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NO WORK SESSION

WAITE PARK CITY COUNCIL AGENDA MONDAY, MARCH 7, 2016 6:30 P.M.

6:30 P.M. Pledge of Allegiance
Open Forum – two minute limit

Review and approve March 7, 2016 Council Agenda

1. Consent Agenda:
Recommended action: approval of following items
 - A. Approve Council Minutes for February 22, 2016
 - B. Approve 2016 Joint Cities Resolution
 - C. Approve Fire Department Pay Increase
 - D. Approve Plans and Specifications for the 2016 17th Ave Improvement Project
 - E. Approve Plans and Specifications for the 2016 Sis Demolition Project
2.
 - A. Public Hearing: Property Tax Abatement Bonds
 - B. Issuance of General Obligation Tax Abatement Bonds
3. Public Information Meeting—Wellhead Protection Plan - Part 1
4. Trust Account to Disburse Relocation Claims for the Silver Leaf Project
5. Council/Mayor
 - A. Review and Approve Bills
6. Administrator
 - A. Update

ADJOURN

**CITY OF WAITE PARK
CALL TO ORDER –**

**PLEDGE OF ALLEGIANCE
OPEN FORUM**

Review and Approve March 7, 2016 Council Agenda

Councilmember _____ moved that the Council Agenda for March 7, 2016 be approved as presented.

Councilmember _____ seconded the motion.
Motion (Approved) (Denied)

Agenda Item No. 1-Consent Agenda

1. Consent Agenda:

Recommended action: approval of following items

- A. Approve Council Minutes for February 22, 2016
- B. Approve 2016 Joint Cities Resolution
- C. Approve Fire Department Pay Increase
- D. Approve Plans and Specifications for the 2016 17th Ave Improvement Project
- E. Approve Plans and Specifications for the 2016 Sis Demolition Project

Councilmember _____ moved that the Consent Agenda, as presented, be approved.

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linquist _____
Councilmember Charles Schneider _____
Councilmember Vic Schulz _____
Councilmember Frank Theisen _____
Mayor Richard Miller _____

Motion (Approved) (Denied)

WAITE PARK CITY COUNCIL MEETING

FEBRUARY 22, 2016

A meeting of the Waite Park City Council was held at Waite Park City Hall on Monday, February 22, 2016 beginning at 6:30 PM.

MEMBERS PRESENT

Members present were Mayor Miller, Councilmembers Linquist, Schneider, Schulz and Theisen.

CITY REPRESENTATIVES PRESENT

City Representatives present were City Administrator Johnson, Deputy Clerk-Treasurer Virnig, Chief of Police Bentrud, Finance Director Lindberg, Public Works Director Schluenz, Planning and Community Development Director Noerenberg, Attorney Fossey, SEH Engineer Halter

OTHERS PRESENT

Gary Babcock, Denise Bridrer, Jacki DeVore, Jocelyn Wood-Rothanburg, Ann Olsen, Jon Olsen, Nicolas Navarrete, William Schreifels, Veronica Lloyd, Lester Gilroy, Kayla Valle, Sandee Biddle, Mitchael Wenning, Wesley Olsen, Ken Rothanburg, Timothy Maas, Shawn Barber, Ross Ritzer, Kim Bell, Lois Zabeti, Sarah Ruedy, James Alberts, Larry Woinarowice, Al Smith

OPEN FORUM

Mayor Miller invited anyone wishing to speak during the open forum to step forward, but no one came forth.

COUNCIL AGENDA

Motion by Member Theisen, second by Member Schneider, to approve the 2/22/16 Council Agenda as amended.

1.L. (Add) Approve Hiring Process for Public Works Position

The motion carried unanimously.

1. CONSENT AGENDA

Motion by Member Theisen, second by Member Linquist, to approve the following 2/22/16 Consent Agenda items:

- 1 A. Approved Council Minutes for February 1, 2016
- 1 B. Approved Hiring Process for Police Transcriptionist Position
- 1 C. Approved Renewal of 2016 Joint Powers Agreement with the BCA (**RESOLUTION NO. 022216-01**)
- 1.D. Approved Amended Building Inspections Services Agreement
- 1.E. Approved Extension of Conditional Use Permit for Verizon Antenna Tower at 2150 County Road 137
- 1.F. Approved Final Plat for Kwik Trip – 10th Ave South and 1st St South
- 1.G. Approved Retirement of Robert Jaeger from Fire Department
- 1.H. Approved Purchase of One Ton Truck
- 1.I. Approved Resolution Approving Applicable Portions of the Settlement Agreement and Release of Claims (**RESOLUTION NO. 022216-02**)
- 1.J. Approved Brad Veenstra's compensation proposal
- 1.K. Approved Proposal for Concept Plan of Amphitheater Project
- 1.L. Approved Hiring Process for Public Works Position

The motion carried unanimously.

2. THINK CREATIVE PROPOSAL FOR BRANDING STRATEGY

Kevin Ehlinger from Think Creative presented branding strategies to the City Council. He stated he and staff looked at things from logo design to taglines. He stated Waite Park's brand story is there are lots of great things to offer residents, visitors and businesses, it is a small community feel with big city amenities, residents are well connected to the community and it is located at a crossroads of three major highways. Waite Park is a great place to live, play, shop, dine and be active. The City Council and City Staff reviewed some tag lines and logos at a Work Session in the past. Mr. Ehlinger then proposed the tagline "Where Minnesota Connects" and the logo stating City of Waite Park in blue and green with a WP in a cursive format. Member Schulz stated he really likes the proposed tagline and logo.

Motion by Member Schulz, second by Member Schneider, to approve the branding strategy including the logo of City of Waite Park with a WP in cursive format and the tagline "Where Minnesota Connects". The motion carried unanimously.

3. SILVER LEAF DEVELOPMENT AGREEMENT

The City has been working with Silver Leaf Group on their proposed hotel and conference center. The Developers have already gone through all of the appropriate approvals as it relates to land use. As part of this project, the Developers have requested the assistance of Tax Increment Financing. The District has already been approved by the Council but the funding to support the Development is required to be approved through the proposed Development Agreement. The Developers are requesting \$4.2 million in Tax Increment Financing over a 20-year term. A copy of the Development Agreement with Silver Leaf Group, LLC and Silver Leaf Lodging Group, LLC was presented.

City Staff has received all the appropriate documentation needed for consideration of this project. This is a Council policy decision when it comes to considering the Tax Increment Financing for this project in the amount being requested or a lesser amount that the Council may be in support of considering.

Mary Ipple from Briggs and Morgan presented the Silver Leaf Development Agreement. She stated the proposed Development Agreement relates to the construction by Silver Leaf Lodging Group, LLC of a project which consists of not less than a 20,000 square foot conference center, a 95-unit extended stay hotel and a 90-unit select service hotel to be constructed within the boundaries of Waite Park. One of the requirements of the Tax Increment Financing was that a Letter of Credit be submitted to the City. If approved, the Development Agreement will be executed once the signatures are all received and the final Letter of Credit is received. The Letter of Credit will be in the amount of \$500,000 and is meant to be security for the City in connection with the potential relocation that is going to occur as a part of this development in the event that the developer or the company does not pay those expenses. A commitment letter from the bank has also been received.

City Administrator Johnson stated if this project moves forward, there will be the ability to have relocation assistance for the people that have to move. Dan Wilson will be handling the relocation assistance. In addition, the City is required to hold a Public Hearing on the closing of the mobile home park. Planning and Community Development Director Norenberg stated he does not have any concerns or issues regarding the Tax Increment Financing proposal. He is in the process of putting together the construction Development Agreement.

Motion by Member Schneider, second by Member Schulz, to approve the Development Agreement and "Resolution Authorizing the Execution of the Development Agreement" with Silver Leaf Group, LLC and Silver Leaf Lodging Group, LLC. A resident asked what the date is they have to be moved by. City Administrator Johnson stated the relocation consultant, Dan Wilson, will be dealing with setting that date. The motion carried unanimously. (RESOLUTION NO. 022216-03)

4. HIGHER GROUND CHURCH OF CHRIST – 523 2ND STREET NORTH **4.A. CONDITIONAL USE PERMIT – ALLOW FOR CHURCH IN R-1 DISTRICT**

We have received an application from Higher Ground Church of Christ requesting a Conditional Use Permit to allow use of the property at 523 North 2nd Street as a church. The applicant has permission from Timothy Maas, current property owner, to pursue the request. Churches are considered as conditional uses in the R-1, Single-Family Residential zoning district. The property was originally constructed and established as First Methodist Church in 1909.

4. HIGHER GROUND CHURCH OF CHRIST – 523 2ND STREET NORTH (Cont'd.)
4.A. CONDITIONAL USE PERMIT – ALLOW FOR CHURCH IN R-1 DISTRICT
(Cont'd.)

In 2014, another applicant/property owner requested a Conditional Use Permit to utilize the property as a community and youth center, along with a variance request for parking. Several issues were identified through the review process and the owners at that time ultimately decided not to pursue the request any further, and no approval was given for the proposal. Since that time the property was sold to the current owner who has been making gradual upgrades in the lower level of the building, including residential-nature bathroom and kitchen areas. A dance studio briefly utilized the building in 2015 but quickly relocated to a more suitable location.

The applicant currently operates their church at 327 9th Avenue South in St. Cloud. They have indicated that at this point, assuming that this application is approved and they commence operations at 523 North 2nd Street, they will decide whether they will continue to use the other location in St. Cloud or opt to close it.

A schedule was presented that outlines the proposed church schedule of activities, including services, weekday tutoring times for students, Bible study and prayer times, and choir/dance rehearsals.

A proposed floor plan of the main worship area has been submitted. The proposal notes regular seating for 210 people. Based on the parking requirement of one stall per 3.5 people in the largest gathering area, a total of 60 stalls would be required. There is room for several parking stalls currently on the property, but the parking area is not hard surfaced with concrete or asphalt as is required by City Ordinance.

As the required parking cannot be accommodated on-site, the applicants have requested a parking variance that was discussed and reviewed separately from the Conditional Use Permit request. They have an agreement with the ISD 742 Area Learning Center (McKinley) by which they may utilize parking at that property for their purposes. No reduction from the overall parking stall requirement is being requested, but rather an allowance to extend the distance where parking may be allowed. While the variance is a separate request, it is intrinsically connected to the viability of the Conditional Use Permit.

The applicant has advised in writing that there will not be anyone living or staying at the property. The lower level area is currently not set up with adequate living areas, and the expressed intent is to utilize the lower level for offices and communal space for church functions. According to information submitted by the applicants, the church facilities manager would typically be at the property on a daily basis.

Pictures of the property from a walk-through with City staff, including the Building Official, and the applicants performed on 1/29/16 were presented. In general, the upstairs main worship area is in very good condition considering the age of the building. However, the lower level area will require significant updates to bring it into building code compliance. The Building Official has noted that the lower level could be blocked off to allow for use of the upstairs worship area while construction activity on the lower level is underway, provided that a written agreement is submitted and approved and that necessary permits are obtained, and the applicants are amenable to this course of action. Additionally, exterior handicap accessibility will need to be addressed, and there are several options that the applicant could utilize to meet requirements.

Major exterior changes to the building are not proposed at this time, but the applicant could opt to undertake updates as needed or desired at any point in the future. No utilization of exterior church bells or exterior amplification devices is proposed.

Staff has heard concern of potential use of the property, both by the applicant and by any owner of the property in general, as a homeless shelter/boarding house. As described earlier, the applicant has advised in writing that they will not have anyone staying at the property. Specific conditions prohibiting any such activities will be included in the recommendation. There is no provision for homeless or emergency shelters in the R-1, Single-Family Dwelling District as either a permitted or conditional use and any such location in the zoning district would be prohibited.

The Planning Commission reviewed the request at their February 9, 2016 meeting and recommended approval of the request with conditions as outlined below, with the addition of Condition No. 11 pertaining to handicap accessibility.

4. HIGHER GROUND CHURCH OF CHRIST – 523 2ND STREET NORTH (Cont'd.)
4.A. CONDITIONAL USE PERMIT – ALLOW FOR CHURCH IN R-1 DISTRICT
(Cont'd.)

Staff recommends approval of the Conditional Use Permit with the following conditions:

1. Required parking for 60 stalls shall be accommodated for the property, via variance or other agreement with approval of City staff. Parking requirement may be increased with future expansion or occupancy increases as determined by City staff.
2. Any parking areas upon the site shall either be hard surfaced with concrete or asphalt within one year, or seeded/sodded so as to not be further utilized for parking.
3. Any on-street parking shall comply with applicable street parking postings and City Ordinance 61.
4. Utilization of the property for emergency/homeless shelter, transition housing, or other similar use shall be prohibited, except for State-licensed facilities as currently allowed for in the R-1, Single-Family Zoning District as per City Ordinance Section 52.12.
5. Utilization of building or portions thereof shall be subject to review and approval as per City of Waite Park Building Official. All exterior and interior work shall be subject to necessary building, plumbing, electrical, and other permits as deemed required by City staff.
6. All necessary construction activities shall be completed to satisfaction of City of Waite Park Building Official prior to commencement of any activities in impacted areas.
7. Any new exterior signage shall require a permit prior to installation or fabrication of signage to provide for review and approval.
8. Ground and/or pylon signs shall require a footing inspection prior to construction to confirm compliance with City Code requirements.
9. Use of bells, external speakers, or other exterior amplification equipment shall be prohibited.
10. Exterior lighting modifications or installations shall require review and approval by Planning & Community Development Director prior to installation. Lighting shall not be directed toward adjacent properties and shall comply with City Ordinance 52.49.09, "Lighting Standards".
11. The property shall establish conforming and compliant ADA accessibility access or accesses to satisfaction of City of Waite Park Building Official.

Discussion was held on the ADA issues. They will be required to meet the ADA requirements.

Motion by Member Schneider, second by Member Schulz, to approve the Conditional Use Permit to allow establishment of a church in the R-1, Single-Family Residential District, with conditions as follows:

1. Required parking for 60 stalls shall be accommodated for the property, via variance or other agreement with approval of City staff. Parking requirement may be increased with future expansion or occupancy increases as determined by City staff.
2. Any parking areas upon the site shall either be hard surfaced with concrete or asphalt within one year, or seeded/sodded so as to not be further utilized for parking.
3. Any on-street parking shall comply with applicable street parking postings and City Ordinance 61.
4. Utilization of the property for emergency/homeless shelter, transition housing, or other similar use shall be prohibited, except for State-licensed facilities as currently allowed for in the R-1, Single-Family Zoning District as per City Ordinance Section 52.12.
5. Utilization of building or portions thereof shall be subject to review and approval as per City of Waite Park Building Official. All exterior and interior work shall be subject to necessary building, plumbing, electrical, and other permits as deemed required by City staff.
6. All necessary construction activities shall be completed to satisfaction of City of Waite Park Building Official prior to commencement of any activities in impacted areas.
7. Any new exterior signage shall require a permit prior to installation or fabrication of signage to provide for review and approval.
8. Ground and/or pylon signs shall require a footing inspection prior to construction to confirm compliance with City Code requirements.
9. Use of bells, external speakers, or other exterior amplification equipment shall be prohibited.

4. HIGHER GROUND CHURCH OF CHRIST – 523 2ND STREET NORTH (Cont'd.)

4.A. CONDITIONAL USE PERMIT – ALLOW FOR CHURCH IN R-1 DISTRICT

(Cont'd.)

10. Exterior lighting modifications or installations shall require review and approval by Planning & Community Development Director prior to installation. Lighting shall not be directed toward adjacent properties and shall comply with City Ordinance 52.49.09, "Lighting Standards".
11. The property shall establish conforming and compliant ADA accessibility access or accesses to satisfaction of City of Waite Park Building Official.

and Planning Commissions Findings of Fact as follows:

1. Will not be detrimental to or endanger the public health, safety, morals, comfort, convenience or general welfare of the neighborhood or the City.
2. Will be harmonious with the applicable specific and general objectives of the Comprehensive Plan of the City and of the Ordinance.
3. Will be designed, constructed, operated and maintained so as to be harmonious and appropriate appearance with the existing or intended character of the general vicinity and will not change the essential character of that area.
4. Will not be hazardous or disturbing to existing or future neighboring uses.
5. Will be served adequately by essential public facilities and services, including streets, police and fire protection, drainage structures, refuse disposal, water and sewer systems, and schools.
6. Will not create excessive additional requirements at public cost for public facilities and services and will not be detrimental to the economic welfare of the community.
7. Will not involve uses, activities, processes, materials, equipment and conditions of operation that will be detrimental to any persons, property, or the general welfare because of excessive production of traffic, noise, smoke, fumes, glare or odors.
8. Will have vehicular approaches to the property which are so designed as not to create traffic congestion or an interference with traffic or surrounding public thoroughfares.
9. Will have adequate facilities to provide sufficient off-street parking and loading space to serve the proposed use.
10. Will not result in the destruction, loss or damage of a natural, scenic, or historic feature of major importance.
11. Will conform to the type of uses that are generally permitted within the district.

The motion carried unanimously

4.B. VARIANCE – ALLOW FOR INCREASE IN DISTANCES FOR COLLECTIVE PARKING FROM 350 TO 400 FEET

In association with the proposed Conditional Use Permit to allow the re-establishment of a church at the property at 523 North 2nd Street, the applicants are requesting a variance from City Ordinance Section 52.42, Subd. 4G, to increase the allowable distance for collective parking for two properties. The request is not a request to reduce the required number of parking stalls, but rather to allow them to be provided at a further distance of one city block.

Under the ordinance allowance, a property may utilize neighboring parking areas, with property owner consent, to provide required parking stalls for their property. The maximum distance allowed is 350 feet. The applicants have a signed lease agreement with the McKinley Area Learning Center owned by ISD 742, located at 216 North 8th Avenue to allow utilization of their parking lot by the proposed church. However, staff review noted that the McKinley property exceeds the 350 foot distance by 50 feet. An aerial image with both properties visible was presented to give an idea of the distance involved.

The school property has adequate parking available to support both the school use and the church use at peak times. 177 total stalls are provided upon the school property. 60 stalls would be required for the church based on the largest seating area, and 110 stalls are required for the school based on the student enrollment and faculty count, for a total parking demand of 170 stalls.

It should be noted that realistically, the demand for parking for the school and church are unlikely to overlap, due to church services being on weekends and after school hours as per their proposed schedule. As such, the maximum capacity of the school parking lot is unlikely to be needed at any point.

4.B. VARIANCE – ALLOW FOR INCREASE IN DISTANCES FOR COLLECTIVE PARKING FROM 350 TO 400 FEET (Cont'd.)

As the property at 523 North 2nd Street was established as a church in 1909 and long prior to current parking standards, there is no feasible way in which the parking could be provided either upon the property itself or via agreements with neighboring properties within 350 feet as per City Ordinance.

Staff would note that while the parking is proposed to be provided via the school property, on-street parking where it is otherwise legal would still be permitted, provided standard street parking restrictions and other aspects of City Ordinance 61 pertaining to parking and towing are followed (i.e. no long-term parking). Staff would advise against consideration of restrictions regarding on-street parking for the applicants where it is otherwise legal.

It is common in variance requests for the reviewing body (in this case Planning Commission and City Council) to consider the option of granting a variance that is less than the amount requested (i.e. granting a setback variance for 10 feet instead of requested 8 feet). However, in this case the 400 foot distance is an absolute minimum and the request could not be accommodated with a lesser amount. Staff believes that the applicant has demonstrated practical difficulties due to the pre-existing condition of the property and the fact that the property cannot be put to its highest and best use, given its design and construction, without granting of a variance. The proposed increase in distance for collective parking allowance from 350 feet to 400 feet will not be detrimental to other uses already existing and permitted in the area, and will assist in accommodating the proposed reuse of the long-standing property.

The Planning Commission reviewed the request at their February 9, 2016 meeting, and recommended approval.

Staff recommends approval of the variance as submitted and proposed, with the following condition:

1. Annual proof of continued lease agreement with ISD 742 for use of parking stalls shall be submitted to City of Waite Park. In the event the lease is terminated for any reason, the property owner/lessee shall pursue alternative measures to provide for required parking, in coordination with City staff.

Discussion was held on the parking issues. Planning and Community Development Director Norenberg stated he doesn't foresee a major issue with both the school and church using the parking lot. There is also street parking available.

Motion by Member Theisen, second by Member Schneider, to approve the variance to increase allowable distance for collective parking from 350 feet to 400 feet at 523 North 2nd Street as submitted by Higher Ground Church of Christ with the condition as established:

1. Annual proof of continued lease agreement with ISD 742 for use of parking stalls shall be submitted to City of Waite Park. In the event the lease is terminated for any reason, the property owner/lessee shall pursue alternative measures to provide for required parking, in coordination with City staff.

The motion carried unanimously.

3. COUNCIL/MAYOR

3.A. REVIEW AND APPROVE BILLS

Motion by Member Schneider, second by Member Theisen, to authorize payment of the accounts payable list (1215M2, 0216D1, 0216D2). The motion carried unanimously.

Mayor Miller acknowledged receiving thank you letters from the Boys and Girls Club, the Initiative Foundation and Anna Marie's Alliance for donations from the City.

5. ADMINISTRATOR

5.A. UPDATE

City Administrator Johnson reviewed the following:

- There will be a Council Meeting on March 7, 2016, which will include a Public Hearing on the CIP project. The Mayor and City Administrator will not be at that meeting as they will be at a conference.

ADJOURNMENT

Mayor Miller declared the meeting adjourned at 7:00 p.m.

Shaunna Johnson
City Administrator-Clerk-Treasurer

Richard E. Miller
Mayor

DRAFT

Consent Agenda Item B: 2016 Joint Cities Resolution

Enclosed is a copy of the 2016 Joint Cities Legislative Priorities. Each year the area cities discuss the legislative priorities and collectively come up with a list of items they would like to be considered by the Legislature. This list is approved by each city and then provided to our legislatures for consideration during the legislative session. Staff recommends approval of this resolution.

**RESOLUTION NO. 030716-
CITY OF WAITE PARK**

**Joint Resolution by
The Cities of St. Cloud, Sartell, Sauk Rapids, Waite Park, St. Joseph, and St. Augusta
Advocating Support for Proposals and Policies of Common Interest to the Central Minnesota**

WHEREAS, the Central Minnesota-St. Cloud area has a strong history of collaboration and coordination amongst its local units of government to facilitate well planned communities that provide municipal services in the most cost-effective and environmentally responsible manner possible; and

WHEREAS, to better assist our State legislative leaders, we have collectively identified certain legislative proposals and general policy statements that are of specific impact and interest to our communities to enable them to respond in a manner that strengthens the partnership between our local units of government and the State in fostering the continuation and enhancement of socially, economically and culturally vibrant cities.

NOW, THEREFORE BE IT RESOLVED, by the Councils for the cities of St. Cloud, Sartell, Sauk Rapids, Waite Park, St. Joseph, and St. Augusta, Minnesota that the following legislative proposals and legislative policy statements are of common interest or concern to the Central Minnesota Region and therefore we officially support and advocate for the following actions of the MN State Legislature:

LEGISLATIVE PROPOSALS:

1. **St. Cloud Regional Human Rights Office:** APPROPRIATE funds to support outstate offices of the State Department of Human Rights with a full-time office for the St. Cloud Region (\$180,000).
2. **Licensing & Regulation of Hotels/Motels:** APPROVE Legislation allowing cities under 30,000 population to adopt ordinances to license and regulate hotels and motels.
3. **Right-of-Way Management:** APPROVE Legislation to clarify cities' rights to control the right-of-way on streets and highways lying in two jurisdictions and clarify statutory authority on the municipality's rights to manage the public right-of-ways that would be applicable to all public utilities.
4. **Expansion of I-94 to St. Cloud:** Continue to FUND lane expansions of I-94 from St. Michael to the St. Cloud area.
5. **City of Sartell, 4th/50th Avenue South Project(West Metro Corridor):** APPROPRIATE funds to support the completion of the West Metro Corridor transportation project, otherwise known as 4th Avenue South Project.
6. **City of St. Cloud, Heatherwood Road:** APPROPRIATE funds to construct Heatherwood Road connecting the I-94 Business Park to the new Coborns & Marco Business Park (\$6,000,000).

STATE BONDING APPLICATIONS:

1. **City of St. Cloud, George Friedrich Regional Park:** APPROVE \$6 million for planning, land acquisition, and park construction.
2. **City of St. Cloud, Downtown Accessibility Program:** APPROVE \$2 million for planning and private and public projects to improve accessibility of St. Cloud's historic downtown.
3. **City of St. Joseph, Pedestrian Bridge over CR #75:** APPROVE \$1.25 million for planning, design, land acquisition, and construction of a pedestrian bridge over CR#75 in central St. Joseph.
4. **Stearns County, Lake Wobegon Trail Extension from St. Joseph to Waite Park:** APPROVE \$1 million to extend the Lake Wobegon Trail from St. Joseph to Waite Park.

GENERAL POLICY STATEMENTS:

1. **Publication Requirements:** SUPPORT legislation that would allow municipalities to utilize alternative publication methods for legal notices.
2. **Regional Collaboration:** SUPPORT legislation and funding for a program to encourage locally initiated regional efforts of local government jurisdictions to encourage these types of efforts.
3. **Tax Exempt Credit Program:** SUPPORT legislation to assist Cities with disproportionately high amounts of government and/or nonprofit business properties such as Colleges, Universities, and Hospitals.
4. **Sales Tax Exemption for all public purchases:** SUPPORT legislation that would clarify the local government sales tax exemption approved in 2013 to define exemption for all purchases made by local units of government.
5. **Amendment to MN Statute 429.** SUPPORT legislation to modify MN Statute 429 requiring assessing 20% of the cost to utilize bonding without referendum and adding language to provide a meaningful method to determine benefit from replacing failing underground infrastructure.
6. **North Star Commuter Rail:** SUPPORT extension of North Star Commuter Rail service northward to the St. Cloud area in a manner that serves the needs of public, business and commercial travels, that is highly expandable, and is priced affordably to optimize use.
7. **Street Improvement District Authority:** SUPPORT legislation that would give municipalities the authority to establish street improvement districts to collect fees from property owners within a district to fund municipal street maintenance, construction, reconstruction, and facility upgrades.

8. **Local Government Aid:** SUPPORT legislation that reduces pressure on the property tax system and equalizes property tax bases with LGA appropriations.
9. **Levy Limits:** SUPPORT facilitating local accountability by allowing local authorities to formulate and adopt budgets without state restrictions.
10. **State Mandate Relief:** SUPPORT legislation that reduces or eliminates unfunded and/or onerous mandates to local governments. Further, Support legislation that sunsets any unfunded mandates for evaluation.
11. **State Fee Increases:** SUPPORT measures that preclude State agencies and operations from shifting funding reductions and/or cost increases on to municipalities in the form of fee increases.
12. **Administrative Authority:** SUPPORT the expansion of authority of Statutory and Home Rule Charter cities ability to impose and collect administrative penalties to include enforcement and traffic infractions.
13. **Private Well Installation:** SUPPORT retention of local control of private water well installations.

Adopted by the Cities of St. Cloud, Sartell, Sauk Rapids, Waite Park, St. Joseph, and St. Augusta prior to the 2016 Legislative Session.

Mayor Dave Kleis

Mayor Sarah Jane Nicoll

Mayor Brad Gunderson

Acting Mayor
Charles Schenider

Mayor Rick Schultz

Mayor Bob Kroll

Consent Agenda Item C: Fire Department Pay Increase

As part of the 2016 budget discussions, one of the items discussed was raising the Fire Department's rate of pay by 25 cents and paying an on-call fire officer \$25 per weekend. These increases were not presented for approval when the Council approved the 2016 Seasonal and Part-time Salary Schedule at the December 21, 2015 Council Meeting. The proposed 25 cent rate increase would put the Firefighter Salary at \$13.00 per hour and the Fire Chief's Salary at \$14.00 per hour. The officers (Fire Chief, Assistant Fire Chief & 4 Captains) rotate coverage on a six-week rotation. Staff is recommending approval of the 25 cent per hour rate increase for the Fire Department and on-call fire officer (Fire Chief, Assistant Fire Chief & 4 Fire Captains) pay of \$25 per weekend, retroactive to January 1, 2016.

2016 Fire Salary Spreadsheet Retro to 01-01-2016

Fire Department		
ALESHIRE, JAMES	FIRE CHIEF - ANNUAL SALARY	\$3500.00 (\$875.00 PAID QTRLY IN ADDTN TO CALLS/MTGS/DRILLS)
	FIRE CHIEF - FIRE CALLS/SCHOOLS	\$14.00 PER HOUR
	FIRE CHIEF - DRILLS	\$14.00 PER DRILL - 2 HRS MAX - 1 PER MONTH
	FIRE CHIEF - MEETINGS	\$14.00 PER MEETING - 1 PER MONTH
	FIRE CHIEF - ON CALL PAY	\$25.00 PER WEEKEND - 6 WK ROTATION WITH CHIEF/ASST CHIEF/CAPTAINS
LABUDA, BRIAN	ASST FIRE CHIEF - ANNUAL SALARY	\$2000.00 (\$500.00 PAID QTRLY IN ADDTN TO CALLS/MTGS/DRILLS)
	ASST FIRE CHIEF - FIRE CALLS/SCHOOLS	\$13.00 PER HOUR
	ASST FIRE CHIEF - DRILLS	\$13.00 PER DRILL - 2 HRS MAX - 1 PER MONTH
	ASST FIRE CHIEF - MEETINGS	\$13.00 PER MEETING - 1 PER MONTH
	ASST FIRE CHIEF - ON CALL PAY	\$25.00 PER WEEKEND - 6 WK ROTATION WITH CHIEF/ASST CHIEF/CAPTAINS
KOSLOSKE, PAUL	FIRE CAPTAIN - ANNUAL SALARY	\$1000.00 (\$250.00 PAID QTRLY IN ADDTN TO CALLS/MTS/DRILLS)
HEINEN, JOSEPH	FIRE CAPTAIN - FIRE CALLS	\$13.00 PER HOUR
URZI, JASON	FIRE CAPTAIN - DRILLS	\$13.00 PER DRILL - 2 HRS MAX - 1 PER MONTH
VOIGT, JOSEPH	FIRE CAPTAIN - MEETINGS	\$13.00 PER MEETING - 1 PER MONTH
	FIRE CAPTAIN - EQUIPMENT CHECK	\$13.00 PER RUN - 2 HRS MAX
	FIRE CAPTAIN - ON CALL PAY	\$25.00 PER WEEKEND - 6 WK ROTATION WITH CHIEF/ASST CHIEF/CAPTAINS
ALSAKER, BRIAN P	FIREFIGHTERS - FIRE CALLS	\$13.00 PER HOUR
ATHMANN, JENNIFER S	FIREFIGHTERS - DRILLS	\$13.00 PER DRILL - 2 HRS MAX - 1 PER MONTH
BACKER, CODY L	FIREFIGHTERS - MEETINGS	\$13.00 PER MEETING - 1 PER MONTH
BARTZ, COREY D	FIREFIGHTERS - EQUIPMENT CHECK	\$13.00 PER RUN - 2 HRS MAX
CARLSON, BENJAMIN D	FIREFIGHTERS REIMBURSED AT THEIR REGULAR EMPLOYMENT HOURLY RATE WHEN THEY ATTEND TRAINING/SCHOOLS	
CURTIS, GARY J	DURING THEIR REGULAR WORKING HOURS - OTHERWISE SUCH AS WEEKENDS OR DAYS OFF, THEY ARE PAID THE	
DOWNING, MARK T	HOURLY FIREFIGHTER'S WAGE.	
EGUIA, MARCUS A		
GLASS, STANLEY		
GRUBER, RYAN J		
HARMON III, JESS W		
HASKAMP, DARYL O		
LOEHNING, ZACHARY T		
MARTINS, ROBERT A		
MOHS, JOEL V		
MOHS, NATHAN J		
MOLINE, JEFFREY G		
POST, MICHAEL S		
SCHAEFER, TARA M		
SCHENDZIELOS, SCOTT L		
THEISEN, ADAM J		
WARNER, LARRY		

Consent Agenda Item D: Plans and Specifications for the 2016 17th Avenue Improvement Project

We opened bids on this at 10:30 a.m. on Friday, February 26, 2016. Attached is a letter of recommendation of award and a copy of the Bid Tabulation for Council consideration.

March 7, 2016



Building a Better World
for All of Us[®]

February 29, 2016

RE: Waite Park, Minnesota
2016 17th Avenue Improvements
SEH No. WAITE 132054 7

Honorable Mayor and City Council
c/o Shaunna Johnson, City Administrator
City of Waite Park
19 13th Avenue North
PO Box 339
Waite Park, MN 56387-0339

Dear Mayor and Members of the City Council:

Bids were opened in the City Hall at 10:30 a.m. on Friday, February 26, 2016, for the above-referenced improvement. The low bid was submitted by Larson Excavating, Inc. of Holdingford, Minnesota in the amount of \$1,019,982.40. A complete tabulation of bids is enclosed.

We know of no reason the project should not be awarded to the low bidder for the amount of \$1,019,982.40.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Terry Wotzka", is written over a faint, larger blue signature.

Terry Wotzka, PE
City Engineer

djg

Enclosure

c: Bill Schluenz, City of Waite Park (w/enclosure)

Jon Halter, SEH (w/enclosure)

p:\uz\w\waite\132054\1-gen\14-com\17th ave impr\l owner recommendation 022915.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1200 25th Avenue South, P.O. Box 1717, St. Cloud, MN 56302-1717
SEH is 100% employee-owned | sehinc.com | 320.229.4300 | 800.572.0617 | 888.908.8166 fax



TABULATION OF BIDS

PROJECT NO.: WAITE 132054
NAME: 2016 17TH AVENUE SOUTH IMPROVEMENTS
OWNER: CITY OF WAITE PARK, MN
BID DATE: FRIDAY, FEBRUARY 26, 2016 @ 10:30 AM

ITEM	QUANTITY	UNIT	DESCRIPTION	ENGINEER'S ESTIMATE		1 LARSON EXCAVATING		2 MOLITOR EXCAVATING		3 KUECHLE UNDERGROUND		4 C&L EXCAVATING	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
STREET													
1	1.00	LUMP SUM	MOBILIZATION	\$50,000.00	\$50,000.00	\$65,060.00	\$65,060.00	\$19,100.00	\$19,100.00	\$28,000.00	\$28,000.00	\$11,500.00	\$11,500.00
2	1.00	LUMP SUM	TRAFFIC CONTROL	\$10,000.00	\$10,000.00	\$2,040.00	\$2,040.00	\$2,100.00	\$2,100.00	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00
3	1.00	LUMP SUM	REMOVE SEPTIC	\$2,500.00	\$2,500.00	\$500.00	\$500.00	\$600.00	\$600.00	\$310.00	\$310.00	\$325.00	\$325.00
4	717.00	LIN FT	SAWCUT BITUMINOUS PAVEMENT	\$3.75	\$2,688.75	\$2.04	\$1,462.68	\$3.40	\$2,437.80	\$3.25	\$2,330.25	\$3.50	\$2,509.50
5	67.00	SQ YD	MILL BITUMINOUS PAVEMENT	\$2.00	\$134.00	\$10.20	\$683.40	\$10.25	\$686.75	\$10.00	\$670.00	\$11.00	\$737.00
6	503.00	SQ YD	REMOVE BITUMINOUS PAVEMENT	\$2.50	\$1,257.50	\$2.04	\$1,028.12	\$2.35	\$1,182.05	\$2.00	\$1,008.00	\$2.35	\$1,182.05
7	317.00	LIN FT	REMOVE RAILROAD TRACK	\$7.50	\$2,377.50	\$1.00	\$317.00	\$7.35	\$2,329.95	\$7.00	\$2,219.00	\$7.75	\$2,468.75
8	4.00	EACH	SALVAGE SIGN	\$50.00	\$200.00	\$25.50	\$102.00	\$25.25	\$101.00	\$25.00	\$100.00	\$30.00	\$120.00
9	1.00	EACH	INSTALL SIGN	\$50.00	\$50.00	\$102.00	\$102.00	\$105.00	\$105.00	\$100.00	\$100.00	\$125.00	\$125.00
10	5.00	EACH	RELOCATE MAILBOX	\$100.00	\$500.00	\$150.00	\$750.00	\$80.00	\$400.00	\$85.00	\$425.00	\$100.00	\$500.00
11	800.00	LIN FT	STRIPING REMOVAL	\$1.25	\$750.00	\$1.77	\$1,082.00	\$0.80	\$640.00	\$0.75	\$450.00	\$1.00	\$800.00
12	3.00	EACH	REMOVE PAVEMENT MESSAGE	\$50.00	\$150.00	\$76.50	\$229.50	\$76.90	\$230.70	\$75.00	\$225.00	\$150.00	\$450.00
13	1.52	ACRE	CLEAR & GRUB	\$2,000.00	\$3,040.00	\$2,000.00	\$3,040.00	\$4,035.00	\$6,133.20	\$3,900.00	\$5,828.00	\$4,000.00	\$6,080.00
14	73.00	TREE	CLEAR & GRUB	\$300.00	\$21,900.00	\$100.00	\$7,300.00	\$183.00	\$11,899.00	\$155.00	\$11,315.00	\$180.00	\$11,860.00
15	6,808.00	CU YD	COMMON EXCAVATION (PQ)	\$6.50	\$42,939.00	\$7.00	\$48,242.00	\$6.25	\$34,881.50	\$5.00	\$33,030.00	\$5.25	\$34,881.50
16	1,080.00	CU YD	SUBGRADE EXCAVATION	\$6.50	\$6,890.00	\$0.10	\$106.00	\$1.25	\$1,325.00	\$1.00	\$1,080.00	\$1.00	\$1,080.00
17	2,168.00	CU YD	AGGREGATE BASE CL 5 (CV) (PQ)	\$22.00	\$47,696.00	\$20.40	\$44,227.20	\$20.50	\$44,444.00	\$20.00	\$43,360.00	\$21.00	\$45,528.00
18	10.00	CU YD	AGGREGATE SHOULDERING CL 5 (CV) (PQ)	\$28.00	\$280.00	\$20.40	\$204.00	\$20.50	\$205.00	\$20.00	\$200.00	\$30.00	\$300.00
19	1,431.00	CU YD	SELECT GRANULAR BORROW (LV)	\$10.00	\$14,310.00	\$0.10	\$143.10	\$1.25	\$1,788.75	\$1.00	\$1,431.00	\$1.00	\$1,431.00
20	1,310.00	TON	TYPE SP9.5 WEARING COURSE MIXTURE (SPWEA340C)	\$75.00	\$98,250.00	\$55.08	\$72,154.80	\$55.35	\$72,508.50	\$54.00	\$70,740.00	\$57.00	\$74,670.00
21	1,842.00	TON	TYPE SP12.5 NON WEARING COURSE MIXTURE (SPNWB340C)	\$72.00	\$118,224.00	\$55.08	\$90,441.36	\$55.35	\$90,884.70	\$54.00	\$88,868.00	\$57.00	\$93,504.00
22	186.00	GAL	BITUMINOUS MATERIAL FOR FOG SEAL	\$15.00	\$2,790.00	\$2.55	\$474.30	\$2.60	\$483.60	\$2.50	\$465.00	\$3.00	\$558.00
23	548.00	GAL	BITUMINOUS MATERIAL FOR TACK COAT	\$4.00	\$2,192.00	\$2.55	\$1,397.40	\$2.60	\$1,424.80	\$2.50	\$1,370.00	\$3.00	\$1,644.00
24	4,846.00	LIN FT	B818 CONCRETE CURB & GUTTER	\$12.00	\$58,152.00	\$11.22	\$54,372.12	\$11.02	\$53,402.92	\$11.00	\$53,308.00	\$11.20	\$54,275.20
25	2,440.00	SQ FT	4" CONCRETE SIDEWALK W/ 4" SELECT GRANULAR	\$6.00	\$14,640.00	\$4.33	\$10,665.20	\$3.85	\$9,394.00	\$4.60	\$10,980.00	\$3.60	\$9,516.00
26	911.00	SQ FT	6" CONCRETE SIDEWALK W/ 4" SELECT GRANULAR	\$8.00	\$7,288.00	\$6.37	\$5,803.07	\$6.45	\$7,697.95	\$6.00	\$6,198.00	\$6.80	\$7,834.80
27	102.00	SQ FT	TRUNCATED DOMES	\$50.00	\$5,100.00	\$35.70	\$3,641.40	\$40.80	\$4,161.60	\$40.00	\$4,080.00	\$45.00	\$4,590.00
28	33.00	SQ YD	6" CONCRETE DRIVEWAY	\$40.00	\$1,320.00	\$45.90	\$1,514.70	\$46.00	\$1,518.00	\$45.00	\$1,485.00	\$50.00	\$1,650.00
29	13.00	SQ YD	BITUMINOUS DRIVEWAY RESTORATION	\$30.00	\$390.00	\$20.40	\$265.20	\$20.50	\$266.50	\$20.00	\$260.00	\$30.00	\$390.00
30	400.00	TON	TYPE SP9.5 WEARING COURSE MIXTURE (SPWEA340C) (TRAIL)	\$77.00	\$30,900.00	\$81.74	\$24,696.00	\$58.40	\$23,360.00	\$57.00	\$22,800.00	\$60.00	\$24,000.00
31	349.00	CU YD	AGGREGATE BASE CL 5 (CV) (PQ) (TRAIL)	\$24.00	\$8,376.00	\$21.86	\$7,659.34	\$20.50	\$7,154.50	\$20.00	\$6,980.00	\$25.00	\$8,725.00
32	153.00	LIN FT	TRAFFIC BARRIER DESIGN B8338	\$20.00	\$3,060.00	\$20.40	\$3,121.20	\$21.00	\$3,213.00	\$20.00	\$3,060.00	\$21.00	\$3,213.00
33	2.00	EACH	END TREATMENT-TANGENT TERMINAL	\$2,500.00	\$5,000.00	\$2,733.80	\$5,467.20	\$2,930.00	\$5,860.00	\$2,700.00	\$5,400.00	\$2,900.00	\$5,800.00
34	200.00	LIN FT	PRIVATE UTILITY TRENCHING	\$8.00	\$1,600.00	\$1.00	\$200.00	\$8.00	\$1,600.00	\$5.00	\$1,000.00	\$7.00	\$1,400.00
35	304.50	SQ FT	SIGN PANELS TYPE C	\$35.00	\$10,657.50	\$31.11	\$9,473.00	\$31.25	\$9,515.63	\$31.00	\$9,439.50	\$32.00	\$9,744.00
36	6.00	SQ FT	SIGN PANELS TYPE SPECIAL	\$35.00	\$210.00	\$45.90	\$275.40	\$46.15	\$276.90	\$45.00	\$270.00	\$50.00	\$300.00
37	19.00	EACH	PAVT MSSG (LT ARROW) EPOXY	\$150.00	\$2,850.00	\$96.80	\$1,841.10	\$99.75	\$1,895.25	\$95.00	\$1,805.00	\$100.00	\$1,900.00
38	1.00	EACH	PAVT MSSG (THRU ARROW) EPOXY	\$200.00	\$200.00	\$96.80	\$96.80	\$99.75	\$99.75	\$95.00	\$95.00	\$100.00	\$100.00
39	3.00	EACH	PAVT MSSG (LT-THRU ARROW) EPOXY	\$250.00	\$750.00	\$122.40	\$367.20	\$123.00	\$369.00	\$120.00	\$360.00	\$125.00	\$375.00
40	3.00	EACH	PAVT MSSG (RT-THRU ARROW) EPOXY	\$250.00	\$750.00	\$122.40	\$367.20	\$123.00	\$369.00	\$120.00	\$360.00	\$125.00	\$375.00



TABULATION OF BIDS

PROJECT NO.: WAITE 132054
NAME: 2016 17TH AVENUE SOUTH IMPROVEMENTS
OWNER: CITY OF WAITE PARK, MN
BID DATE: FRIDAY, FEBRUARY 26, 2016 @ 10:30 AM

ITEM	QUANTITY	UNIT	DESCRIPTION	ENGINEER'S ESTIMATE		1 LARSON EXCAVATING		2 MOLITOR EXCAVATING		3 KUECHLE UNDERGROUND		4 C&L EXCAVATING	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
41	1,609.00	LIN FT	4" SOLID LINE WHITE-PAINT	\$0.15	\$241.35	\$0.24	\$388.16	\$0.25	\$402.25	\$0.24	\$388.16	\$0.25	\$402.25
42	2,829.00	LIN FT	4" SOLID LINE YELLOW-PAINT	\$0.15	\$424.35	\$0.24	\$678.96	\$0.25	\$707.25	\$0.24	\$678.96	\$0.25	\$707.25
43	1,428.00	LIN FT	4" DOUBLE SOLID LINE YELLOW-PAINT	\$0.30	\$428.40	\$0.49	\$699.72	\$0.50	\$714.00	\$0.48	\$685.44	\$0.50	\$714.00
44	174.00	LIN FT	12" SOLID LINE YELLOW - PAINT	\$2.00	\$348.00	\$3.30	\$574.20	\$3.33	\$579.42	\$3.24	\$563.76	\$3.40	\$591.60
45	27.00	LIN FT	24" SOLID LINE WHITE - PAINT	\$2.60	\$67.60	\$8.73	\$181.71	\$8.75	\$182.25	\$8.60	\$178.20	\$7.00	\$189.00
46	1,609.00	LIN FT	4" SOLID LINE WHITE-EPOXY	\$0.30	\$482.70	\$0.29	\$466.61	\$0.30	\$482.70	\$0.28	\$450.52	\$0.30	\$482.70
47	2,829.00	LIN FT	4" SOLID LINE YELLOW-EPOXY	\$0.30	\$848.70	\$0.29	\$820.41	\$0.30	\$848.70	\$0.28	\$792.12	\$0.30	\$848.70
48	1,428.00	LIN FT	4" DOUBLE SOLID LINE YELLOW-EPOXY	\$0.60	\$858.80	\$0.57	\$813.96	\$0.60	\$858.80	\$0.56	\$798.68	\$0.60	\$858.80
49	174.00	LIN FT	12" SOLID LINE YELLOW - EPOXY	\$4.00	\$696.00	\$5.10	\$887.40	\$5.13	\$892.62	\$5.00	\$870.00	\$6.00	\$1,044.00
50	27.00	LIN FT	24" SOLID LINE WHITE - EPOXY	\$5.00	\$135.00	\$7.18	\$193.32	\$7.20	\$194.40	\$7.02	\$189.54	\$8.00	\$216.00
51	390.00	SQ FT	CROSSWALK MARKING-PAINT	\$3.00	\$1,170.00	\$3.30	\$1,287.00	\$3.39	\$1,322.10	\$3.24	\$1,263.60	\$3.50	\$1,365.00
52	390.00	SQ FT	CROSSWALK MARKING-EPOXY	\$6.00	\$2,340.00	\$5.10	\$1,989.00	\$5.10	\$1,989.00	\$5.00	\$1,950.00	\$6.00	\$2,340.00
53	904.00	LIN FT	SILT FENCE	\$3.50	\$3,164.00	\$1.50	\$1,356.00	\$2.05	\$1,853.20	\$2.00	\$1,808.00	\$2.10	\$1,896.40
54	29.00	EACH	INLET PROTECTION	\$250.00	\$7,250.00	\$25.00	\$725.00	\$125.00	\$3,625.00	\$150.00	\$4,350.00	\$150.00	\$4,350.00
55	2.00	EACH	CULVERT PROTECTION	\$250.00	\$500.00	\$25.00	\$50.00	\$100.00	\$200.00	\$150.00	\$300.00	\$150.00	\$300.00
56	500.00	LIN FT	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$5.00	\$2,500.00	\$1.00	\$500.00	\$2.85	\$1,425.00	\$2.75	\$1,375.00	\$3.00	\$1,500.00
57	2.00	EACH	ROCK CONSTRUCTION ENTRANCE	\$750.00	\$1,500.00	\$300.00	\$600.00	\$500.00	\$1,000.00	\$500.00	\$1,000.00	\$600.00	\$1,200.00
58	3.50	ACRE	SEEDING (INCLUDES SEED MIX 26-131, FERTILIZER, AND FLEX TERRA HP FGM)	\$1,200.00	\$4,200.00	\$4,590.00	\$16,065.00	\$6,798.00	\$23,793.00	\$6,600.00	\$23,100.00	\$6,950.00	\$24,325.00
59	0.60	ACRE	SEEDING (INCLUDES SEED MIX 26-161, FERTILIZER, AND FLEX TERRA HP FGM)	\$1,500.00	\$900.00	\$4,590.00	\$2,754.00	\$6,798.00	\$4,078.80	\$6,600.00	\$3,960.00	\$6,950.00	\$4,170.00
60	0.20	ACRE	SEEDING (INCLUDES SEED MIX 36-641, FERTILIZER, AND FLEX TERRA HP FGM)	\$2,000.00	\$400.00	\$4,590.00	\$918.00	\$6,798.00	\$1,359.60	\$6,600.00	\$1,320.00	\$6,950.00	\$1,390.00
61	4.30	ACRE	TEMPORARY SEEDING	\$1,000.00	\$4,300.00	\$153.00	\$657.90	\$308.00	\$1,315.60	\$300.00	\$1,290.00	\$300.00	\$1,290.00
62	34.00	EACH	DECIDUOUS TREE (2.5-INCH B&B)	\$400.00	\$13,600.00	\$408.00	\$13,872.00	\$591.00	\$19,074.00	\$420.00	\$14,280.00	\$450.00	\$15,300.00
63	988.00	CU YD	TOPSOIL BORROW (LV)	\$12.00	\$11,856.00	\$5.00	\$4,940.00	\$1.25	\$1,235.00	\$1.00	\$988.00	\$1.50	\$1,482.00
64	10.00	HR	PICK-UP STREET SWEEPER	\$125.00	\$1,250.00	\$50.00	\$500.00	\$90.00	\$900.00	\$125.00	\$1,250.00	\$125.00	\$1,250.00
STORM SEWER													
65	1.00	EACH	CONNECT TO EXISTING STORM SEWER	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$470.00	\$470.00	\$750.00	\$750.00
66	363.00	LIN FT	12" RCP, CL V 3006	\$27.00	\$9,801.00	\$21.89	\$7,946.07	\$20.00	\$7,260.00	\$24.00	\$8,712.00	\$29.00	\$10,527.00
67	38.00	LIN FT	16" RCP, CL V 3006	\$29.00	\$1,102.00	\$23.35	\$887.30	\$22.00	\$836.00	\$28.00	\$988.00	\$40.00	\$1,520.00
68	510.00	LIN FT	18" RCP, CL III 3006	\$32.00	\$16,320.00	\$28.41	\$14,489.10	\$24.00	\$12,240.00	\$29.00	\$14,790.00	\$33.50	\$17,085.00
69	206.00	LIN FT	21" RCP, CL III 3006	\$36.00	\$7,416.00	\$31.10	\$6,406.60	\$27.00	\$5,562.00	\$32.00	\$6,592.00	\$37.00	\$7,622.00
70	627.00	LIN FT	24" RCP, CL III 3006	\$120.00	\$75,240.00	\$32.83	\$20,584.41	\$29.00	\$18,183.00	\$35.00	\$21,945.00	\$38.00	\$23,826.00
71	602.00	LIN FT	24" RCP, CL IV 3006	\$140.00	\$70,280.00	\$35.73	\$17,936.46	\$32.00	\$19,064.00	\$38.00	\$19,076.00	\$41.00	\$20,682.00
72	65.00	LIN FT	27" RCP, CL III 3006	\$75.00	\$4,875.00	\$49.71	\$3,231.15	\$40.00	\$2,600.00	\$42.00	\$2,730.00	\$47.00	\$3,055.00
73	2,323.00	LIN FT	JET CLEAN STORM SEWER	\$1.50	\$3,484.50	\$1.77	\$4,111.71	\$1.00	\$2,323.00	\$1.50	\$3,484.50	\$1.00	\$2,323.00
74	1.00	EACH	12" RC APRON	\$475.00	\$475.00	\$384.87	\$384.87	\$460.00	\$460.00	\$340.00	\$340.00	\$600.00	\$600.00
75	1.00	EACH	27" RC APRON	\$750.00	\$750.00	\$528.46	\$528.46	\$800.00	\$800.00	\$560.00	\$560.00	\$1,000.00	\$1,000.00
76	10.00	EACH	DRAINAGE STRUCTURE, DESIGN H	\$1,700.00	\$17,000.00	\$1,163.33	\$11,633.30	\$1,200.00	\$12,000.00	\$1,600.00	\$16,000.00	\$1,550.00	\$15,500.00
77	13.00	EACH	DRAINAGE STRUCTURE 4020 (48")	\$2,200.00	\$28,600.00	\$2,197.94	\$28,573.22	\$1,800.00	\$23,400.00	\$2,300.00	\$29,900.00	\$2,110.00	\$27,430.00
78	3.00	EACH	DRAINAGE STRUCTURE 4020 (60")	\$3,100.00	\$9,300.00	\$3,974.52	\$11,923.56	\$3,300.00	\$9,900.00	\$3,400.00	\$10,200.00	\$3,500.00	\$10,500.00
79	1.00	EACH	60" POND SKIMMER STRUCTURE	\$5,000.00	\$5,000.00	\$4,791.50	\$4,791.50	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00	\$4,800.00	\$4,800.00
80	2.00	EACH	BENTONITE ANTI-SEEP COLLAR	\$250.00	\$500.00	\$100.00	\$200.00	\$100.00	\$200.00	\$500.00	\$1,000.00	\$250.00	\$500.00



TABULATION OF BIDS

PROJECT NO.: WAITE 132054
NAME: 2016 17TH AVENUE SOUTH IMPROVEMENTS
OWNER: CITY OF WAITE PARK, MN
BID DATE: FRIDAY, FEBRUARY 26, 2016 @ 10:30 AM

ITEM	QUANTITY	UNIT	DESCRIPTION	ENGINEER'S ESTIMATE		1 LARSON EXCAVATING		2 MOLITOR EXCAVATING		3 KUECHLE UNDERGROUND		4 C&L EXCAVATING	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
81	4,730.00	CU YD	INFILTRATION BASIN EXCAVATION	\$7.00	\$33,110.00	\$7.00	\$33,110.00	\$4.20	\$19,866.00	\$4.00	\$19,920.00	\$4.25	\$20,102.50
82	20.00	CU YD	RANDOM RIPRAP CL-III W/ GEOTEXTILE FABRIC	\$70.00	\$1,400.00	\$60.00	\$1,000.00	\$60.00	\$1,200.00	\$67.00	\$1,340.00	\$45.00	\$900.00
83	1.00	EACH	ROCK WEEPER	\$3,000.00	\$3,000.00	\$1,000.00	\$1,000.00	\$3,120.00	\$3,120.00	\$3,000.00	\$3,000.00	\$3,150.00	\$3,150.00
84	240.00	CU YD	STORM SEWER ROCK EXCAVATION	\$150.00	\$36,000.00	\$25.00	\$6,000.00	\$84.00	\$20,160.00	\$59.00	\$14,160.00	\$110.00	\$26,400.00
WATER MAIN													
85	1.00	EACH	CONNECT TO EXISTING WATER MAIN	\$800.00	\$800.00	\$966.64	\$966.64	\$2,000.00	\$2,000.00	\$950.00	\$950.00	\$850.00	\$850.00
86	2.00	EACH	HYDRANT	\$2,900.00	\$5,800.00	\$3,728.80	\$7,457.60	\$3,850.00	\$7,700.00	\$4,100.00	\$8,200.00	\$3,900.00	\$7,800.00
87	1.00	LIN FT	HYDRANT EXTENSION	\$425.00	\$425.00	\$878.09	\$878.09	\$850.00	\$850.00	\$710.00	\$710.00	\$750.00	\$750.00
88	1,245.00	LIN FT	8" WATER MAIN - DUCTILE IRON CL 52	\$28.00	\$34,860.00	\$34.94	\$43,500.30	\$32.00	\$39,840.00	\$37.00	\$46,065.00	\$35.00	\$43,575.00
89	49.00	LIN FT	6" WATER MAIN - DUCTILE IRON CL 52	\$25.00	\$1,225.00	\$28.23	\$1,383.27	\$30.00	\$1,470.00	\$30.00	\$1,470.00	\$40.00	\$1,960.00
90	734.00	POUND	FITTINGS	\$5.50	\$4,037.00	\$6.93	\$5,086.62	\$5.00	\$3,670.00	\$6.72	\$4,932.48	\$5.00	\$3,670.00
91	4.00	EACH	8" GATE VALVE AND BOX	\$1,400.00	\$5,600.00	\$1,745.90	\$6,983.60	\$1,800.00	\$7,200.00	\$1,900.00	\$7,600.00	\$1,775.00	\$7,100.00
92	2.00	EACH	6" GATE VALVE AND BOX	\$1,000.00	\$2,000.00	\$1,195.29	\$2,390.58	\$1,500.00	\$3,000.00	\$1,400.00	\$2,800.00	\$1,250.00	\$2,500.00
93	1.00	EACH	1" CORPORATION	\$200.00	\$200.00	\$108.74	\$108.74	\$100.00	\$100.00	\$380.00	\$380.00	\$325.00	\$325.00
94	1.00	EACH	1" CURB STOP AND BOX	\$200.00	\$200.00	\$198.43	\$198.43	\$200.00	\$200.00	\$460.00	\$460.00	\$300.00	\$300.00
95	43.00	LIN FT	1" COPPER WATER SERVICE	\$18.00	\$888.00	\$23.02	\$989.86	\$20.00	\$860.00	\$13.00	\$599.00	\$25.00	\$1,075.00
96	22.00	SQ YD	3" INSULATION	\$20.00	\$440.00	\$34.91	\$768.02	\$38.00	\$836.00	\$33.00	\$726.00	\$40.00	\$880.00
97	80.00	CU YD	WATER MAIN ROCK EXCAVATION	\$175.00	\$14,000.00	\$25.00	\$2,000.00	\$84.00	\$6,720.00	\$78.00	\$6,240.00	\$110.00	\$8,800.00
SANITARY SEWER													
98	2.00	EACH	CONNECT TO EXISTING SANITARY SEWER	\$1,000.00	\$2,000.00	\$1,108.32	\$2,216.64	\$4,000.00	\$8,000.00	\$940.00	\$1,880.00	\$1,050.00	\$2,100.00
99	1,189.00	LIN FT	8" PVC SANITARY SEWER (SDR 35)	\$40.00	\$47,560.00	\$18.82	\$22,138.18	\$32.00	\$38,048.00	\$26.00	\$30,914.00	\$28.00	\$33,292.00
100	7.00	EACH	SANITARY SEWER MANHOLE (0 - 8 FT)	\$2,400.00	\$16,800.00	\$2,174.14	\$15,218.98	\$2,500.00	\$17,500.00	\$2,600.00	\$18,200.00	\$2,225.00	\$15,575.00
101	26.38	LIN FT	EXCESS MANHOLE DEPTH	\$150.00	\$3,957.00	\$94.48	\$2,492.38	\$110.00	\$2,901.80	\$83.00	\$2,189.54	\$75.00	\$1,978.50
102	200.00	CU YD	COARSE FILTER AGGREGATE (CV)	\$19.00	\$3,800.00	\$0.10	\$20.00	\$0.01	\$2.00	\$0.01	\$2.00	\$5.00	\$1,000.00
103	3.00	LIN FT	CONSTRUCT 8" OUTSIDE DROP	\$400.00	\$1,200.00	\$872.71	\$2,618.13	\$600.00	\$1,800.00	\$1,200.00	\$3,600.00	\$580.00	\$1,680.00
104	1.00	EACH	8" X 4" PVC SERVICE WYE (SDR 28)	\$200.00	\$200.00	\$401.13	\$401.13	\$250.00	\$250.00	\$750.00	\$750.00	\$600.00	\$600.00
105	56.00	LIN FT	4" PVC SERVICE PIPE (SDR 28)	\$14.00	\$770.00	\$16.52	\$908.60	\$18.00	\$960.00	\$10.00	\$550.00	\$25.00	\$1,375.00
106	1,189.00	LIN FT	CLEAN AND TELEWISE SANITARY SEWER	\$1.75	\$2,080.75	\$2.94	\$3,376.76	\$1.50	\$1,783.50	\$1.50	\$1,783.50	\$1.25	\$1,488.25
107	110.00	CU YD	SANITARY SEWER ROCK EXCAVATION	\$200.00	\$22,000.00	\$25.00	\$2,750.00	\$84.00	\$9,240.00	\$84.00	\$9,240.00	\$110.00	\$12,100.00
LIGHTING													
108	17.00	EACH	LIGHTING UNIT TYPE SPECIAL 1	\$8,050.00	\$147,050.00	\$8,329.32	\$141,598.44	\$8,330.00	\$141,610.00	\$8,200.00	\$139,400.00	\$8,590.00	\$148,030.00
109	17.00	EACH	LIGHT FOUNDATION DESIGN E MODIFIED	\$750.00	\$12,750.00	\$938.40	\$15,952.80	\$965.00	\$16,405.00	\$920.00	\$15,640.00	\$730.00	\$12,410.00
110	2,725.00	LIN FT	2" NON-METALLIC CONDUIT	\$6.00	\$16,350.00	\$3.06	\$8,338.50	\$3.15	\$8,583.75	\$3.00	\$8,175.00	\$3.60	\$9,810.00
111	7,950.00	LIN FT	UNDERGROUND WIRE 1 COND NO 4	\$1.70	\$13,515.00	\$1.02	\$8,109.00	\$1.05	\$8,347.50	\$1.00	\$7,950.00	\$1.10	\$8,745.00
112	7,950.00	LIN FT	UNDERGROUND WIRE 1 COND NO 6	\$1.50	\$11,925.00	\$0.87	\$6,916.50	\$0.90	\$7,155.00	\$0.85	\$6,757.50	\$1.00	\$7,950.00
113	8,150.00	LIN FT	UNDERGROUND WIRE 1 COND NO 12	\$1.00	\$8,150.00	\$0.41	\$3,341.50	\$0.45	\$3,667.50	\$0.40	\$3,260.00	\$1.00	\$8,150.00
114	1.00	EACH	SERVICE CABINET	\$5,800.00	\$5,800.00	\$6,120.00	\$6,120.00	\$6,150.00	\$6,150.00	\$6,000.00	\$6,000.00	\$6,500.00	\$6,500.00
115	1.00	EACH	SERVICE EQUIPMENT	\$1,300.00	\$1,300.00	\$1,938.00	\$1,938.00	\$1,995.00	\$1,995.00	\$1,900.00	\$1,900.00	\$1,100.00	\$1,100.00
116	1.00	EACH	EQUIPMENT PAD	\$1,400.00	\$1,400.00	\$1,020.00	\$1,020.00	\$1,025.00	\$1,025.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
117	3.00	EACH	HANDHOLE (FIBER VAULT)	\$1,200.00	\$3,600.00	\$2,056.32	\$6,168.96	\$2,088.00	\$6,198.00	\$2,000.00	\$6,000.00	\$2,000.00	\$6,000.00
118	2,400.00	EACH	2" NON-METALLIC CONDUIT (HDPE)	\$6.00	\$14,400.00	\$4.08	\$9,792.00	\$4.20	\$10,080.00	\$4.00	\$9,600.00	\$3.25	\$7,800.00
GRAND TOTAL BID					\$1,371,657.38		\$1,019,982.40		\$1,022,758.24		\$1,029,702.23		\$1,080,771.95

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TABULATION OF BIDS

PROJECT NO.: WAITE 132054
 NAME: 2016 17TH AVENUE SOUTH IMPROVEMENT
 OWNER: CITY OF WAITE PARK, MN
 BID DATE: FRIDAY, FEBRUARY 26, 2016 @ 10:30 AM

ITEM	QUANTITY	UNIT	DESCRIPTION	6		4		7		8		9	
				R.L. LARSON EXCAVATING	TOTAL	NORTHDALE CONSTRUCTION	TOTAL	R & R EXCAVATING	TOTAL	KNIFE RIVER CORPORATION	TOTAL	J.R. FERCHE	TOTAL
STREET													
1	1.00	LUMP SUM	MOBILIZATION	\$50,000.00	\$60,000.00	\$26,500.00	\$26,500.00	\$17,887.10	\$17,887.10	\$50,000.00	\$50,000.00	\$18,000.00	\$18,000.00
2	1.00	LUMP SUM	TRAFFIC CONTROL	\$2,000.00	\$2,000.00	\$2,100.00	\$2,100.00	\$2,000.00	\$2,000.00	\$25,000.00	\$25,000.00	\$2,500.00	\$2,500.00
3	1.00	LUMP SUM	REMOVE SEPTIC	\$350.00	\$350.00	\$2,100.00	\$2,100.00	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4	717.00	LIN FT	SAWCUT BITUMINOUS PAVEMENT	\$3.50	\$2,509.50	\$2.10	\$1,505.70	\$2.85	\$2,043.45	\$6.00	\$3,585.00	\$8.00	\$4,302.00
5	87.00	SQ YD	MILL BITUMINOUS PAVEMENT	\$12.00	\$804.00	\$10.50	\$703.50	\$10.00	\$870.00	\$16.00	\$1,072.00	\$15.00	\$1,005.00
6	503.00	SQ YD	REMOVE BITUMINOUS PAVEMENT	\$2.50	\$1,257.50	\$2.10	\$1,066.30	\$2.35	\$1,182.05	\$3.50	\$1,780.50	\$3.50	\$1,760.50
7	317.00	LIN FT	REMOVE RAILROAD TRACK	\$7.50	\$2,377.50	\$4.15	\$1,315.55	\$3.95	\$1,262.15	\$9.00	\$2,853.00	\$25.00	\$7,925.00
8	4.00	EACH	SALVAGE SIGN	\$30.00	\$120.00	\$28.00	\$104.00	\$25.00	\$100.00	\$25.00	\$100.00	\$30.00	\$120.00
9	1.00	EACH	INSTALL SIGN	\$125.00	\$125.00	\$105.00	\$105.00	\$100.00	\$100.00	\$100.00	\$100.00	\$150.00	\$150.00
10	5.00	EACH	RELOCATE MAILBOX	\$200.00	\$1,000.00	\$90.00	\$450.00	\$85.00	\$425.00	\$150.00	\$750.00	\$200.00	\$1,000.00
11	800.00	LIN FT	STRIPING REMOVAL	\$0.80	\$480.00	\$0.80	\$480.00	\$0.75	\$450.00	\$1.00	\$800.00	\$2.00	\$1,200.00
12	3.00	EACH	REMOVE PAVEMENT MESSAGE	\$100.00	\$300.00	\$28.00	\$78.00	\$75.00	\$225.00	\$75.00	\$225.00	\$125.00	\$375.00
13	1.52	ACRE	CLEAR & GRUB	\$4,000.00	\$6,080.00	\$4,000.00	\$6,080.00	\$3,850.00	\$5,852.00	\$6,000.00	\$9,120.00	\$5,000.00	\$7,600.00
14	73.00	TREE	CLEAR & GRUB	\$58.50	\$4,124.50	\$282.00	\$19,126.00	\$250.00	\$18,250.00	\$150.00	\$10,950.00	\$500.00	\$36,500.00
15	6,606.00	CU YD	COMMON EXCAVATION (PQ)	\$5.25	\$34,681.50	\$7.19	\$47,497.14	\$6.85	\$45,251.10	\$14.75	\$97,438.50	\$12.00	\$79,272.00
16	1,080.00	CU YD	SUBGRADE EXCAVATION	\$1.50	\$1,500.00	\$8.93	\$9,485.80	\$8.50	\$9,010.00	\$8.10	\$8,588.00	\$5.00	\$5,300.00
17	2,188.00	CU YD	AGGREGATE BASE CL 5 (CV) (PQ)	\$20.50	\$44,444.00	\$21.00	\$46,528.00	\$20.00	\$43,360.00	\$27.00	\$58,536.00	\$23.00	\$49,864.00
18	10.00	CU YD	AGGREGATE SHOULDERING CL 5 (CV) (PQ)	\$20.50	\$205.00	\$21.00	\$210.00	\$10.00	\$100.00	\$95.00	\$950.00	\$23.00	\$230.00
19	1,431.00	CU YD	SELECT GRANULAR BORROW (LV)	\$2.00	\$2,862.00	\$5.78	\$8,271.18	\$10.22	\$14,824.82	\$10.00	\$14,310.00	\$13.50	\$19,318.50
20	1,310.00	TON	TYPE SP9.5 WEARING COURSE MIXTURE (SPWEA340C)	\$55.50	\$72,705.00	\$58.70	\$74,277.00	\$54.00	\$70,740.00	\$68.00	\$98,480.00	\$80.00	\$78,600.00
21	1,842.00	TON	TYPE SP12.5 NON WEARING COURSE MIXTURE (SPNWB340C)	\$55.50	\$91,131.00	\$58.70	\$93,101.40	\$54.00	\$88,688.00	\$60.00	\$98,520.00	\$80.00	\$98,520.00
22	186.00	GAL	BITUMINOUS MATERIAL FOR FOG SEAL	\$2.60	\$483.90	\$2.83	\$489.18	\$2.50	\$465.00	\$10.00	\$1,860.00	\$3.00	\$558.00
23	548.00	GAL	BITUMINOUS MATERIAL FOR TACK COAT	\$2.60	\$1,424.80	\$2.83	\$1,441.24	\$2.50	\$1,370.00	\$2.00	\$1,096.00	\$3.00	\$1,644.00
24	4,946.00	LIN FT	B018 CONCRETE CURB & GUTTER	\$11.00	\$53,306.00	\$11.29	\$54,411.34	\$11.00	\$53,306.00	\$11.40	\$55,244.40	\$12.25	\$59,363.50
25	2,440.00	SQ FT	4" CONCRETE SIDEWALK W/ 4" SELECT GRANULAR	\$3.80	\$9,272.00	\$3.93	\$9,589.20	\$4.25	\$10,370.00	\$5.00	\$12,200.00	\$4.80	\$11,224.00
26	911.00	SQ FT	6" CONCRETE SIDEWALK W/ 4" SELECT GRANULAR	\$8.50	\$7,743.50	\$8.85	\$7,980.15	\$8.25	\$6,893.75	\$10.50	\$9,565.50	\$7.00	\$6,377.00
27	102.00	SQ FT	TRUNCATED DOMES	\$41.00	\$4,182.00	\$42.00	\$4,284.00	\$36.00	\$3,570.00	\$40.00	\$4,080.00	\$40.00	\$4,080.00
28	33.00	SQ YD	6" CONCRETE DRIVEWAY	\$46.00	\$1,518.00	\$47.25	\$1,559.25	\$45.00	\$1,485.00	\$50.00	\$1,650.00	\$80.00	\$1,980.00
29	13.00	SQ YD	BITUMINOUS DRIVEWAY RESTORATION	\$20.50	\$266.50	\$21.00	\$273.00	\$20.00	\$260.00	\$65.00	\$845.00	\$23.00	\$299.00
30	400.00	TON	TYPE SP9.5 WEARING COURSE MIXTURE (SPWEA340C) (TRAIL)	\$58.50	\$23,400.00	\$59.85	\$23,940.00	\$57.00	\$22,800.00	\$70.00	\$28,000.00	\$85.00	\$26,000.00
31	348.00	CU YD	AGGREGATE BASE CL 5 (CV) (PQ) (TRAIL)	\$20.50	\$7,154.50	\$21.00	\$7,329.00	\$20.00	\$6,980.00	\$37.00	\$12,913.00	\$23.00	\$6,027.00
32	163.00	LIN FT	TRAFFIC BARRIER DESIGN B8338	\$25.00	\$3,825.00	\$21.00	\$3,213.00	\$20.00	\$3,060.00	\$20.00	\$3,060.00	\$23.00	\$3,519.00
33	2.00	EACH	END TREATMENT-TANGENT TERMINAL	\$2,800.00	\$5,600.00	\$2,814.00	\$5,628.00	\$2,880.00	\$5,360.00	\$3,000.00	\$6,000.00	\$3,000.00	\$6,000.00
34	200.00	LIN FT	PRIVATE UTILITY TRENCHING	\$5.50	\$1,100.00	\$8.00	\$1,600.00	\$7.85	\$1,570.00	\$20.00	\$4,000.00	\$10.00	\$2,000.00
35	304.50	SQ FT	SIGN PANELS TYPE C	\$31.00	\$9,439.50	\$32.00	\$9,744.00	\$30.50	\$9,287.25	\$30.50	\$9,287.25	\$35.00	\$10,657.50
36	6.00	SQ FT	SIGN PANELS TYPE SPECIAL	\$50.00	\$300.00	\$47.25	\$283.50	\$45.00	\$270.00	\$45.00	\$270.00	\$80.00	\$360.00
37	19.00	EACH	PAVT MSSG (LT ARROW) EPOXY	\$98.00	\$1,862.00	\$100.00	\$1,900.00	\$95.00	\$1,805.00	\$95.00	\$1,805.00	\$100.00	\$1,900.00
38	1.00	EACH	PAVT MSSG (THRU ARROW) EPOXY	\$98.00	\$98.00	\$100.00	\$100.00	\$95.00	\$95.00	\$95.00	\$95.00	\$100.00	\$100.00
39	3.00	EACH	PAVT MSSG (LT-THRU ARROW) EPOXY	\$125.00	\$375.00	\$128.00	\$378.00	\$120.00	\$360.00	\$120.00	\$360.00	\$190.00	\$570.00
40	3.00	EACH	PAVT MSSG (RT-THRU ARROW) EPOXY	\$125.00	\$375.00	\$128.00	\$378.00	\$120.00	\$360.00	\$120.00	\$360.00	\$190.00	\$570.00



TABULATION OF BIDS

PROJECT NO.: WAITE 132054
NAME: 2016 17TH AVENUE SOUTH IMPROVEMENT
OWNER: CITY OF WAITE PARK, MN
BID DATE: FRIDAY, FEBRUARY 26, 2016 @ 10:30 AM

ITEM	QUANTITY	UNIT	DESCRIPTION	5		6		7		8		9	
				R.L. LARSON EXCAVATING	TOTAL	NORTHDALE CONSTRUCTION	TOTAL	R & R EXCAVATING	TOTAL	KNIFE RIVER CORPORATION	TOTAL	J.R. FERCHE	TOTAL
41	1,009.00	LIN FT	4" SOLID LINE WHITE-PAINT	\$0.25	\$402.25	\$0.25	\$402.25	\$0.24	\$386.16	\$0.25	\$402.25	\$0.22	\$353.88
42	2,829.00	LIN FT	4" SOLID LINE YELLOW-PAINT	\$0.25	\$707.25	\$0.25	\$707.25	\$0.24	\$678.06	\$0.25	\$707.25	\$0.22	\$622.38
43	1,428.00	LIN FT	4" DOUBLE SOLID LINE YELLOW-PAINT	\$0.50	\$714.00	\$0.50	\$714.00	\$0.48	\$685.44	\$0.50	\$714.00	\$0.45	\$642.80
44	174.00	LIN FT	12" SOLID LINE YELLOW - PAINT	\$3.35	\$582.90	\$3.40	\$591.80	\$3.24	\$563.76	\$3.25	\$565.50	\$2.80	\$487.20
45	27.00	LIN FT	24" SOLID LINE WHITE - PAINT	\$6.80	\$183.80	\$6.93	\$187.11	\$6.80	\$178.20	\$7.00	\$189.00	\$6.00	\$162.00
46	1,009.00	LIN FT	4" SOLID LINE WHITE-EPOXY	\$0.30	\$482.70	\$0.29	\$466.61	\$0.28	\$450.52	\$0.30	\$482.70	\$0.40	\$643.80
47	2,829.00	LIN FT	4" SOLID LINE YELLOW-EPOXY	\$0.30	\$848.70	\$0.29	\$820.41	\$0.28	\$792.12	\$0.30	\$848.70	\$0.40	\$1,131.00
48	1,428.00	LIN FT	4" DOUBLE SOLID LINE YELLOW-EPOXY	\$0.80	\$956.80	\$0.80	\$856.80	\$0.56	\$796.88	\$0.80	\$856.80	\$0.80	\$1,142.40
49	174.00	LIN FT	12" SOLID LINE YELLOW - EPOXY	\$5.15	\$896.10	\$5.25	\$913.50	\$5.00	\$870.00	\$5.00	\$870.00	\$4.25	\$739.50
50	27.00	LIN FT	24" SOLID LINE WHITE - EPOXY	\$7.20	\$194.40	\$7.37	\$198.99	\$7.02	\$189.54	\$8.00	\$216.00	\$11.00	\$297.00
51	390.00	SQ FT	CROSSWALK MARKING-PAINT	\$3.35	\$1,306.50	\$3.40	\$1,326.00	\$3.24	\$1,263.80	\$3.25	\$1,267.50	\$3.75	\$1,462.50
52	390.00	SQ FT	CROSSWALK MARKING-EPOXY	\$5.15	\$2,008.50	\$5.25	\$2,047.50	\$5.00	\$1,950.00	\$5.00	\$1,950.00	\$5.25	\$2,047.50
53	904.00	LIN FT	SILT FENCE	\$2.00	\$1,808.00	\$2.10	\$1,896.40	\$2.00	\$1,808.00	\$2.00	\$1,808.00	\$2.50	\$2,260.00
54	29.00	EACH	INLET PROTECTION	\$155.00	\$4,465.00	\$157.00	\$4,553.00	\$150.00	\$4,350.00	\$150.00	\$4,350.00	\$200.00	\$5,800.00
55	2.00	EACH	CULVERT PROTECTION	\$155.00	\$310.00	\$157.00	\$314.00	\$150.00	\$300.00	\$150.00	\$300.00	\$250.00	\$500.00
56	500.00	LIN FT	SEDIMENT CONTROL LOG TYPE WOOD FIBER	\$3.00	\$1,500.00	\$2.90	\$1,450.00	\$2.75	\$1,375.00	\$2.75	\$1,375.00	\$4.00	\$2,000.00
57	2.00	EACH	ROCK CONSTRUCTION ENTRANCE	\$625.00	\$1,050.00	\$690.00	\$1,780.00	\$650.00	\$1,700.00	\$500.00	\$1,000.00	\$1,500.00	\$3,000.00
58	3.50	ACRE	SEEDING (INCLUDES SEED MIX 25-131, FERTILIZER, AND FLEX TERRA HP FGM)	\$6,750.00	\$23,625.00	\$6,930.00	\$24,255.00	\$6,900.00	\$23,100.00	\$6,600.00	\$23,100.00	\$7,500.00	\$26,250.00
59	0.60	ACRE	SEEDING (INCLUDES SEED MIX 25-151, FERTILIZER, AND FLEX TERRA HP FGM)	\$6,750.00	\$4,050.00	\$6,930.00	\$4,158.00	\$6,900.00	\$3,960.00	\$6,600.00	\$3,960.00	\$7,500.00	\$4,500.00
60	0.20	ACRE	SEEDING (INCLUDES SEED MIX 35-541, FERTILIZER, AND FLEX TERRA HP FGM)	\$6,750.00	\$1,350.00	\$6,930.00	\$1,386.00	\$6,900.00	\$1,320.00	\$6,600.00	\$1,320.00	\$7,500.00	\$1,500.00
61	4.30	ACRE	TEMPORARY SEEDING	\$310.00	\$1,333.00	\$315.00	\$1,354.50	\$300.00	\$1,290.00	\$300.00	\$1,290.00	\$400.00	\$1,720.00
62	34.00	EACH	DECIDUOUS TREE (2.6-INCH B&B)	\$565.00	\$19,210.00	\$577.00	\$19,618.00	\$420.00	\$14,280.00	\$550.00	\$18,700.00	\$700.00	\$23,800.00
63	988.00	CU YD	TOPSOIL BORROW (LV)	\$1.50	\$1,482.00	\$9.40	\$9,287.20	\$12.55	\$12,399.40	\$21.00	\$20,748.00	\$19.50	\$19,266.00
64	10.00	HR	PICK-UP STREET SWEEPER	\$150.00	\$1,500.00	\$125.00	\$1,250.00	\$228.15	\$2,281.50	\$130.00	\$1,300.00	\$130.00	\$1,300.00

STORM SEWER

65	1.00	EACH	CONNECT TO EXISTING STORM SEWER	\$900.00	\$900.00	\$700.00	\$700.00	\$2,574.32	\$2,574.32	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
66	363.00	LIN FT	12" RCP, CL V 3006	\$30.00	\$10,890.00	\$32.00	\$11,616.00	\$42.19	\$15,314.97	\$20.00	\$7,260.00	\$30.00	\$10,890.00
67	38.00	LIN FT	16" RCP, CL V 3006	\$33.60	\$1,273.00	\$33.00	\$1,254.00	\$37.64	\$1,426.52	\$22.00	\$838.00	\$31.00	\$1,178.00
68	510.00	LIN FT	18" RCP, CL III 3006	\$38.00	\$19,380.00	\$34.00	\$17,340.00	\$37.78	\$19,267.80	\$24.00	\$12,240.00	\$38.00	\$19,380.00
69	206.00	LIN FT	21" RCP, CL III 3006	\$42.00	\$8,652.00	\$35.00	\$7,210.00	\$36.77	\$7,574.62	\$27.00	\$5,582.00	\$41.00	\$8,446.00
70	627.00	LIN FT	24" RCP, CL III 3006	\$48.00	\$30,096.00	\$36.00	\$22,572.00	\$50.52	\$31,676.04	\$28.00	\$18,183.00	\$47.00	\$29,469.00
71	502.00	LIN FT	24" RCP, CL IV 3006	\$50.00	\$25,100.00	\$54.00	\$27,108.00	\$58.05	\$29,141.10	\$32.00	\$16,064.00	\$55.00	\$27,610.00
72	65.00	LIN FT	27" RCP, CL III 3006	\$66.00	\$3,940.00	\$48.00	\$3,120.00	\$58.23	\$3,784.95	\$40.00	\$2,800.00	\$62.00	\$4,030.00
73	2,323.00	LIN FT	JET CLEAN STORM SEWER	\$1.20	\$2,787.60	\$0.90	\$2,090.70	\$1.15	\$2,671.45	\$1.00	\$2,323.00	\$2.00	\$4,646.00
74	1.00	EACH	12" RC APRON	\$400.00	\$400.00	\$318.00	\$318.00	\$1,230.53	\$1,230.53	\$450.00	\$450.00	\$450.00	\$450.00
75	1.00	EACH	27" RC APRON	\$550.00	\$550.00	\$445.00	\$445.00	\$1,378.97	\$1,378.97	\$800.00	\$800.00	\$650.00	\$650.00
76	10.00	EACH	DRAINAGE STRUCTURE, DESIGN H	\$1,500.00	\$15,000.00	\$1,500.00	\$15,000.00	\$1,998.08	\$19,980.80	\$1,200.00	\$12,000.00	\$1,500.00	\$15,000.00
77	13.00	EACH	DRAINAGE STRUCTURE 4020 (48")	\$2,200.00	\$28,600.00	\$2,300.00	\$29,900.00	\$2,385.19	\$31,007.47	\$1,800.00	\$23,400.00	\$2,100.00	\$27,300.00
78	3.00	EACH	DRAINAGE STRUCTURE 4020 (60")	\$3,400.00	\$10,200.00	\$4,500.00	\$13,500.00	\$5,058.18	\$15,168.48	\$3,300.00	\$9,900.00	\$2,750.00	\$8,250.00
79	1.00	EACH	60" POND SKIMMER STRUCTURE	\$5,000.00	\$5,000.00	\$4,100.00	\$4,100.00	\$5,825.67	\$5,825.67	\$5,000.00	\$5,000.00	\$3,800.00	\$3,800.00
80	2.00	EACH	BENTONITE ANTI-SEEP COLLAR	\$200.00	\$400.00	\$200.00	\$400.00	\$627.77	\$1,255.54	\$100.00	\$200.00	\$250.00	\$500.00



TABULATION OF BIDS

PROJECT NO.: WAITE 132054
 NAME: 2016 17TH AVENUE SOUTH IMPROVEMENT
 OWNER: CITY OF WAITE PARK, MN
 BID DATE: FRIDAY, FEBRUARY 26, 2016 @ 10:30 AM

ITEM	QUANTITY	UNIT	DESCRIPTION	6		6		7		7		7	
				R.L. LARSON EXCAVATING	TOTAL	NORTHDAL CONSTRUCTION	TOTAL	R & R EXCAVATING	TOTAL	KNIFE RIVER CORPORATION	TOTAL	J.R. FERCHÉ	TOTAL
81	4,730.00	CU YD	INFILTRATION BASIN EXCAVATION	\$4.16	\$19,629.50	\$7.00	\$33,110.00	\$6.75	\$31,627.50	\$8.90	\$42,097.00	\$3.50	\$16,555.00
82	20.00	CU YD	RANDOM RIPRAP CL-III W/ GEOTEXTILE FABRIC	\$80.00	\$1,200.00	\$100.00	\$2,000.00	\$81.85	\$1,837.00	\$60.00	\$1,200.00	\$65.00	\$1,300.00
83	1.00	EACH	ROCK WEEPER	\$3,000.00	\$3,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$5,600.00	\$5,600.00	\$2,500.00	\$2,500.00
84	240.00	CU YD	STORM SEWER ROCK EXCAVATION	\$150.00	\$36,000.00	\$145.00	\$34,800.00	\$91.99	\$22,077.60	\$84.00	\$20,160.00	\$140.00	\$33,800.00
WATER MAIN													
85	1.00	EACH	CONNECT TO EXISTING WATER MAIN	\$900.00	\$900.00	\$700.00	\$700.00	\$3,603.75	\$3,603.75	\$2,000.00	\$2,000.00	\$1,200.00	\$1,200.00
86	2.00	EACH	HYDRANT	\$4,000.00	\$8,000.00	\$4,000.00	\$8,000.00	\$4,818.36	\$9,636.72	\$3,850.00	\$7,700.00	\$3,000.00	\$6,000.00
87	1.00	LIN FT	HYDRANT EXTENSION	\$800.00	\$800.00	\$500.00	\$500.00	\$3,130.28	\$3,130.28	\$650.00	\$650.00	\$650.00	\$650.00
88	1,245.00	LIN FT	8" WATER MAIN - DUCTILE IRON CL 52	\$40.00	\$49,800.00	\$35.00	\$43,575.00	\$36.36	\$49,003.20	\$32.00	\$39,840.00	\$36.00	\$47,310.00
89	49.00	LIN FT	8" WATER MAIN - DUCTILE IRON CL 52	\$30.00	\$1,470.00	\$34.00	\$1,666.00	\$58.41	\$2,764.09	\$30.00	\$1,470.00	\$36.00	\$1,764.00
90	734.00	POUND	FITTINGS	\$5.25	\$3,853.50	\$5.75	\$4,220.50	\$13.02	\$9,556.68	\$5.00	\$3,670.00	\$6.80	\$4,991.20
91	4.00	EACH	8" GATE VALVE AND BOX	\$1,850.00	\$6,600.00	\$1,900.00	\$7,600.00	\$2,297.89	\$9,191.56	\$1,800.00	\$7,200.00	\$2,200.00	\$8,800.00
92	2.00	EACH	6" GATE VALVE AND BOX	\$1,150.00	\$2,300.00	\$1,350.00	\$2,700.00	\$1,749.66	\$3,499.36	\$1,500.00	\$3,000.00	\$1,700.00	\$3,400.00
93	1.00	EACH	1" CORPORATION	\$100.00	\$100.00	\$130.00	\$130.00	\$518.39	\$518.39	\$100.00	\$100.00	\$200.00	\$200.00
94	1.00	EACH	1" CURB STOP AND BOX	\$200.00	\$200.00	\$210.00	\$210.00	\$612.61	\$612.61	\$200.00	\$200.00	\$300.00	\$300.00
95	43.00	LIN FT	1" COPPER WATER SERVICE	\$20.00	\$860.00	\$44.00	\$1,892.00	\$25.46	\$1,094.78	\$20.00	\$860.00	\$24.00	\$1,032.00
96	22.00	SQ YD	3" INSULATION	\$30.00	\$660.00	\$28.00	\$616.00	\$28.88	\$630.96	\$38.00	\$836.00	\$30.00	\$660.00
97	80.00	CU YD	WATER MAIN ROCK EXCAVATION	\$150.00	\$12,000.00	\$158.00	\$12,640.00	\$130.13	\$10,410.40	\$84.00	\$6,720.00	\$140.00	\$11,200.00
SANITARY SEWER													
98	2.00	EACH	CONNECT TO EXISTING SANITARY SEWER	\$900.00	\$1,800.00	\$1,000.00	\$2,000.00	\$1,355.71	\$2,711.42	\$3,250.00	\$6,500.00	\$2,000.00	\$4,000.00
99	1,189.00	LIN FT	8" PVC SANITARY SEWER (SDR 35)	\$32.00	\$38,048.00	\$20.00	\$23,780.00	\$26.02	\$30,937.78	\$32.00	\$38,048.00	\$42.00	\$49,938.00
100	7.00	EACH	SANITARY SEWER MANHOLE (0 - 8 FT)	\$2,400.00	\$16,800.00	\$2,300.00	\$16,100.00	\$2,639.22	\$18,474.54	\$2,500.00	\$17,500.00	\$2,200.00	\$15,400.00
101	26.38	LIN FT	EXCESS MANHOLE DEPTH	\$75.00	\$1,978.50	\$136.00	\$3,587.68	\$149.76	\$3,950.67	\$110.00	\$2,901.80	\$95.00	\$2,506.10
102	200.00	CU YD	COARSE FILTER AGGREGATE (CV)	\$26.00	\$5,200.00	\$24.00	\$4,800.00	\$30.36	\$6,076.00	\$0.01	\$2.00	\$25.00	\$5,000.00
103	3.00	LIN FT	CONSTRUCT 8" OUTSIDE DROP	\$540.00	\$1,620.00	\$800.00	\$2,400.00	\$1,212.57	\$3,637.71	\$600.00	\$1,800.00	\$700.00	\$2,100.00
104	1.00	EACH	8" X 4" PVC SERVICE WYE (SDR 26)	\$250.00	\$250.00	\$400.00	\$400.00	\$1,233.42	\$1,233.42	\$250.00	\$250.00	\$350.00	\$350.00
105	55.00	LIN FT	4" PVC SERVICE PIPE (SDR 26)	\$18.00	\$990.00	\$25.00	\$1,375.00	\$18.13	\$997.15	\$18.00	\$990.00	\$22.00	\$1,210.00
106	1,189.00	LIN FT	CLEAN AND TELEWISE SANITARY SEWER	\$1.10	\$1,307.90	\$2.44	\$2,901.16	\$1.05	\$1,248.45	\$1.50	\$1,783.50	\$3.00	\$3,567.00
107	110.00	CU YD	SANITARY SEWER ROCK EXCAVATION	\$150.00	\$16,500.00	\$165.00	\$18,150.00	\$134.34	\$14,777.40	\$84.00	\$9,240.00	\$140.00	\$15,400.00
LIGHTING													
108	17.00	EACH	LIGHTING UNIT TYPE SPECIAL 1	\$8,500.00	\$144,500.00	\$8,575.00	\$145,775.00	\$8,166.00	\$138,822.00	\$8,500.00	\$144,500.00	\$9,000.00	\$153,000.00
109	17.00	EACH	LIGHT FOUNDATION DESIGN E MODIFIED	\$725.00	\$12,325.00	\$986.00	\$16,422.00	\$920.00	\$15,640.00	\$702.00	\$11,934.00	\$1,100.00	\$18,700.00
110	2,725.00	LIN FT	2" NON-METALLIC CONDUIT	\$3.50	\$9,537.50	\$2.16	\$5,858.75	\$3.00	\$8,175.00	\$3.50	\$9,537.50	\$3.50	\$9,537.50
111	7,950.00	LIN FT	UNDERGROUND WIRE 1 COND NO 4	\$1.10	\$8,745.00	\$1.06	\$8,347.50	\$1.00	\$7,950.00	\$1.10	\$8,745.00	\$1.15	\$9,142.50
112	7,950.00	LIN FT	UNDERGROUND WIRE 1 COND NO 8	\$1.00	\$7,950.00	\$0.89	\$7,075.50	\$0.85	\$6,767.50	\$1.00	\$7,950.00	\$1.00	\$7,950.00
113	8,150.00	LIN FT	UNDERGROUND WIRE 1 COND NO 12	\$0.95	\$7,742.50	\$0.42	\$3,423.00	\$0.40	\$3,260.00	\$1.00	\$8,150.00	\$0.45	\$3,687.50
114	1.00	EACH	SERVICE CABINET	\$6,200.00	\$6,200.00	\$6,300.00	\$6,300.00	\$6,000.00	\$6,000.00	\$6,500.00	\$6,500.00	\$5,000.00	\$5,000.00
115	1.00	EACH	SERVICE EQUIPMENT	\$1,050.00	\$1,050.00	\$1,985.00	\$1,985.00	\$1,900.00	\$1,900.00	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00
116	1.00	EACH	EQUIPMENT PAD	\$950.00	\$950.00	\$1,050.00	\$1,050.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00
117	3.00	EACH	HANDHOLE (FIBER VAULT)	\$1,975.00	\$5,925.00	\$2,117.00	\$6,351.00	\$2,016.00	\$6,048.00	\$2,000.00	\$6,000.00	\$2,500.00	\$7,500.00
118	2,400.00	EACH	2" NON-METALLIC CONDUIT (HDPE)	\$3.15	\$7,560.00	\$4.20	\$10,080.00	\$4.00	\$9,600.00	\$3.10	\$7,440.00	\$4.50	\$10,800.00
GRAND TOTAL BID					\$1,129,989.60		\$1,167,016.34		\$1,170,480.71		\$1,267,820.65		\$1,297,229.06

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RESOLUTION NO. 030716-___
CITY OF WAITE PARK

RESOLUTION AWARDING THE 2016 17th AVENUE IMPROVEMENTS

WHEREAS, pursuant to an advertisement for bids for the 2016 17th Avenue Improvement project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

(See attached tabulation)

AND WHEREAS, it appears that Larson Excavating, Inc. of Holdingford, Minnesota, is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WAITE PARK, MINNESOTA:

1. The mayor and clerk are hereby authorized and directed to enter into a contract with Larson Excavating, Inc. of Holdingford, Minnesota, in the name of the city of Waite Park, Minnesota for the 2016 17th Avenue Improvement project, in the amount of \$1,019,982.71, according to the plans and specifications therefore approved by the city council and on file in the office of the city clerk.
2. The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the Council this 7th day of March 2016.

Shaunna Johnson
City Administrator-Clerk-Treasurer

Charles S. Schneider
Acting Mayor

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Waite Park City Council at a duly authorized meeting held on 03/07/16.

Shaunna Johnson
City Administrator-Clerk-Treasurer

Consent Agenda Item E: Plans and Specifications for the 2016 Sis Demo Project

We opened bids on this at 10:00 a.m. on Friday, February 26, 2016. Attached is a letter of recommendation of award and a copy of the Bid Tabulation for Council consideration.

March 7, 2016



Building a Better World
for All of Us®

March 1, 2016

RE: Waite Park, Minnesota
2016 Sis Demolition Improvement
SEH No. WAITE 132054 7

Honorable Mayor and City Council
c/o Shaunna Johnson, City Administrator
City of Waite Park
19 13th Avenue North
PO Box 339
Waite Park, MN 56387-0339

Dear Mayor and Members of the City Council:

Bids were opened in the City Hall at 10:00 a.m. on Friday, February 26, 2016, for the above-referenced improvement. The low bid was submitted by Gene Lange & Sons Excavating of Waite Park, Minnesota in the amount of \$74,000. A complete tabulation of bids is enclosed.

We know of no reason the project should not be awarded to the low bidder for the amount of \$74,000.

Please contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Terry Wotzka", is written over a light blue circular stamp.

Terry Wotzka, PE
City Engineer

djg

Enclosure

c: Bill Schluenz, City of Waite Park (w/enclosure)

Jon Halter, SEH (w/enclosure)

p:\uz\w\waite\132054\1-gen\14-com\sis demol owner recommendation 030116.docx

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 1200 25th Avenue South, P.O. Box 1717, St. Cloud, MN 56302-1717
SEH is 100% employee-owned | sehinc.com | 320.229.4300 | 800.572.0617 | 888.908.8166 fax



TABULATION OF BIDS

PROJECT NO.: WAITE 132054
 NAME: 2016 SIS DEMOLITION IMPROVEMENT
 OWNER: CITY OF WAITE PARK, MN
 BID DATE: FRIDAY, FEBRUARY 26, 2016 @ 10:00 A.M.

ITEM	QUANTITY	UNIT	DESCRIPTION	ENGINEER'S ESTIMATE		1 GENE LANGE & SONS		2 CARLETON COMPANIES		3 VEIT & CO.		4 KRAEMER TRUCKING & EXCAVATING	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
1	1.00	LUMP SUM	BUILDING DEMOLITION	\$85,000.00	\$85,000.00	\$64,100.00	\$64,100.00	\$65,800.00	\$65,800.00	\$67,600.00	\$67,600.00	\$68,350.00	\$68,350.00
2	1.00	LUMP SUM	ASBESTOS-CONTAINING MATERIAL REMOVAL	\$15,000.00	\$15,000.00	\$6,300.00	\$6,300.00	\$5,500.00	\$5,500.00	\$6,672.00	\$6,672.00	\$6,545.00	\$6,545.00
3	1.00	LUMP SUM	PAVEMENT REMOVAL	\$8,000.00	\$8,000.00	\$2,400.00	\$2,400.00	\$6,500.00	\$6,500.00	\$3,230.00	\$3,230.00	\$7,250.00	\$7,250.00
4	6.00	EACH	CLEAR AND GRUB TREES	\$500.00	\$3,000.00	\$200.00	\$1,200.00	\$200.00	\$1,200.00	\$260.00	\$1,560.00	\$250.00	\$1,500.00
GRAND TOTAL BID				\$111,000.00		\$74,000.00		\$79,000.00		\$79,062.00		\$83,645.00	

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TABULATION OF BIDS

PROJECT NO.: WAITE 132054
 NAME: 2016 SIS DEMOLITION IMPROVEMENT
 OWNER: CITY OF WAITE PARK, MN
 BID DATE: FRIDAY, FEBRUARY 26, 2016 @ 10:00 A.M.

ITEM	QUANTITY	UNIT	DESCRIPTION	5 GERTKEN BROTHERS		6 RICE CONTRACTING		7 HONER EXCAVATING		8 CRAIG BARDSON EXCAVATING		9 HOULE EXCAVATING	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
1	1.00	LUMP SUM	BUILDING DEMOLITION	\$76,750.00	\$76,750.00	\$75,350.00	\$75,350.00	\$81,248.50	\$81,248.50	\$76,110.00	\$76,110.00	\$72,550.00	\$72,550.00
2	1.00	LUMP SUM	ASBESTOS-CONTAINING MATERIAL REMOVAL	\$7,900.00	\$7,900.00	\$7,000.00	\$7,000.00	\$6,100.00	\$6,100.00	\$6,450.00	\$6,450.00	\$10,000.00	\$10,000.00
3	1.00	LUMP SUM	PAVEMENT REMOVAL	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$3,750.00	\$3,750.00	\$5,996.00	\$5,996.00	\$9,800.00	\$9,800.00
4	6.00	EACH	CLEAR AND GRUB TREES	\$275.00	\$1,650.00	\$600.00	\$3,600.00	\$150.00	\$900.00	\$580.00	\$3,480.00	\$800.00	\$4,800.00
GRAND TOTAL BID				\$89,800.00		\$89,950.00		\$91,998.50		\$92,036.00		\$97,150.00	

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TABULATION OF BIDS

PROJECT NO.: WAITE 132054
 NAME: 2016 SIS DEMOLITION IMPROVEMENT
 OWNER: CITY OF WAITE PARK, MN
 BID DATE: FRIDAY, FEBRUARY 26, 2016 @ 10:00 A.M.

ITEM	QUANTITY	UNIT	DESCRIPTION	10 LANDWEHR CONSTRUCTION		11 DECHANTAL EXCAVATING		12 BURSKI EXCAVATING		13 J.R. FERCHE, INC.		14 HELMIN CONSTRUCTION	
				UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL	UNIT COST	TOTAL
1	1.00	LUMP SUM	BUILDING DEMOLITION	\$82,000.00	\$82,000.00	\$90,965.00	\$90,965.00	\$118,400.00	\$118,400.00	\$121,000.00	\$121,000.00	\$147,000.00	\$147,000.00
2	1.00	LUMP SUM	ASBESTOS-CONTAINING MATERIAL REMOVAL	\$6,000.00	\$6,000.00	\$6,100.00	\$6,100.00	\$5,280.00	\$5,280.00	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00
3	1.00	LUMP SUM	PAVEMENT REMOVAL	\$8,300.00	\$8,300.00	\$4,000.00	\$4,000.00	\$7,600.00	\$7,600.00	\$9,000.00	\$9,000.00	\$4,500.00	\$4,500.00
4	6.00	EACH	CLEAR AND GRUB TREES	\$370.00	\$2,220.00	\$300.00	\$1,800.00	\$400.00	\$2,400.00	\$1,500.00	\$9,000.00	\$370.00	\$2,220.00
GRAND TOTAL BID				\$98,520.00		\$102,865.00		\$133,680.00		\$149,000.00		\$159,720.00	

P:\UZ\W\WAITE\132054\6-consol-contract\Sis Demo\Bidding\Bid Tabulation.xlsx\BIDTAB

RESOLUTION NO. 030716-___
CITY OF WAITE PARK

RESOLUTION AWARDING THE 2016 SIS DEMOLITION IMPROVEMENTS

WHEREAS, pursuant to an advertisement for bids for the 2016 Sis Demolition Improvement project, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

(See attached tabulation)

AND WHEREAS, it appears that Gene Lange & Sons, Inc. of Waite Park, Minnesota, is the lowest responsible bidder,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WAITE PARK, MINNESOTA:

1. The mayor and clerk are hereby authorized and directed to enter into a contract with Gene Lange & Sons, Inc. of Waite Park, Minnesota, in the name of the city of Waite Park, Minnesota for the 2016 Sis Demolition Improvement project, in the amount of \$74,000.00, according to the plans and specifications therefore approved by the city council and on file in the office of the city clerk.
2. The city clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted by the Council this 7th day of March 2016.

Shaunna Johnson
City Administrator-Clerk-Treasurer

Charles S. Schneider
Acting Mayor

ACTION ON THIS RESOLUTION:

Motion for adoption:
Seconded by:
Voted in favor of:
Voted against:
Abstained:
Absent:
Resolution adopted.

I hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Waite Park City Council at a duly authorized meeting held on 03/07/16.

Shaunna Johnson
City Administrator-Clerk-Treasurer

Agenda Item No. 2A

Issue: Public Hearing: Property Tax Abatement Bonds

BACKGROUND:

Enclosed is a memo from Tammy Omdal of Northland Securities regarding proposed property tax abatements. Also enclosed is the Notice of Public Hearing and Resolutions regarding proposed property tax abatements. Tammy Omdal from Northland Securities will be present at the meeting to answer any questions.

PUBLIC HEARING (Read Notice of Public Hearing)

Public hearing opened at _____.

Councilmember _____ moved to close the public hearing.

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linqvist _____
Councilmember Charles Schneider _____
Councilmember Vic Schulz _____
Councilmember Frank Theisen _____
Mayor Richard Miller _____

Motion (Approved) (Denied)

Public hearing closed at _____.

REQUIRED ACTION: Approve or deny the “Resolution Approving Property Tax Abatements” as presented.

RECOMMENDED ACTION: Approve the “Resolution Approving Property Tax Abatements” as presented.

SUGGESTED MOTION:

Councilmember _____ moved to **approve OR deny** the “Resolution Approving Property tax Abatements” as presented OR with the following revisions/corrections/additions: _____

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linqvist _____
Councilmember Charles Schneider _____
Councilmember Vic Schulz _____
Councilmember Frank Theisen _____
Mayor Richard Miller _____

Motion (Approved) (Denied)

CITY OF WAITE PARK, MINNESOTA

NOTICE OF PUBLIC HEARING
REGARDING PROPOSED PROPERTY TAX ABATEMENTS

NOTICE IS HEREBY GIVEN that the City Council of the City of Waite Park, Minnesota, will hold a public hearing at a regular meeting of the City Council beginning at 6:30 p.m., on Monday, March 7, 2016, to be held at the Waite Park City Hall, 19 13th Avenue North, Waite Park, Minnesota, on the proposal that the City abate property taxes levied by the City on the property identified as tax parcel numbers:

98.60567.0003

98.60568.0012

98.60671.0066

98.60665.0526

The total amount of the taxes proposed to be abated by the City on the property identified above for up to a 15 year period is estimated to be not more than \$4,313,000. The City Council will consider the property tax abatement to finance the construction of a new street by extending 17th Street South to County Road 137 (the "Project") in the City.

All interested persons may appear at the March 7, 2016 public hearing and present their views orally or in writing.

MEMORANDUM

To: City of Waite Park
From: Tammy Omdal
Date: March 1, 2016
Re: Property Tax Abatement

The City is planning to use property tax abatement authority in connection with financing public infrastructure improvements, including certain public improvements in connection with the construction of a new street by extending 17th Street South to County Road 137 (the "Project"). This memorandum briefly describes the use of tax abatement authority for this purpose.

Background

The name "tax abatement" is misleading. The enabling statute (Minnesota Statutes, Sections 469.1812 to 469.1815) does not authorize the actual "abatement of taxes". Instead, the City has the ability to levy a property tax (an abatement levy) that is equivalent to taxes that could be abated. The revenue derived from an abatement levy can be used for a variety of purposes. The City plans to certify a property tax abatement levy to pay a portion of the debt service on the proposed 2016A general obligation bonds to be issued to fund the Project.

Findings

The statute requires a finding that the use of tax abatement is in the public interest. The statute defines the reasons. Reasons specific to the proposed Project include to increase or preserve tax base and to finance or provide public infrastructure.

Process

Following notice and a public hearing, on March 7, 2016, the City Council will consider a resolution approving the property tax abatement. The resolution will include all necessary findings and will define the parameters for the tax abatement. The statute does not require any other documents or notifications (i.e., individual notice to property within the abatement area).

Abatement Levy

The total amount of the taxes proposed to be abated by the City on the parcels identified within the abatement area is estimated to be not more than \$4,313,000 collected over a 15-year term. The annual abatement levy is spread over the City's entire general tax base (net tax capacity) the same as the general fund levy. Property within the abatement area will pay the same amount of City taxes as property outside of the abatement area. There is no different impact on individual property tax statements for property within the abatement area from other property within the City as a whole.

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF WAITE PARK, MINNESOTA

HELD: March 7, 2016

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Waite Park, Minnesota, was duly called and held at the City Hall in Waite Park, Minnesota, on Monday, March 7, 2016, at 6:30 p.m., for the purpose of approving tax abatements to assist in financing the construction of a new street in the City.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 030716-__

RESOLUTION APPROVING PROPERTY TAX ABATEMENTS

BE IT RESOLVED by the City Council of the City of Waite Park, Minnesota (the "City"), as follows:

WHEREAS, the City proposes to finance the construction of a new street by extending 17th Street South to County Road 137 (the "Project") in the City. The City proposes to use the abatement for the purposes provided for in the Abatement Law (as hereinafter defined), including the Project. The proposed term of the abatement will be for up to fifteen years in an amount not to exceed \$4,313,000. The abatement will apply to the City's share of the property taxes (the "Abatement") derived from the property described by property identification numbers on the attached "Exhibit A" (the "Property"); and

WHEREAS, on the date hereof, the Council held a public hearing on the question of the Abatement, and said hearing was preceded by at least 10 days but not more than 30 days prior published notice thereof; and

WHEREAS, the Abatement is authorized under Minnesota Statutes, Sections 469.1812 through 469.1815 as amended (the "Abatement Law").

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waite Park, Minnesota, as follows:

1. Findings for the Abatement. The City Council hereby makes the following findings:
 - (a) The Council expects the benefits to the City of the Abatement to at least equal or exceed the costs to the City thereof.

- (b) Granting the Abatement is in the public interest because it will:
 - (i) increase or preserve tax base; and
 - (ii) finance or provide public infrastructure.
- (c) The Property is not and will not be located in a tax increment financing district during the Abatement period.
- (d) In any year, the total amount of property taxes abated by the City by this and other abatement resolutions, if any, shall not exceed ten percent (10%) of net tax capacity of the City for the taxes payable year to which the abatement applies or \$200,000, whichever is greater (the "Abatement Limit"). The City may grant other abatements permitted under the Abatement Law after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Limit the allocation of the Abatement limit to such other abatements is subordinate to the Abatement granted by this resolution.

2. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

- (a) The Abatement shall be for up to a fifteen (15) year period and shall apply to the taxes payable in the years 2017 through 2031, inclusive.
- (b) The City will abate the City's share of property tax amount which the City receives from the Property, cumulatively not to exceed \$4,313,000.
- (c) The Abatement shall be subject to all the terms and limitations of the Abatement Law.
- (d) Because the City anticipates issuing General Obligation Tax Abatement Bonds, the Abatement may not be modified or changed.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and, after a full discussion thereof and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Adopted on March 7, 2016 by the City Council of Waite Park.

Acting Mayor

Attest:

City Administrator-Clerk-Treasurer

STATE OF MINNESOTA
COUNTY OF STEARNS

I, the undersigned, being the duly qualified and acting City Administrator-Clerk-Treasurer of the City of Waite Park, Stearns County, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the approval of property tax abatements.

WITNESS my hand this _____ day of March, 2016.

City Administrator-Clerk-Treasurer

Exhibit A

Parcel ID Numbers for "Property"

98.60567.0003
98.60568.0012
98.60671.0066
98.60665.0526

Agenda Item No. 2B

Issue: Issuance of General Obligation Tax Abatement Bonds

Enclosed is a Resolution and Finance Plan Summary regarding issuance of G.O. Tax Abatement Bonds, Series 2016A. Tammy Omdal from Northland Securities will be present at the meeting to discuss and answer any questions.

REQUIRED ACTION: Approve or deny the “Resolution Approving the Issuance of General Obligation Tax Abatement Bonds, Series 2016A” as presented.

RECOMMENDED ACTION: Approve the “Resolution Approving the Issuance of General Obligation Tax Abatement Bonds, Series 2016A” as presented.

SUGGESTED MOTION:

Councilmember _____ moved to **approve OR deny** the “Resolution Approving the Issuance of General Obligation Tax Abatement Bonds, Series 2016A” as presented OR with the following revisions/corrections/additions: _____

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linquist	_____
Councilmember Charles Schneider	_____
Councilmember Vic Schulz	_____
Councilmember Frank Theisen	_____
Mayor Richard Miller	_____

Motion (Approved) (Denied)

**CERTIFICATION OF MINUTES
RELATING TO GENERAL OBLIGATION TAX ABATEMENT BONDS,
SERIES 2016A**

ISSUER: City of Waite Park, Minnesota

BODY: City Council

KIND, DATE, TIME AND PLACE OF MEETING:

A regular meeting held on Monday, March 7, 2016, at 7:00 p.m., in the City Offices

MEMBERS PRESENT:

MEMBERS ABSENT:

Documents Attached: Extract of Minutes of said meeting.

**RESOLUTION NO. 030716-__
RESOLUTION APPROVING THE ISSUANCE OF
GENERAL OBLIGATION TAX ABATEMENT BONDS, SERIES 2016A**

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the obligations referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said obligations; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS MY HAND officially as such recording officer on March ___, 2016.

City Administrator

EXTRACT OF MINUTES OF A MEETING
OF THE CITY COUNCIL OF THE CITY OF WAITE PARK, STATE OF MINNESOTA

HELD: Monday, March 7, 2016

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Waite Park, State of Minnesota, was duly held on Monday, March 7, 2016 at 7:00 p.m.

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING THE ISSUANCE OF
GENERAL OBLIGATION TAX ABATEMENT BONDS, SERIES 2016A**

BE IT RESOLVED by the City Council of the City of Waite Park, Minnesota (herein, the "City"), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation tax abatement bonds in the total aggregate principal amount not to exceed \$2,400,000 (herein, the "Bonds"). The proceeds of the Bonds will be used to finance a street extension project and the costs of issuing the Bonds.
2. The City Council desires to proceed with the sale of the Bonds by direct negotiation to Northland Securities, Inc. (herein, "NSI"). NSI will purchase the Bonds in an arm's-length commercial transaction with the City.
3. The Mayor and Finance Director are hereby authorized to approve the sale of the Bonds in an aggregate principal amount not to exceed \$2,400,000 and to execute a bond purchase agreement for the purchase of the Bonds with NSI, provided the true interest cost is less than 4.00%.
4. Upon approval of the sale of the Bonds by the Mayor and the Finance Director, the City Council will take action at its next regularly scheduled or special meeting thereafter to adopt the necessary approving resolutions as prepared by the City's bond counsel.
5. NSI is authorized to prepare an Official Statement related to the sale of the Bonds.
6. If the Mayor and the Finance Director have not approved the sale of the bonds to NSI and executed the related bond purchase agreement by September 31, 2016, this resolution shall expire.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Adopted on March 7, 2016 by the City Council of Waite Park.

Acting Mayor

Attest:

City Administrator-Clerk-Treasurer

STATE OF MINNESOTA
COUNTY OF STEARNS

I, the undersigned, being the duly qualified and acting City Administrator-Clerk-Treasurer of the City of Waite Park, Stearns County, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the approval of property tax abatements.

WITNESS my hand this _____ day of March, 2016.

City Administrator-Clerk-Treasurer

FINANCE PLAN SUMMARY

FOR

CITY OF WAITE PARK, MINNESOTA

\$2,275,000

**GENERAL OBLIGATION TAX ABATEMENT BONDS,
SERIES 2016A**



45 South 7th Street
Suite 2000
Minneapolis, MN 55402
612-851-5900 800-851-2920

March 7, 2016

City of Waite Park, Minnesota
\$2,275,000
General Obligation Tax Abatement Bonds,
Series 2016A

Financing Overview

The General Obligation Tax Abatement Bonds, Series 2016A (the "Bonds") will be issued pursuant to Minnesota Statutes, Chapter 475 and Section 469.1813-469.1816 to finance the following project:

- Street extension project of 17th Street South to County Road 137 (the "Project")

The net financing requirement for this project is \$2,275,000, inclusive of all project and financing costs. A detailed illustration of the sources and uses of funds is presented below.

Sources & Uses

Dated 05/01/2016 | Delivered 05/01/2016

Sources Of Funds	
Par Amount of Bonds	\$2,275,000.00
Total Sources	\$2,275,000.00
Uses Of Funds	
Total Underwriter's Discount (1.500%)	34,125.00
Costs of Issuance	20,750.00
Deposit to Capitalized Interest (CIF) Fund	27,514.67
Deposit to Project Construction Fund	2,190,000.00
Rounding Amount	2,610.33
Total Uses	\$2,275,000.00

The Bonds will be a general obligation of the City. However, the City anticipates paying debt service from a tax abatement levy. The section that follows provides information on the authority for the tax abatement levy.

The total principal and interest estimate assumes an average coupon rate of 2.3268% and is shown in Exhibit A on page 5.

Property Tax Abatement

The City will use its property tax abatement authority for financing improvements in connection with the Project.

The enabling statute does not authorize the actual “abatement of taxes.” Instead, the City has the ability to levy a property tax (an abatement levy) that is equivalent to taxes that could be abated. The City will certify a property tax abatement levy to pay the debt service on the Bonds. A public hearing will be held on March 7, 2016 and following the hearing the City Council will adopt a resolution approving the property tax abatement for this purpose.

The total amount of the taxes proposed to be abated by the City on the parcels identified within the abatement area is estimated to be sufficient to pay annual principal and interest over the 15-year term of the Bonds. The annual abatement levy is spread over the City’s entire general tax base (net tax capacity) the same as the general fund levy. Property within the abatement area will pay the same amount of City taxes as property outside of the abatement area. There is no different impact on individual property tax statements for property within the abatement area compared to other property within the City as a whole.

Related Considerations

- *Not Bank Qualified* - Because total tax-exempt debt issued by the City in calendar year 2016 is expected to be more than \$10 million, the Bonds will not be designated as “bank qualified” obligations pursuant to Federal Tax Law.
- *Arbitrage Compliance* -
 - *Project / Construction Fund* - All tax exempt issues are subject to federal rebate requirements which require all arbitrage earned to be rebated to the U.S. Treasury. However, there are exemptions available if the City meets certain criteria. The rebate exemption the City expects to qualify for is the 24-Month Expenditure Exemption.
 - *Debt Service Fund* - The City must maintain a bona fide debt service fund for the Bonds or be subject to yield restriction in the debt service fund. A bona fide debt service fund involves an equal matching of revenues to debt service expense with a balance forward permitted equal to the greater of the investment earnings in the fund during that year or 1/12 of the debt service of that year.

The City should become familiar with the various Arbitrage Compliance requirements for this bond issue. The Resolution for the Bonds explains the requirements in greater detail.

- *Book Entry* - The Bonds will be global book entry (electronic or “paperless” certificates) with a bank designated as the paying agent. The Paying Agent will invoice you for the interest semiannually and on an annual basis for the principal coming due.
- *Continuing Disclosure* - Because the City’s outstanding debt exceeds \$10 million, it is subject to the Securities and Exchange Commission’s continuing disclosure requirements related to annual reporting and material events notification. Northland Securities, Inc. is prepared to assist the City with this obligation.

Summary of Recommended Terms

1. Type of Bond Sale Negotiated – Northland Securities, Inc.
2. Bond Pricing Monday, April 18, 2016
3. Council Consideration Monday, April 18, 2016 at 6:30 P.M
4. Statutory Authority The Bonds are being issued pursuant to Minnesota Statutes, Chapter 475 and Section 469.1813 to 469.1816.
5. Repayment Term The Bonds will mature annually each December 15, 2017 - 2031. Interest on the Bonds will be payable on December 15, 2016 and semiannually thereafter on each June 15 and December 15.
6. Security The Bonds will be a General obligation pledge of the City. The City will pledge tax abatement revenues to the payment of the Bonds.
7. Prepayment Option The Bonds due on or after December 15, 2024 will be subject to redemption on December 15, 2023 and any date thereafter at a price of par.
8. Tax Status Briggs and Morgan, PA, Minneapolis, will provide a tax-exempt legal opinion on the Bonds.
9. Credit Rating The City's general obligation bonds are currently rated "AA" by Standard & Poor's Corporation (S&P). We believe a credit rating on these Bonds will be cost beneficial and recommend seeking a rating from S&P.

EXHIBIT A

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
05/01/2016	-	-	-	-	-
12/15/2016	-	-	27,514.67	27,514.67	27,514.67
06/15/2017	-	-	22,110.00	22,110.00	-
12/15/2017	140,000.00	0.700%	22,110.00	162,110.00	184,220.00
06/15/2018	-	-	21,620.00	21,620.00	-
12/15/2018	140,000.00	0.800%	21,620.00	161,620.00	183,240.00
06/15/2019	-	-	21,060.00	21,060.00	-
12/15/2019	140,000.00	0.950%	21,060.00	161,060.00	182,120.00
06/15/2020	-	-	20,395.00	20,395.00	-
12/15/2020	140,000.00	1.100%	20,395.00	160,395.00	180,790.00
06/15/2021	-	-	19,625.00	19,625.00	-
12/15/2021	140,000.00	1.300%	19,625.00	159,625.00	179,250.00
06/15/2022	-	-	18,715.00	18,715.00	-
12/15/2022	145,000.00	1.500%	18,715.00	163,715.00	182,430.00
06/15/2023	-	-	17,627.50	17,627.50	-
12/15/2023	145,000.00	1.700%	17,627.50	162,627.50	180,255.00
06/15/2024	-	-	16,395.00	16,395.00	-
12/15/2024	150,000.00	1.850%	16,395.00	166,395.00	182,790.00
06/15/2025	-	-	15,007.50	15,007.50	-
12/15/2025	150,000.00	2.050%	15,007.50	165,007.50	180,015.00
06/15/2026	-	-	13,470.00	13,470.00	-
12/15/2026	155,000.00	2.300%	13,470.00	168,470.00	181,940.00
06/15/2027	-	-	11,687.50	11,687.50	-
12/15/2027	160,000.00	2.500%	11,687.50	171,687.50	183,375.00
06/15/2028	-	-	9,687.50	9,687.50	-
12/15/2028	160,000.00	2.700%	9,687.50	169,687.50	179,375.00
06/15/2029	-	-	7,527.50	7,527.50	-
12/15/2029	165,000.00	2.850%	7,527.50	172,527.50	180,055.00
06/15/2030	-	-	5,176.25	5,176.25	-
12/15/2030	170,000.00	2.950%	5,176.25	175,176.25	180,352.50
06/15/2031	-	-	2,668.75	2,668.75	-
12/15/2031	175,000.00	3.050%	2,668.75	177,668.75	180,337.50
Total	\$2,275,000.00	-	\$473,059.67	\$2,748,059.67	-

Yield Statistics

Bond Year Dollars	\$20,330.56
Average Life	8.937 Years
Average Coupon	2.3268408%
Net Interest Cost (NIC)	2.4946916%
True Interest Cost (TIC)	2.4898543%
All Inclusive Cost (AIC)	2.6076759%

EXHIBIT B

105% Levy

Date	Total P+i	CIF	105% Levy	City Net Levy	Levy Year	Collection Year
12/15/2016	27,514.67	(27,514.67)	-	-		
12/15/2017	184,220.00	-	193,431.00	193,431.00	2016	2017
12/15/2018	183,240.00	-	192,402.00	192,402.00	2017	2018
12/15/2019	182,120.00	-	191,226.00	191,226.00	2018	2019
12/15/2020	180,790.00	-	189,829.50	189,829.50	2019	2020
12/15/2021	179,250.00	-	188,212.50	188,212.50	2020	2021
12/15/2022	182,430.00	-	191,551.50	191,551.50	2021	2022
12/15/2023	180,255.00	-	189,267.75	189,267.75	2022	2023
12/15/2024	182,790.00	-	191,929.50	191,929.50	2023	2024
12/15/2025	180,015.00	-	189,015.75	189,015.75	2024	2025
12/15/2026	181,940.00	-	191,037.00	191,037.00	2025	2026
12/15/2027	183,375.00	-	192,543.75	192,543.75	2026	2027
12/15/2028	179,375.00	-	188,343.75	188,343.75	2027	2028
12/15/2029	180,055.00	-	189,057.75	189,057.75	2028	2029
12/15/2030	180,352.50	-	189,370.13	189,370.13	2029	2030
12/15/2031	180,337.50	-	189,354.38	189,354.38	2030	2031
Total	\$2,748,059.67	(27,514.67)	\$2,856,572.25	\$2,856,572.25		

Agenda Item No. 3

Issue: Public Information Meeting – Wellhead Protection Plan, Part 1

BACKGROUND:

The City is required to implement a Wellhead Protection Plan as a method of preventing contamination of its public water supply. The City has complete Part 1 of this plan, and a Public Information meeting is required at the completion of Part 1. I have attached a Fact Sheet from the Minnesota Department of Health related to Wellhead Protection for your review.

REQUIRED ACTION:

Conduct a Public Information meeting.

RECOMMENDED ACTION:

None.



19 - 13th Avenue North
PO Box 339
Waite Park MN 56387-0339

(320) 252-6822 Phone • (320) 252-6955 Fax
Email: city.hall@ci.waitepark.mn.us
Website: www.ci.waitepark.mn.us

PUBLIC INFORMATION MEETING

The City of Waite Park is in the process of developing a wellhead protection plan for its drinking water supply wells. As required by the Minnesota Wellhead Protection Rule (part 4720.5330, subpart 6), the Minnesota Department of Health approved Part 1 of the wellhead protection plan for our system. This portion of the plan includes information pertaining to:

1. The delineation of the wellhead protection area,
2. The drinking water supply management area boundary, and
3. The well and drinking water supply management area vulnerability assessment.

A copy of the Part 1 plan can be viewed at Waite Park City Hall.

Consistent with the Wellhead Protection Rule (part 4720.5330, subpart 7), a Public Information Meeting has been scheduled on **March 7, 2015 at 6:30 PM or soon thereafter** at Waite Park City Hall, 19 13th Avenue North, Waite Park, MN 56387, to discuss issues and concerns with this portion of the plan. We welcome your participation.

Questions about this meeting may be directed to:
Bill Schluez, Public Works Director



Drinking Water Protection
Source Water Protection Unit
PO Box 64975
St. Paul, MN 55164-0975
Receptionist: 651-201-4700 or TTY: 651-201-5797

Q & A: General Goals and Requirements of Wellhead Protection

What is wellhead protection?

Wellhead protection is a method of preventing contamination of a public water supply well by effectively managing potential contaminant sources in the area which contributes water to a public water supply well.

What authority does the Minnesota Department of Health have to implement wellhead protection?

The department is granted authority under Minnesota Statutes, Section 103I, subdivision 5, and Minnesota Rules, parts 4720.5100 to 4720.5590. The statutory authority was granted in 1989 with the passing of the Minnesota Groundwater Protection Act, which was a response to the 1986 amendment to the federal Safe Drinking Water Act. The rules governing wellhead protection were adopted in November 1997.

What is the benefit of wellhead protection?

A very clear benefit of wellhead protection is the emphasis on the prevention of drinking water contamination versus the remediation of a contaminated drinking water supply. The cost of prevention is less than the cost of remediation.

Does this rule affect private wells?

No. It only affects public water supply wells.

What is the definition of a public water supply well?

A public water supply well provides drinking water for human use to 15 or more service connections or to 25 or more people for at least 60 days a year. A public water supply well is further defined as either a community or noncommunity water supply well.

- A community water supply well serves 15 or more service connections used by year-round residents or at least 25 year-round residents. Examples include municipalities, subdivisions, and nursing homes.
- Noncommunity water supply wells are divided into two groups:
 - A nontransient noncommunity supply well serves at least 25 of the same people over six months of the year. Examples include schools, factories, and hospitals.
 - A transient noncommunity well serves all other public water systems. Examples include restaurants, gas stations, churches, parks, and campgrounds.

Is this voluntary?

No. All public water suppliers will be required to implement wellhead protection measures as specified in Minnesota Rules, Chapter 4720.

Q & A: General Goals and Requirements of Wellhead Protection– Page 2

What is required of public water suppliers as the regulated group?

All public water suppliers are required to manage an inner wellhead management zone, a 200-foot radius surrounding a public water supply, by:

- Maintaining the isolation distances defined in the state Well Code (Minnesota Rules, Chapter 4725) for newly installed potential sources of contamination.
- Monitoring existing potential sources of contamination that do not comply with the isolation distances defined in the state Well Code.
- Implementing wellhead protection measures for potential contaminant sources in the inner wellhead management zone.

In addition to the inner wellhead management zone requirements, owners and operators of community and nontransient noncommunity wells must prepare a wellhead protection plan which includes:

- A map showing the boundaries of the delineated wellhead protection area using the five criteria specified in the rule.
- A vulnerability assessment of the well and the wellhead protection area.
- An inventory of potential sources of contamination within the wellhead protection area based on the vulnerability assessment.
- A plan to manage and monitor existing and proposed potential sources of contamination.
- A contingency strategy for an alternate water supply should the water supply be disrupted by contamination or mechanical failure.

Does a public water supplier have to own all the property within the inner wellhead management zone (200-foot radius of a public water supply well)?

No. There is no requirement that a public water supplier own the property within the 200-foot radius which forms the inner wellhead management zone.

What impact does wellhead protection have on submitting plans for constructing a new community water supply well?

The current procedures for submitting pre-construction plans to the Minnesota Department of Health, Administrative Unit, and the driller's notification of intent to drill to the Well Management Section remain the same. The only change is a preliminary delineation of the wellhead protection area and assessment of the land use, based on existing data, must be completed and submitted with the pre-construction plans. This is required to assist with the siting of a new municipal well. This requirement does not apply to nonmunicipal community water suppliers nor to noncommunity water suppliers. The completion of a two-page form available from the Minnesota Department of Health will fulfill this requirement. A copy of this form can be obtained by calling 651-201-4700 or by visiting the website at: <http://www.health.state.mn.us/divs/eh/water/swp/whp/forms/whpareaguide.pdf>.

Must contaminant source control measures be implemented before a wellhead protection plan is submitted to the department for approval?

No. The plan must identify the measures that will be used and when they will be implemented over a ten-year period, following department approval of the plan.

How much time is allowed to prepare a wellhead protection plan?

The minimum time is two years after entering the wellhead protection program. Additional six-month blocks of time are automatically awarded on a cumulative basis when (1) a system has multiple wells, (2) there is a lack of state and federal funding to support wellhead protection planning, (3) the public water supply system is privately owned, (4) the wellhead protection area is in more than two

Q & A: General Goals and Requirements of Wellhead Protection– Page 3

governmental jurisdictions, and (5) the pumping of a well in another system affects the boundaries of the wellhead protection area.

When is a public water supplier required to begin a wellhead protection plan?

In most cases, a public water supplier must begin preparing a wellhead protection plan when notified by the Minnesota Department of Health. Municipalities which add a well to their system will be required to prepare a wellhead protection plan once the well is in service as a water supply. Existing wells serving community and nontransient noncommunity water supplies will be phased into the wellhead protection program as time and resources permit.

What support will the Minnesota Department of Health provide public water suppliers preparing a wellhead protection plan?

The Minnesota Department of Health is committed to providing technical support in the form of staff resources, training, guidance documents, and forms. Two staff members, a planner and hydrologist, will be assigned to each public water supplier at the time they enter the program. The level of support will vary depending on criteria such as the: staff and financial resources of the public water supply, governmental authority of the public water supplier, existing pumping test information, vulnerability of the geological setting, and level of support from local units of government and other organizations like the American Water Works Association and Minnesota Rural Water Association.

Part I

At the request of public water systems serving 3,300 people or less, the Minnesota Department of Health hydrologists will write that part of the wellhead protection plan related to delineating the drinking water supply management area and assessing well and aquifer vulnerability. The

department also provides: data processing, wellhead protection plan templates, letter templates, request for proposal templates for systems acquiring the services of a consultant, and a listing of contacts.

Part II

At the request of public water systems serving 500 people or less, the Minnesota Department of Health planners will offer to prepare the portion of the wellhead protection plan that directly deals with managing the drinking water supply management area if a Wellhead Protection Team is assembled. For systems serving more than 500 people, the Minnesota Department of Health planner will meet with the systems to develop a budget regarding the financial resources required to meet state wellhead protection rule requirements. Data on potential contaminant sources, templates, and other technical assistance tools will also be provided. A public water system serving more than 500 people, that can demonstrate a need, will receive state assistance to the level agreed upon by the Minnesota Department of Health.

There is no fee due to the state for assistance with wellhead protection planning, but public water suppliers are asked to provide assistance with planning tasks when possible; for example, verifying well locations and providing land-use histories.

Resources:

Minnesota Department of Health Website for Drinking Water Protection:

<http://www.health.state.mn.us/divs/eh/water/index.html>

Map of the Wellhead Protection Program Team Contacts:

<http://www.health.state.mn.us/divs/eh/water/org/swpstaffmap.pdf>

Minnesota Rural Water Association Website:

<http://www.mrwa.com>

Agenda Item No. 4

Issue: Trust Account to Disburse Relocation Claims for the Silver Leaf Project

BACKGROUND:

Dan Wilson of Wilson Development Services, LLC, is proposing the City deposit money into their trust account to pay for some of the relocation claims associated with the Silver Leaf Project. Below is the information City Staff received from MR. Wilson regarding this trust account:

“I am writing to propose that the City of Waite Park use my real estate trust account for the timely disbursement of relocation claim funds.

The successful delivery of a residential relocation project comes down to timely availability of funds to cover eligible relocation activities. A large portion of the residents that we assist do not have the financial resources to front end the eligible relocation expenses themselves.

The Uniform Relocation Act, Section 24.207(b) Expeditious Payments states that payment for a claim shall be made as soon as feasible following receipt of sufficient documentation to support the claim.

Section 24.207(c) Advance Payments provides for advanced relocation payments in order to avoid or reduce a hardship....subject to such safeguards as are appropriate to ensure that the objective of the payment is accomplished.

The above means in the world of manufactured home park relocation with 30+ displacee's; there will be weeks where multiple checks are written every day. Timely checks for application fees, security deposits, and first month rents are necessary to make sure residents don't lose a housing opportunity. In a tight market, it is typically the first applicant there with a check that gets the unit. Most agencies are simply not set up to make draws of the required frequency and short advance notice.

The second issue is the cost effectiveness of checks being prepared outside of our office. Many of the checks that we write are from \$500 to \$2500.00. We need the checks in our possession as we are constantly exchanging the check for documentation and a signature. Our schedules accommodate the resident and frequently will not match the open for business hours of most public agencies.

Wilson Development Services, LLC is a licensed real estate brokerage. MS Statutes 82.75 Trust Account Requirements require that we have a trust account, which is regulated by the MN Dept. of Commerce.

Agencies such as Hennepin County, City of St. Peter, Dominion, Washington County HRA, and Aeon have used our trust account for relocation claim management. We just finished a project with Aeon, where deposits exceeded \$165,000 at one time.

Procedures & Maintenance of Trust Account

1. City deposits funds to WDS trust account

Say \$25,000 to start with. The next check will be larger as activity increases

March 7, 2016

2. The trust account is an interest bearing account, but Dept. of Commerce collects all interest

We would propose using the trust account for claims up to \$3,000.00. Larger claims such as the Replacement Housing Payment and Removal Assistance Claim, we typically have a week to 10 days advance notice, checks could be prepared by the City.”

REQUIRED ACTION

Approve or deny depositing money into a trust account with Wilson Development Services, LLC to pay relocation claims up to \$3,000 in regards to the Silver Leaf Project.

STAFF RECOMMENDATION:

Approve depositing money into a trust account with Wilson Development Services, LLC to pay relocation claims up to \$3,000 in regards to the Silver Leaf Project.

SUGGESTED MOTION:

Councilmember _____ moved **approve or deny** depositing money into a trust account with Wilson Development Services, LLC to pay relocation claims up to \$3,000 in regards to the Silver Leaf Project or with the following conditions: _____

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linqvist
Councilmember Charles Schneider
Councilmember Vic Schulz
Councilmember Frank Theisen
Mayor Richard Miller

Motion (Approved) (Denied)

Agenda Item No. 5

Issue: Council/Mayor: Review and Approve Bills, Other Business

Councilmember _____ moved to approve bills as presented.

Councilmember _____ seconded the motion.

ROLL CALL

Councilmember Michael Linqvist	_____
Councilmember Charles Schneider	_____
Councilmember Vic Schulz	_____
Councilmember Frank Theisen	_____
Mayor Richard Miller	_____

Motion (Approved) (Denied)

ACS FINANCIAL SYSTEM
02/26/2016 11:51:26

Schedule of Bills

CITY OF WAITE PARK
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 0216D4 COMMENT...
DATA-JE-ID DATA COMMENT

D-02262016-182 022616 MISC DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
AAA COURIER EXPRESS, LLC									
0216 STORAGE #601	375.00	REPAIR & MAINTENANCE SUP	709.4841.2200		50432	026937	P	182	00001
0216 STORAGE TRAILER/ETC	375.00	REPAIR & MAINTENANCE SUP	101.4212.2200		50432	026937	P	182	00002
	750.00	*VENDOR TOTAL							
BORDER STATES ELECTRIC S LIGHTS (16) - CH	213.88	REPAIR & MAINTENANCE SUP	101.4094.2200		910740087	026924	P	182	00003
BREMER BANK NATIONAL ASS RECORDS REASEARCH (3)	436.00	INVESTIGATIVE SUPPLIES	101.4110.2150		2492/2491/2490	000075	P	182	00071
CHARTER COMMUNICATIONS									
0316 INTERNET/TV PW	101.67	COMMUNICATIONS	101.4212.3100		021716			182	00084
0316 INTERNET/TV CL	31.72	COMMUNICATIONS	101.4051.3100		021916			182	00074
0316 INTERNET/TV CH	10.09	COMMUNICATIONS	101.4094.3100		021916			182	00075
0316 INTERNET/TV FD	23.09	COMMUNICATIONS	101.4120.3100		021916			182	00076
0316 INTERNET/TV BI	31.72	COMMUNICATIONS	101.4140.3100		021916			182	00077
0316 INTERNET/TV PW	20.18	COMMUNICATIONS	101.4212.3100		021916			182	00078
0316 INTERNET/TV WTR	20.18	COMMUNICATIONS	703.4825.3100		021916			182	00079
0316 INTERNET/TV SWR	20.19	COMMUNICATIONS	709.4843.3100		021916			182	00080
0316 INTERNET/TV RADIO C	109.17	COMMUNICATIONS	101.4191.3100		021916			182	00081
0316 INTERNET/TV WTR	39.01	COMMUNICATIONS	703.4825.3100		021916			182	00082
0316 INTERNET/TV SWR	39.01	COMMUNICATIONS	709.4843.3100		021916			182	00083
0316 INTERNET/TV PARKS	8.02	COMMUNICATIONS	101.4552.3100		021916			182	00085
	454.05	*VENDOR TOTAL							
CITY OF ST CLOUD									
2016 CONTRIBUTION	2,500.00	EXPENSES APPROVED BY COU	815.4825.4451		AR000402			182	00087
0116 OPER & MAINT	18,475.28	OPERATIONS & MAINTENANCE	709.4842.2160		AR000416			182	00123
0116 OPER & MAINT CONV	4,324.85	OPERATIONS & MAINTENANCE	709.4841.2160		AR000416			182	00126
0116 REHAB & REPLACE	2,431.04	REHAB & REPLACE	709.4842.3730		AR000416			182	00128
0116 REHAB & REPLACE CON	822.01	REHAB & REPLACE	709.4841.3730		AR000416			182	00129
0116 DEBT SVC - WWTF EXP	17,692.00	DEBT SERVICE	709.4842.4845		AR000416			182	00130
0116 DEBT SVC - TRI/SIS	14,279.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR000416			182	00131
0116 DEBT SVC - SIS PH 3	4,635.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR000416			182	00132
0116 DEBT SVC - SIS PH 4	8,886.00	DEBT SERVICE TRI-CITY/SI	709.4841.4845		AR000416			182	00133
0116 EXISTING DEBT	2,002.85	EXISTING DEBT	709.4842.4846		AR000416			182	00134
	76,048.03	*VENDOR TOTAL							
COMPASS MINERALS AMERICA									
ROAD SALT (58.11 TONS)	4,690.64	REPAIR & MAINTENANCE SUP	101.4213.2200		71451678	026678	P	182	00135
ROAD SALT (29.28 TONS)	2,363.48	REPAIR & MAINTENANCE SUP	101.4213.2200		71452427	026678	P	182	00136
	7,054.12	*VENDOR TOTAL							
DE LAGE LANDEN FINANCIAL									
0216 PW COPIER LEASE	42.32	SERVICE CONTRACT	101.4212.4015		49002143			182	00088
0216 PW COPIER LEASE	26.45	SERVICE CONTRACT	703.4825.4015		49002143			182	00089
0216 PW COPIER LEASE	26.45	SERVICE CONTRACT	709.4843.4015		49002143			182	00090
0216 PW COPIER LEASE	10.58	SERVICE CONTRACTS	715.4224.4015		49002143			182	00091
	105.80	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
DELTA DENTAL OF MN 0316 DENTAL PREM WS	31.90	HOSPITALIZATION INSURANC	101.4212.1500		021116	026796	P	182	00137
0316 DENTAL PREM BB	65.30	HOSPITALIZATION INSURANC	101.4140.1500		021116	026796	P	182	00138
	97.20	*VENDOR TOTAL							
ELECTRIC PUMP LIFT STATION REP-WILLOW	489.20	REPAIR & MAINTENANCE	709.4841.3700		0057217-IN	026866	P	182	00005
LIFT STATIONS PUMP INSP	1,600.00	REPAIR & MAINTENANCE	709.4841.3700		0057218-IN	026859	P	182	00004
	2,089.20	*VENDOR TOTAL							
ELLIOTT AUTO SUPPLY CO I OIL (36)-STOCK	114.72	REPAIR & MAINTENANCE SUP	101.4212.2200		124-012189	026935	P	182	00006
ENFORCEMENT VIDEO, LLC BRACKET KITS-WATCHGUARD	162.00	REPAIR & MAINTENANCE	101.4110.3700		ACCINV0006816	000055	P	182	00007
ETHANOL PRODUCTS LLC CO2 (9157#)	595.21	REPAIR & MAINTENANCE SUP	703.4822.2200		CO2155803	026864	P	182	00008
EVERGREEN LAND SERVICES 0216 RELOCATE CONS-17 AV	441.00	LAND ACQUISITION - ROW	442.4750.5500		00-11519			182	00092
FLINT TONER TONER RETURN	19.95CR	OFFICE SUPPLIES/POSTAGE	101.4110.2000		CR MEMO 4545	000076	P	182	00069
TONER CARTRIDGE-PD	58.00	OFFICE SUPPLIES/POSTAGE	101.4110.2000		FT-3107973	000076	P	182	00070
	38.05	*VENDOR TOTAL							
HAWKINS INC FLUORIDE/AZONE/ETC-WTP	3,233.38	REPAIR & MAINTENANCE SUP	703.4822.2200		3837067			182	00009
HOME DEPOT CREDIT SERVIC LUMBER/BRACKET-PD COLD S	48.06	REPAIR & MAINTENANCE SUP	101.4094.2200		1015026	026940	P	182	00017
PVC PIPE/ETC-CH ELEVATOR	8.56	REPAIR & MAINTENANCE SUP	101.4094.2200		2013180	026913	P	182	00011
LUMBER/BOLTS-PD COLD STO	93.41	REPAIR & MAINTENANCE SUP	101.4094.2200		2014924	026934	P	182	00015
DEWALT TRIGGER CLAMP-CH	34.97	REPAIR & MAINTENANCE SUP	101.4094.2200		2014955	027016	P	182	00016
LACQUER THINNER-CH	5.40	REPAIR & MAINTENANCE SUP	101.4094.2200		3013955	026922	P	182	00013
EXT CORD/BATT/ETC-CH	47.28	REPAIR & MAINTENANCE SUP	101.4094.2200		7012751	026778	P	182	00010
BALLAST (3)-CH	59.91	REPAIR & MAINTENANCE SUP	101.4094.2200		7013621	026916	P	182	00012
ROCK SALT/ETC-CH	76.79	REPAIR & MAINTENANCE SUP	101.4094.2200		7261336	027012	P	182	00014
	374.38	*VENDOR TOTAL							
HOWE/JEFFREY R 0216 BUILDING INSP SVC	8,200.00	OTHER CONTRACTUAL SERVIC	101.4140.4070		022616			182	00139
INNOVATIVE OFFICE SOLUTI FOLDERS/ENVELOPES/PENS	88.85	OFFICE SUPPLIES/POSTAGE	101.4051.2000		IN1074347	027008	P	182	00093
FOLDERS/ENVELOPES/PENS	86.24	OFFICE SUPPLIES/POSTAGE	703.4825.2000		IN1074347	027008	P	182	00094
FOLDERS/ENVELOPES/PENS	86.23	OFFICE SUPPLIES/POSTAGE	709.4843.2000		IN1074347	027008	P	182	00095
BANDAGES/STAPLER-PD	24.05	OFFICE SUPPLIES/POSTAGE	101.4110.2000		IN1085997	000066	P	182	00018

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
INNOVATIVE OFFICE SOLUTI	ENVELOPES RETURN	31.25CR	OFFICE SUPPLIES/POSTAGE	101.4051.2000		SCN042090	027037	P	182	00096
	ENVELOPES RETURN	30.33CR	OFFICE SUPPLIES/POSTAGE	703.4825.2000		SCN042090	027037	P	182	00097
	ENVELOPES RETURN	30.32CR	OFFICE SUPPLIES/POSTAGE	709.4843.2000		SCN042090	027037	P	182	00098
		193.47	*VENDOR TOTAL							
INTERNL CODE COUNCIL INC	040116-033117 DUES	135.00	MISC - DUES	101.4140.4010		3083471	026797	P	182	00197
JEFF CURTIS ELECTRIC, IN	OUTLET REPL (2)-FD	135.18	REPAIR & MAINTENANCE	101.4094.3700		1241	027014	P	182	00019
KLINEFELTER'S ENF & EMER	AMMUNITION-PRACT (160)	2,008.00	AMMUNITION	101.4110.2130		299099	000056	P	182	00022
	AMMUNITION-DUTY/PRACT	3,564.00	AMMUNITION	101.4110.2130		299100	000057	P	182	00021
	UNIFORM PANTS (2)-JB	59.99	UNIFORMS	101.4110.2120		300071	000058	P	182	00023
	EAR MOLDS-PG	10.19	UNIFORMS	101.4110.2120		301013	000073	P	182	00020
		5,642.18	*VENDOR TOTAL							
LANGUAGE LINE SERVICES	0116 INTERP-SOM/SPAN	87.64	PROF SERVICES - INTERPRE	101.4110.3031		3770307	000060	P	182	00024
LEAGUE OF MN CITIES	041216 REG LOSS CTR-DB	20.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		230698	000070	P	182	00025
	041216 REG LOSS CTR-TD	20.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		230698	000070	P	182	00026
	041216 REG LOSS CTR-TJ	20.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		230698	000070	P	182	00027
	041216 REG LOSS CTR KV	20.00	TRAINING/TRAVEL/HOTEL	101.4051.3200		232974			182	00140
		80.00	*VENDOR TOTAL							
MACQUEEN EQUIPMENT INC	SPROCKETS (2) #680	312.49	REPAIR & MAINTENANCE SUP	715.4224.2200		2161228	026673	P	182	00028
MARCO INC	0316 CL COPIER LEASE CL	233.79	SERVICE CONTRACT	101.4051.4015		18356510			182	00101
	0316 CL COPIER LEASE BI	77.93	SERVICE CONTRACT	101.4140.4015		18356510			182	00102
	0316 CL COPIER LEASE WTR	38.97	SERVICE CONTRACT	703.4825.4015		18356510			182	00103
	0316 CL COPIER LEASE SWR	38.96	SERVICE CONTRACT	709.4843.4015		18356510			182	00104
		389.65	*VENDOR TOTAL							
MCDOWALL COMFORT MANAGEM	FURNACE #1 REPAIR-CH	290.45	REPAIR & MAINTENANCE	101.4094.3700		229136	026930	P	182	00029
	FURNACE #5 REPAIR-CH	725.56	REPAIR & MAINTENANCE	101.4094.3700		229380	026927	P	182	00031
	FURNACE REPAIR-LIBRARY	155.00	REPAIR & MAINTENANCE	101.4095.3700		229381	026929	P	182	00030
	FURNACE #2 REPAIR-CH	528.40	REPAIR & MAINTENANCE	101.4094.3700		229423	026928	P	182	00032
	BOILER REPAIR-WTP	719.63	REPAIR & MAINTENANCE	703.4822.3700		229564	026872	P	182	00033
		2,419.04	*VENDOR TOTAL							
MENARDS	COTTON TOWELS/ETC-CH	14.70	REPAIR & MAINTENANCE SUP	101.4094.2200		14861	026919	P	182	00035

Schedule of Bills

VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
MENARDS										
	COUPLING/CLAMPS/ETC-PD	29.92	REPAIR & MAINTENANCE SUP	101.4094.2200		14938	026921	P	182	00036
	CAR WASH/COFFEE-PD/CH	26.97	REPAIR & MAINTENANCE SUP	101.4094.2200		15378	027009	P	182	00038
	SPRAY PAINT/GLUE PW	38.78	REPAIR & MAINTENANCE SUP	101.4212.2200		15512	027013	P	182	00037
	HUMID BACTERIOSTATIC-CH	7.90	REPAIR & MAINTENANCE SUP	101.4094.2200		15893	027036	P	182	00034
	HUMIDIFIER/KLEENEX-CH	134.67	REPAIR & MAINTENANCE SUP	101.4094.2200		15967	027018	P	182	00040
	GAS CAN/SPOUT/ETC-CH	32.37	REPAIR & MAINTENANCE SUP	101.4094.2200		16059	026553	P	182	00039
	MOUNTING TAPE-CH	5.83	REPAIR & MAINTENANCE SUP	101.4094.2200		16333	026554	P	182	00041
		291.14	*VENDOR TOTAL							
MN CHIEFS OF POLICE ASSN										
	0417-042015 REG ETI-DB	510.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		0417-042015			182	00065
	0417-042015 REG ETI-PG	450.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		0417-042015			182	00066
	0417-042015 REG ETI-TJ	450.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		0417-042015			182	00067
	0417-042015 REG ETI-TD	450.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		0417-042015			182	00068
		1,860.00	*VENDOR TOTAL							
MN COPY SYSTEMS										
	0112-021116 PW COPIER	25.84	SERVICE CONTRACT	101.4212.4015		180441			182	00109
	0112-021116 PW COPIER	16.15	SERVICE CONTRACT	703.4825.4015		180441			182	00110
	0112-021116 PW COPIER	16.15	SERVICE CONTRACT	709.4843.4015		180441			182	00111
	0112-021116 PW COPIER	6.46	SERVICE CONTRACTS	715.4224.4015		180441			182	00112
	121215-021116 FD COPIER	53.31	OFFICE SUPPLIES/POSTAGE	101.4120.2000		180578			182	00113
	0112-021116 PW SHOP COPY	8.00	SERVICE CONTRACT	101.4212.4015		180908			182	00105
	0112-021116 PW SHOP COPY	5.00	SERVICE CONTRACT	703.4825.4015		180908			182	00106
	0112-021116 PW SHOP COPY	5.00	SERVICE CONTRACT	709.4843.4015		180908			182	00107
	0112-021116 PW SHOP COPY	2.00	SERVICE CONTRACTS	715.4224.4015		180908			182	00108
	0112-021116 PD COPIER	136.15	PRINTING & BINDING	101.4110.3400		181048			182	00114
		274.06	*VENDOR TOTAL							
MN DEPT OF HEALTH II										
	2016 1ST QTR WTR TEST FE	2,989.00	MANDATED TEST FEE	703.4825.8200		033116			182	00115
MN DNR ECO-WATERS										
	2015 DNR WATER FEES	2,657.96	MISC - DUES	703.4825.4010		2015	026330	P	182	00042
MN VALLEY TESTING LABORA										
	021216 WASTE WTR TESTS	526.25	SEWER TESTING	709.4843.4844		795755			182	00043
MOBILE HEALTH SERVICES L										
	SCBA EXAMS/FIT TESTS	2,958.00	PROFESSIONAL SERV PHYSIC	101.4120.3011		28701	026712	P	182	00044
PERFORMANCE KENNELS INC.										
	0216 REG NAR DOG TR-JB	1,500.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		2766	000069	P	182	00045
PERMITWORKS										
	0116 ACCESS/SUPPORT-BI	252.92	OTHER CONTRACTUAL SERVIC	101.4140.4070		2016-0050			182	00116
	0216 ACCESS/SUPPROT-BI	252.92	OTHER CONTRACTUAL SERVIC	101.4140.4070		2016-0058			182	00117
		505.84	*VENDOR TOTAL							

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
PETER'S BODY SHOP INC SEATS REP/PAINT/ETC #207	1,174.50	REPAIR & MAINTENANCE	101.4110.3700		1181	000062	P	182	00046
PLEAA 2016 DUES-KS	35.00	DUES & SUBSCRIPTIONS	101.4110.4010		2016	000071	P	182	00047
RAJKOWSKI HANSMEIER LTD									
0116 CRIMINAL	7,802.50	LEGAL SERVICES	101.4110.3005		71898			182	00142
0116 SIS-17TH AVE S PH 2	829.00	LEGAL FEES	442.4214.6302		71943			182	00143
0116 COMMISSIONERS-17TH	150.50	LEGAL FEES	442.4214.6302		71943			182	00144
0116 KWIK TRIP S	297.00	LEGAL SERVICES	101.4060.3005		71944			182	00145
0116 FORFEITED VEHICLES	25.00	LEGAL SERVICES	101.4110.3005		71944			182	00146
0116 PD DATA REQUESTS	312.50	LEGAL SERVICES	101.4110.3005		71944			182	00147
0116 CIVIL SERVICE	40.50	LEGAL SERVICES	101.4060.3005		71944			182	00148
0116 EMERG OP PLAN	75.00	LEGAL SERVICES	101.4060.3005		71944			182	00149
0116 ANNEXATION	472.50	LEGAL SERVICES	101.4060.3005		71944			182	00150
0116 NEW FIRE TRUCK	27.00	LEGAL SERVICES	101.4060.3005		71944			182	00151
0116 HIGHER GRND CHURCH	40.50	LEGAL SERVICES	101.4060.3005		71944			182	00152
0116 HOTEL REGULATION	148.50	LEGAL SERVICES	101.4060.3005		71944			182	00153
0116 PERSONNEL	783.00	LEGAL SERVICES	101.4060.3005		71945			182	00141
	11,003.50	*VENDOR TOTAL							
REDS AUTO ELECTRIC INC BATTERY #210	101.52	REPAIR & MAINTENANCE	101.4110.3700		W06912	026931	P	182	00048
RIGGS/WENDY AMPHITHEATER CONSULTANT	3,050.00	OTHER CONTRACTUAL SERVIC	101.4051.4070		100			182	00118
SEH INC									
0116 17TH AVE S PH 2 EXP	184.50	ENGINEERING COSTS	442.4214.6301		10545			182	00160
0116 PW FACILITY	2,930.50	GENERAL ENGINEERING	101.4211.3015		310519			182	00161
0116 DEPOT	427.00	GENERAL ENGINEERING	101.4211.3015		310537			182	00154
0116 DEPOT EXP	4.32	GENERAL ENGINEERING	101.4211.3015		310537			182	00155
0116 PLANNING MEETING	253.50	GENERAL ENGINEERING	101.4211.3015		310537			182	00156
0116 PLANNING MTG EXP	4.32	GENERAL ENGINEERING	101.4211.3015		310537			182	00157
0116 17TH AVE S IMP	1,483.70	ENGINEERING COSTS	440.4214.6301		310538			182	00158
0116 17TH AVE S IMP PH 2	20,374.05	ENGINEERING COSTS	442.4214.6301		310545			182	00159
	25,661.89	*VENDOR TOTAL							
SHIFT TECHNOLOGIES INC									
PC REPAIRS - PW	371.50	REPAIR & MAINTENANCE	101.4212.3700		49398			182	00119
PC REPAIRS - WTP	174.00	REPAIR & MAINTENANCE	703.4825.3700		49398			182	00120
0216 SERVER LEASE	972.00	OTHER CONTRACTUAL SERVIC	101.4051.4070		49455			182	00121
	1,517.50	*VENDOR TOTAL							
SIS/CHRIS RE-ESTABLISH EXP FINAL	20,000.00	LAND ACQUISITION - ROW	442.4750.5500		010816			182	00162
SPECTRUM SUPPLY LINERS/TWLS/ETC PW	201.26	REPAIR & MAINTENANCE SUP	101.4212.2200		13312	027021	P	182	00072

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
ST CLOUD TECHNICAL COLLE 0125-031416 1ST RE TR-TR	650.00	TRAINING/TRAVEL/HOTEL	101.4110.3200		00165140	000063	P	182	00052
ST CLOUD TIMES #1076 0316 SUBSCRIPTION	30.00	ADVERTISEMENTS	101.4051.3300		031116			182	00122
STEAM BROTHER OF ST. CLO DUCT CLEANING-CH	800.00	REPAIR & MAINTENANCE SUP	101.4094.2200		16973	027020	P	182	00050
STEARNS COUNTY AUDITOR T TITLE TRANS 02 PT CRUISE	20.75	MISC - TITLE FEES	817.4110.4010		16600080	000077	P	182	00051
STEARNS COUNTY ENVIRON S 2016 SPLASH PAD LICENSE	150.00	MISC - DUES	101.4554.4010		021716	026331	P	182	00124
TASC									
0401-063016 COBRA FEE CL	7.22	HOSPITALIZATION INSURANC	101.4051.1500		IN741164			182	00163
0401-063016 COBRA FEE PL	1.95	HOSPITALIZATION INSURANC	101.4091.1500		IN741164			182	00164
0401-063016 COBRA FEE CH	0.98	HOSPITALIZATION INSURANC	101.4094.1500		IN741164			182	00165
0401-063016 COBRA FEE PD	37.15	HOSPITALIZATION INSURANC	101.4110.1500		IN741164			182	00166
0401-063016 COBRA FEE BI	1.95	HOSPITALIZATION INSURANC	101.4140.1500		IN741164			182	00167
0401-063016 COBRA FEE PW	8.76	HOSPITALIZATION INSURANC	101.4212.1500		IN741164			182	00168
0401-063016 COBRA FEE SN	1.54	HOSPITALIZATION INSURANC	101.4213.1500		IN741164			182	00169
0401-063016 COBRA FEE SS	0.33	HOSPITALIZATION INSURANC	715.4224.1500		IN741164			182	00170
0401-063016 COBRA FEE PK	1.97	HOSPITALIZATION INSURANC	101.4552.1500		IN741164			182	00171
0401-063016 COBRA FEE WT	6.39	HOSPITALIZATION INSURANC	703.4825.1500		IN741164			182	00172
0401-063016 COBRA FEE SW	3.91	HOSPITALIZATION INSURANC	709.4843.1500		IN741164			182	00173
	72.15	*VENDOR TOTAL							
TRI COMM SECURITY SERVIC INACTIVE PW CARD SVC	210.00	REPAIR & MAINTENANCE	101.4212.3700		21030	026938	P	182	00049
ULINE CARAFES/STIR STICKS/ETC	79.42	REPAIR & MAINTENANCE SUP	101.4212.2200		74615603	027017	P	182	00073
UNUM LIFE INSURANCE COMA									
0316 DIS PREM CL	193.69	DISABILITY INS & OTHERS	101.4051.1510		021216			182	00174
0316 DIS PREM PLANNING	45.59	DISABILITY INS & OTHERS	101.4091.1510		021216			182	00175
0316 DIS PREM CH	19.39	DISABILITY INS & OTHERS	101.4094.1510		021216			182	00176
0316 DIS PREM PD	873.40	DISABILITY INS & OTHERS	101.4110.1510		021216			182	00177
0316 DIS PREM BI	38.78	DISABILITY INS & OTHERS	101.4140.1510		021216			182	00178
0316 DIS PREM PW	194.20	DISABILITY INS & OTHERS	101.4212.1510		021216			182	00179
0316 DIS PREM SNOW	30.01	DISABILITY INS & OTHERS	101.4213.1510		021216			182	00180
0316 DIS PREM ST SWR	6.33	DISABILITY INS & OTHERS	715.4224.1510		021216			182	00181
0316 DIS PREM PARKS	42.15	DISABILITY INS & OTHERS	101.4552.1510		021216			182	00182
0316 DIS PREM WTR	98.85	DISABILITY INS & OTHERS	703.4825.1510		021216			182	00183
0316 DIS PREM SWR	63.52	DISABILITY INS & OTHERS	709.4843.1510		021216			182	00184
0316 LIFE PREM CL	41.63	LIFE INSURANCE	101.4051.1520		021216			182	00185
0316 LIFE PREM PLANNING	11.25	LIFE INSURANCE	101.4091.1520		021216			182	00186
0316 LIFE PREM CH	5.63	LIFE INSURANCE	101.4094.1520		021216			182	00187
0316 LIFE PREM PD	211.06	LIFE INSURANCE	101.4110.1520		021216			182	00188

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VENDOR NAME	DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
UNUM	LIFE INSURANCE COMA									
	0316 LIFE PREM BI	11.25	LIFE INSURANCE	101.4140.1520		021216			182	00189
	0316 LIFE PREM PW	48.73	LIFE INSURANCE	101.4212.1520		021216			182	00190
	0316 LIFE PREM SNOW	8.37	LIFE INSURANCE	101.4213.1520		021216			182	00191
	0316 LIFE PREM ST SWR	1.78	LIFE INSURANCE	715.4224.1520		021216			182	00192
	0316 LIFE PREM PARKS	10.71	LIFE INSURANCE	101.4552.1520		021216			182	00193
	0316 LIFE PREM WTR	22.04	LIFE INSURANCE	703.4825.1520		021216			182	00194
	0316 LIFE PREM SWR	14.80	LIFE INSURANCE	709.4843.1520		021216			182	00195
		1,993.16	*VENDOR TOTAL							
VACUUM CENTER & SEWING R	VACUUM BAGS-CH	23.38	REPAIR & MAINTENANCE SUP	101.4094.2200		161208	027019	P	182	00053
VEENSTRA/BRADLEY THOMAS	0216 TELEWISE MEETINGS	175.00	LOCAL ACCESS EXPENSES	101.4051.8300		0216			182	00125
	021716 STATE OF CITY	450.00	LOCAL ACCESS EXPENSES	101.4051.8300		42437			182	00099
	2016 ST OF CITY DVD EDIT	675.00	LOCAL ACCESS EXPENSES	101.4051.8300		42437			182	00100
		1,300.00	*VENDOR TOTAL							
VERIZON WIRELESS SERVICE	0111-021016 PD LAPTOPS	385.56	REPAIR & MAINT-TECHNOLOG	101.4110.3711		9760348205			182	00127
WINDAHL TECHNOLOGY, LLC.	MONITOR INSTALL-LL SPARE	114.00	REPAIR & MAINT-TECHNOLOG	101.4110.3711		175	000054	P	182	00196
	SPECIAL BATT-PANASONIC	155.00	REPAIR & MAINT-TECHNOLOG	101.4110.3711		223	000072	P	182	00054
	MONITOR - LL SPARE	194.99	REPAIR & MAINT-TECHNOLOG	101.4110.3711		223	000072	P	182	00055
		463.99	*VENDOR TOTAL							
XCEL ENERGY	0108-012116 1625 CTY RD	14.60	PUBLIC UTILITY SERVICES	101.4094.3600		488782880			182	00062
	0103-020216 810 3 ST N	6.99	PUBLIC UTILITY SERVICES	101.4217.3600		488787417			182	00060
	0104-020316 LIGHTS	5,760.86	PUBLIC UTILITY SERVICES	101.4217.3600		488877101			182	00059
	12215-012316 PARKS	1,218.88	PUBLIC UTILITY SERVICES	101.4552.3600		489069754			182	00061
	12215-012416 GARAGES	1,653.93	PUBLIC UTILITY SERVICES	101.4212.3600		489071461			182	00057
	122015-012116 TRAF LIGHT	592.93	PUBLIC UTILITY SERVICES	101.4216.3600		489072394			182	00058
	111815-012416 LIFT STAT	17.13	PUBLIC UTILITY SERVICES	709.4841.3600		489163169			182	00063
		9,265.32	*VENDOR TOTAL							
XCEL ENERGY	INVESTIGATION INQUIRY	10.00	INVESTIGATIVE SUPPLIES	101.4110.2150		CCCR02172016-2	000074	P	182	00056
ZIEGLER INC	PAINT YELLOW (6)	59.46	REPAIR & MAINTENANCE SUP	101.4212.2200		080522706	026932	P	182	00064

ACS FINANCIAL SYSTEM
02/26/2016 11:51:26

Schedule of Bills

CITY OF WAITE PARK
GL540R-V08.00 PAGE 8

VENDOR NAME	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P	ID	LINE
DESCRIPTION									
REPORT TOTALS:	201,622.28								

RECORDS PRINTED = 000196

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	67,761.17
440	18TH AVE SOUTH	1,483.70
442	17TH AVE SOUTH	41,979.05
703	WATER FUND	10,698.13
709	SEWER FUND	76,839.51
715	STORMWATER FUND	339.97
815	CHARITABLE GAMBLING	2,500.00
817	DWI FORFEITURE	20.75
TOTAL ALL FUNDS		201,622.28

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	201,622.28
TOTAL ALL BANKS		201,622.28

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

ACS FINANCIAL SYSTEM
02/26/2016 09:01:26

Schedule of Bills

CITY OF WAITE PARK
GL050S-V08.00 COVERPAGE
GL540R

Report Selection:

RUN GROUP... 0216D3 COMMENT...

DATA-JE-ID DATA COMMENT

D-02252016-183 022516 MISC DISBURSEMENT

Run Instructions:

Jobq	Banner	Copies	Form	Printer	Hold	Space	LPI	Lines	CPI	CP	SP	RT
L		01			N	S	6	066	10			

Schedule of Bills

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
GRANITE ELECTRONICS *FY* PWR SUPPLIES-LIGHTB	3,229.20	EQUIPMENT	101.4110.5300		150000249-1	000059	P 183 00001
SHIFT TECHNOLOGIES INC *FY* NETWORK SERVICE	206.15	REPAIR & MAINTENANCE	101.4212.3700		49442		183 00002
XCEL ENERGY *FY* 1215 XMAS LIGHTS	580.42	PUBLIC UTILITY SERVICES	101.4217.3600		487498981		183 00003

ACS FINANCIAL SYSTEM
02/26/2016 09:01:26

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CITY OF WAITE PARK
GL540R-V08.00 PAGE 2

VENDOR NAME DESCRIPTION	AMOUNT	ACCOUNT NAME	FUND & ACCOUNT	CLAIM	INVOICE	PO#	F/P ID LINE
REPORT TOTALS:	4,015.77						

RECORDS PRINTED = 000003

Schedule of Bills

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	4,015.77
TOTAL ALL FUNDS		4,015.77

BANK RECAP:

BANK	NAME	DISBURSEMENTS
CHEK	PLAZA PARK BANK	4,015.77
TOTAL ALL BANKS		4,015.77

THE PRECEDING LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

DATE APPROVED BY

Agenda Item No. 6
Administrator-Update of Activities

Updates will be presented at the time of the meeting.

ADJOURNMENT

Respectfully submitted,

Shaunna Johnson, Administrator

March 7, 2016