interested in retaining himself to do this on a contractual term. We have been trying to keep up with it in house but that is not working as it should be. Rick did a great job for the city on this and is willing to do it again. We have worked out a contractual agreement and compensation for his services. This contract would run from date after the agreement June 7<sup>th</sup> and run through the end of the year. He will be compensated on a monthly basis as \$500 per month for June – September and \$200 for October and \$100 per month for Nov-Dec with the latter two months to create year end reports for the City and State of Minnesota. Total cost for this agreement would be \$2,400. The copy of the agreement is attached for review.

## WEED INSPECTION SERVICES AGREEMENT

This Weed Inspection Services Agreement (hereafter, "Agreement"), is made and executed this 6th day of June, 2016, by and between the City of Waite Park, a political subdivision organized under the laws of the State of Minnesota, (hereafter, "City") and Rick Savage (hereafter, "Weed Inspector"), collectively "the parties".

WHEREAS, the Weed Inspector is engaged in the business of providing Weed Inspection services to the City;

WHEREAS, the City desires to retain the Weed Inspections services, subject to the terms and conditions set forth in this Agreement;

WHEREAS, the Weed Inspector desires to provide such services to the City.

NOW, THEREFORE, for good and valuable consideration, based upon the mutual promises and covenants herein, the parties agree as follows:

1. **Weed Inspection.**

The City hereby appoints and retains Rick Savage as the Weed Inspector for the City.

2. **Representations and Warranties of Weed Inspector.**

Weed Inspector represents and warrants to City that they will hold all required licenses to perform the Required Services of this Agreement. The Weed Inspector represents and warrants that they will comply with all relevant federal, state, and local laws or ordinances, and all applicable rules, regulations, and standards existing or hereafter promulgated.

3. **Terms and Termination.**

A. **Term.**

This agreement is effective commencing June 6th, 2016 and shall consist of a period of 7 months of service. The Agreement shall continue in effect until December 31, 2016 unless City and Weed Inspector mutually agree in writing to extend or terminate this Agreement.

B. **Termination.**

1. **For Cause.** Either party to this Agreement may immediately terminate this Agreement and declare this Agreement void and of no further force or effect in the event of breach or default of any of the terms, conditions, or covenants contained in this Agreement. Failure to terminate this Agreement for breach, default, or conflict of interest shall not constitute a waiver of the ability to terminate.
2. **General.** Either party may terminate this Agreement without cause with 30 days written notice.

#### 4. Scope of Services.

During the term of this agreement, the Weed Inspector agrees to perform the following services:

- A. Conduct all weed and long grass inspections inside the corporate City limits.
- B. Respond to citizen and City generated complaints regarding weeds and long grass.
- C. Prepare notices for property owners in violation of city ordinances regarding weeds and grass.
- D. Contact and order all contractor work needed to remedy a notice of non-compliance, and follow up that such work has been completed satisfactorily.
- E. Initiate all work orders for hired work and submit to City Hall for invoicing and billing.
- F. Inform Public Works Department of any weed issues located on City property.
- G. Prepare any and all reports that need to be submitted to the Federal, State and County governmental agencies.
- H. Prepare year end report of activities, number of inspections and violations.
- I. Attend yearly County weed meeting in regards to weed inspections and meet with County Weed Inspector to tour City.
- J. Notify Stearns County Weed Inspector of your duties and position on the behalf of the City of Waite Park.

City agrees to provide the Weed Inspector with access to pertinent information, records, systems and data, as determined necessary in the discretion of the Weed Inspector. The Weed Inspector will work with the City on all forms related to the Weed Inspections services. The Weed Inspector shall perform the services under the contract at such locations and at such times, as the Weed Inspector deems appropriate while providing necessary coverage.

The Weed Inspector shall provide all tools, transportation and communication devices it deems necessary to carry out the service of this agreement. The City of Waite Park agrees to provide office space and office equipment including the following (computer, printer, copier, camera, access to the city GIS, County GIS, Weed Inspection email address and any and all paper and envelopes)

The Weed Inspector agrees to proceed diligently and in accordance with its usual course and manner of business. The Weed Inspector agrees to perform additional services, to which the parties agree during the term of this contract, under the terms and conditions of this agreement.

**Payment to Weed Inspector.**

- A. **Fees.** Weed Inspector shall be paid a fee per month, according to schedule below per month beginning June 7, 2016 and ending on December 31, 2016

*Month of:*

June 2016	\$500	July 2016	\$500	August 2016	\$500	September 2016	\$500
October 2016	\$200	November 2016	\$100	December 2016	\$100		

- B. **Payments.** Payments will be made by the 15<sup>th</sup> of following month.
- C. **Payment for Additional Work.** Additional work outside the scope of this agreement shall be mutually agreed by the parties as to scope and for compensation.
- D. **No Reimbursement for Expenses.** The City shall not be required to reimburse Weed Inspector for out-of-pocket expenses incurred by Weed Inspector in the performance of its services pursuant to this Agreement.

**5. Records.**

Weed Inspector shall maintain an adequate set of records, together with any other information reasonably deemed necessary by the City. The Weed Inspector shall submit by December 31<sup>st</sup> a report of activities, number of inspections, violations and tasks completed for the year.

Any reports, studies, photographs, negatives, or other documents prepared by Weed Inspector in the performance of its obligations under this contract shall be the exclusive property of the City, and all such materials shall be remitted to the City by Weed Inspector upon completion, termination, or cancellation of this contract. Weed Inspector shall not use, willingly allow, or cause to have such materials used for any purpose other than performance of Weed Inspector's obligations under this Contract without the prior written consent of the City.

**6. Insurance.**

- A. **Worker's Compensation Insurance.**

Workers Compensation insurance is not needed; the Weed Inspector will use their personal health insurance.

**B. Automobile Public Liability Insurance.**

Automobile Public Liability Insurance will not be needed as the Weed Inspector will use their personal auto insurance. The Weed Inspector will not be using City vehicles.

**8. Binding Effect.**

All terms and conditions contained in this Agreement shall apply to bind the agents, and assigns of the parties.

**9. Severability.**

Should one term or condition of this Agreement be found invalid by a Court properly authorized to hear such matters, such finding shall have no effect on any of the other terms or conditions contained in this Agreement.

**10. Independent Weed Inspector.**

Weed Inspector shall be considered an independent Weed Inspector and is not an employee of the City. The Weed Inspector shall select and work at hours determined by Weed Inspector with the understanding Weed Inspector shall work at a schedule to complete the duties on a timely basis.

Weed Inspector shall communicate with Public Works Director who shall be the liaison for the City of Waite Park.

**11. Notices.**

Any notices required under this Agreement shall be either personally delivered or mailed. The time period for any notice will begin either upon the date of personal service or the date the notice is mailed by first class United States Mail, postage prepaid. Notices shall be personally delivered or mailed to the following addresses:

1. Weed Inspector:  
Rick Savage  
1937 30<sup>th</sup> Street South  
St. Cloud, MN 56301
  
2. City:  
City of Waite Park  
Attn: City Administrator  
19 13th Avenue North  
Waite Park, MN 56387

**12. Records-Availability and Retention.**

Pursuant to Minn. Stat. § 16C.05, subd. 5, the Weed Inspector agrees that the City, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Weed Inspector and involve transactions relating to this Agreement.

Weed Inspector agrees to maintain these records for a period of six years from the date of termination of this Agreement.

Dated: \_\_\_\_\_

RICK SAVAGE

By \_\_\_\_\_

Its \_\_\_\_\_

CITY OF WAITE PARK

By \_\_\_\_\_

Richard E. Miller

Its Mayor

By \_\_\_\_\_

Shaunna Johnson

Its Administrator-Clerk-Treasurer

**Consent Agenda Item I: Election Judges for August 9, 2016 Primary Election**

Attached is a list of judges who will be serving at the August 9, 2016 Primary Election for your review.

**CITY OF WAITE PARK  
ELECTION JUDGES  
Primary Election  
August 9, 2016**

**PRECINCT ONE**

Dean Wick  
Virginia Armour  
Nadine Henz  
Mary Ann Jaszewski  
Roger Beuning  
Mary Neis  
Scott Schwandt

**PRECINCT TWO**

Sandy Neidlinger  
Vi Kalthoff  
Diane Bartz  
Wes Norrgran  
Jan Nelson  
Sue Albrecht  
Gail Swanson  
Joyce Barth  
Henry Koopman  
Barb Janey  
Linda Johnson

**PRECINCT THREE**

Deb Romsdahl  
Aggie Steichen  
Al Barth  
Linda Kotschevar  
Linda Evenson

**PRECINCT FOUR**

Joyce Foster  
Betty Schlangen  
Charles Maternus  
Nancy Vanderboom

**ASSISTS – ALTERNATES**

Shaunna Johnson  
Sheila Mockros  
Karla Virnig

**Agenda Item No. 2**

Issue: Plans and Specifications for the 2016 Pickleball Court Improvement Project and Authorizing Advertising for Bid

---

**BACKGROUND:**

Attached are selected plan sheets for your review. We have been working with the Park Board and a Pickleball Sub-Committee on this project, both of which have reviewed and approved. We estimate the total project cost at approximately \$470,000.

The Park Board at its meeting on June 1, 2016, are recommending to the council to move forward with the project and they would also like to see the parking lots be considered to be built also, depending on available funding. They suggested that the north parking lot be first then the south parking lot, but that could be switched again depending on funding.

They feel that parking is a large item that also needs to be resolved in the short term. They also suggested, although not in a motion, to keep money available for the future bridge crossing on the Lake Wobegon trail extension. The timeframe is not confirmed but will be coming in the next few years, and they want to make sure the City is in a position to fund this.

**REQUIRED ACTION:**

Approve.

**RECOMMENDED ACTION:**

Approve plans and specifications for the 2016 Pickleball Court Improvement project and authorize advertising for bids.

**.SUGGESTED MOTION:**

Council member \_\_\_\_\_ moved to approve Plans and Specifications for the 2016 Pickleball Court Improvement project and authorize advertising for bids as presented OR with the following revisions/corrections/additions: \_\_\_\_\_

---

Council member \_\_\_\_\_ seconded the motion.

**ROLL CALL**

- Councilmember Charles Schneider \_\_\_\_\_
- Councilmember Vic Schulz \_\_\_\_\_
- Councilmember Mike Linqvist \_\_\_\_\_
- Councilmember Frank Theisen \_\_\_\_\_
  
- Mayor Richard E. Miller \_\_\_\_\_

Motion (Approved) (Denied)

OPINION OF PROBABLE COST

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASUREMENT	APPROXIMATE QUANTITY	UNIT PRICE	COST
<b>PICKLEBALL COURTS</b>					
1	MOBILIZATION	LUMP SUM	1.00	\$10,000.00	\$10,000.00
2	SALVAGE & INSTALL STORM SEWER STRUCTURE	EACH	1.00	\$800.00	\$800.00
3	SALVAGE & INSTALL STORM SEWER PIPE	LIN FT	78.00	\$20.00	\$1,560.00
4	BULKHEAD DRAINAGE STRUCTURE	EACH	1.00	\$300.00	\$300.00
5	COMMON EXCAVATION (P)	CU YD	2,250.00	\$15.00	\$33,750.00
6	GRANULAR BORROW (CV)	CU YD	170.00	\$10.00	\$1,700.00
7	SELECT GRANULAR BORROW (CV)	CU YD	860.00	\$12.00	\$10,320.00
8	AGGREGATE BASE CLASS 5	CU YD	520.00	\$23.00	\$11,960.00
9	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	TON	390.00	\$65.00	\$25,350.00
10	BITUMINOUS MATERIAL FOR TACK COAT	GAL	100.00	\$3.00	\$300.00
11	5" CONCRETE WALK W/BEDDING	SQ FT	1,781.00	\$4.00	\$7,124.00
12	CONNECT TO EXISTING STORM SEWER STRUCTURE	EACH	1.00	\$500.00	\$500.00
13	TOPSOIL BORROW (LV)	CU YD	1,070.00	\$15.00	\$16,050.00
14	SEEDING W/ FERTILIZER, & BFM HYDRAULIC MATRIX	SQ YD	5,500.00	\$2.50	\$13,750.00
15	TEMPORARY SEEDING W/ HYDRAULIC MULCH	SQ YD	5,500.00	\$1.00	\$5,500.00
16	BIOROLL	LIN FT	725.00	\$2.50	\$1,812.50
17	INLET PROTECTION	EACH	7.00	\$150.00	\$1,050.00
18	48" BLACK VINYL COATED CHAINLINK FENCE	LIN FT	256.00	\$22.00	\$5,632.00
19	72" BLACK VINYL COATED CHAINLINK FENCE	LIN FT	270.00	\$28.00	\$7,560.00
20	96" CHAINLINK FENCE W/ WINDSCREEEN	LIN FT	556.00	\$25.00	\$13,900.00
21	4' BLACK VINYL COATE CHAIN LINK GATE - 72" HEIGHT	EACH	6.00	\$800.00	\$4,800.00
22	4' CHAINLINK GATE - 96" HEIGHT W/ WINDSCREEN	EACH	2.00	\$1,000.00	\$2,000.00
23	SINGLE POST SHADE STRUCTURE (12'x12')	EACH	3.00	\$5,000.00	\$15,000.00
24	32 GAL LITTER RECEPTACLE - SURFACE MOUNT	EACH	2.00	\$1,300.00	\$2,600.00
25	8' BACKLESS BENCH - SURFACE MOUNT	EACH	6.00	\$1,800.00	\$10,800.00

OPINION OF PROBABLE COST

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASUREMENT	APPROXIMATE QUANTITY	UNIT PRICE	COST
26	3" ROUND STEEL NET POLE SLEEVES	EACH	6.00	\$200.00	\$1,200.00
27	EDWARDS PICKLEBALL 36" POST SET	EACH	6.00	\$850.00	\$5,100.00
28	EDWARDS PICKLEBALL NET	EACH	6.00	\$450.00	\$2,700.00
29	ACRYLIC SURFACE AND STRIPING	LUMP SUM	1.00	\$15,000.00	\$15,000.00
30	IRRIGATION	LUMP SUM	1.00	\$20,000.00	\$20,000.00
<b>SUBTOTAL CONSTRUCTION</b>					<b>\$248,118.50</b>
<b>CONTINGENCY</b>					<b>\$24,811.85</b>
<b>ENGINEERING</b>					<b>\$44,661.33</b>
<b>LEGAL AND ADMIN</b>					<b>\$2,481.19</b>
<b>FISCAL</b>					<b>\$14,887.11</b>
<b>TOTAL PICKLEBALL COURTS</b>					<b>\$334,959.98</b>

**MISCELLANEOUS**

31	CLEARING	TREE	1.00	\$150.00	\$150.00
32	GRUBBING	TREE	1.00	\$150.00	\$150.00
33	TRANSPLANT TREE	EACH	9.00	\$300.00	\$2,700.00
34	REMOVE & REPLACE CASTING	EACH	1.00	\$500.00	\$500.00
35	REMOVE CURB & GUTTER	LIN FT	25.00	\$5.00	\$125.00
36	REMOVE CONCRETE WALK	SQ FT	2,835.00	\$4.00	\$11,340.00
37	TRAFFIC CONTROL	LUMP SUM	1.00	\$5,000.00	\$5,000.00
38	CONTAMINATED MATERIAL EXCAVATION	CU YD	225.00	\$15.00	\$3,375.00
39	EXCAVATION SPECIAL (LEAD)	CU YD	225.00	\$30.00	\$6,750.00
40	EXCAVATION SPECIAL (LEAD & ASBESTOS)	CU YD	110.00	\$30.00	\$3,300.00
41	HAUL & DISPOSE OF CONTAMINATED MATERIAL (LEAD)	CU YD	225.00	\$50.00	\$11,250.00
42	HAUL & DISPOSE OF CONTAMINATED MATERIAL (LEAD & ASBESTOS)	CU YD	110.00	\$60.00	\$6,600.00

2016 RIVERS EDGE PARK PICKLEBALL COURT IMPROVEMENTS  
 ST. CLOUD, MN  
 SEH NO WAITE 133667

6/1/2016

**OPINION OF PROBABLE COST**

<b>ITEM NO.</b>	<b>ITEM DESCRIPTION</b>	<b>UNIT OF MEASUREMENT</b>	<b>APPROXIMATE QUANTITY</b>	<b>UNIT PRICE</b>	<b>COST</b>
43	B618 CONCRETE CURB & GUTTER	LIN FT	25.00	\$20.00	\$500.00
44	TRUNCATED DOMES	SQ FT	6.00	\$60.00	\$360.00
44	5" CONCRETE WALK W/BEDDING	SQ FT	10,755.00	\$4.00	\$43,020.00
45	IRRIGATION MODIFICATIONS	LUMP SUM	1.00	\$5,000.00	\$5,000.00
<b>SUBTOTAL CONSTRUCTION</b>					<b>\$100,120.00</b>
<b>CONTINGENCY</b>					<b>\$10,012.00</b>
<b>ENGINEERING</b>					<b>\$18,021.60</b>
<b>LEGAL AND ADMIN</b>					<b>\$1,001.20</b>
<b>FISCAL</b>					<b>\$6,007.20</b>
<b>TOTAL MISC.</b>					<b>\$135,162.00</b>

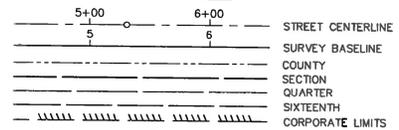
**SUMMARY**

<b>SUBTOTAL CONSTRUCTION</b>	<b>\$348,238.50</b>
<b>CONTINGENCY</b>	<b>\$34,823.85</b>
<b>ENGINEERING</b>	<b>\$62,682.93</b>
<b>LEGAL AND ADMIN</b>	<b>\$3,482.39</b>
<b>FISCAL</b>	<b>\$20,894.31</b>
<b>TOTAL PICKLEBALL COURTS</b>	<b>\$470,121.98</b>

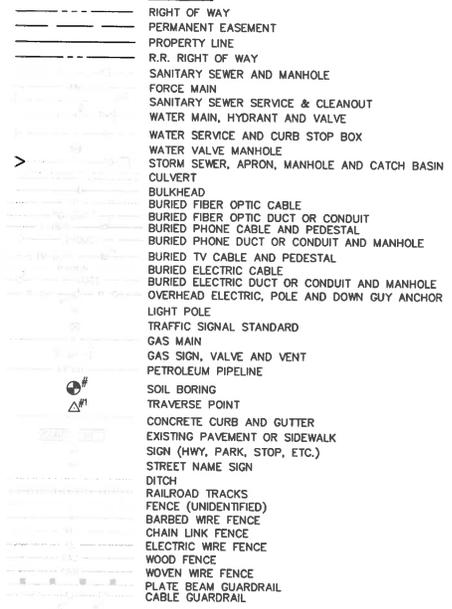
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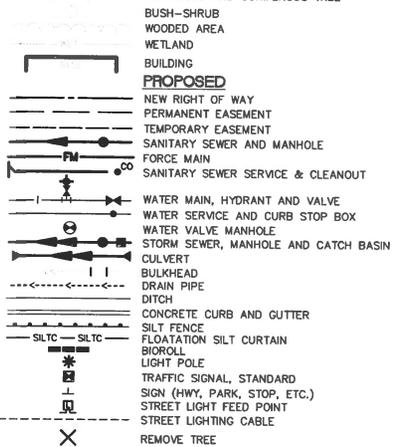
**LEGEND**



**EXISTING**



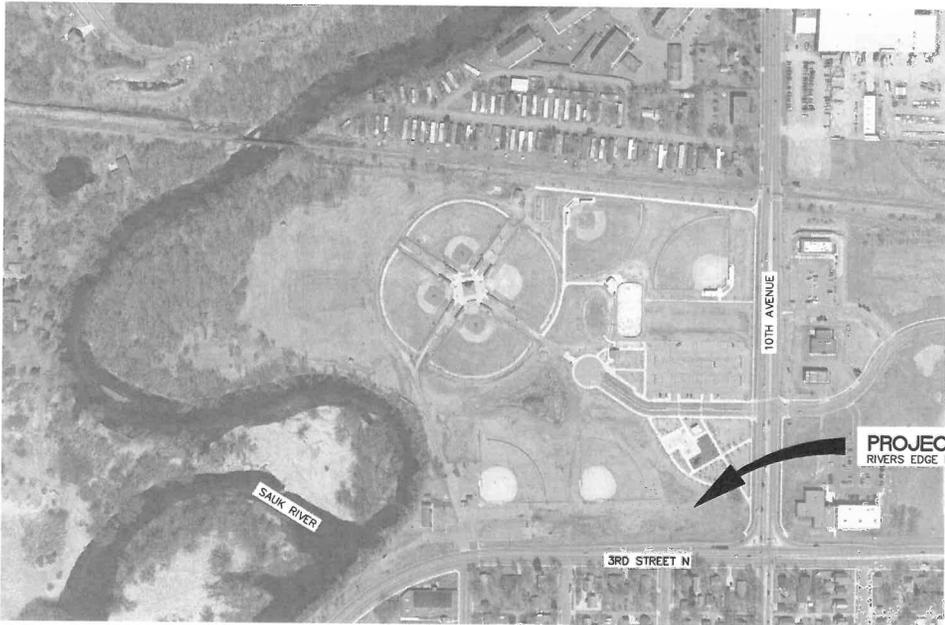
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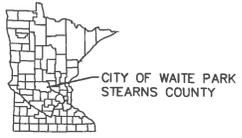
# CITY OF WAITE PARK, MINNESOTA

## CONSTRUCTION PLANS FOR REMOVALS, GRADING, PAVING AND TURF RESTORATION

### RIVERS EDGE PARK PHASE 3 IMPROVEMENTS



**PROJECT LOCATION**



**GOVERNING SPECIFICATIONS**  
THE 2014 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN EXCEPT AS MODIFIED BY THE SPECIFICATIONS FOR THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE MUTCD, INCLUDING "FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS", - CURRENT EDITION.

INDEX	
SHEET NO.	DESCRIPTION
1	TITLE SHEET
2-3	CONSTRUCTION NOTES, TYPICAL SECTIONS, DETAILS
4-9	PEDESTRIAN RAMP DETAILS
10	PARK LAYOUT
11	REMOVAL PLAN
12	GRADING PLAN
13	SITE PLAN
14	TURF ESTABLISHMENT PLAN
15	IRRIGATION PLAN

THIS PLAN CONTAINS 15 SHEETS.

**WAITE PARK, MINNESOTA**

**SEH**  
PHONE: 320.229.4300  
1300 25TH AVENUE SOUTH  
P.O. BOX 1717  
ST. CLOUD, MN 56302-1717  
www.sehinc.com



Know what's below.  
Call before you dig.

**NOTE:**  
THE SUBSURFACE UTILITY QUALITY INFORMATION IN THIS PLAN IS LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02 ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

THE CONTRACTOR SHALL CALL THE GOPHER STATE ONE CALL SYSTEM AT 811 BEFORE COMMENCING EXCAVATION.

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

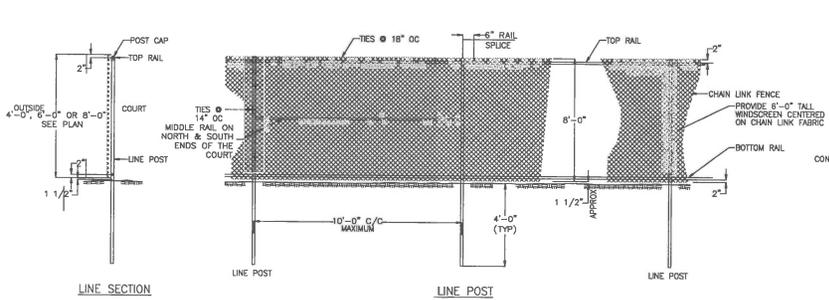
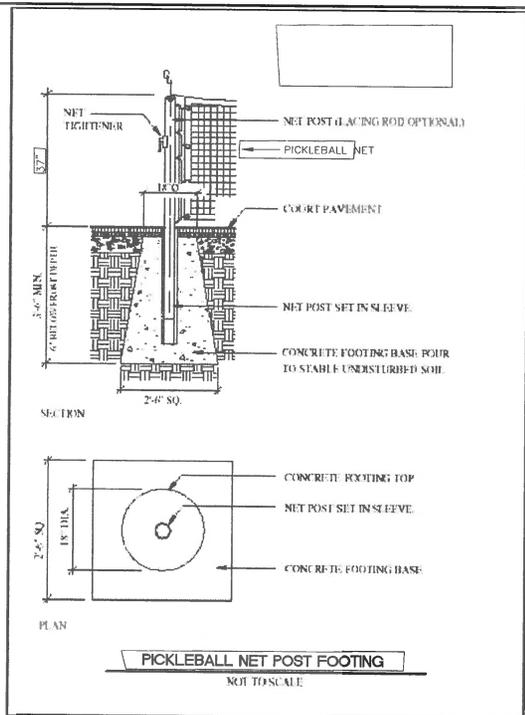
JON M. HALTER, PE  
Lic. No. 45812

Date: 06/01/2016 Lic. No. 45812

PRELIMINARY

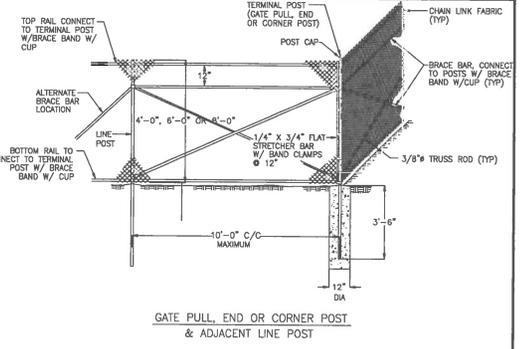
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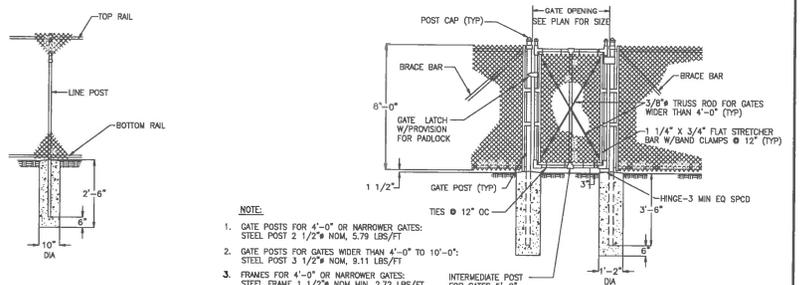


- NOTE:**  
 1. TERMINAL POST END, CORNER OR PULL POST: STL 3 1/2\"/>

**NOTE:**  
 1. GATE POSTS FOR 4'-0\"/>

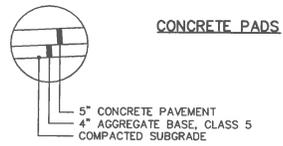
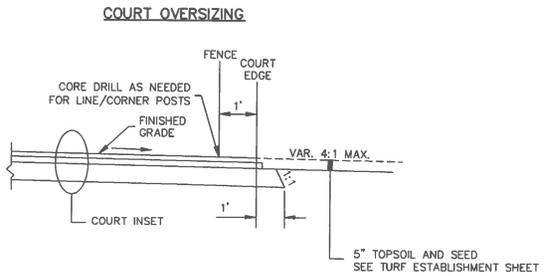


**48\", 72\", AND 96\"/>**



- NOTE:**  
 1. GATE POSTS FOR 4'-0\"/>

- GENERAL NOTES**
- TREES TO BE CLEARED AND GRUBBED ARE DESIGNATED WITH A "X" ON PLANS. NO TREE SHALL BE CLEARED UNLESS MARKED BY THE ENGINEER IN FIELD.
  - THE LOCATION OF EXISTING UTILITIES SHOWN ARE APPROXIMATE AND MAY NOT BE COMPLETE. THE CONTRACTOR SHALL HAVE ALL UTILITIES LOCATED IN THE FIELD BEFORE DIGGING. EXISTING UTILITIES MAY NOT BE RELOCATED PRIOR TO THE START OF CONSTRUCTION AS DETAILED IN THE DRAWINGS.
  - CONTRACTOR TO CONTACT UTILITY COMPANIES TO RELOCATE UTILITIES AS REQUIRED.
  - CONTRACTOR SHALL PROVIDE AND MAINTAIN ALL EROSION CONTROL MEASURES AS SHOWN ON THESE PLANS AND SPECIFICATIONS AND IMPLEMENT ANY ADDITIONAL EROSION CONTROL MEASURES NECESSARY IN ORDER TO PROTECT ADJACENT PROPERTY.
  - IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO DISPOSE OFF-SITE ALL TREES, STUMPS, BRUSH OR OTHER DEBRIS THAT EXISTS WITHIN THE CONSTRUCTION AREAS.
  - WHERE SECTION OR SUBSECTION MONUMENTS ARE ENCOUNTERED, THE ENGINEER SHALL BE NOTIFIED BEFORE SUCH MONUMENTS ARE REMOVED. THE CONTRACTOR SHALL PROTECT AND CAREFULLY PRESERVE ALL PROPERTY MARKS AND MONUMENTS UNTIL THE OWNER AND AUTHORIZED SURVEYOR OR AGENT HAS WITNESSED OR OTHERWISE REFERENCED THEIR LOCATION.
  - SAW-CUT BITUMINOUS & CONCRETE AS DIRECTED BY THE ENGINEER PRIOR TO REMOVAL. THE CONTRACTOR SHALL SAWCUT PAVEMENT, CURB, AND SIDEWALK AS INDICATED ON THE PLANS TO SEPARATE THE EXISTING MATERIAL TO BE REMOVED BY MEANS OF AN APPROVED SAW. SUITABLE GUIDELINES OR DEVICES SHALL BE USED TO ASSURE CUTTING A NEAT, STRAIGHT LINE AS SHOWN ON THE PLANS. CARE SHALL BE TAKEN BY THE CONTRACTOR SO AS NOT TO DAMAGE THE REMAINING MATERIALS DIRECTLY ADJACENT TO THE MATERIALS TO BE REMOVED. ANY DAMAGE TO THE EXISTING MATERIAL RESULTING FROM THE MATERIAL REMOVAL OPERATIONS SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
  - CONTRACTOR SHALL STRIP ALL TOPSOIL AND REUSE ON SITE WHERE NEEDED. STRIPPING IS INCLUDED IN COMMON EXCAVATION. TOPSOIL SHALL MEET THE REQUIREMENTS OF TOPSOIL SALVAGED BORROW IF IT WILL BE REINCORPORATED INTO THE PROJECT.



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

**PRELIMINARY**

DATE: 06/01/2016  
 NAME: JON M. HALTER, PE  
 LIC. NO.: 45812

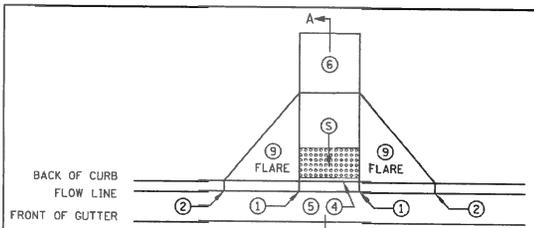


**WAITE PARK, MINNESOTA**

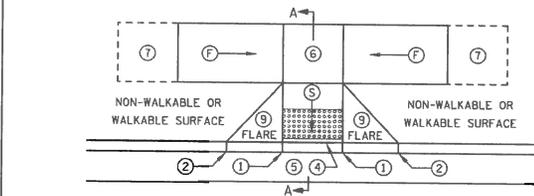
**DETAILS, TYPICAL SECTIONS, GENERAL NOTES**

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**2**  
 15

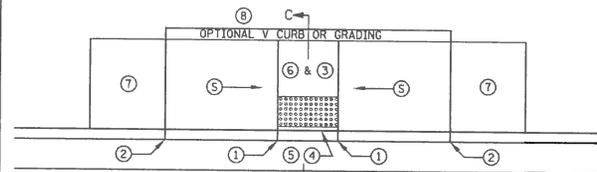




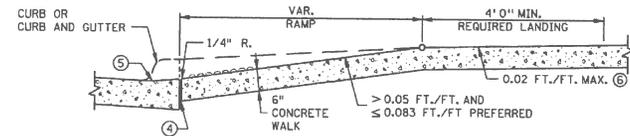
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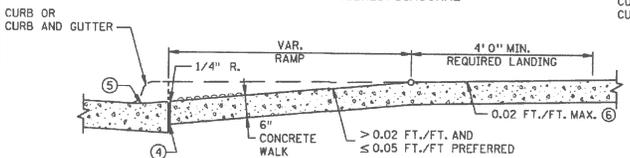
TIERED PERPENDICULAR



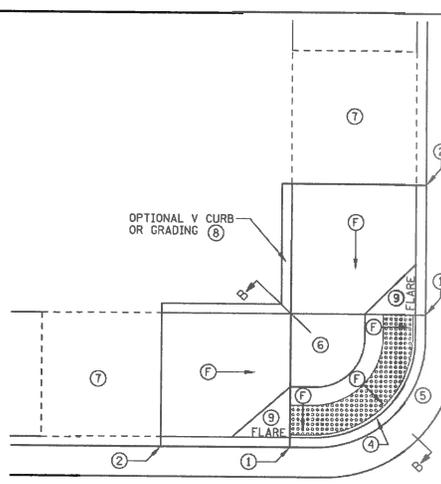
PARALLEL



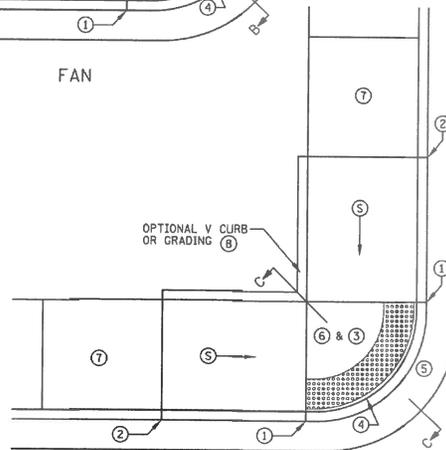
SECTION A-A  
PERPENDICULAR/TIERED/DIAGONAL



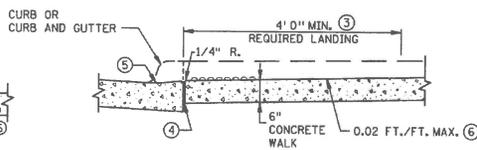
SECTION B-B  
FAN



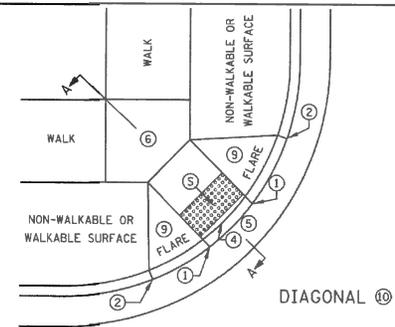
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DEPRESSED CORNER



SECTION C-C  
PARALLEL/DEPRESSED CORNER



DIAGONAL 10

NOTES:

- LANDINGS SHALL BE LOCATED ANYWHERE THE PEDESTRIAN ACCESS ROUTE CHANGES DIRECTION, AT THE TOP OF RAMPS THAT HAVE RUNNING SLOPES GREATER THAN 5.0%, AND IF THE APPROACHING WALK IS INVERSE GRADE.
- INITIAL CURB RAMP LANDINGS SHALL BE CONSTRUCTED WITHIN 15' FROM THE BACK OF CURB, WITH 6" FROM THE BACK OF CURB BEING THE PREFERRED DISTANCE.
- SECONDARY CURB RAMP LANDINGS ARE REQUIRED FOR EVERY 30° OF VERTICAL RISE WHEN THE LONGITUDINAL SLOPE IS GREATER THAN 5.0%.
- CONTRACTION JOINTS SHALL BE CONSTRUCTED ALONG ALL GRADE BREAKS.
- ALL GRADE BREAKS WITHIN THE PAR SHALL BE PERPENDICULAR TO THE PATH OF TRAVEL.
- TO ENSURE RAMPS AND LANDINGS ARE PROPERLY CONSTRUCTED, LANDINGS MAY BE CAST SEPARATELY, FOLLOW SIDEWALK REINFORCEMENT DETAILS ON SHEET 5 WHEN LANDINGS ARE CAST SEPARATELY.
- ALL SLOPES ARE ABSOLUTE, RATHER THAN RELATIVE TO SIDEWALK/ROADWAY GRADES.
- TOP OF CURB SHALL MATCH PROPOSED ADJACENT WALK GRADE.
- 4' MINIMUM WIDTH OF DETECTABLE WARNING IS REQUIRED FOR ALL RAMPS. DETECTABLE WARNINGS SHALL CONTINUOUSLY EXTEND FOR A MINIMUM OF 24" IN THE PATH OF TRAVEL. SHARED USE PATHS SHALL HAVE DETECTABLE WARNING ACROSS THE ENTIRE WIDTH OF PATH WHEN THE PATH CROSSES A ROAD.
- SEE STANDARD PLATE T038 AND SHEET 4 OF 5 FOR ADDITIONAL DETAILS ON DETECTABLE WARNING.
- 1) 0" CURB HEIGHT.
- 2) FULL CURB HEIGHT.
- 3) DETECTABLE WARNINGS MAY BE PART OF 4' X 4' LANDING AREA IF IT IS NOT FEASIBLE TO CONSTRUCT THE LANDING OUTSIDE OF THE DETECTABLE WARNING AREA.
- 4) 1/2" PREFORMED JOINT FILLER MATERIAL AASHTO M 213. JOINT FILLER SHALL BE PLACED FLUSH WITH THE BACK OF CURB AND ADJACENT SIDEWALK. JOINT SHALL BE FREE OF DEBRIS. RECTANGULAR DETECTABLE WARNINGS SHALL BE SETBACK 3" FROM THE BACK OF CURB. RADIAL DETECTABLE WARNINGS SHALL BE SETBACK 3" MINIMUM TO 6" MAXIMUM FROM THE BACK OF CURB.
- 5) SEE PEDESTRIAN ACCESS ROUTE CURB AND GUTTER DETAIL FOR INFORMATION ON CONSTRUCTING CURB AND GUTTER AT CURB OPENINGS. SEE SHEET NO. 3 OF 5.
- 6) 4' BY 4' MIN. LANDING WITH MAX. 2.0% SLOPE IN ALL DIRECTIONS.
- 7) IF LONGITUDINAL SLOPE IS GREATER THAN 5.0%, 4' X 4' MIN. LANDING WITH MAX 2.0% SLOPE IN ALL DIRECTIONS REQUIRED.
- 8) V CURB, IF USED, SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS. SEE SHEET 5 OF 5.
- 9) SEE SHEET 4 OF 5, TYPICAL SIDE TREATMENT OPTIONS, FOR DETAILS ON FLARES AND RETURNED CURBS.
- 10) DIAGONAL RAMPS SHOULD ONLY BE USED AFTER ALL OTHER CURB RAMP TYPES HAVE BEEN EVALUATED AND DEEMED IMPRACTICAL.

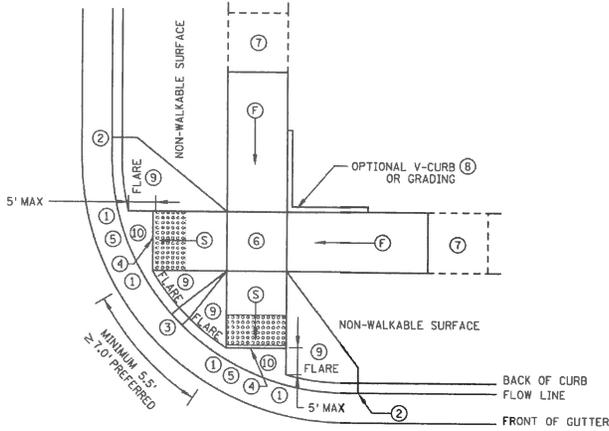
LEGEND

- THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.
- 5 INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%
  - 6 INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%

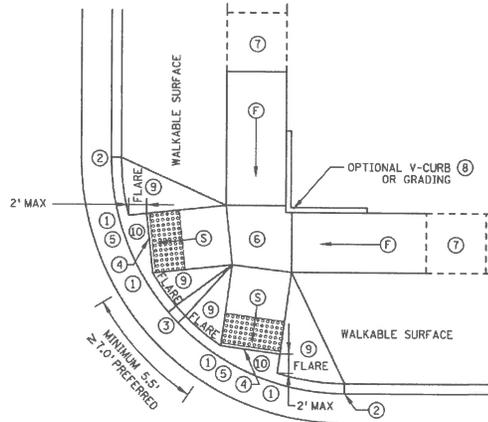
REVISION:  
APPROVED: 8-6-2014  
*[Signature]*  
OPERATIONS ENGINEER

REVISION:  
*[Signature]* by APPROVED:  
STATE DESIGN ENGINEER 8-6-2014

PEDESTRIAN CURB RAMP DETAILS  
STANDARD PLAN 5-297.250 4

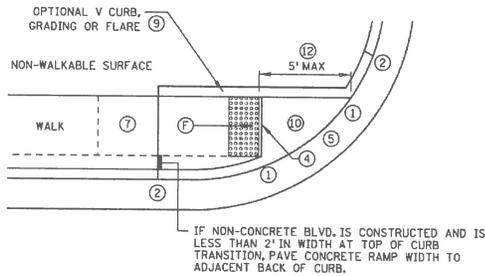


ADJACENT TO NON-WALKABLE SURFACE

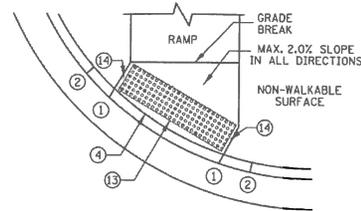
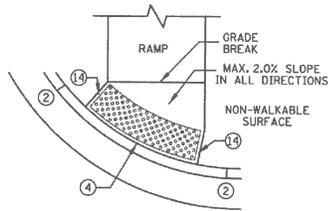


ADJACENT TO WALKABLE SURFACE

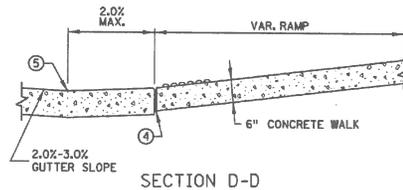
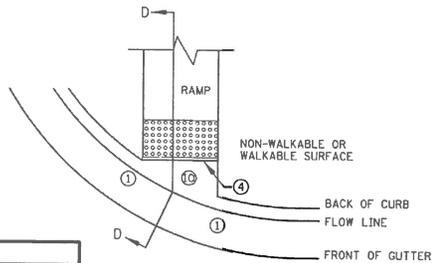
COMBINED DIRECTIONAL 15



ONE-WAY DIRECTIONAL



DETECTABLE WARNING PLACEMENT WHEN SETBACK CRITERIA IS EXCEEDED



SECTION D-D

NOTES:

LANDINGS SHALL BE LOCATED ANYWHERE THE PEDESTRIAN ACCESS ROUTE CHANGES DIRECTION, AT THE TOP OF RAMPS THAT HAVE RUNNING SLOPES GREATER THAN 5.0%, AND IF THE APPROACHING WALK IS INVERSE GRADE.

INITIAL CURB RAMP LANDINGS SHALL BE CONSTRUCTED WITHIN 15' FROM THE BACK OF CURB, WITH 6' FROM THE BACK OF CURB BEING THE PREFERRED DISTANCE.

SECONDARY CURB RAMP LANDINGS ARE REQUIRED FOR EVERY 30" OF VERTICAL RISE WHEN THE LONGITUDINAL SLOPE IS GREATER THAN 5.0%.

CONTRACTION JOINTS SHALL BE CONSTRUCTED ALONG ALL GRADE BREAKS.

ALL GRADE BREAKS WITHIN THE PAR SHALL BE PERPENDICULAR TO THE PATH OF TRAVEL.

TO ENSURE RAMPS AND LANDINGS ARE PROPERLY CONSTRUCTED, LANDINGS MAY BE CAST SEPARATELY; FOLLOW SIDEWALK REINFORCEMENT DETAILS ON SHEET 5 WHEN LANDINGS ARE CAST SEPARATELY.

ALL SLOPES ARE ABSOLUTE, RATHER THAN RELATIVE TO SIDEWALK/ROADWAY GRADES.

TOP OF CURB SHALL MATCH PROPOSED ADJACENT WALK GRADE.

4" MINIMUM WIDTH OF DETECTABLE WARNING IS REQUIRED FOR ALL RAMPS. DETECTABLE WARNINGS SHALL CONTINUOUSLY EXTEND FOR A MINIMUM OF 24" IN THE PATH OF TRAVEL. SHARED USE PATHS SHALL HAVE DETECTABLE WARNING ACROSS THE ENTIRE WIDTH OF PATH WHEN THE PATH CROSSES A ROAD.

SEE STANDARD PLATE 7038 AND SHEET 4 OF 5 FOR ADDITIONAL DETAILS ON DETECTABLE WARNING.

- 1 0" CURB HEIGHT.
- 2 FULL CURB HEIGHT.
- 3 3" MINIMUM CURB HEIGHT, 4" PREFERRED.
- 4 1/2" PREFORMED JOINT FILLER MATERIAL AASHTO M 213. JOINT FILLER SHALL BE PLACED FLUSH WITH THE BACK OF CURB AND ADJACENT SIDEWALK. JOINT SHALL BE FREE OF DEBRIS. RECTANGULAR DETECTABLE WARNINGS SHALL BE SETBACK 3" FROM THE BACK OF CURB. RADIAL DETECTABLE WARNINGS SHALL BE SETBACK 3" MIN. TO 6" MAX. FROM THE BACK OF CURB.
- 5 SEE PEDESTRIAN ACCESS ROUTE CURB AND GUTTER DETAIL FOR INFORMATION ON CONSTRUCTING CURB AND GUTTER AT CURB OPENINGS. SEE SHEET NO. 3 OF 5.
- 6 4" BY 4" MIN. LANDING WITH MAX. 2.0% SLOPE IN ALL DIRECTIONS.
- 7 IF LONGITUDINAL SLOPE IS GREATER THAN 5.0%, 4' X 4" MIN. LANDING WITH MAX 2.0% SLOPE IN ALL DIRECTIONS REQUIRED.
- 8 V CURB, IF USED, SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS.
- 9 SEE SHEET 4 OF 5, TYPICAL SIDE TREATMENT OPTIONS, FOR DETAILS ON FLARES AND RETURNED CURBS.
- 10 MAX. 2.0% SLOPE IN ALL DIRECTIONS IN FRONT OF GRADE BREAK AND DRAIN TO FLOW LINE. SHALL BE CONSTRUCTED INTEGRAL WITH CURB AND GUTTER.
- 11 TO BE USED FOR ALL DIRECTIONAL RAMPS.
- 12 PLACE DOMES AT THE BACK OF CURB WHEN ALLOWABLE SETBACK CRITERIA IS EXCEEDED.
- 13 RECTANGULAR DETECTABLE WARNINGS MAY BE SETBACK 9" FROM THE BACK OF CURB WITH CORNERS SET 3" FROM BACK OF CURB. IF 9" SETBACK IS EXCEEDED USE RADIAL DETECTABLE WARNINGS.
- 14 WHEN NO CONCRETE FLARES ARE PROPOSED, THE CONCRETE WALK SHALL BE FORMED AND CONSTRUCTED PERPENDICULAR TO THE BACK OF CURB. MAINTAIN 3" BETWEEN EDGE OF DOMES AND EDGE OF CONCRETE.
- 15 FRONT EDGE OF DETECTABLE WARNING SHALL BE SET BACK 2' MAXIMUM WHEN ADJACENT TO WALKABLE SURFACE, AND 5' MAXIMUM WHEN ADJACENT TO NON-WALKABLE SURFACE WITH ONE CORNER SET 3" FROM BACK OF CURB. WHETHER A SURFACE IS WALKABLE OR NOT SHALL BE DETERMINED BY THE ENGINEER

LEGEND

THESE LONGITUDINAL SLOPE RANGES SHALL BE THE STARTING POINT. IF SITE CONDITIONS WARRANT, LONGITUDINAL SLOPES UP TO 8.3% OR FLATTER ARE ALLOWED.

5 INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE BETWEEN 5.0% MINIMUM AND 8.3% MAXIMUM IN THE DIRECTION SHOWN AND THE CROSS SLOPE SHALL NOT EXCEED 2.0%

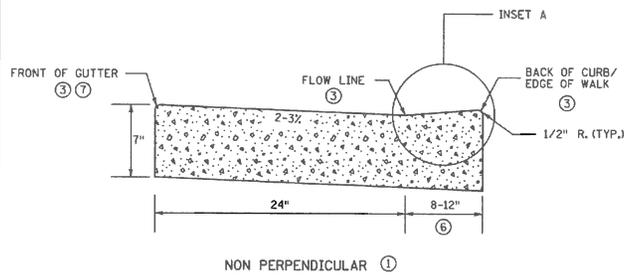
F INDICATES PEDESTRIAN RAMP - SLOPE SHALL BE GREATER THAN 2.0% AND LESS THAN 5.0% IN THE DIRECTION SHOWN AND CROSS SLOPE SHALL NOT EXCEED 2.0%

REVISION:  
APPROVED: B-6-2014  
*[Signature]*  
OPERATIONS ENGINEER

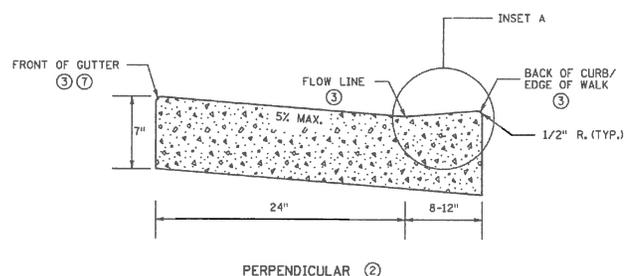
CURB FOR DIRECTIONAL RAMPS 10

REVISOR:  
*[Signature]*  
STATE DESIGN ENGINEER  
APPROVED:  
8-6-2014

PEDESTRIAN CURB RAMP DETAILS  
STANDARD PLAN 5-297.250  
5

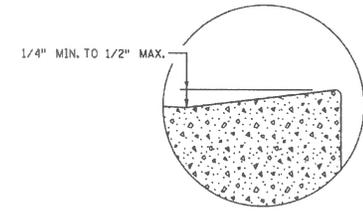


NON PERPENDICULAR ①

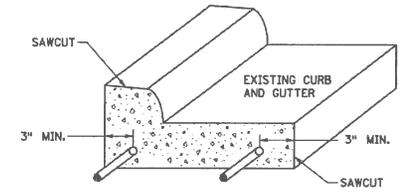
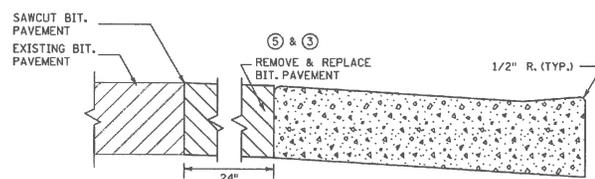
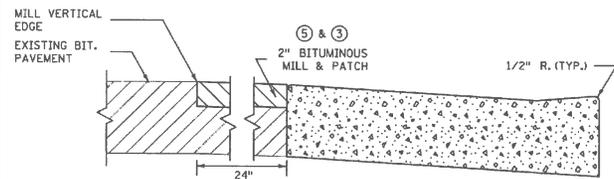


PERPENDICULAR ②

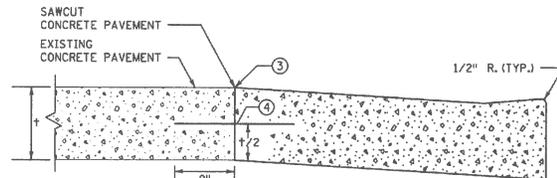
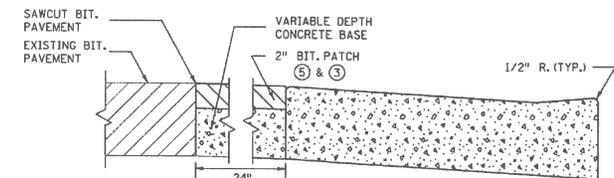
PEDESTRIAN ACCESS ROUTE CURB & GUTTER DETAIL



INSET A



CURB AND GUTTER REINFORCEMENT ⑧ FOR USE ON CURB RAMP RETROFITS



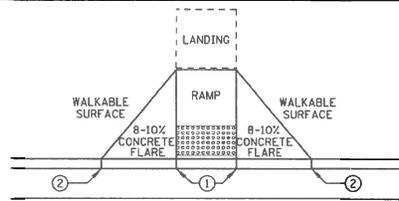
PAVEMENT TREATMENT OPTIONS IN FRONT OF CURB & GUTTER FOR USE ON CURB RAMP RETROFITS

- NOTES:
- POSITIVE FLOW LINE DRAINAGE SHALL BE MAINTAINED THROUGH THE PEDESTRIAN ACCESS ROUTE (PAR) AT A 2% MAXIMUM.
  - NO PONDING SHALL BE PRESENT IN THE PAR.
  - ANY VERTICAL LIP THAT OCCURS AT THE FLOW LINE SHALL NOT BE GREATER THAN 1/4 INCH.
  - ① FOR USE AT CURB CUTS WHERE THE PEDESTRIAN'S PATH OF TRAVEL IS ASSUMED NON PERPENDICULAR TO THE GUTTER FLOW LINE. RAMP TYPES INCLUDE: FANS, DEPRESSED CORNERS, & ONE WAY AND COMBINED DIRECTIONALS.
  - ② FOR USE AT CURB CUTS WHERE THE PEDESTRIAN'S PATH OF TRAVEL IS ASSUMED PERPENDICULAR TO THE GUTTER FLOW LINE. RAMP TYPES INCLUDE: PERPENDICULAR, TIERED PERPENDICULAR, PARALLEL, AND DIAGONAL RAMPS.
  - ③ THERE SHALL BE NO VERTICAL DISCONTINUITIES GREATER THAN 1/4".
  - ④ DRILL AND GROUT NO. 4 EPOXY-COATED 18" LONG TIE BARS AT 30" CENTER TO CENTER INTO EXISTING CONCRETE PAVEMENT.
  - ⑤ ELEVATION CHANGE TAKES PLACE FROM THE EXISTING TO NEW FRONT OF GUTTER. PATCH IS USED TO MATCH THE NEW GUTTER FACE INTO THE EXISTING ROADWAY.
  - ⑥ VARIABLE WIDTH FOR DIRECTIONAL CURB APPLICATIONS.
  - ⑦ TOP FRONT OF GUTTER SHALL BE CONSTRUCTED FLUSH WITH PROPOSED ADJACENT PAVEMENT ELEVATION. PAR GUTTER SHALL NOT BE OVERLAID.
  - ⑧ WHERE PLAN SPECIFIES, DRILL AND GROUT 2 - NO. 4 X 12" LONG REINFORCEMENT BARS (EPOXY COATED).

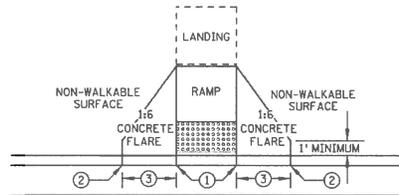
REVISION:  
APPROVED: 8-6-2014  
*Mark R. ...*  
OPERATIONS ENGINEER

REVISOR:  
*Christopher ...*  
STATE DESIGN ENGINEER  
APPROVED: 8-6-2014

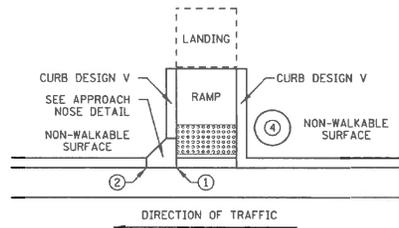
PEDESTRIAN CURB RAMP DETAILS  
STANDARD PLAN 5-297.250 6



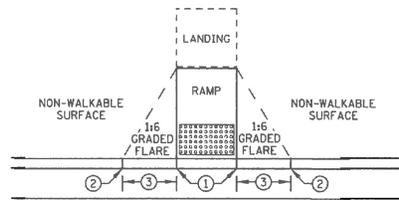
PAVED FLARES  
ADJACENT TO WALKABLE SURFACE



PAVED FLARES  
ADJACENT TO NON-WALKABLE SURFACE

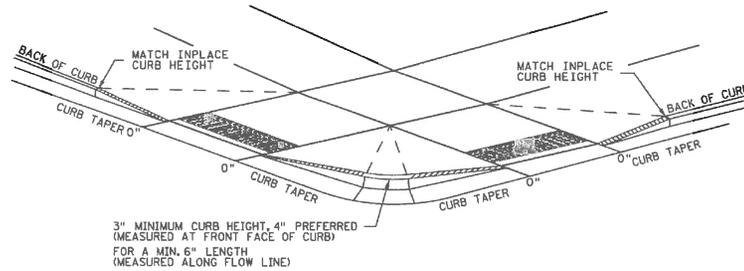


RETURNED CURB

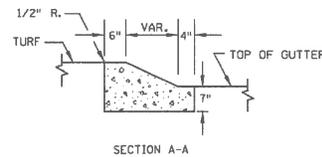
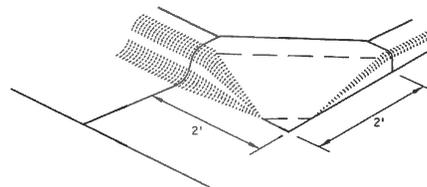


GRADED FLARES

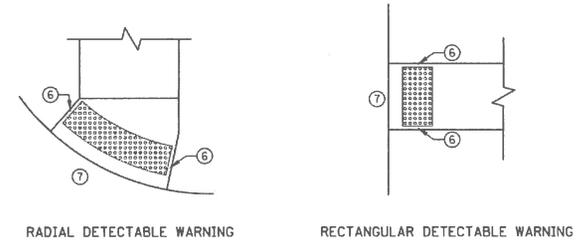
TYPICAL SIDE TREATMENT OPTIONS ⑤



DETECTABLE EDGE WITH  
CURB AND GUTTER ②



APPROACH NOSE DETAIL  
FOR DOWNSTREAM SIDE OF TRAFFIC



RADIAL DETECTABLE WARNING

RECTANGULAR DETECTABLE WARNING

DETECTABLE EDGE WITHOUT CURB AND GUTTER

NOTES:

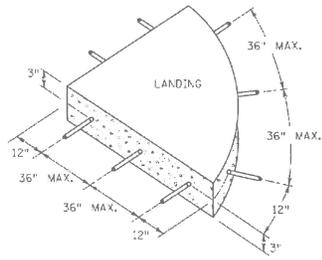
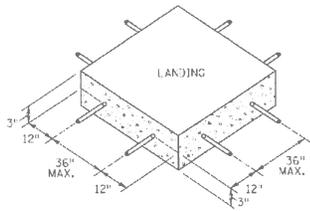
SEE STANDARD PLATE 7038 AND THIS SHEET FOR ADDITIONAL DETAILS ON DETECTABLE WARNING. WHETHER A SURFACE IS WALKABLE OR NOT SHALL BE DETERMINED BY THE ENGINEER. CONCRETE FLARE LENGTHS ADJACENT TO NON-WALKABLE SURFACES SHOULD BE LESS THAN 8' LONG MEASURED ALONG THE RAMP'S FROM THE BACK OF CURB.

- ① 0" CURB HEIGHT.
- ② FULL CURB HEIGHT.
- ③ 2' - 3' FLARE.
- ④ IMMOVABLE OBJECT OR OBSTRUCTION.
- ⑤ SIDE TREATMENTS ARE APPLICABLE TO ALL RAMP TYPES AND SHOULD BE IMPLEMENTED AS NEEDED ON ALL RAMP'S AS FIELD CONDITIONS DICTATE. THE ENGINEER SHALL DETERMINE THE RAMP SIDE TREATMENTS BASED ON MAINTENANCE OF BOTH ROADWAY AND SIDEWALK, ADJACENT PROPERTY CONSIDERATIONS, AND MITIGATING CONSTRUCTION IMPACTS.
- ⑥ WHEN NO CONCRETE FLARES ARE PROPOSED, THE CONCRETE WALK SHALL BE FORMED AND CONSTRUCTED PERPENDICULAR TO THE EDGE OF ROADWAY. MAINTAIN 3" BETWEEN EDGE OF DOMES AND EDGE OF CONCRETE.
- ⑦ IF NO CURB AND GUTTER IS PLACED IN RURAL SECTIONS, DETECTABLE WARNINGS SHALL BE PLACED 1' FROM THE EDGE OF ROADWAY TO PROVIDE VISUAL CONTRAST.
- ⑧ ALL CONSTRUCTED CURBS MUST HAVE A CONTINUOUS DETECTABLE EDGE FOR THE VISUALLY IMPAIRED. THIS DETECTABLE EDGE REQUIRES DETECTABLE WARNINGS WHEREVER THERE IS ZERO-INCH HIGH CURB. CURB TAPERS ARE CONSIDERED A DETECTABLE EDGE WHEN THE TAPER STARTS WITHIN 3" OF THE EDGE OF THE DETECTABLE WARNINGS AND UNIFORMLY RISES TO A 3-INCH MINIMUM CURB HEIGHT. ANY CURB NOT PART OF A CURB TAPER AND LESS THAN 3 INCHES IN HEIGHT IS NOT CONSIDERED A DETECTABLE EDGE AND THEREFORE IS NOT COMPLIANT WITH ACCESSIBILITY STANDARDS.

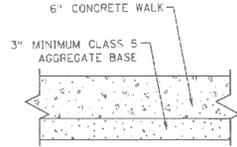
REVISION:  
APPROVED: 8-6-2014  
*Mark R. ...*  
OPERATIONS ENGINEER

REVISION:  
*Christopher R. ...*  
STATE DESIGN ENGINEER  
APPROVED: 8-6-2014

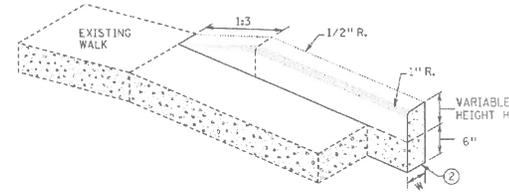
PEDESTRIAN CURB RAMP DETAILS  
STANDARD PLAN 5-297.250 7



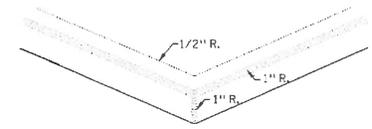
SIDEWALK REINFORCEMENT ⑥ ⑦



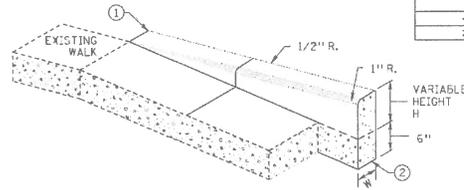
TYPICAL SIDEWALK SECTION WITHIN INTERSECTION CORNER



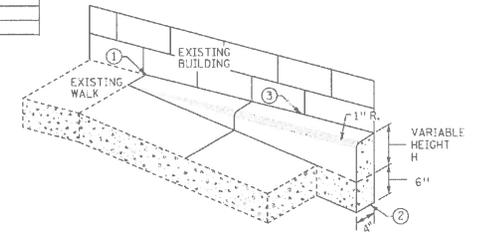
V CURB ADJACENT TO LANDSCAPE CURB WITHIN SIDEWALK LIMITS



V CURB INTERSECTION

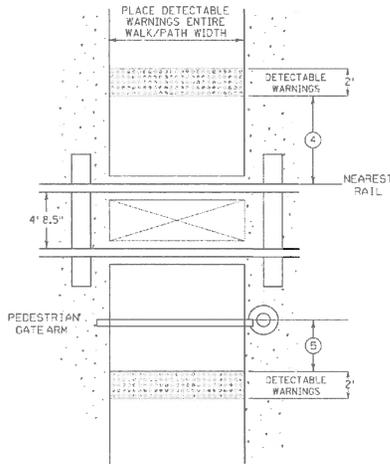


V CURB ADJACENT TO LANDSCAPE CURB OUTSIDE SIDEWALK LIMITS

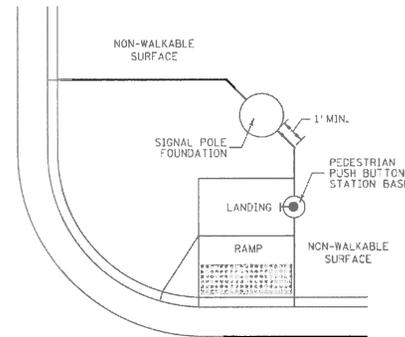


V CURB ADJACENT TO BUILDING OR BARRIER

CONCRETE CURB DESIGN V	
CURB HEIGHT H	CURB WIDTH W
< 6"	4"
≥ 6"	6"



RAILROAD CROSSING PLAN VIEW



CONCRETE WALK EDGES ADJACENT TO CONCRETE STRUCTURES

NOTES:

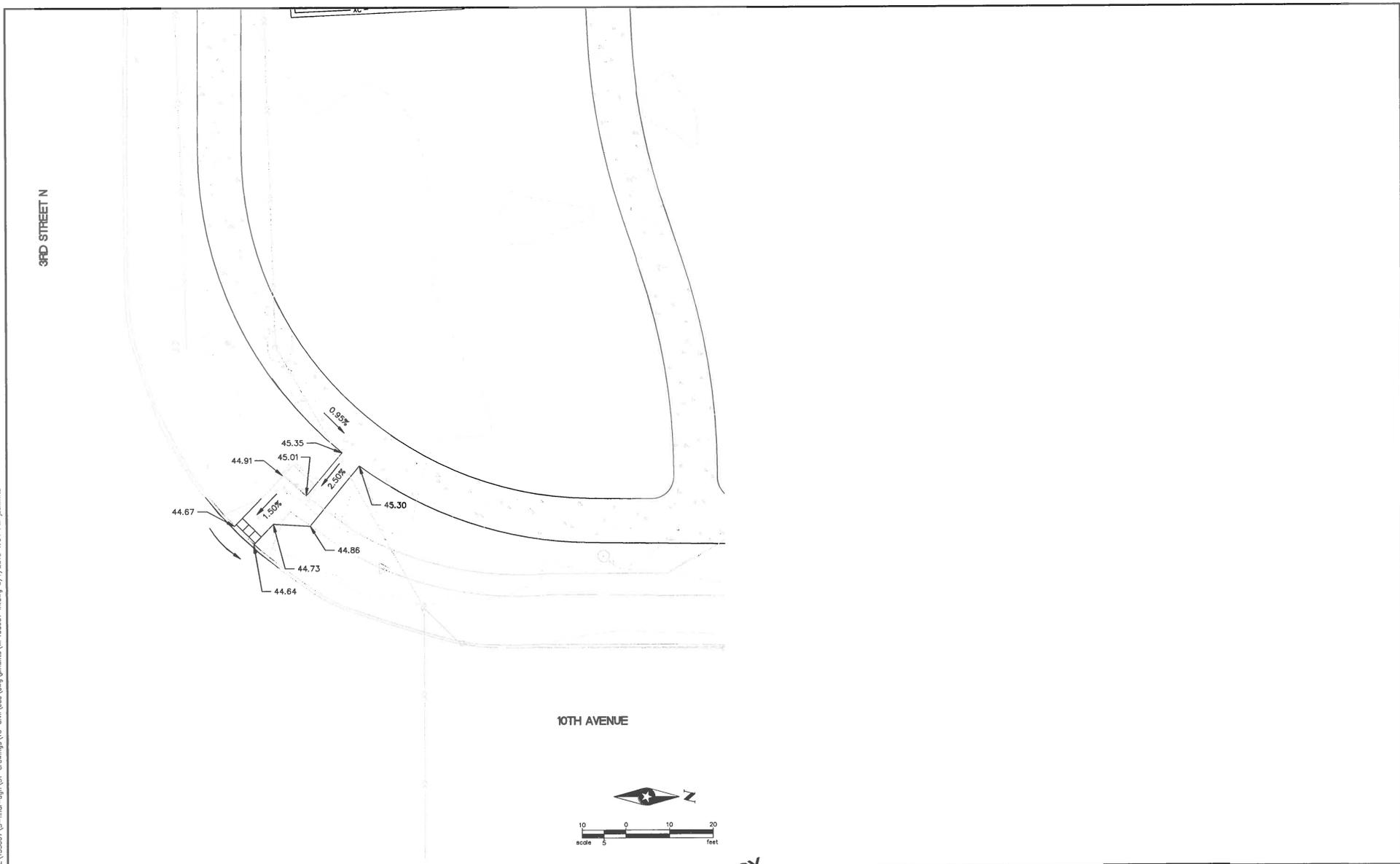
- ALL V CURB CONTRACTION JOINTS SHALL MATCH CONCRETE WALK JOINTS.
- WHERE RIGHT-OF-WAY ALLOWS, USE OF V CURB SHOULD BE MINIMIZED. GRADING ADJACENT TURF OR SLOPING ADJACENT PAVEMENT IS PREFERRED.
- V CURB SHALL BE PLACED OUTSIDE THE SIDEWALK LIMITS WHEN RIGHT OF WAY ALLOWS. V CURB NEXT TO BUILDING SHALL BE A 4" WIDTH AND SHALL MATCH PREVIOUS TOP OF SIDEWALK ELEVATIONS.
- ① END TAPERS AT TRANSITION SECTION SHALL MATCH INPLACE SIDEWALK GRADES.
- ② ALL V CURB SHALL MATCH BOTTOM OF ADJACENT WALK.
- ③ EDGE BETWEEN NEW V CURB AND INPLACE STRUCTURE SHALL BE SEALED AND BOND BREAKER SHALL BE USED BETWEEN EXISTING STRUCTURE AND PLACED V-CURB.
- ④ NEAREST EDGE OF DETECTABLE WARNING SURFACES SHALL BE PLACED 12" MINIMUM TO 15" MAXIMUM FROM THE NEAREST RAIL. FOR SKEWED RAILWAYS IN NO INSTANCE SHALL THE DETECTABLE WARNING BE CLOSER THAN 12" MEASURED PERPENDICULAR TO THE NEAREST RAIL.
- ⑤ WHEN PEDESTRIAN GATES ARE PROVIDED, DETECTABLE WARNING SURFACES SHALL BE PLACED ON THE SIDE OF THE GATES OPPOSITE THE RAIL, 2' FROM THE APPROACHING SIDE OF THE GATE ARM.
- ⑥ WHEN PLAN SPECIFIES, DRILL AND GROUT NO. 4 12" LONG REINFORCEMENT BARS AT 36" MAX. CENTER TO CENTER (EPOXY COATED).
- ⑦ TO ENSURE RAMP AND LANDINGS ARE PROPERLY CONSTRUCTED, LANDINGS MAY BE CAST SEPARATELY. FOLLOW SIDEWALK REINFORCEMENT DETAILS ON THIS SHEET WHEN LANDINGS ARE CAST SEPARATELY.

REVISION:  
APPROVED: 2-9-2015  
OPERATIONS ENGINEER

REVISOR:  
*Christina Ky*  
STATE DESIGN ENGINEER  
APPROVED: 2-9-2015

PEDESTRIAN CURB RAMP DETAILS  
STANDARD PLAN 5-297.250  
8

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DRAWN BY:	JLS			
DESIGNER:	JLS			
CHECKED BY:	JMH			
DESIGN TEAM	NO.	BY	DATE	REVISIONS

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE: 06/01/2016      Lic. No. 45812

**PRELIMINARY**

**SEH**

PHONE: 320.228.4300  
1200 25TH AVENUE SOUTH  
P.O. BOX 1717  
ST. CLOUD, MN 56302-1717  
www.sehinc.com

**WAITE PARK,  
MINNESOTA**

**PED RAMP DETAILS**

FILE NO.  
WAITE133667

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15



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DESIGNER:	JLS				
CHECKED BY:	JMS				
DESIGN TEAM					
NO.	BY	DATE	REVISIONS		

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

**PRELIMINARY**

JON M. HALTER, PE  
Lic. No. 45812  
Date: 05/01/2016

**SEH**  
PHONE: 320.228.4300  
1200 28TH AVENUE SOUTH  
P.O. BOX 1717  
ST. CLOUD, MN 56302-1717  
www.sehinc.com

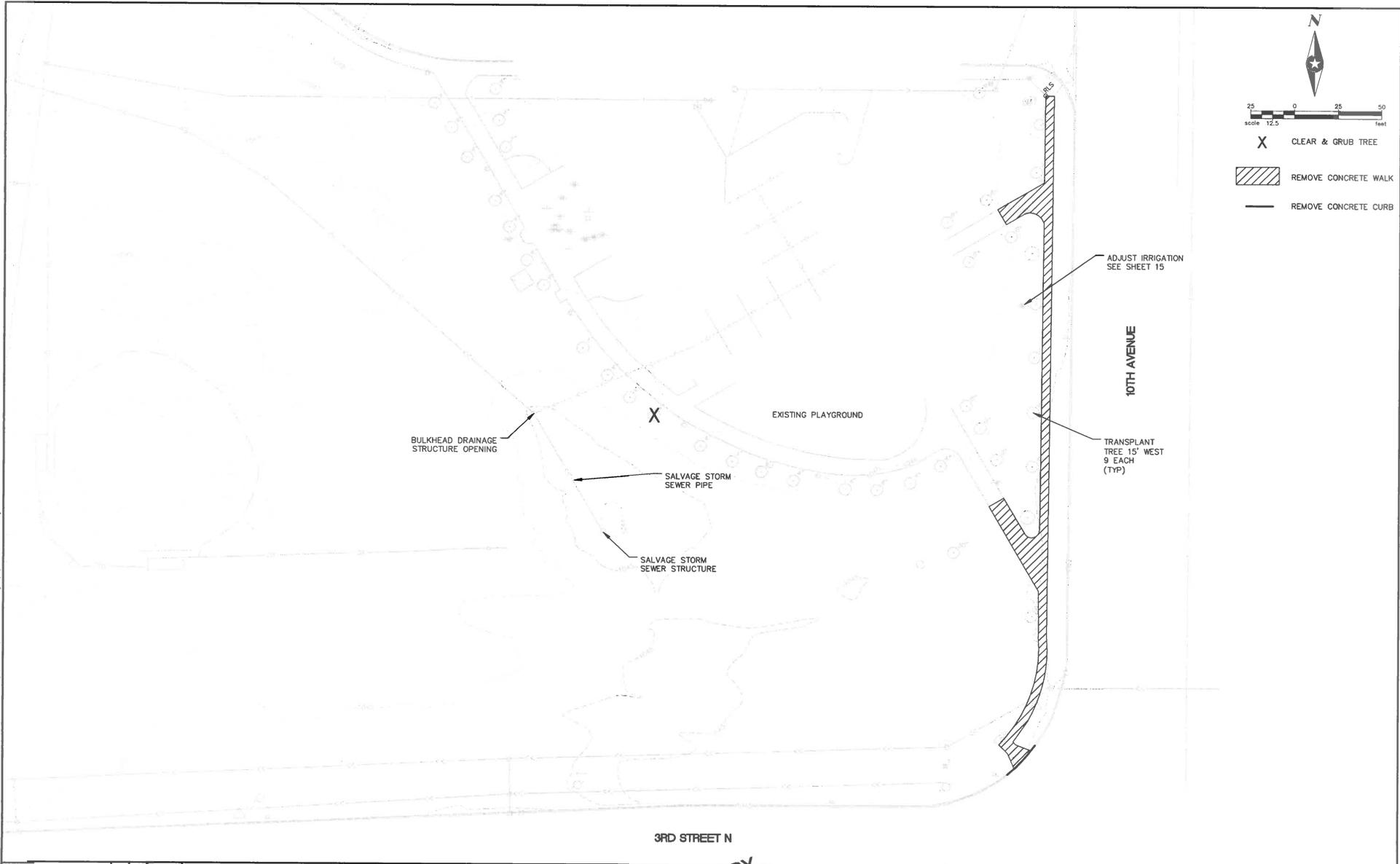
**WAITE PARK,  
MINNESOTA**

**PARK LAYOUT**

FILE NO.  
WAITE133667

**10**  
**15**

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DESIGNER:	JLS			
CHECKED BY:	JMH			
NO.	BY	DATE	REVISIONS	

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**PRELIMINARY**

DATE: 06/07/2016

JON M. HALTER, PE  
Lic. No. 45812

PHONE: 320.228.4300  
1200 25TH AVENUE SOUTH  
P.O. BOX 1717  
ST. CLOUD, MN 56302-1717  
www.sehinc.com

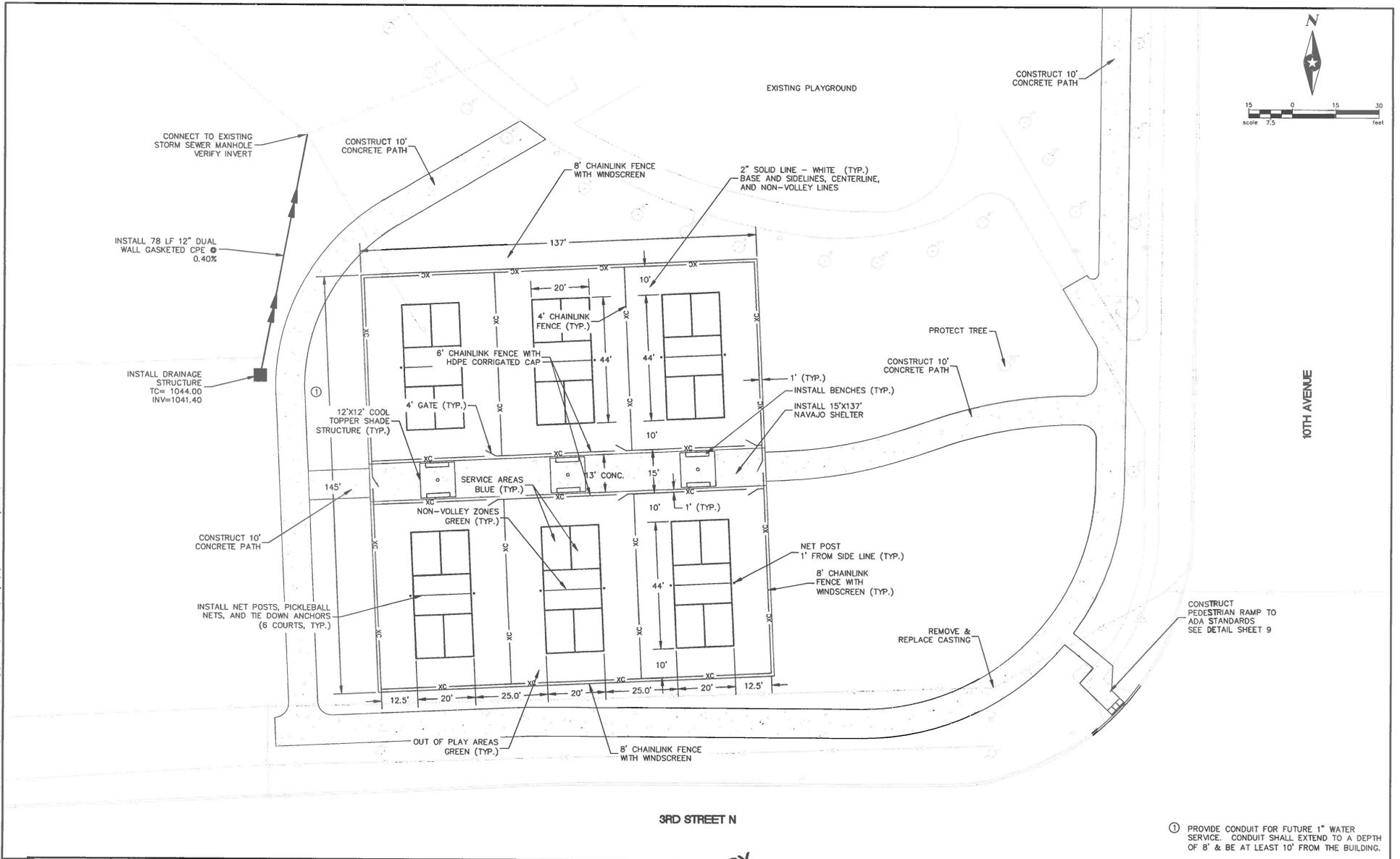
**WAITE PARK,  
MINNESOTA**

**REMOVAL PLAN**

FILE NO.  
WAITE133667

**11**  
**15**





① PROVIDE CONDUIT FOR FUTURE 1" WATER SERVICE. CONDUIT SHALL EXTEND TO A DEPTH OF 8' & BE AT LEAST 10' FROM THE BUILDING.

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DRAWN BY:	J.S.	
DESIGNER:	J.S.	
CHECKED BY:	JMH	
DESIGN TEAM		
NO.	BY	DATE
REVISIONS		

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JOHN M. HALTER, PE  
 Date: 06/01/2016 Lic. No. 45812

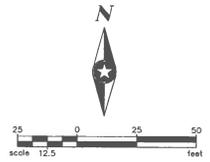
PHONE: 320.229.4300  
 1200 25TH AVENUE SOUTH  
 P.O. BOX 1717  
 ST. CLOUD, MN 56302-1717  
 www.sehinc.com

**WAITE PARK,  
MINNESOTA**

**SITE PLAN**

FILE NO.  
WAITE133687

**13**  
**15**



- 5" TOPSOIL, SEED MIX 25-151  
● 240 LBS/ ACRE, FERTILIZER  
20-0-20 ● 350 LBS/ ACRE,  
HYDRAULIC MATRIX TYPE  
BONDED FIBER MATRIX ●  
3,500 LBS/ACRE
- BIOROLL
- INLET PROTECTION
- RELOCATE / TRANSPLANT  
TREE

IF AN AREA WILL NOT BE ACTIVELY WORKED WITHIN SEVEN (7) CALENDAR DAYS, TEMPORARY SITE STABILIZATION SHALL BE COMPLETED USING SEED MIX 22-111 ● 50 LBS/ACRE AND HYDRAULIC MATRIX TYPE HYDRAULIC MULCH ● 2500 LBS/ ACRE

TEMPORARY SEEDING ITEMS SHALL INCLUDE MULTIPLE MOBILIZATION COSTS.

TOPSOIL PLACEMENT AND FINE GRADING SHALL BE APPROVED BY THE ENGINEER OR THEIR REPRESENTATIVE PRIOR TO SEEDING.

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DESIGNER:	J.S.	NO.	BY	DATE	REVISIONS
CHECKED BY:	J.M.H.				
DESIGN TEAM					

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

**PRELIMINARY**

JON M. HALTER, PE  
Date: 06/01/2016 Lic. No. 45812

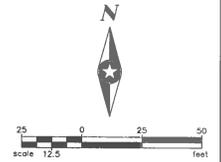
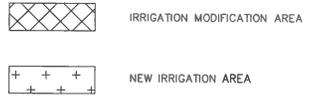
PHONE: 320.229.4300  
1200 26TH AVENUE SOUTH  
P.O. BOX 1717  
ST. CLOUD, MN 56302-1717  
www.sehinc.com

**WAITE PARK,  
MINNESOTA**

**TURF ESTABLISHMENT PLAN**

FILE NO.  
WAITE133687

14  
15



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DRAWN BY:	JLS		
DESIGNER:	JLS		
CHECKED BY:	JMH		
DESIGN TEAM			
NO.	BY	DATE	REVISIONS

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

Date: 06/01/2016  
 Jon M. Halter, PE  
 Lic. No. 45812

PRELIMINARY


 PHONE: 320.228.4300  
 1200 25TH AVENUE SOUTH  
 P.O. BOX 1717  
 ST. CLOUD, MN 56302-1717  
 www.sehinc.com

**WAITE PARK,  
MINNESOTA**

**IRRIGATION PLAN**

FILE NO. WAITE13667	15 15
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**Agenda Item No. 3A**

**Issue: Council/Mayor:** Resolution Adopting the Metro Bus Board Appointment

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In the past, Mayor Miller has been appointed to the St. Cloud Metropolitan Transit Commission Board Appointment. His membership expires on June 30, 2016. The Council will need to re-appoint a City Council Member to this membership for a three-year term from July 1, 2016 to June 30, 2019. Staff recommendation is to approve the enclosed resolution appointing that member.

Councilmember \_\_\_\_\_ moved that the Resolution Adopting the Metro Bus Board Appointment be approved.

Councilmember \_\_\_\_\_ seconded the motion.

**ROLL CALL**

Councilmember Michael Linquist \_\_\_\_\_  
Councilmember Charles Schneider \_\_\_\_\_  
Councilmember Vic Schulz \_\_\_\_\_  
Councilmember Frank Theisen \_\_\_\_\_  
Mayor Richard Miller \_\_\_\_\_

Motion (Approved) (Denied)

**RESOLUTION NO. 060616-  
CITY OF WAITE PARK**

**RESOLUTION ADOPTING THE METRO BUS BOARD APPOINTMENT**

WHEREAS, MS 458A.01 created a St. Cloud Metropolitan Transit Commission and designated the City of Waite Park a member of such Commission, and:

WHEREAS, said statute entitles the City of Waite Park to appoint by resolution of this Council a member to the Metropolitan Transit Commission.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WAITE PARK, STEARNS COUNTY, MINNESOTA:

that \_\_\_\_\_ is appointed to membership of the St. Cloud Metropolitan Transit Commission effective July 1, 2016, for a term to expire on June 30, 2019, and that a Certificate of Selection is issued to that effect.

Adopted by the Council this 6<sup>th</sup> day of June 2016.

\_\_\_\_\_  
Shaunna Johnson  
City Administrator-Clerk-Treasurer

\_\_\_\_\_  
Richard E. Miller  
Mayor

**ACTION ON THIS RESOLUTION:**

Motion for adoption:  
Seconded by:  
Voted in favor of:  
Voted against:  
Abstained:  
Absent:  
Resolution

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Waite Park City Council at a duly authorized meeting held on 6/6/16.

\_\_\_\_\_  
Shaunna Johnson  
City Administrator-Clerk-Treasurer

**Agenda Item No. 3B**

Issue: Council/Mayor: Review and Approve Bills, Other Business

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Councilmember \_\_\_\_\_ moved to approve bills as presented.

Councilmember \_\_\_\_\_ seconded the motion.

ROLL CALL

Councilmember Michael Linquist	_____
Councilmember Charles Schneider	_____
Councilmember Vic Schulz	_____
Councilmember Frank Theisen	_____
Mayor Richard Miller	_____

Motion (Approved) (Denied)

ACS FINANCIAL SYSTEM  
05/04/2016 15:13:00

Schedule of Bills

CITY OF WAITE PARK  
GL050S-V08.00 COVERPAGE  
GL540R

Report Selection:

RUN GROUP... 0316M1 COMMENT...

DATA-JE-ID DATA COMMENT  
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M-03312016-307 0316 MANUAL DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MN DEPT OF REVENUE II										
	0216 PARK RENT SALES TAX	65.23	REMITTANCE REV COL OTHER	101.4552.8100		0216			307	00016
	0216 COPIES SALES TAX	0.02	REMITTANCE REV COL OTHER	101.4051.8100		0216			307	00017
	0216 WTR METER SALES TAX	9.67	REMITTANCE REV COL OTHER	703.4825.8100		0216			307	00018
	0216 WATER SALES TAX	5,955.08	REMITTANCE REV COL OTHER	703.4825.8100		0216			307	00019
		6,030.00	*VENDOR TOTAL							
PLAZA PARK BANK										
	STOP PYT FEE CK #058194	20.00	MISC - DUES	101.4051.4010		030116			307	00012
	STOP PYT FEE CK #058774	20.00	MISC - DUES	101.4051.4010		030116			307	00013
	030416 PAY DIR DEP FEE	10.00	FEES FOR WIRE TRANSFERS	101.4051.4440		030416			307	00014
	031816 PAY DIR DEP FEE	10.00	FEES FOR WIRE TRANSFERS	101.4051.4440		031816			307	00020
	033116 PAY DIR DEP FEE	10.00	FEES FOR WIRE TRANSFERS	101.4051.4440		033116			307	00060
		70.00	*VENDOR TOTAL							
SELECT ACCOUNT										
	0316 HSA CITY CONTRIB CL	1,912.49	HOSPITALIZATION INSURANC	101.4051.1500		0316			307	00001
	0316 HSA CITY CONTRIB PL	562.50	HOSPITALIZATION INSURANC	101.4091.1500		0316			307	00002
	0316 HSA CITY CONTRIB CH	281.25	HOSPITALIZATION INSURANC	101.4094.1500		0316			307	00003
	0316 HSA CITY CONTRIB PD	10,347.00	HOSPITALIZATION INSURANC	101.4110.1500		0316			307	00004
	0316 HSA CITY CONTRIB BI	562.50	HOSPITALIZATION INSURANC	101.4140.1500		0316			307	00005
	0316 HSA CITY CONTRIB PW	2,632.20	HOSPITALIZATION INSURANC	101.4212.1500		0316			307	00006
	0316 HSA CITY CONTRIB SN	458.54	HOSPITALIZATION INSURANC	101.4213.1500		0316			307	00007
	0316 HSA CITY CONTRIB SS	120.27	HOSPITALIZATION INSURANC	715.4224.1500		0316			307	00008
	0316 HSA CITY CONTRIB WT	1,558.13	HOSPITALIZATION INSURANC	703.4825.1500		0316			307	00009
	0316 HSA CITY CONTRIB SW	1,033.46	HOSPITALIZATION INSURANC	709.4843.1500		0316			307	00010
	0316 HSA CITY CONTRIB PK	606.90	HOSPITALIZATION INSURANC	101.4552.1500		0316			307	00011
		20,075.24	*VENDOR TOTAL							
VISA										
	2016 MN GFOA DUES	60.00	MISC - DUES	101.4051.4010		013116			307	00021
	011416 MEAL ADMIN MTG SJ	12.25	TRAINING/TRAVEL/HOTEL	101.4051.3200		013116			307	00022
	012216 MEAL CHAMBER RM	11.58	TRAINING/TRAVEL/HOTEL	101.4021.3200		013116			307	00023
	012216 MEAL CHAMBER SJ	14.58	TRAINING/TRAVEL/HOTEL	101.4051.3200		013116			307	00024
	012716 MEAL HEARING TD	13.58	TRAINING/TRAVEL/HOTEL	101.4110.3200		013116			307	00025
	012716 MEAL HEARING DB	13.69	TRAINING/TRAVEL/HOTEL	101.4110.3200		013116			307	00026
	012716 MEAL HEARING SJ	13.89	TRAINING/TRAVEL/HOTEL	101.4051.3200		013116			307	00027
	012816 MEAL MCMA KV/SJ	30.80	TRAINING/TRAVEL/HOTEL	101.4051.3200		013116			307	00028
	020916 HOTEL AMPHI RIGGS	177.52	TRAINING/TRAVEL/HOTEL	101.4051.3200		013116			307	00029
	0208-021016 AIR AMPHI RI	1,240.20	TRAINING/TRAVEL/HOTEL	101.4051.3200		013116			307	00030
	0330-033116 REG ALICE HM	595.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		013116			307	00031
	020116 REG LEADS DW	125.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		013116			307	00032
	012716 MEAL MN JOA HM	13.05	TRAINING/TRAVEL/HOTEL	101.4110.3200		013116			307	00033
	012716 MEAL MN JOA HM	25.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		013116			307	00034
	012816 MEAL MN JOA HM	24.56	TRAINING/TRAVEL/HOTEL	101.4110.3200		013116			307	00035
	012616 MEAL MN JOA HM	18.52	TRAINING/TRAVEL/HOTEL	101.4110.3200		013116			307	00036
	012716 MEAL MN JOA HM	11.62	TRAINING/TRAVEL/HOTEL	101.4110.3200		013116			307	00037
	0126-012916 HTL MN JO HM	280.14	TRAINING/TRAVEL/HOTEL	101.4110.3200		013116			307	00038
	012916 MEAL MN JOA HM	6.41	TRAINING/TRAVEL/HOTEL	101.4110.3200		013116			307	00039
	0126-012916 FUEL JOA HM	21.10	GAS & OIL PURCHASES	101.4110.2110		013116			307	00040
	DOG FOOD - PARKER	53.68	CANINE EXPENSES	101.4110.4011		013116	000005 P		307	00041

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
VISA										
	CHAIN COLLAR/ETC-PARKER	59.01	CANINE EXPENSES	101.4110.4011		013116	000006	P	307	00042
	STALL MAT/LEAD/ET-PARKER	135.50	CANINE EXPENSES	101.4110.4011		013116	000007	P	307	00043
	TOTES FOR K9 CAR-PARKER	62.52	CANINE EXPENSES	101.4110.4011		013116	000009	P	307	00044
	011216 MEAL CHEIF MTG DB	11.12	TRAINING/TRAVEL/HOTEL	101.4110.3200		013116	000012	P	307	00045
	STAND UP DESK AM	395.00	OFFICE SUPPLIES/POSTAGE	101.4110.2000		013116	000027	P	307	00046
	SHIPPING - GUN	39.83	OFFICE SUPPLIES/POSTAGE	101.4110.2000		013116	000028	P	307	00047
	TONER CARTRIDGES (2)	117.95	OFFICE SUPPLIES/POSTAGE	101.4110.2000		013116	000029	P	307	00048
	BALL/ROPE/COLLAR-PARKER	59.48	CANINE EXPENSES	101.4110.4011		013116	000040	P	307	00049
	2016 CANINE DUES-PARKER	50.00	CANINE EXPENSES	101.4110.4011		013116	000041	P	307	00050
	011416 MEALS PW TOURS	42.78	TRAINING/TRAVEL/HOTEL	101.4212.3200		013116			307	00051
	HIGHLIGHTERS/PENS/ETC	26.56	OFFICE SUPPLIES/POSTAGE	703.4825.2000		013116	025893	P	307	00052
	PAPER CLIPS/BATTERIES/ET	134.83	OFFICE SUPPLIES/POSTAGE	101.4212.2000		013116	026652	P	307	00053
	BINDERS (58) PW	697.32	OFFICE SUPPLIES/POSTAGE	101.4212.2000		013116	026671	P	307	00054
	VISA ANNUAL FEE	15.00	OPERATING SUPPLIES	101.4120.2100		013116			307	00055
	FUEL STABILIZER-SM ENG	18.97	REPAIR & MAINTENANCE SUP	101.4120.2200		013116	026696	P	307	00056
	CHALK/WINDOW MARKERS	8.03	OPERATING SUPPLIES	101.4120.2100		013116	026698	P	307	00057
	012116 ICE-MUTUAL AID MT	4.99	TRAINING/TRAVEL/HOTEL	101.4120.3200		013116	026705	P	307	00058
	012116 MEALS-MUTUAL AID	378.50	TRAINING/TRAVEL/HOTEL	101.4120.3200		013116	026706	P	307	00059
		5,019.56	*VENDOR TOTAL							
WILSON/DANIEL H	TRUST ACCT DEP-SILVER LF	25,000.00	CONSULTANTS	101.4060.3010		TCMHP 1			307	00015

ACS FINANCIAL SYSTEM  
05/04/2016 15:13:00

Schedule of Bills

CITY OF WAITE PARK  
GL540R-V08.00 PAGE 3

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
REPORT TOTALS:	56,194.80						

RECORDS PRINTED - 000060

ACS FINANCIAL SYSTEM  
05/04/2016 15:13:00

Schedule of Bills

CITY OF WAITE PARK  
GL060S-V08.00 RECAPPAGE  
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	
703	WATER FUND	47,491.63
709	SEWER FUND	7,549.44
715	STORMWATER FUND	1,033.46
		120.27
TOTAL ALL FUNDS		56,194.80

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	56,194.80
TOTAL ALL BANKS		56,194.80

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....  
.....  
.....

ACS FINANCIAL SYSTEM  
05/04/2016 16:04:59

Schedule of Bills

CITY OF WAITE PARK  
GL050S-V08.00 COVERPAGE  
GL540R

Report Selection:

RUN GROUP... 0316M2 COMMENT...

DATA-JE-ID DATA COMMENT  
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M-03312016-308 032216 MANUAL DISBURSE

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
VISA								
	*FY* 1217-011616 MS ONLI	224.00	SERVICE CONTRACT	101.4051.4015		013116		308 00001
	*FY* 1217-011616 MS ONLI	96.00	SERVICE CONTRACT	101.4120.4015		013116		308 00002
	*FY* 1217-011616 MS ONLI	64.00	SERVICE CONTRACT	101.4140.4015		013116		308 00003
	*FY* 1217-011616 MS ONLI	160.00	SERVICE CONTRACT	101.4212.4015		013116		308 00004
	*FY* 1217-011616 MS ONLI	96.00	SERVICE CONTRACT	703.4825.4015		013116		308 00005
		640.00	*VENDOR TOTAL					

ACS FINANCIAL SYSTEM  
05/04/2016 16:04:59

Schedule of Bills

CITY OF WAITE PARK  
GL540R-V08.00 PAGE 2

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
REPORT TOTALS:	640.00						

RECORDS PRINTED - 000005

ACS FINANCIAL SYSTEM  
05/04/2016 16:04:59

Schedule of Bills

CITY OF WAITE PARK  
GL060S-V08.00 RECAPPAGE  
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	544.00
703	WATER FUND	96.00
TOTAL ALL FUNDS		640.00

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	640.00
TOTAL ALL BANKS		640.00

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

ACS FINANCIAL SYSTEM  
05/04/2016 16:29:09

Schedule of Bills

CITY OF WAITE PARK  
GL050S-V08.00 COVERPAGE  
GL540R

Report Selection:

RUN GROUP... 0316M3 COMMENT...

DATA-JE-ID DATA COMMENT  
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M-03312016-309 0316 SR CTR DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
CASH WISE FOODS FLOWERS JOST-SR CENTER	57.50	EXPENSES APPROVED BY COU	603.4825.4451		032816		309 00003
SAM'S CLUB/SYNCHRONY BAN FOOD/SNACKS-SR CENTER	80.24	EXPENSES APPROVED BY COU	603.4825.4451		000217		309 00001
VISA KETTLE/FOOD-SR CENTER	57.50	EXPENSES APPROVED BY COU	603.4825.4451		022916	000065 P	309 00002

ACS FINANCIAL SYSTEM  
05/04/2016 16:29:09

Schedule of Bills

CITY OF WAITE PARK  
GL540R-V08.00 PAGE 2

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
DESCRIPTION									
REPORT TOTALS:	195.24								

RECORDS PRINTED - 000003

ACS FINANCIAL SYSTEM  
05/04/2016 16:29:09

Schedule of Bills

CITY OF WAITE PARK  
GL060S-V08.00 RECAPPAGE  
GL540R

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
603	SENIOR CENTER FUND	195.24
TOTAL ALL FUNDS		195.24

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	195.24
TOTAL ALL BANKS		195.24

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

ACS FINANCIAL SYSTEM  
05/11/2016 07:46:39

Schedule of Bills

CITY OF WAITE PARK  
GL050S-V08.00 COVERPAGE  
GL540R

Report Selection:

RUN GROUP... 0516D1 COMMENT...

DATA-JE-ID DATA COMMENT  
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D-05102016-333 051016 MISC DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ALBIN ACQUISITION CORPOR CREDIT CHECK- LIQUOR LIC	65.00	OPERATING SUPPLIES	101.4051.2100		0420169460A	027183	P	333	00005
BBB FINANCIAL & LESTER G REPLACE HOUSING PMT #52	29,000.00	CONSULTANTS	101.4060.3010		050516			333	00001
BRAMLEY/BRIAN NITRINE GLOVES (LG)-WTP	19.52	REPAIR & MAINTENANCE SUP	703.4824.2200		6304	026898	P	333	00104
CENTURYLINK 0516 PHONE - COMM PARK	32.38	COMMUNICATIONS	101.4552.3100		050116			333	00002
CHARTER COMMUNICATIONS 0515-061416 INTERNET WH	69.98	COMMUNICATIONS	101.4552.3100		050516			333	00003
CUSTOM ACCENTS INC OFFICE SMILEZ PENS	660.03	COMMUNITY POLICING	815.4110.2140		68758	000168	P	333	00102
HOT/COLD PACKS	584.50	COMMUNITY POLICING	815.4110.2140		68812	000180	P	333	00100
WHISTLE LIGHT STICKS	1,350.52	COMMUNITY POLICING	815.4110.2140		68841	000181	P	333	00101
	2,595.05	*VENDOR TOTAL							
DARREL NEMETH INC 0416 ELECTRIC INSPECTION	1,374.45	FEES PAID TO ELECTRICAL	101.4140.4080		043016			333	00006
DE LAGE LANDEN FINANCIAL 0515-061416 PD COPIER	239.82	SERVICE CONTRACT	101.4110.4015		49957405	000188	P	333	00103
EDINA REALTY TITLE & K V REPLACE HOUSING PMT #11	29,900.00	CONSULTANTS	101.4060.3010		050916			333	00007
ELLIOTT AUTO SUPPLY CO I GAS CAP #412	6.67	REPAIR & MAINTENANCE SUP	703.4824.2200		124-017411	026825	P	333	00107
OIL/FILTERS - SHOP	92.56	REPAIR & MAINTENANCE SUP	101.4212.2200		124-17750	027090	P	333	00106
BRAKE LINE #404	11.60	REPAIR & MAINTENANCE SUP	101.4212.2200		124-17850	027091	P	333	00108
ADD'L OIL/FILTERS-SHOP	25.11	REPAIR & MAINTENANCE SUP	101.4212.2200		124-17914	027092	P	333	00109
	135.94	*VENDOR TOTAL							
FASTENAL CO CABLE TIES (400)-RIVER E	137.20	REPAIR & MAINTENANCE SUP	101.4212.2200		MNST178771	027000	P	333	00105
FLEET ONE LLC 0416 FUEL BI	23.73	GAS & OIL PURCHASES	101.4140.2110		4473390054			333	00008
0416 FUEL CH	135.66	GAS & OIL PURCHASES	101.4094.2110		4473390054			333	00009
0416 FUEL PD	2,609.82	GAS & OIL PURCHASES	101.4110.2110		4473390054			333	00010
0416 FUEL PW	289.91	GAS & OIL PURCHASES	101.4212.2110		4473390054			333	00011
0416 FUEL WTR	368.69	GAS & OIL PURCHASES	703.4825.2110		4473390054			333	00012
0416 FUEL SWR	70.05	GAS & OIL PURCHASES	709.4843.2110		4473390054			333	00013
0416 FUEL FD	96.95	GAS & OIL PURCHASES	101.4120.2110		4473390054			333	00014
0416 PD SQUAD WASHES	64.97	REPAIR & MAINTENANCE	101.4110.3700		4473390054			333	00015
	3,659.78	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
G&K SERVICES										
	0416 UNIFORMS PW	74.84	UNIFORMS	101.4212.2120		043016			333	00114
	0416 UNIFORMS WTR	18.96	UNIFORMS	703.4825.2120		043016			333	00116
	0416 UNIFORMS SWR	26.84	UNIFORMS	709.4843.2120		043016			333	00119
	0416 TOWELS PW	7.00	RUGS/TOWELS	101.4212.4012		043016			333	00120
	040716 RUGS LIBRARY	7.92	RUGS/TOWELS	101.4095.4012		1043448585			333	00127
	040716 RUGS CL	3.12	RUGS/TOWELS	101.4051.4012		1043448587			333	00129
	040716 RUGS FD	12.72	RUGS/TOWELS	101.4120.4012		1043448587			333	00131
	040716 RUGS CH	6.72	RUGS/TOWELS	101.4094.4012		1043448587			333	00132
	040716 RUGS PD	17.52	RUGS/TOWELS	101.4110.4012		1043448587			333	00134
	040716 RUGS PARKS	4.32	RUGS/TOWELS	101.4552.4012		1043448588			333	00141
	040716 RUGS WTR	6.20	RUGS/TOWELS	703.4825.4012		1043448602			333	00142
	040716 RUGS SWR	6.20	RUGS/TOWELS	709.4843.4012		1043448602			333	00143
	040716 RUGS PW	8.40	RUGS/TOWELS	101.4212.4012		1043448606			333	00124
	042116 RUGS LIBRARY	7.92	RUGS/TOWELS	101.4095.4012		1043459627			333	00128
	042116 RUGS PW	8.40	RUGS/TOWELS	101.4212.4012		1043459648			333	00126
		217.08	*VENDOR TOTAL							
GOPHER STATE ONE CALL IN										
	0416 LOCATES WTR	96.28	EXPENSES OF GOPHER STATE	703.4825.5000		6040775			333	00144
	0416 LOCATES SWR	96.27	EXPENSES OF GOPHER STATE	709.4843.5000		6040775			333	00146
		192.55	*VENDOR TOTAL							
GRAINGER										
	SWITCH-BENCH GRINDER	20.00	REPAIR & MAINTENANCE SUP	101.4212.2200		9097263330	027093	P	333	00155
GRANITE CITY TOOL COMPAN										
	SCISSOR LIFT-RIVERS EDGE	125.00	RENTALS	101.4552.3800		646685	027002	P	333	00156
GRANITE ELECTRONICS										
	TEMP ALARM/HORN REP #201	119.00	REPAIR & MAINTENANCE	101.4110.3700		108000074-1	000177	P	333	00158
	SIREN REP-CR 137	343.98	REPAIR & MAINTENANCE	101.4191.3700		219000018-1	000178	P	333	00157
		462.98	*VENDOR TOTAL							
GRANITE WATER WORKS INC										
	TILE PROBE 4'-WTP	49.50	REPAIR & MAINTENANCE SUP	703.4822.2200		92707	027089	P	333	00159
HACH CO										
	CHLOR/FLUORIDE/ETC-WTP	1,147.62	REPAIR & MAINTENANCE SUP	703.4822.2200		9863803	026889	P	333	00161
HARDRIVES INC										
	CONCRETE BARRIERS-RIV ED	480.00	REPAIR & MAINTENANCE SUP	101.4212.2200		29389	026999	P	333	00160
HEALTHPARTNERS										
	0616 HEALTH INS PREM CL	4,674.32	HOSPITALIZATION INSURANC	101.4051.1500		65685169			333	00016
	0616 HEALTH INS PREM CH	631.67	HOSPITALIZATION INSURANC	101.4094.1500		65685169			333	00018
	0616 HEALTH INS PREM PD	23,378.69	HOSPITALIZATION INSURANC	101.4110.1500		65685169			333	00019
	0616 HEALTH INS PREM BI	1,263.33	HOSPITALIZATION INSURANC	101.4140.1500		65685169			333	00020
	0616 HEALTH INS PREM PW	5,869.76	HOSPITALIZATION INSURANC	101.4212.1500		65685169			333	00021
	0616 HEALTH INS PREM SN	888.00	HOSPITALIZATION INSURANC	101.4213.1500		65685169			333	00022
	0616 HEALTH INS PREM SS	187.26	HOSPITALIZATION INSURANC	715.4224.1500		65685169			333	00023

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
HEALTHPARTNERS										
	0616 HEALTH INS PREM PK	1,138.43	HOSPITALIZATION INSURANC	101.4552.1500		65685169			333	00024
	0616 HEALTH INS PREM WTR	4,143.72	HOSPITALIZATION INSURANC	703.4825.1500		65685169			333	00025
	0616 HEALTH INS PREM SWR	2,504.90	HOSPITALIZATION INSURANC	709.4843.1500		65685169			333	00026
	0616 HEALTH INS PREM PL	1,263.33	HOSPITALIZATION INSURANC	101.4091.1500		665685169			333	00017
		45,943.41	*VENDOR TOTAL							
ICON ENTERPRISES INC										
	WEBSITE SET UP/TRAINING	12,875.60	SERVICE CONTRACT	101.4051.4015		158857			333	00004
INNOVATIVE OFFICE SOLUTI										
	LABELS/BOOKENDS/ETC-PD	30.24	OFFICE SUPPLIES/POSTAGE	101.4110.2000		IN1155524	000170	P	333	00162
INTEGRA TELECOM										
	0423-052216 PHONES/LD MA	22.69	COMMUNICATIONS	101.4021.3100		13823021			333	00027
	0423-052216 PHONES/LD CL	161.27	COMMUNICATIONS	101.4051.3100		13823021			333	00028
	0423-052216 PHONES CH	30.10	COMMUNICATIONS	101.4094.3100		13823021			333	00029
	0423-052216 PHONES/LD PD	232.30	COMMUNICATIONS	101.4110.3100		13823021			333	00030
	0423-052216 PHONES/LD FD	24.25	COMMUNICATIONS	101.4120.3100		13823021			333	00031
	0423-052216 PHONES/LD BI	120.12	COMMUNICATIONS	101.4140.3100		13823021			333	00032
	0423-052216 PHONES/LD PW	113.39	COMMUNICATIONS	101.4212.3100		13823021			333	00033
	0423-052216 PHONES WTR	75.23	COMMUNICATIONS	703.4825.3100		13823021			333	00034
	0423-052216 PHONES SWR	75.24	COMMUNICATIONS	709.4843.3100		13823021			333	00035
	0423-052216 PHONES PD	41.56	COMMUNICATIONS	101.4110.3100		13823021			333	00036
	0423-052216 PHONES LIB	41.56	COMMUNICATIONS	101.4095.3100		13823021			333	00037
	0423-052216 PHONES WTR	124.64	COMMUNICATIONS	703.4825.3100		13823021			333	00038
	0423-052216 PHONES SWR	124.64	COMMUNICATIONS	709.4843.3100		13823021			333	00039
	0423-052216 PHONES PW	41.56	COMMUNICATIONS	101.4212.3100		13823021			333	00040
	0423-052216 PHONES PD	20.78	COMMUNICATIONS	101.4110.3100		13823021			333	00041
	0423-052216 PHONES CH	20.78	COMMUNICATIONS	101.4094.3100		13823021			333	00042
	0423-052216 PHONES CH	41.56	COMMUNICATIONS	101.4094.3100		13823021			333	00043
		1,311.67	*VENDOR TOTAL							
JULIE A KALAHAR										
	TR HOUSE APPRAISALS	8,400.00	CONSULTANTS	101.4060.3010		042716			333	00044
KLINEFELTER'S ENF & EMER										
	PANT/SHIRT/JACKET-SS	112.58	OPERATING SUPPLIES	101.4120.2100		304033	026738	P	333	00163
	HANDCUFFS/FLASHLIGHT-RG	40.68	UNIFORMS	101.4110.2120		305902	000171	P	333	00166
	HANDCUFFS (2)-RG	105.98	UNIFORMS	101.4110.2120		306172	000173	P	333	00164
	HANDCUFF RETURN-RG	33.69CR	UNIFORMS	101.4110.2120		306173	000172	P	333	00165
		225.55	*VENDOR TOTAL							
LABUDA/BRIAN										
	042116 MILES MUTUAL AID	11.88	TRAINING/TRAVEL/HOTEL	101.4120.3200		042416			333	00167
LEADERS DISTRIBUTING										
	AIR HOSE/BROOM/ETC-SHOP	257.20	REPAIR & MAINTENANCE SUP	101.4212.2200		134558	027097	P	333	00168

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
M R SIGN CO INC	SHIPPING - SIGNS/POSTS	50.00	REPAIR & MAINTENANCE SUP	101.4216.2200		189936	026972	P	333	00169
MAILROOM FINANCE INC										
	042916 POSTAGE MISC	161.54	OFFICE SUPPLIES/POSTAGE	101.4051.2000		050216			333	00111
	042916 POSTAGE PD	141.09	OFFICE SUPPLIES/POSTAGE	101.4110.2000		050216			333	00112
	042916 POSTAGE FD	16.53	OFFICE SUPPLIES/POSTAGE	101.4120.2000		050216			333	00113
	042916 POSTAGE BI	12.18	OFFICE SUPPLIES/POSTAGE	101.4140.2000		050216			333	00115
	042916 POSTAGE RENTALS	70.49	OFFICE SUPPLIES/POSTAGE	101.4141.2000		050216			333	00117
	042916 POSTAGE PLAN	7.22	OFFICE SUPPLIES/POSTAGE	101.4031.2000		050216			333	00118
	042916 POSTAGE PW	22.78	OFFICE SUPPLIES/POSTAGE	101.4212.2000		050216			333	00121
	042916 POSTAGE WTR	14.24	OFFICE SUPPLIES/POSTAGE	703.4825.2000		050216			333	00122
	042916 POSTAGE SWR	14.23	OFFICE SUPPLIES/POSTAGE	709.4843.2000		050216			333	00123
	042916 POSTAGE ST SWR	5.70	OFFICE SUPPLIES/POSTAGE	715.4224.2000		050216			333	00125
		466.00	*VENDOR TOTAL							
MARCO INC	VIDEO PLAYERS/ETC INST	125.00	REPAIR & MAINT-TECHNOLOG	101.4110.3711		INV3243576	000169	P	333	00170
MARCO INC										
	0516 CL COPIER LEASE CL	233.79	SERVICE CONTRACT	101.4051.4015		18654119			333	00045
	0516 CL COPIER LEASE BI	77.93	SERVICE CONTRACT	101.4140.4015		18654119			333	00046
	0516 CL COPIER LEASE WTR	38.97	SERVICE CONTRACT	703.4825.4015		18654119			333	00047
	0516 CL COPIER LEASE SWR	38.96	SERVICE CONTRACT	709.4843.4015		18654119			333	00048
	0516 PHONE LEASE PD	583.38	COMMUNICATIONS	101.4110.3100		18690411			333	00049
	0516 PHONE LEASE CL	183.81	COMMUNICATIONS	101.4051.3100		18690411			333	00050
	0516 PHONE LEASE BI	75.43	COMMUNICATIONS	101.4140.3100		18690411			333	00051
	0516 PHONE LEASE CH	193.66	COMMUNICATIONS	101.4094.3100		18690411			333	00052
	0516 PHONE LEASE MAYOR	23.65	COMMUNICATIONS	101.4021.3100		18690411			333	00053
	0516 PHONE LEASE EOC	164.34	COMMUNICATIONS	101.4191.3100		18690411			333	00054
	0516 PHONE LEASE PL	23.65	COMMUNICATIONS	101.4091.3100		18690411			333	00055
	0516 PHONE LEASE FD	65.56	COMMUNICATIONS	101.4120.3100		18690411			333	00056
	0516 PHONE LEASE PW	89.21	COMMUNICATIONS	101.4212.3100		18690411			333	00057
	0516 PHONE LEASE WTR	28.13	COMMUNICATIONS	703.4825.3100		18690411			333	00058
	0516 PHONE LEASE SWR	47.30	COMMUNICATIONS	709.4843.3100		18690411			333	00059
		1,867.77	*VENDOR TOTAL							
MCDOWALL COMFORT MANAGEM	HEATER REP-WELL H #4	577.14	REPAIR & MAINTENANCE	703.4822.3700		94445	026894	P	333	00171
MENARDS										
	PLUGS/ETC-WAITE AV LIGHT	21.39	REPAIR & MAINTENANCE SUP	101.4217.2200		20813	027087	P	333	00177
	PAINT-LIBRARY BOX	64.97	REPAIR & MAINTENANCE SUP	101.4095.2200		20945	026569	P	333	00176
	SCOURING PADS/ETC-WTP	17.61	REPAIR & MAINTENANCE SUP	703.4822.2200		20983	026823	P	333	00175
	SPRAY PAINT/STENCILS	12.92	REPAIR & MAINTENANCE SUP	101.4212.2200		21228	026339	P	333	00174
	BOLTS/409/TRASH CAN	32.16	REPAIR & MAINTENANCE SUP	101.4212.2200		21464	027096	P	333	00172
	WEED/FEED (9) -CH	143.91	REPAIR & MAINTENANCE SUP	101.4094.2200		21512	026570	P	333	00173
		292.96	*VENDOR TOTAL							

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VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MICRO FORMAT, INC SQUAD PRINTER PAPER	1,135.00	PRINTING & BINDING	101.4110.3400		123024	000189	P	333	00178
MID CENTRAL DOOR CO HINGES/DOOR PARTS-CH	204.00	REPAIR & MAINTENANCE SUP	101.4094.2200		0030781-IN	026564	P	333	00179
MIDWAY FORD COMPANY NEW F550 CHASSIS #414 PW	45,411.90	CAPITAL EXPENDITURES	101.4212.5400		107702	026647	P	333	00180
MILLER/RICHARD E 040616 MEAL JT CITIES MT	10.00	TRAINING/TRAVEL/HOTEL	101.4021.3200		042616			333	00060
MN POLLUTION CONTROL AGE WASTEWTR CERT RENEW-DW	40.00	MISC - DUES	709.4843.4010		050216	023728	P	333	00061
MN POST BOARD POST LIC RENEW-DB/JB/TD POST LICE RENEW-GG/PG	270.00 180.00 450.00	DUES & SUBSCRIPTIONS DUES & SUBSCRIPTIONS *VENDOR TOTAL	101.4110.4010 101.4110.4010		063016 063016	000183 000183	P P	333 333	00181 00182
MN VALLEY TESTING LABORA 042616 WASTE WTR TESTS	202.68	SEWER TESTING	709.4843.4844		805962			333	00183
MULTI MEDIA HOLDINGS COR 041316 AD PAYROLL/HR 04016 PB HR ZONING ORD 042016 BOARD OF APPEAL	794.43 56.00 83.20 933.63	ADVERTISEMENTS ADVERTISEMENTS ADVERTISEMENTS *VENDOR TOTAL	101.4051.3300 101.4031.3300 101.4051.3300		0004373916 0004373967 0004373967	027184	P	333 333 333	00064 00062 00063
NORTHERN STAR THERAPY LT PRE EMPL PHYSICAL-BC/DP	118.00	PROFESSIONAL SERV PHYSIC	101.4212.3011		050416	027182	P	333	00184
NORTHLAND TRUST SERVICES GO CROSS RFD BD 2010A IN GO CROSS RFD BD 2011A IN	56,917.50 4,400.00 61,317.50	INTEREST PAYMENT (BONDS) INTEREST PAYMENT (BONDS) *VENDOR TOTAL	320.4720.6100 323.4720.6100		041216 041216			333 333	00065 00066
OERTEL ARCHITECTS ARCHITECHT SVC PYT 2-AMP ARCHITECT MILEAGE-AMP ARCHITECT SVC PYT 3 - PW ARCHITECT PLOTS - PW FAC ARCHITECT MILEAGE-PW FAC	2,915.50 84.24 72,500.00 50.00 168.48 75,718.22	CONSULTANTS - ENGINEERIN CONSULTANTS - ENGINEERIN CONSULTANTS - ENGINEERIN CONSULTANTS - ENGINEERIN CONSULTANTS - ENGINEERIN *VENDOR TOTAL	101.4211.3010 101.4211.3010 101.4211.3010 101.4211.3010 101.4211.3010		2 2 3 3 3	026361	P	333 333 333 333 333	00067 00068 00069 00070 00071
PERFORMANCE KENNELS INC. 051816 REG K9 LIAB-PG/JB	250.00	CANINE EXPENSES	101.4110.4011		051816	000185	P	333	00185
PERMITWORKS 0416 ACCESS/SUPPORT-BI	252.92	OTHER CONTRACTUAL SERVIC	101.4140.4070		2016-0064			333	00072

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
PLEAA	051916 REG PLEAA-KS	40.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		051916	000184	P	333	00186
PUBLIC SAFETY EQUIPMENT,	RADAR/LASER UNIT CERT	375.00	PROF SERVICES - MISC	101.4110.3039		5500	000187	P	333	00221
RAILROAD MANAGEMENT CO I	082016-081917 8.39" WTR	4,491.41	MISC - DUES	703.4825.4010		330544			333	00073
RAJKOWSKI HANSMEIER LTD	0416 ORDINANCES	307.50	LEGAL SERVICES	101.4060.3005		72773			333	00075
	0416 COMMISSION HR-SIS	405.00	LEGAL FEES	442.4214.6302		72774			333	00076
	0416 MARTIN MAR-17TH PH2	40.00	LEGAL FEES	442.4214.6302		72774			333	00077
	0416 SIS-17TH AVE S PH 2	27.00	LEGAL FEES	442.4214.6302		72774			333	00078
	0416 ANNEXATION	364.50	LEGAL SERVICES	101.4060.3005		72775			333	00079
	0416 SHOPPING NEWS	175.50	LEGAL SERVICES	101.4060.3005		72775			333	00080
	0416 MEETINGS	202.50	LEGAL SERVICES	101.4060.3005		72775			333	00081
	0416 FIRE TRUCK PURCHASE	54.00	LEGAL SERVICES	101.4060.3005		72775			333	00082
	0416 PD DATA REQUESTS	537.00	LEGAL SERVICES	101.4110.3005		72775			333	00083
	0416 BABE RUTH	54.00	LEGAL SERVICES	101.4060.3005		72775			333	00084
	0416 SOLAR FARMS	1,120.50	LEGAL SERVICES	101.4060.3005		72775			333	00085
	0416 LIQUOR LICENSE	67.50	LEGAL SERVICES	101.4060.3005		72775			333	00086
	0416 PERSONNEL	607.50	LEGAL SERVICES	101.4060.3005		72776			333	00087
	0416 CRIMINAL	7,625.50	LEGAL SERVICES	101.4110.3005		72777			333	00074
		11,588.00	*VENDOR TOTAL							
REDS AUTO ELECTRIC INC	BATT (2) #608 GENERATOR	363.83	REPAIR & MAINTENANCE SUP	703.4824.2200		E08489	027094	P	333	00199
	TEST BATTERIES #401	20.00	REPAIR/MAINTENANCE STREE	101.4212.3710		W08671	027102	P	333	00200
		383.83	*VENDOR TOTAL							
RHEAUME'S HOUSE OF LETTE	DECALS (40)-SHOP	50.00	REPAIR & MAINTENANCE SUP	101.4212.2200		163659	026979	P	333	00201
RIGGS/WENDY	0501-050916 AMPHITHEATER	1,050.00	OTHER CONTRACTUAL SERVIC	101.4051.4070		102			333	00265
ROYAL TIRE INC	TIRE RETURN (1) #424	175.00CR	CAPITAL EXPENDITURES	101.4212.5400		328-22562	026672	P	333	00209
	TIRE REP-BOBCAT	20.35	REPAIR & MAINTENANCE SUP	101.4212.2200		328-22934	026945	P	333	00206
	TIRE REP-BOBCAT	23.00	REPAIR & MAINTENANCE	101.4212.3700		328-22934	026945	P	333	00208
	TIRE REPL (4) #412	706.92	REPAIR & MAINTENANCE SUP	703.4825.2200		328-23458	027086	P	333	00203
		575.27	*VENDOR TOTAL							
SAFELITE FULFILLMENT, IN	WINDOW REPL #212	542.90	REPAIR & MAINTENANCE	101.4110.3700		685690	000176	P	333	00210
SECURITY LOCKSMITHS INC	KEY DUPLICATION (2)-SJ	101.50	REPAIR & MAINTENANCE SUP	101.4094.2200		47789	027061	P	333	00211

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SELECT ACCOUNT										
	0516 HSA USER FEE CL	14.80	HOSPITALIZATION INSURANC	101.4051.1500		1146224			333	00088
	0516 HSA USER FEE PLAN	4.00	HOSPITALIZATION INSURANC	101.4091.1500		1146224			333	00089
	0516 HSA USER FEE CH	2.00	HOSPITALIZATION INSURANC	101.4094.1500		1146224			333	00090
	0516 HSA USER FEE PD	76.90	HOSPITALIZATION INSURANC	101.4110.1500		1146224			333	00091
	0516 HSA USER FEE BI	4.00	HOSPITALIZATION INSURANC	101.4140.1500		1146224			333	00092
	0516 HSA USER FEE PW	16.49	HOSPITALIZATION INSURANC	101.4212.1500		1146224			333	00093
	0516 HSA USER FEE SNOW	2.63	HOSPITALIZATION INSURANC	101.4213.1500		1146224			333	00094
	0516 HSA USER FEE ST SWR	0.56	HOSPITALIZATION INSURANC	715.4224.1500		1146224			333	00095
	0516 HSA USER FEE PARKS	3.46	HOSPITALIZATION INSURANC	101.4552.1500		1146224			333	00096
	0516 HSA USER FEE WTR	13.78	HOSPITALIZATION INSURANC	703.4825.1500		1146224			333	00097
	0516 HSA USER FEE SWR	8.18	HOSPITALIZATION INSURANC	709.4843.1500		1146224			333	00098
		146.80	*VENDOR TOTAL							
SHIFT TECHNOLOGIES INC	PC & PRINTER REPAIRS	68.90	REPAIR & MAINTENANCE	101.4051.3700		49686			333	00099
SPECTRUM SUPPLY	TISSUE/LINERS/ETC-CH	165.47	REPAIR & MAINTENANCE SUP	101.4094.2200		97958	027058	P	333	00212
ST CLOUD MEDICAL GROUP P	HEP B VAC (1)	160.00	PROFESSIONAL SERV PHYSIC	101.4120.3011		05052016	027180	P	333	00213
	PRE-EMPL EXAM-MS	55.00	PROFESSIONAL SERV PHYSIC	101.4110.3011		25519	027181	P	333	00214
	PRE-EMPL EXAM-AH	55.00	PROFESSIONAL SERV PHYSIC	101.4212.3011		25519	027181	P	333	00215
		270.00	*VENDOR TOTAL							
ST JOSEPH GREENHOUSE	PLANTS - LIBRARY	332.83	BEAUTIFICATION PROJ SUPP	101.4552.2230		3533	026341	P	333	00222
STAINBROOK COMMUNICATION	ACTIVATE DATA JACKS-EOC	72.00	COMMUNICATIONS	101.4191.3100		43907	010016	P	333	00110
STEARNS COUNTY AUDITOR T	FORFEITURE-COUNTY PORT	16.00	MISC - TITLE FEES	818.4110.4010		15607630	000186	P	333	00218
	FORFEITURE-STATE PORT	32.00	MISC - TITLE FEES	818.4110.4010		15607630	000186	P	333	00219
		48.00	*VENDOR TOTAL							
STEARNS ELECTRIC ASSN	0416 ST LIGHT CR 6	16.59	PUBLIC UTILITY SERVICES	101.4217.3600		050416			333	00220
VERIZON WIRELESS SERVICE	0323-042216 CELLS PD	391.36	COMMUNICATIONS	101.4110.3100		9764229795			333	00130
	0323-042216 CELLS FD	16.85	COMMUNICATIONS	101.4120.3100		9764229795			333	00133
	0323-042216 CELLS PLAN	60.75	COMMUNICATIONS	101.4091.3100		9764229795			333	00135
	0323-042216 CELLS CL	60.75	COMMUNICATIONS	101.4051.3100		9764229795			333	00136
	0323-042216 CELLS PW	107.13	COMMUNICATIONS	101.4212.3100		9764229795			333	00137
	0323-042216 CELLS WTR	53.56	COMMUNICATIONS	703.4825.3100		9764229795			333	00138
	0323-042216 CELLS SWR	53.57	COMMUNICATIONS	709.4843.3100		9764229795			333	00139
	0323-042216 CELLS TASK F	149.62	CUMMUNICATIONS - TASK FO	101.4110.3110		9764229795			333	00140

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
VERIZON WIRELESS SERVICE	0323-042216 BBAND PW	35.01	COMMUNICATIONS	101.4212.3100		9764231610			333	00145
	0323-042216 BBAND WTR	17.51	COMMUNICATIONS	703.4825.3100		9764231610			333	00147
	0323-042216 BBAND SWR	17.50	COMMUNICATIONS	709.4843.3100		9764231610			333	00148
		963.61	*VENDOR TOTAL							
VESSCO INC	PUMP HEAD (2)-WTP	1,439.24	REPAIR & MAINTENANCE SUP	703.4824.2200		66070	026900	P	333	00224
	CHEM ANALYZER INST-WTP	12,862.77	REPAIR & MAINTENANCE	703.4822.3700		66152	026878	P	333	00223
		14,302.01	*VENDOR TOTAL							
VIKING ELECTRIC SUPPLY I	VOLT MTR/CLIP-SHOP	143.90	REPAIR & MAINTENANCE SUP	101.4212.2200		1352788	027088	P	333	00225
VIRNIG/KARLA	041216 PARKING-LMC LOSS	5.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		041516			333	00149
	0316 MISC MILEAGE	18.25	TRAINING/TRAVEL/HOTEL	101.4051.3200		050516			333	00150
	0416 MISC MILEAGE	16.69	TRAINING/TRAVEL/HOTEL	101.4051.3200		050516			333	00151
		39.94	*VENDOR TOTAL							
VISA	0504-050616 REG MCMA SJ	515.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		042916			333	00187
	050516 REG MCMA SJ	10.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		042916			333	00188
	050516 MEAL MCMA MI	50.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		042916			333	00189
	040816 MEAL ADMIN MTG-SJ	19.33	TRAINING/TRAVEL/HOTEL	101.4051.3200		042916			333	00190
	041416 FOOD PW INTERVIEW	58.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		042916			333	00191
	041416 MEALS PW INTERVW	48.47	TRAINING/TRAVEL/HOTEL	101.4051.3200		042916	026811	P	333	00192
	041416 MEALS PW INTERVW	35.14	TRAINING/TRAVEL/HOTEL	101.4212.3200		042916	026811	P	333	00193
	0421-052017 ADOBE CLOUD	150.30	OTHER CONTRACTUAL SERVIC	101.4051.4070		042916			333	00195
	0422-042117 SURVEY MONKE	300.00	OTHER CONTRACTUAL SERVIC	101.4051.4070		042916			333	00196
	CAKE-RICK SAVAGE RETIRE	47.47	TRAINING/TRAVEL/HOTEL	101.4051.3200		042916			333	00197
	0317-041616 MS ONLINE	224.00	SERVICE CONTRACT	101.4051.4015		042916			333	00198
	0317-041616 MS ONLINE	96.00	SERVICE CONTRACT	101.4120.4015		042916			333	00202
	0317-041616 MS ONLINE	64.00	SERVICE CONTRACT	101.4140.4015		042916			333	00204
	0317-041616 MS ONLINE	160.00	SERVICE CONTRACT	101.4212.4015		042916			333	00205
	0317-041616 MS ONLINE	96.00	SERVICE CONTRACT	703.4825.4015		042916			333	00207
	BOWL/TUGS/ETC-PARKER	78.56	CANINE EXPENSES	101.4110.4011		042916	000156	P	333	00230
	BOXES	25.75	OFFICE SUPPLIES/POSTAGE	101.4110.2000		042916	000163	P	333	00231
	STANDING DESK	395.00	OFFICE SUPPLIES/POSTAGE	101.4110.2000		042916	000174	P	333	00232
	TIN FOIL-EVIDENCE RM	3.32	OPERATING SUPPLIES	101.4110.2100		042916	000167	P	333	00233
	0420-042116 HTL DEP-JT	73.02	TRAINING/TRAVEL/HOTEL	101.4110.3200		042916			333	00234
	SPRAY CHALK-COMM POLICE	67.48	COMMUNITY POLICING	101.4110.2140		042916	000164	P	333	00235
	SYNTEK TUGS (3)-PARKER	63.57	CANINE EXPENSES	101.4110.4011		042916	000182	P	333	00236
	040516 SNACK SFTY MTG	10.08	REPAIR & MAINTENANCE SUP	101.4094.2200		042916	027043	P	333	00238
	040516 SNACKS SFTY MTG	28.50	REPAIR & MAINTENANCE SUP	101.4094.2200		042916	027045	P	333	00240
	HYDRO JETTER/NOZZLES	222.96	REPAIR & MAINTENANCE SUP	703.4825.2200		042916	026886	P	333	00242
	POWERSTATION	107.36	OFFICE SUPPLIES/POSTAGE	101.4212.2000		042916	026359	P	333	00243
	040616 MEAL NOX WEEDS-RS	16.03	REPAIR & MAINTENANCE SUP	101.4227.2200		042916	026993	P	333	00245
	TRANSPARENT COPY PAPER	45.09	OFFICE SUPPLIES/POSTAGE	101.4212.2000		042916	026337	P	333	00247
	PAPER HOLE PUNCH	6.43	OFFICE SUPPLIES/POSTAGE	101.4212.2000		042916	026338	P	333	00249
	ICE-SWR SAMPLES	8.97	MISC - DUES	709.4843.4010		042916	026899	P	333	00251

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
VISA	032416 SNACKS PW MTG	18.34	REPAIR & MAINTENANCE SUP	101.4212.2200		042916	026360	P	333	00255
	PLUGS/GRIB N GRAB-LR	19.73	REPAIR & MAINTENANCE SUP	101.4552.2200		042916	027085	P	333	00256
	042216 MEAL AWWA-WS	18.00	TRAINING/TRAVEL/HOTEL	703.4825.3200		042916			333	00259
	0421-042216 HTL AWWA-WS	291.10	TRAINING/TRAVEL/HOTEL	703.4825.3200		042916			333	00260
	SOAP PAD/ETC-BAC T SAMP	26.82	REPAIR & MAINTENANCE SUP	703.4824.2200		042916	026901	P	333	00262
	SPEC LEAD BATT 12V-LIB	129.90	REPAIR & MAINTENANCE SUP	101.4095.2200		042916	027060	P	333	00263
	CERTIFICATE FRAME-RS	9.49	OFFICE SUPPLIES/POSTAGE	101.4051.2000		043016	010015	P	333	00194
		3,539.21	*VENDOR TOTAL							
WEST CENTRAL SANITATION	0416 REFUSE 1536 PICKUPS	25,367.77	OTHER CONTRACTUAL SERVIC	101.4223.4070		043016			333	00153
	0416 2 COMPOST DUMPSTERS	200.00	OTHER CONTRACTUAL SERVIC	101.4223.4070		10579897			333	00152
		25,567.77	*VENDOR TOTAL							
WOLF/MARGARET	0316-0416 MISC MILEAGE	9.07	TRAINING/TRAVEL/HOTEL	101.4051.3200		050516			333	00154
WOODS SEED & NURSERY INC	VINES/PLANTS-LIBRARY	49.96	BEAUTIFICATION PROJ SUPP	101.4552.2230		08052	026340	P	333	00217
WSI OF MN INC	TRANSPLANT TREES-WILL CR	200.00	REPAIR & MAINTENANCE	101.4552.3700		04212016	027004	P	333	00216
XCEL ENERGY	0322-042016 901 GRANITE	118.03	PUBLIC UTILITY SERVICES	101.4217.3600		498552221			333	00244
	0322-042016 401 17 AVE S	55.56	PUBLIC UTILITY SERVICES	101.4217.3600		498558175			333	00246
	0322-042016 325 10 AVE S	68.75	PUBLIC UTILITY SERVICES	101.4217.3600		498558770			333	00241
	0322-042016 1395 2 ST S	185.08	PUBLIC UTILITY SERVICES	101.4217.3600		498564786			333	00248
	0322-042016 GILLITZER	14.99	PUBLIC UTILITY SERVICES	101.4094.3600		498576044			333	00253
	0323-042116 GR OAK DR	102.34	PUBLIC UTILITY SERVICES	101.4217.3600		498676851			333	00239
	0323-042116 1303 3 ST N	11.75	PUBLIC UTILITY SERVICES	101.4552.3600		498691124			333	00252
	0323-042116 14/16 3 ST N	217.55	PUBLIC UTILITY SERVICES	101.4217.3600		498705630			333	00227
	0322-042016 201 3RD ST N	20.43	PUBLIC UTILITY SERVICES	101.4094.3600		498705630			333	00228
	0322-042016 WTR TOWERS	544.98	PUBLIC UTILITY SERVICES	703.4824.3600		499012928			333	00254
	0323-042116 WELLHOUSES	5,906.90	PUBLIC UTILITY SERVICES	703.4822.3600		499012928			333	00257
	0403-050216 810 3 ST N	9.18	PUBLIC UTILITY SERVICES	101.4217.3600		499924358			333	00237
	0404-050316 ST LIGHTS	7,157.24	PUBLIC UTILITY SERVICES	101.4217.3600		500101800			333	00229
	0323-042816 LIFT STATION	198.81	PUBLIC UTILITY SERVICES	709.4841.3600		500266776			333	00258
	0323-042316 PARKS	890.35	PUBLIC UTILITY SERVICES	101.4552.3600		500269282			333	00250
	0323-042116 CITY GARAGES	810.12	PUBLIC UTILITY SERVICES	101.4212.3600		500269717			333	00226
		16,312.06	*VENDOR TOTAL							
ZARNOTH BRUSH WORKS INC	MAIN BROOM/ETC #680	458.00	REPAIR & MAINTENANCE SUP	715.4224.2200		0159594-IN	026981	P	333	00261
	MAIN BROOM/ETC #680	829.00	REPAIR & MAINTENANCE SUP	101.4212.2200		0159594-IN	026981	P	333	00264
		1,287.00	*VENDOR TOTAL							

ACS FINANCIAL SYSTEM  
05/11/2016 07:46:39

Schedule of Bills

CITY OF WAITE PARK  
GL540R-V08.00 PAGE 10

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
DESCRIPTION							
REPORT TOTALS:	411,135.15						

RECORDS PRINTED - 000265

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	308,727.84
320	\$6.885M GO REFUND BOND 2010	56,917.50
323	\$1.395M GO REFUND BOND 2011	4,400.00
442	17TH AVE SOUTH	472.00
703	WATER FUND	33,788.90
709	SEWER FUND	3,534.34
715	STORMWATER FUND	651.52
815	CHARITABLE GAMBLING	2,595.05
818	FORFEITURES	48.00
TOTAL ALL FUNDS		411,135.15

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	411,135.15
TOTAL ALL BANKS		411,135.15

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

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ACS FINANCIAL SYSTEM  
05/25/2016 08:44:51

Schedule of Bills

CITY OF WAITE PARK  
GL050S-V08.00 COVERPAGE  
GL540R

Report Selection:

RUN GROUP... 0516D2 COMMENT...

DATA-JE-ID DATA COMMENT  
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D-05252016-356 052516 MISC DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ALBIN ACQUISITION CORPOR	BACKGROUND CHECK-AH	45.00	OPERATING SUPPLIES	101.4212.2100		0420169427S	026814	P	356	00065
	BACKGRND CHK-LIQUOR LIC	45.00	OPERATING SUPPLIES	101.4051.2100		0420169427S	026814	P	356	00066
	BACKGROUND CHECK - PD	15.00	OPERATING SUPPLIES	101.4110.2100		0420169427S	026814	P	356	00067
	CREDIT CHECK-LIQUOR LIC	65.00	OPERATING SUPPLIES	101.4051.2100		0420169460A	026814	P	356	00070
		170.00	*VENDOR TOTAL							
ASPEN MILLS INC.	UNIFORM SHIRTS/ETC-PV	119.90	UNIFORMS	101.4110.2120		181136	000211	P	356	00001
	UNIFORM PANTS/ETC-ABE	233.80	UNIFORMS	101.4110.2120		181136	000211	P	356	00002
	UNIFORM SHIRTS/ETC-TW	127.90	UNIFORMS	101.4110.2120		181136	000211	P	356	00003
	UNIFORM SHIRTS/ETC-DW	127.90	UNIFORMS	101.4110.2120		181136	000211	P	356	00004
	UNIFORM SHIRTS/ETC-BN	123.90	UNIFORMS	101.4110.2120		181136	000211	P	356	00005
	UNIFORM PANT/ETC-TJ	176.85	UNIFORMS	101.4110.2120		181136	000211	P	356	00006
	UNIFORM SHIRT/ETC-PG	59.95	UNIFORMS	101.4110.2120		181136	000211	P	356	00007
		970.20	*VENDOR TOTAL							
AUTO VALUE PARTS STORES	2 CYCLE OIL (12)-SHOP	71.88	REPAIR & MAINTENANCE SUP	101.4212.2200		7335374	027114	P	356	00008
BATTERIES PLUS	SPEC AED BATT #E2	39.90	REPAIR & MAINTENANCE SUP	101.4120.2200		036-433515	026737	P	356	00009
BRAMLEY/BRIAN	2016 SCBA FLOW TESTS	2,102.50	REPAIR & MAINTENANCE	101.4120.3700		6397	026744	P	356	00212
BRIGGS MORGAN PA	1101-042716 TIF 2-1 EXP	90.15	LEGAL SERVICES	101.4060.3005		579182/579183			356	00074
	1101-042716 TIF 2-1 CONS	16,000.00	LEGAL SERVICES	101.4060.3005		759182/579183			356	00073
		16,090.15	*VENDOR TOTAL							
CENTRAL HYDRAULICS INC	HYD HOSE #680	229.17	REPAIR & MAINTENANCE SUP	715.4224.2200		0074890	027006	P	356	00010
CENTRAL LANDSCAPE SUPPLY	BUSHES/CLEMATIS/ETC-LIB	269.25	BEAUTIFICATION PROJ SUPP	101.4552.2230		262301	026350	P	356	00011
CHARTER COMMUNICATIONS	0616 INTERNET/TV PW	107.72	COMMUNICATIONS	101.4212.3100		051716			356	00089
	0616 INTERNET/TV CL	31.72	COMMUNICATIONS	101.4051.3100		051916			356	00079
	0616 INTERNET/TV CH	10.09	COMMUNICATIONS	101.4094.3100		051916			356	00080
	0616 INTERNET/TV FD	23.09	COMMUNICATIONS	101.4120.3100		051916			356	00081
	0616 INTERNET/TV BI	31.72	COMMUNICATIONS	101.4140.3100		051916			356	00082
	0616 INTERNET/TV PW	20.18	COMMUNICATIONS	101.4212.3100		051916			356	00083
	0616 INTERNET/TV WTR	20.18	COMMUNICATIONS	703.4825.3100		051916			356	00084
	0616 INTERNET/TV SWR	20.19	COMMUNICATIONS	709.4843.3100		051916			356	00085
	0616 INTERNET/TV RADIO C	109.17	COMMUNICATIONS	101.4191.3100		051916			356	00086
	0616 INTERNET/TV WTR	39.01	COMMUNICATIONS	703.4825.3100		051916			356	00087
	0616 INTERNET/TV SWR	39.01	COMMUNICATIONS	709.4843.3100		051916			356	00088
	0616 TV PARKS	8.02	COMMUNICATIONS	101.4552.3100		051916			356	00090
		460.10	*VENDOR TOTAL							

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
CITY OF ST CLOUD										
	0416 OPER & MAINT	24,166.99	OPERATIONS & MAINTENANCE	709.4842.2160		AR001633			356	00091
	0416 OPER & MAINT CONV	5,408.30	OPERATIONS & MAINTENANCE	709.4841.2160		AR001633			356	00092
	0416 REHAB & REPLACE	2,431.04	REHAB & REPLACE	709.4842.3730		AR001633			356	00093
	0416 REHAB & REPLACE CON	822.01	REHAB & REPLACE	709.4841.3730		AR001633			356	00094
	0416 DEBT SVC - WWTF EXP	17,692.00	DEBT SERVICE	709.4842.4845		AR001633			356	00095
	0416 DEBT SVC - TRI/SIS	14,279.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR001633			356	00096
	0416 DEBT SVC - SIS PH 3	4,635.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR001633			356	00097
	0416 DEBT SVC - SIS PH 4	8,886.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR001633			356	00098
	0416 EXISTING DEBT	2,613.50	EXISTING DEBT	709.4842.4846		AR001633			356	00099
		80,933.84	*VENDOR TOTAL							
COMMERCIAL RECREATION SP										
	PLAYGROUND REPL PARTS-SP	547.00	REPAIR & MAINTENANCE SUP	101.4552.2200		8763	027065	P	356	00012
CUSTOM ACCENTS INC										
	GREETING CARDS	312.81	OFFICE SUPPLIES/POSTAGE	101.4051.2000		68963	010018	P	356	00100
	CITY CLOTHING-CL	422.58	UNIFORMS	101.4051.2120		68964	027189	P	356	00013
	CITY CLOTHING-PLAN	70.54	UNIFORMS	101.4091.2120		68964	027189	P	356	00014
	CITY CLOTHING-COUNCIL	338.91	UNIFORMS	101.4011.2120		68964	027189	P	356	00015
	CITY CLOTHING-MAYOR	82.00	UNIFORMS	101.4021.2120		68964	027189	P	356	00016
	CITY CLOTHING-PW	119.36	UNIFORMS	101.4212.2120		68964	027189	P	356	00017
		1,346.20	*VENDOR TOTAL							
DE LAGE LANDEN FINANCIAL										
	0516 PW COPIER LEASE	42.32	SERVICE CONTRACT	101.4212.4015		50067478			356	00101
	0516 PW COPIER LEASE	26.45	SERVICE CONTRACT	703.4825.4015		50067478			356	00102
	0516 PW COPIER LEASE	26.45	SERVICE CONTRACT	709.4843.4015		50067478			356	00103
	0516 PW COPIER LEASE	10.58	SERVICE CONTRACTS	715.4224.4015		50067478			356	00104
		105.80	*VENDOR TOTAL							
DELTA DENTAL OF MN										
	0616 DENTAL PREM BB	65.30	HOSPITALIZATION INSURANC	101.4140.1500		052416	027191	P	356	00208
	0616 DENTAL PREM RS	31.90	HOSPITALIZATION INSURANC	101.4212.1500		052416	027191	P	356	00209
		97.20	*VENDOR TOTAL							
ELLIOTT AUTO SUPPLY CO I										
	BRAKE LINE #680	5.74	REPAIR & MAINTENANCE SUP	715.4224.2200		124-018895	027112	P	356	00020
	BATTERY #530	50.32	REPAIR & MAINTENANCE SUP	101.4552.2200		124-19091	027108	P	356	00019
		56.06	*VENDOR TOTAL							
ETHANOL PRODUCTS LLC										
	CO2 (10101#)	689.40	REPAIR & MAINTENANCE SUP	703.4822.2200		CO2161067	026906	P	356	00018
FASTENAL CO										
	NITRILE GLOVES LG (2BX)	35.46	REPAIR & MAINTENANCE SUP	703.4822.2200		MNST179342	026824	P	356	00021
	NITRIL GLOVES/RESPIRATOR	201.97	REPAIR & MAINTENANCE SUP	709.4843.2200		MNST179748	026905	P	356	00023
	GLOVES/SFTY GLASSES/ETC	361.76	SAFETY	101.4212.2300		179749/179690	027099	P	356	00022
		599.19	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
FLAHERTY HOOD PA 0416 LABOR/EMP SERVICES	263.75	LEGAL SERVICES	101.4060.3005		8922			356	00105
0416 COPIES	2.40	LEGAL SERVICES	101.4060.3005		8922			356	00106
	266.15	*VENDOR TOTAL							
GRANITE ELECTRONICS SIREN SWITCH REP #205	427.87	REPAIR & MAINTENANCE	101.4110.3700		108000076-1	000207	P	356	00025
SIREN TEST-CTY RD 137	173.40	REPAIR & MAINTENANCE	101.4191.3700		219000022-1	000202	P	356	00024
	601.27	*VENDOR TOTAL							
GUNTHER/TIM 0504-050516 MILES ST WTR	83.38	TRAINING/TRAVEL/HOTEL	715.4224.3200		050616			356	00026
HARDRIVES INC PAVE YW ENTRANCE	9,639.00	REPAIR & MAINTENANCE	101.4212.3700		24662	027115	P	356	00027
CONCRETE (1.5 YDS)-6 AVE	174.00	REPAIR & MAINT SUPPLIES-	101.4212.2210		29567	027109	P	356	00075
	9,813.00	*VENDOR TOTAL							
HAWKINS INC AZONE 15/PH DOWN LO-SP	1,087.74	REPAIR & MAINTENANCE SUP	101.4554.2200		3880753	026909	P	356	00029
AZONE/FLOURIDE/POT P-WTP	4,608.71	REPAIR & MAINTENANCE SUP	703.4822.2200		3880754	026908	P	356	00028
	5,696.45	*VENDOR TOTAL							
HOME DEPOT CREDIT SERVIC TOP SOIL (1 PALLET)-LIB	112.74	BEAUTIFICATION PROJ SUPP	101.4552.2230		1014076	026346	P	356	00030
COMPOST/BONE MEAL-LIB	23.48	BEAUTIFICATION PROJ SUPP	101.4552.2230		3212496	026345	P	356	00033
VALVES (3)-13 AV BATHR	16.97	REPAIR & MAINTENANCE SUP	101.4552.2200		6013207	027098	P	356	00032
TOP SOIL TX REIMB-LIB	7.74CR	BEAUTIFICATION PROJ SUPP	101.4552.2230		9191343	026346	P	356	00031
	145.45	*VENDOR TOTAL							
HOWE/JEFFREY R 0516 BUILDING INSP SVC	8,200.00	OTHER CONTRACTUAL SERVIC	101.4140.4070		0516			356	00107
INNOVATIVE OFFICE SOLUTI CALC INK/TAPE/ETC-PD	75.68	OFFICE SUPPLIES/POSTAGE	101.4110.2000		IN1170076	000191	P	356	00035
J&K BRUGH INC PINION SEAL REPL #401	189.32	REPAIR & MAINTENANCE SUP	101.4212.2200		12908	027103	P	356	00036
KLINEFELTER'S ENF & EMER PATROL RIFLE OPTICS (2)	398.00	OPERATING SUPPLIES	101.4110.2100		295652-02	000204	P	356	00039
UNIFORM JACKET/EMB-ME	40.00	OPERATING SUPPLIES	101.4120.2100		303448	026742	P	356	00037
UNIFORM PANT-HM	55.00	UNIFORMS	101.4110.2120		307765	000203	P	356	00038
	493.00	*VENDOR TOTAL							
LANGUAGE LINE SERVICES 0416 INTERP-SPN/SOM/VIET	113.54	PROF SERVICES - INTERPRE	101.4110.3031		3828698	000208	P	356	00040
LEXISNEXIS RISK DATA MAN 0416 MIN COMMIT BALANCE	50.00	REPAIR & MAINT-TECHNOLOG	101.4110.3711		1032000-201604	000192	P	356	00041

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MACQUEEN EQUIPMENT INC BRAKE LINE #680	81.28	REPAIR & MAINTENANCE SUP	715.4224.2200		2163422	027111	P	356	00042
MARK J TRAUT WELLS INC 051316 8 WATER TESTS	184.00	WATER TESTS	703.4825.4820		286680			356	00108
MCMILLAN/ELISE LIME (23.31T)	815.85	REPAIR & MAINTENANCE SUP	101.4552.2200		WAI47990509	027216	P	356	00034
MENARDS FLAG POLES (10)-WAITE AV	89.90	REPAIR & MAINTENANCE SUP	101.4212.2200		22411	027105	P	356	00043
SS DIGITAL CALIPHER 6"	15.99	REPAIR & MAINTENANCE SUP	101.4212.2200		22930	027217	P	356	00045
WEED & FEED/ETC-STR	112.39	REPAIR & MAINTENANCE SUP	101.4212.2200		22979	027380	P	356	00044
MULCH (42)-FLOWER BEDS	105.00	BEAUTIFICATION PROJ SUPP	101.4552.2230		72410	026344	P	356	00046
	323.28	*VENDOR TOTAL							
MIDWAY IRON METAL CO INC METAL - WELCOME SIGNS	418.50	BUILDING IMPROVEMENTS	101.4094.5100		312925	010017	P	356	00110
MILLER AUTO PLAZA DOOR HANDLE #405	59.98	REPAIR & MAINTENANCE SUP	101.4212.2200		176753	027106	P	356	00047
MILLER/RICHARD E 0519-052116 PARKING-AMP	45.53	TRAINING/TRAVEL/HOTEL	101.4021.3200		052316			356	00111
0519-052116 MILEAGE-AMP	88.02	TRAINING/TRAVEL/HOTEL	101.4021.3200		052316			356	00112
	133.55	*VENDOR TOTAL							
MN BUREAU OF CRIMINAL AP SHIPPING COST TWINS CARD	6.04	OFFICE SUPPLIES/POSTAGE	101.4110.2000		050316	000197	P	356	00048
MN COPY SYSTEMS 0412-051116 PW COPIER	35.64	SERVICE CONTRACT	101.4212.4015		187273			356	00123
0412-051116 PW COPIER	22.28	SERVICE CONTRACT	703.4825.4015		187273			356	00124
0412-051116 PW COPIER	22.27	SERVICE CONTRACT	709.4843.4015		187273			356	00125
0412-051116 PW COPIER	8.91	SERVICE CONTRACTS	715.4224.4015		187273			356	00126
0412-051116 PW SHOP COPY	8.00	SERVICE CONTRACT	101.4212.4015		187274			356	00119
0412-051116 PW SHOP COPY	5.00	SERVICE CONTRACT	703.4825.4015		187274			356	00120
0412-051116 PW SHOP COPY	5.00	SERVICE CONTRACT	709.4843.4015		187274			356	00121
0412-051116 PW SHOP COPY	2.00	SERVICE CONTRACTS	715.4224.4015		187274			356	00122
	109.10	*VENDOR TOTAL							
MN DEPT OF HEALTH II 2016 2ND QTR WTR TEST FE	2,989.00	MANDATED TEST FEE	703.4825.8200		052016			356	00127
MN ELEVATOR INC SVC CALL-LIB ELEVATOR	27.00	REPAIR & MAINTENANCE	101.4095.3700		662208	027062	P	356	00049
MN VALLEY TESTING LABORA 051616 WASTE WTR TESTS	627.48	SEWER TESTING	709.4843.4844		808953			356	00050

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
NNA SERVICES LLC	0616-0617 MEMBERSHIP-JW	59.00	MISC - DUES	101.4051.4010		0616-0617			356	00052
	ERRORS/OMISSIONS INS-JW	68.00	MISC - DUES	101.4051.4010		831062	027185	P	356	00051
		127.00	*VENDOR TOTAL							
NOERENBERG/JON	042116 PARKING-COMM HR	6.40	TRAINING/TRAVEL/HOTEL	101.4091.3200		051216			356	00128
	042216 PARKING-COMM HR	2.00	TRAINING/TRAVEL/HOTEL	101.4091.3200		051216			356	00129
	050316 PARKING-CTY BD MT	2.00	TRAINING/TRAVEL/HOTEL	101.4091.3200		051216			356	00130
	050416 MILEAGE-SITE TR	61.34	TRAINING/TRAVEL/HOTEL	101.4091.3200		051216			356	00131
	050516 MILEAGE - SITE TR	61.56	TRAINING/TRAVEL/HOTEL	101.4091.3200		051216			356	00132
		133.30	*VENDOR TOTAL							
NORTHLAND SECURITIES INC	TIF CONSULTING	1,100.00	CONSULTANTS	101.4051.3010		4465			356	00133
NORTHLAND TRUST SERVICES	GO IMP BD 2013B INTEREST	52,600.00	INTEREST PAYMENT (BONDS)	324.4720.6100		041916			356	00134
	GO EQUIP CERT 2013C INT	1,105.00	INTEREST PAYMENT (BONDS)	325.4720.6100		041916			356	00135
	GO REF BOND 2013A INT	43,100.00	INTEREST PAYMENT (BONDS)	703.4720.6100		041916			356	00136
	GO TAX INC BD 2014A INT	17,907.50	INTEREST PAYMENT (BONDS)	917.4720.6100		041916			356	00137
		114,712.50	*VENDOR TOTAL							
NUSS TRUCK GROUP INC	TANDEM AXLE TRUCK #442	91,928.06	CAPITAL EXPENDITURES	101.4212.5400		105-36	025363	P	356	00138
PALMER PRINTING	0416 CITY NEWSLETTER	375.00	PRINTING & BINDING	101.4013.3400		160997-01	027178	P	356	00139
POSTMASTER WAITE PARK MN	16-17 STANDARD MAIL 2079	215.00	OFFICE SUPPLIES/POSTAGE	703.4825.2000		052016	010020	P	356	00140
	16-17 PRESORT MAIL #2079	107.50	OFFICE SUPPLIES/POSTAGE	703.4825.2000		052016	010020	P	356	00141
	16-17 PRESORT MAIL #2079	107.50	OFFICE SUPPLIES/POSTAGE	709.4843.2000		052016	010020	P	356	00142
		430.00	*VENDOR TOTAL							
POWERHOUSE OUTDOOR EQUIP	FUEL FILTER-HEDGE TRIMM	8.09	REPAIR & MAINTENANCE SUP	101.4552.2200		365380	027113	P	356	00053
	HEDGE TRIMMER REP	37.60	REPAIR & MAINTENANCE SUP	101.4552.2200		366537	027122	P	356	00076
		45.69	*VENDOR TOTAL							
PRESBYTERIAN HOMES HOUSI	AMPHITHEATER CONSULT	2,000.00	CONSULTANTS - ENGINEERIN	101.4211.3010		16227			356	00109
RIGGS/WENDY	0519-052016 AMP CONSULT	2,000.00	OTHER CONTRACTUAL SERVIC	101.4051.4070		103			356	00143
RUSSELL/LORRAINE	0516 LANDSCAPE CONSULT	850.00	OTHER CONTRACTUAL SERVIC	101.4552.4070		0516			356	00144

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
SAM'S CLUB/SYNCHRONY BAN FOIL SHEETS-EVIDENCE RM	8.33	OPERATING SUPPLIES	101.4110.2100		8000G3011JDXX9			356	00145
SEH INC									
0416 SILVER LEAF HOTELS	298.00	GENERAL ENGINEERING	101.4211.3015		314439			356	00147
0416 BUDGET	39.00	GENERAL ENGINEERING	101.4211.3015		314439			356	00148
0416 ANNEXATION	688.00	GENERAL ENGINEERING	101.4211.3015		314439			356	00149
0416 ANNEXATION EXP	4.32	GENERAL ENGINEERING	101.4211.3015		314439			356	00150
0416 GIS	66.00	GENERAL ENGINEERING	101.4211.3015		314439			356	00151
0416 SCSU LAND STUDY	84.50	GENERAL ENGINEERING	101.4211.3015		314439			356	00152
0416 17TH AVE S PH 2	42,144.80	ENGINEERING COSTS	442.4214.6301		314443			356	00153
0416 17TH AVE S PH 2 EXP	934.06	ENGINEERING COSTS	442.4214.6301		314443			356	00154
0416 RIVERS EDGE PK PH 3	7,827.70	ENGINEERING COSTS	434.4214.6301		314444			356	00155
0416 RIV EDGE PK PH 3 EX	18.36	ENGINEERING COSTS	434.4214.6301		314444			356	00156
0416 PW FACILITY	3,152.50	GENERAL ENGINEERING	101.4211.3015		314476			356	00146
	55,257.24	*VENDOR TOTAL							
SHERWIN WILLIAMS PAINT/ETC-PK BATHRM	163.25	REPAIR & MAINTENANCE SUP	101.4552.2200		8604-8	027378	P	356	00054
SHIFT TECHNOLOGIES INC									
MONITORS	355.50	CAPITAL EXPENDITURES	703.4825.5400		49716			356	00157
NETWORK REPAIRS - PW	380.00	REPAIR & MAINTENANCE	101.4212.3700		49717			356	00158
NETWORK REPAIR - CL	47.50	REPAIR & MAINTENANCE	101.4051.3700		49719			356	00159
NETWORK SERVICE - CL	147.50	REPAIR & MAINTENANCE	101.4051.3700		49754			356	00160
NETWORK SERVICE - PW	100.00	REPAIR & MAINTENANCE	101.4212.3700		49754			356	00161
0516 SERVER LEASE	972.00	OTHER CONTRACTUAL SERVIC	101.4051.4070		49768			356	00162
	2,002.50	*VENDOR TOTAL							
SITEONE LANDSCAPE SUPPLY TRANSFORMER-COMM PK IRR	15.92	REPAIR & MAINTENANCE SUP	101.4552.2200		75773639	027116	P	356	00055
ST CLOUD ACQUISITION COM EXTINGUISHER RECHARGE-FD	41.20	REPAIR & MAINTENANCE	101.4120.3700		1122662	026743	P	356	00068
ST CLOUD FIREWORKS FUND 2016 CONTRIBUTION	500.00	EXPENSES APPROVED BY COU	815.4825.4451		122115			356	00163
ST CLOUD MEDICAL GROUP P PRE-EMPL EXAM - AH	55.00	PROFESSIONAL SERV PHYSIC	101.4212.3011		25798	027190	P	356	00211
PRE-EMPL EXAM - MS	55.00	PROFESSIONAL SERV PHYSIC	101.4110.3011		25799	027190	P	356	00210
	110.00	*VENDOR TOTAL							
ST CLOUD TECHNICAL COLLE 01-0616 CEU PROGRAM-FD	2,250.00	TRAINING/TRAVEL/HOTEL	101.4120.3200		00167075	026740	P	356	00056
ST JOSEPH TOWNSHIP 15 PAYABLE ST JOSEPH TWN	5,633.67	TOWNSHIP TAX SETTLEMENT	101.4980.4970		052416			356	00164

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ST PETER HOMES INC	#34 HOME RELOCATE-1/2 DO	5,500.00	CONSULTANTS	101.4060.3010		051716			356	00165
STEARNS COUNTY AUDITOR T	FORFEITURE-COUNTY PORT	887.85	MISC - TITLE FEES	816.4110.4010		14606969	000213	P	356	00061
	FORFEITURE-STATE PORT	443.93	MISC - TITLE FEES	816.4110.4010		14606969	000213	P	356	00062
	FORFEITURE-COUNTY PORT	51.00	MISC - TITLE FEES	818.4110.4010		15607238	000200	P	356	00057
	FORFEITURE-STATE PORT	102.00	MISC - TITLE FEES	818.4110.4010		15607238	000200	P	356	00058
	FORFEITURE-COUNTY PORT	28.00	MISC - TITLE FEES	818.4110.4010		15607594	000212	P	356	00063
	FORFEITURE-STATE PORT	56.00	MISC - TITLE FEES	818.4110.4010		15607594	000212	P	356	00064
	FORFEITURE-COUNTY PORT	16.00	MISC - TITLE FEES	818.4110.4010		15607596	000199	P	356	00059
	FORFEITURE-STATE PORT	32.00	MISC - TITLE FEES	818.4110.4010		15607596	000199	P	356	00060
	FORFEITURE-COUNTY PORT	16.00	MISC - TITLE FEES	818.4110.4010		15607596	000214	P	356	00113
	FORFEITURE-STATE PORT	32.00	MISC - TITLE FEES	818.4110.4010		15607596	000214	P	356	00114
		1,664.78	*VENDOR TOTAL							
TASC	0701-093016 COBRA FEE CL	7.22	HOSPITALIZATION INSURANC	101.4051.1500		IN796473			356	00197
	0701-093016 COBRA FEE PL	1.95	HOSPITALIZATION INSURANC	101.4091.1500		IN796473			356	00198
	0701-093016 COBRA FEE CH	0.98	HOSPITALIZATION INSURANC	101.4094.1500		IN796473			356	00199
	0701-093016 COBRA FEE PD	37.15	HOSPITALIZATION INSURANC	101.4110.1500		IN796473			356	00200
	0701-093016 COBRA FEE BI	1.95	HOSPITALIZATION INSURANC	101.4140.1500		IN796473			356	00201
	0701-093016 COBRA FEE PW	8.76	HOSPITALIZATION INSURANC	101.4212.1500		IN796473			356	00202
	0701-093016 COBRA FEE SN	1.54	HOSPITALIZATION INSURANC	101.4213.1500		IN796473			356	00203
	0701-093016 COBRA FEE SS	0.33	HOSPITALIZATION INSURANC	715.4224.1500		IN796473			356	00204
	0701-093016 COBRA FEE PK	1.97	HOSPITALIZATION INSURANC	101.4552.1500		IN796473			356	00205
	0701-093016 COBRA FEE WT	6.39	HOSPITALIZATION INSURANC	703.4825.1500		IN796473			356	00206
	0701-093016 COBRA FEE SW	3.91	HOSPITALIZATION INSURANC	709.4843.1500		IN796473			356	00207
		72.15	*VENDOR TOTAL							
TWIN RIVER TIRE & AUTO I	TIRE REPL (4) #411	537.68	REPAIR & MAINTENANCE SUP	703.4825.2200		G-246737	027118	P	356	00077
	TIRE REPL (2) #400	238.33	REPAIR & MAINTENANCE SUP	101.4212.2200		G-246769	027121	P	356	00078
		776.01	*VENDOR TOTAL							
UNUM LIFE INSURANCE COMA	0616 DIS PREM CL	195.83	DISABILITY INS & OTHERS	101.4051.1510		051616			356	00166
	0616 DIS PREM PLAN	47.30	DISABILITY INS & OTHERS	101.4091.1510		051616			356	00167
	0616 DIS PREM CH	19.39	DISABILITY INS & OTHERS	101.4094.1510		051616			356	00168
	0616 DIS PREM PD	877.87	DISABILITY INS & OTHERS	101.4110.1510		051616			356	00169
	0616 DIS PREM BI	38.78	DISABILITY INS & OTHERS	101.4140.1510		051616			356	00170
	0616 DIS PREM PW	151.54	DISABILITY INS & OTHERS	101.4212.1510		051616			356	00171
	0616 DIS PREM SNOW	17.60	DISABILITY INS & OTHERS	101.4213.1510		051616			356	00172
	0616 DIS PREM ST SWR	3.23	DISABILITY INS & OTHERS	715.4224.1510		051616			356	00173
	0616 DIS PREM PARKS	26.64	DISABILITY INS & OTHERS	101.4552.1510		051616			356	00174
	0616 DIS PREM WTR	99.47	DISABILITY INS & OTHERS	703.4825.1510		051616			356	00175
	0616 DIS PREM SWR	60.12	DISABILITY INS & OTHERS	709.4843.1510		051616			356	00176
	0616 LIFE PREM CL	41.63	LIFE INSURANCE	101.4051.1520		051616			356	00177
	0616 LIFE PREM PLAN	11.25	LIFE INSURANCE	101.4091.1520		051616			356	00178
	0616 LIFE PREM CH	5.63	LIFE INSURANCE	101.4094.1520		051616			356	00179
	0616 LIFE PREM PD	211.06	LIFE INSURANCE	101.4110.1520		051616			356	00180

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
UNUM	LIFE INSURANCE COMA									
	0616 LIFE PREM BI	11.25	LIFE INSURANCE	101.4140.1520		051616			356	00181
	0616 LIFE PREM PW	39.93	LIFE INSURANCE	101.4212.1520		051616			356	00182
	0616 LIFE PREM SNOW	5.81	LIFE INSURANCE	101.4213.1520		051616			356	00183
	0616 LIFE PREM ST SWR	1.14	LIFE INSURANCE	715.4224.1520		051616			356	00184
	0616 LIFE PREM PARKS	7.51	LIFE INSURANCE	101.4552.1520		051616			356	00185
	0616 LIFE PREM WTR	22.04	LIFE INSURANCE	703.4825.1520		051616			356	00186
	0616 LIFE PREM SWR	14.00	LIFE INSURANCE	709.4843.1520		051616			356	00187
		1,909.02	*VENDOR TOTAL							
VACUUM CENTER & SEWING R	VACUUM-LIBRARY	273.28	REPAIR & MAINTENANCE SUP	101.4095.2200		163797	027379	P	356	00069
VEENSTRA/BRADLEY THOMAS	0516 TELEVISE MEETINGS	300.00	LOCAL ACCESS EXPENSES	101.4051.8300		0516			356	00188
VERIZON WIRELESS SERVICE	0411-051016 PD LAPTOPS	430.90	REPAIR & MAINT-TECHNOLOG	101.4110.3711		9765272120			356	00189
WILSON/DANIEL H	TRUST ACCT DEP #2-SILVER	27,720.00	CONSULTANTS	101.4060.3010		TCMHP2			356	00192
	0316 RELOCATE CONSULT	26,476.50	LEGAL SERVICES	101.4060.3005		23698			356	00190
	0316 POSTAGE/MILEAGE	785.53	LEGAL SERVICES	101.4060.3005		23698			356	00191
		54,982.03	*VENDOR TOTAL							
WINDAHL TECHNOLOGY, LLC.	LAPTOP/CASE-TRAINING	1,008.00	CAPITAL EXPENDITURES	817.4110.5400		500118	000201	P	356	00193
	LAPTOP/CASE - ON-CALL	878.00	CAPITAL EXPENDITURES	101.4110.5400		500118	000201	P	356	00194
	DESKTOP COMPUTERS-JT/KS	1,600.00	REPAIR & MAINT-TECHNOLOG	101.4110.3711		500118	000201	P	356	00195
	LAPTOP #211	4,397.88	CAPITAL EXPENDITURES	816.4110.5400		500118	000201	P	356	00196
		7,883.88	*VENDOR TOTAL							
WOODS SEED & NURSERY INC	GRASS SEED (25#)	74.75	REPAIR & MAINTENANCE SUP	101.4212.2200		08458	027064	P	356	00071
XCEL ENERGY	0322-042016 TRAFF SIGNAL	509.11	PUBLIC UTILITY SERVICES	101.4216.3600		500266778			356	00072
	0420-051916 901 GRANITE	103.13	PUBLIC UTILITY SERVICES	101.4217.3600		502283570			356	00116
	0420-051916 325 10 AV S	61.30	PUBLIC UTILITY SERVICES	101.4217.3600		502290848			356	00115
	0420-051916 511 17 AV S	14.64	PUBLIC UTILITY SERVICES	101.4094.3600		502303350			356	00118
	0420-051916 1395 2 ST S	163.17	PUBLIC UTILITY SERVICES	101.4217.3600		502307269			356	00117
		851.35	*VENDOR TOTAL							

ACS FINANCIAL SYSTEM  
05/25/2016 08:44:51

Schedule of Bills

CITY OF WAITE PARK  
GL540R-V08.00 PAGE 9

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	490,681.95						

RECORDS PRINTED - 000212

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	225,023.30
324	\$4.720M GO IMPR BOND OF 2013	52,600.00
325	GO EQUIP CERTIFICATES 2013C	1,105.00
434	RIVER'S EDGE PARK/TRAIL	7,846.06
442	17TH AVE SOUTH	43,078.86
703	WATER FUND	53,063.07
709	SEWER FUND	82,061.74
715	STORMWATER FUND	425.76
815	CHARITABLE GAMBLING	500.00
816	DRUG FORFEITURE	5,729.66
817	DWI FORFEITURE	1,008.00
818	FORFEITURES	333.00
917	\$1.685M GO TIF RFD BND 2014A	17,907.50
TOTAL ALL FUNDS		490,681.95

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	490,681.95
TOTAL ALL BANKS		490,681.95

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE ..... APPROVED BY .....

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**Agenda Item No. 4**  
**Administrator-Update of Activities**

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Updates will be presented at the time of the meeting.

ADJOURNMENT

Respectfully submitted,

Shaunna Johnson, Administrator